



## CITY OF MENDOTA HEIGHTS

### CITY COUNCIL REGULAR MEETING AGENDA

November 19, 2024 at 7:00 PM

Mendota Heights City Hall, 1101 Victoria Curve, Mendota Heights

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Approval of the Agenda**

*The Council, upon majority vote of its members, may make additions or deletions to the agenda. These items may be submitted after the agenda preparation deadline.*

**5. Public Comments - for items not on the agenda**

*Public comments provide an opportunity to address the City Council on items which are not on the meeting agenda. All are welcome to speak. Individuals should address their comments to the City Council as a whole, not individual members. Speakers are requested to come to the podium and must state their name and address. Comments are limited to three (3) minutes. No action will be taken; however, the Mayor and Council may ask clarifying questions as needed or request staff to follow up.*

**6. Consent Agenda**

*Items on the consent agenda are approved by one motion of the City Council. If a councilmember requests additional information or wants to make a comment on an item, the item will be removed from the consent agenda and considered separately. Items removed from the consent agenda will be taken up as the next order of business.*

- a. Approve Minutes from the October 30, 2024, City Council Meeting
- b. Approve Minutes from the November 6, 2024, City Council Meeting
- c. Approve Minutes from the November 12, 2024, City Council Work Session
- d. Approve Minutes from the November 12, 2024, Special City Council Meeting

- e. Approve 2025 Tobacco License Renewal
- f. Approve Massage Therapist License
- g. Approve Purchase Order for Victoria Road Storm Sewer Improvement
- h. Resolution 2024-67 Approving Support for a Noise Wall along Victoria Road
- i. Resolution 2024-72 Certifying Delinquent Sewer Accounts
- j. Resolution 2024-73 Certifying Delinquent Water Accounts
- k. Acknowledge September 2024 Fire Synopsis
- l. Approve Claims List

## **7. Presentations**

- a. Metro Transit Network Now Concept Plan

## **8. Public Hearings**

## **9. New and Unfinished Business**

- a. Accept the Retirement of Fire Chief Dave Dreelan and Appoint Dan Johnson as Fire Chief
- b. Pavement Rehabilitation Approach for the Friendly Hills Neighborhood Improvements

## **10. Community / City Administrator Announcements**

## **11. City Council Comments**

## **12. Adjourn**

### **Next Meeting**

**December 3 at 7:00PM**

Information is available in alternative formats or with the use of auxiliary aids to individuals with disabilities upon request by calling city hall at 651-452-1850 or by emailing [cityhall@mendotaheightsmn.gov](mailto:cityhall@mendotaheightsmn.gov).

Regular meetings of the City Council are cablecast on NDC4/Town Square Television Cable Channel 18/HD798 and online at [TownSquare.TV/Webstreaming](http://TownSquare.TV/Webstreaming)

CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY  
STATE OF MINNESOTA

**DRAFT** Minutes of the Regular Meeting  
Held Wednesday, October 30, 2024

Pursuant to due call and notice thereof, the regular meeting of the City Council, City of Mendota Heights, Minnesota was held at 7:00 p.m. at City Hall, 1101 Victoria Curve, Mendota Heights, Minnesota.

CALL TO ORDER

Mayor Levine called the meeting to order at 7:00 p.m. Councilors Mazzitello and Paper, were also present. Councilors Lorberbaum and Miller were absent.

PLEDGE OF ALLEGIANCE

Council, the audience, and staff recited the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Levine presented the agenda for adoption. Councilor Mazzitello moved adoption of the agenda. Councilor Paper seconded the motion.

Ayes: 3

Nays: 0

PUBLIC COMMENTS

No one from the public wished to be heard.

CONSENT AGENDA

Mayor Levine presented the consent agenda and explained the procedure for discussion and approval. Councilor Paper moved approval of the consent agenda as presented.

- a. Approval of October 15, 2024, City Council Minutes
- b. Approval of October 15, 2024, Council Work Session Minutes
- c. Resolution 2024-63 Amending the 2024 Pay Classification Plan for Non-Union Employees
- d. Approve 2025 Fourth of July Fireworks
- e. Approve Police Department Out-of-State Training Request
- f. Accept Grant for the Mendota Heights Police Department Police Cadet Program
- g. Approve Purchase Orders for the City Hall AV/Cablecast Room Relocation
- h. Approve Plat Correction for the Springman Addition
- i. Approve Purchase of a Buffalo Turbine Blower
- j. Approval of Claims List

Councilor Mazzitello seconded the motion.

Ayes: 3

Nays: 0

PRESENTATIONS  
A) CANNABIS ORDINANCE

Community Development Manager Sarah Madden provided a presentation and stated that the Council is asked to provide direction on drafting an ordinance regulating cannabis business operations within the city, in compliance with Minnesota Statutes, Chapter 342.

Councilor Paper asked about the definition of minor performance standard.

Community Development Manager Sarah Madden provided some examples of what would be use specific standards, such as signage, lighting, and hours. She stated that those standards would need to be comparable to other similar uses that are allowed by Code.

Councilor Paper asked if \$1,000 is the license fee that can be charged.

Community Development Manager Sarah Madden commented that the license fee is either that flat amount or a percentage of the State fee, whichever is lesser.

Councilor Paper asked why there is such a discrepancy in what can be charged for a cannabis license versus a liquor license.

Community Development Manager Sarah Madden replied that she did not have an answer for that.

Councilor Paper asked if a microbusiness is similar to a brew pub. He asked if any of the potential businesses that could be licensed would be a place where people could purchase and consume cannabis.

Community Development Manager Sarah Madden explained how micro and mezzo businesses are differentiated by the Office of Cannabis Management (OCM), in that micro means one and mezzo means multiple. She stated that in regard to onsite consumption, she was unsure but noted that there are THC drinks sold at breweries that can be consumed onsite.

Councilor Paper referenced the proposed buffers and asked how a school is defined, referencing music schools.

Police Chief Kelly McCarthy stated that typically onsite consumption is not allowed for a retail business. She stated that consumption could occur under a festival permit. She stated that a school would be defined as a public institution, or private school, rather than simply a place where children are educated.

Councilor Paper recognized that the City must allow for at least one retail business, even if it chose to operate a municipal dispensary. He asked if there would be an opportunity for a public/private partnership that would allow the City to gain funds that could then be used for the park system.

Councilor Mazzitello agreed that it could be an option for the City to diversify its revenues. He stated that he was not specifically speaking about operating a municipal dispensary but collecting fees and taxes.

Mayor Levine commented that would be limited to what is allowed by the State.



Councilor Mazzitello stated that he would be interested in exploring the opportunity of how the City could generate revenue from this.

Mayor Levine confirmed the consensus of the Council in just allowing one retail license and not requiring a specific distance between locations, noting a dispensary across the border in Eagan.

Councilor Mazzitello asked how city boundaries come into play, noting the location of a school near the Lilydale border and asked if the buffer restrictions for a school would still come into play if the school is in Mendota Heights and the dispensary is in Lilydale.

Community Development Manager Sarah Madden provided an example of buffering on a map.

Mayor Levine asked if the mixed-use PUD at Highway 62 and Dodd Road could be excluded from allowing this use.

Community Development Manager Sarah Madden confirmed that it could be excluded and the use could not be listed in the allowed uses for the MU-PUD zoning district. She stated that currently liquor stores and tobacco shops are allowed as conditional uses within that zoning district, which is why she had suggested adding cannabis retailers as a conditional use since they would be similar types of businesses.

Mayor Levine commented that she believed that the use would be better suited to the business or industrial zones. She stated that she would also not want to stop a brewery from coming into Mendota Heights because they would not be able to sell THC drinks.

Councilor Mazzitello asked if there is a difference in the license required to sell smokable cannabis and selling a THC beverage.

Community Development Manager Sarah Madden replied that the OCM outlines the 13 types of licenses and one of those is the lower potency hemp retailer, which is where THC drinks would fall.

Councilor Mazzitello stated that he would not want to prohibit a brewery from taking the endcap in the Plaza but would not want a dispensary there. He stated that he would agree with tying cannabis retailers to the same areas where tobacco and alcohol sales can occur, with the exception of the MU-PUD.

Councilor Paper commented that the City has to let the businesses in and if a business comes to town, he wants it to be successful. He commented that he also is not the expert on the best location for this type of business and asked for input from public safety.

Police Chief Kelly McCarthy replied that it makes no difference to public safety officers. She was unsure ethically how allowing a brewery in one location would be fine, but that location would not be desired for a cannabis retailer. She stated that both uses are legal. She stated that the destruction that alcohol has brought to their community is one million-fold over cannabis. She stated that location does not matter and if there is concern with clandestine activity, the best choice is to keep it in a well-traveled area rather than tucking it away. She stated that Community Development Manager Sarah Madden is the expert on where those businesses should or should not be located.

Councilor Paper agreed that it makes sense not to tuck it into a corner.

Mayor Levine commented that there are business parks and industrial areas that are not tucked away.

Councilor Paper echoed the comment from Police Chief Kelly McCarthy that legal is legal, even though someone may not like it. He stated that if beer, wine and liquor are allowed he was unsure why cannabis would be different as alcohol is also a mind-altering substance.

Mayor Levine commented that she cannot explain why, but there is a difference perhaps of the history and tradition. She stated that she has been in cities where cannabis is legal. She commented that a person could not come out of the store and smoke the product, similar to how someone could not come out of the liquor store and drink the alcohol. She noted that the smoking of cannabis is also not allowed in parks, on trails or while driving in vehicles.

Councilor Paper asked if the hours of operation should align with liquor stores.

Councilor Mazzitello asked if there is a difference in the hours of operation for a liquor store and tobacco shop.

Mayor Levine confirmed the consensus of the Council that the hours of operation should align with liquor and tobacco sales, whichever is the most restrictive.

Councilor Mazzitello commented that there are signage, lighting and odor mitigation regulations in the business and industrial districts that could be utilized. He believed that the buffer from schools and other allowed uses should be maximized. He also believed that the City should limit the number of licenses to one. He stated that if the City would need to allow a second license at a population of 12,501, he would then want to see the maximum distance between uses established as well.

Mayor Levine commented that she did not believe the City was at risk of going over the population threshold. She stated that she would not want to place the distance buffer into effect because that would limit a retailer from going into the area adjacent to the Eagan border.

Councilor Mazzitello commented that while he would agree the industrial park could use new businesses, he was unsure how he felt about manufacturing.

Councilor Paper commented that it is a legal crop and would therefore be no different than hydroponic tomatoes.

Mayor Levine referenced the administrative fines section and asked if cities are able to impose civil penalties.

City Attorney Amy Schmidt commented that would be allowed in some circumstance and not allowed in other circumstances, dependent upon the authority provided by the State.

Councilor Mazzitello commented that he would like to set the administrative fines at the maximum allowed.

Mayor Levine commented that she would like to try to be consistent, to the extent possible, with neighboring communities. She stated that it is easier for businesses when there are consistent regulations between communities. She commented that she does not want Mendota Heights to be a community where you can smell marijuana when you are walking down the streets.

Community Development Manager Sarah Madden referenced the proposed language related to use in public places.

Councilor Paper commented that the community would want to attract a quality operator that is going to do things well rather than a small business that thinks they can make a run of it. He stated that the City would want to have a successful, professional operator.

Mayor Levine commented that it would be helpful to have input from cannabis retail operators.

Councilor Mazzitello stated that he takes objection to the fact that the State is forcing cities to allow this without providing an option. He did not think that Mendota Heights wants this within their community and there would still be plenty of options within a ten-minute drive. He stated that because the State is forcing this on them, he would like to make it as restrictive as possible.

Mayor Levine commented that does not help the community. She stated that they do not get to determine what the State forces them to do and instead should do what is fair and best. She asked if staff needs additional guidance from the Council.

Community Development Manager Sarah Madden stated that she has received feedback on the questions, recognizing that two members of the Council are absent tonight. She stated that she feels confident with the feedback received and that she could bring back a draft for the Council to review at a worksession.

Councilor Paper asked when this would need to be in place.

Community Development Manager Sarah Madden replied that the moratoriums are required to expire by January 1, 2025, and businesses would expect to begin to receive licenses in early 2025.

Mayor Levine acknowledged that Mendota Heights did not enact a moratorium and asked if that would be an option at this time that would perhaps buy them some additional time, midway into 2025.

Community Development Manager Sarah Madden replied that is not an option as the moratorium would still need to expire by January 1, 2025.

Mayor Levine summarized the items that she would like additional information on including breweries, how alcohol and cannabis sales work in the same area, and enforcement. She also encouraged residents to email their thoughts to the Council to aid in the continued discussions on this topic.

## PUBLIC HEARING

### A) RESOLUTION 2024-62 ADOPTING AND CONFIRMING ASSESSMENTS FOR THE EMERSON AVENUE STREET IMPROVEMENTS

Mayor Levine commented that the Council will be holding the public hearing tonight but will not vote on the resolution tonight as two members are absent, and a super majority of the Council is required for this item. She noted that the action on this item will take place at the meeting next week.

Assistant City Engineer Lucas Ritchie explained that the Council was being asked to hold the public hearing and consider adoption of Resolution 2024-62 adopting and confirming assessments for the Emerson Avenue Street Improvements. He acknowledged that a super majority vote is needed for this

item, so staff would recommend that the action be tabled to next week following completion of the public hearing.

Larry Poppler, TKDA, provided details on the Emerson Avenue Street Improvement project and related assessment.

Mayor Levine asked how the final assessments compared to the estimates.

Mr. Poppler commented that there were changes to some quantities, so the residential assessments were about \$100 less and the parking bay assessment increased slightly.

Councilor Paper asked if there was engagement from the neighborhood signs that were posted.

Assistant City Engineer Lucas Ritchie stated that staff can look at the usage on the website before and after the signs were installed.

Councilor Paper asked and received confirmation that the parking bay cost is the responsibility of the townhome owners. He asked for more information on the interest rate and whether that changes.

Mr. Poppler stated that the interest rate is set and does not change.

Councilor Mazzitello asked the length of time in which residents could pay in advance if this is adopted by the Council on November 6<sup>th</sup>.

Assistant City Engineer Lucas Ritchie stated that residents would have 30 days from November 6<sup>th</sup> to make a partial or full payment before interest is charged.

Councilor Mazzitello moved to open the public hearing.

Councilor Paper seconded the motion.

Ayes: 3

Nays: 0

Laura Doty, 1129 Ivy Hill Drive, asked how the money paid to the City in interest would be used.

Jim Mulrooney, 1140 Ivy Hill Drive, asked if the ultimate assessment cost would be altered if there were to be rain or snow in the next few weeks.

Mayor Levine replied that would not change the assessment amount.

Fred Washburn, 598 Maple Park Drive, asked when the payment would be due if the assessment were paid in full.

Assistant City Engineer Lucas Ritchie commented that any payment made by December 6<sup>th</sup> would not be charged interest.

Mr. Washburn commented that the process has been very disruptive. He appreciated the insight provided by staff, noting that he was not aware of the project website. He commented that it would have been nice if residents could have provided their email addresses for updates.

Jackie Ellingson, 604 Maple Park Drive, asked if there would be an opportunity to make payment in full during year two.

Finance Director Kristen Schabacker replied a resident could pay the remaining balance in full at any time by calling the County as the amount would be certified to the County after December 6<sup>th</sup>. She explained how interest is charged each year and the bonds are structured to finance the project and the interest paid by residents goes towards that debt service payment. She stated that the City holds a AAA bond rating which means that the City receives a more favorable interest rate on debt that is issued.

Chuck Kloos, 669 Laura Court, asked and received confirmation that this is structured differently than an amortized mortgage and the balance will decrease each year.

Assistant City Engineer Lucas Ritchie commented that staff continues to look at additional methods of communication for projects and agreed that an email list could be a great option.

Ms. Doty asked if she could anticipate that her property tax would increase as a result of this project and assessment.

Assistant City Engineer Lucas Ritchie commented that TKDA has done appraisals in the past following street improvement projects. He stated that a pre-project and post-project comparison in another community, observed the property values increasing by about nine or ten percent, consistent with the assessment amount.

There being no one further coming forward to speak, Councilor Mazzitello moved to close the public hearing.

Councilor Paper seconded the motion.

Ayes: 3

Nays: 0

Councilor Mazzitello moved to table RESOLUTION NO. 2024-62 ADOPTING AND CONFIRMING ASSESSMENTS FOR THE EMERSON AVENUE STREET IMPROVEMENTS TO THE NOVEMBER 6, 2024, CITY COUNCIL MEETING.

Councilor Paper seconded the motion.

Ayes: 3

Nays: 0

#### NEW AND UNFINISHED BUSINESS

No items scheduled.

#### COMMUNITY ANNOUNCEMENTS

City Administrator Cheryl Jacobson announced upcoming community events and activities.

#### COUNCIL COMMENTS

Councilor Paper stated that he voted early at City Hall the previous day and commented on what a smooth and efficient process that was. He thanked all the election workers.

Councilor Mazzitello echoed those thanks and also thanked all that assist with election day. He commented that regardless of who wins and loses in the election, the community is your lifeline and asked people to be respectful and not to show hate regardless of whether their candidate wins or loses.

Mayor Levine thanked all that came out to the trick or tee event, which was held the previous weekend and the event was very well attended at the Par 3. She commended the parks and recreation staff for the great event. She commented that Mendota Heights has one of the highest voter turn outs in the state for presidential elections and challenged the residents to increase that rate by voting.

#### ADJOURN

Councilor Paper moved to adjourn.

Councilor Mazzitello seconded the motion.

Ayes: 3

Nays: 0

Mayor Levine adjourned the meeting at 8:25 p.m.

ATTEST:

---

Stephanie B. Levine  
Mayor

---

Nancy Bauer  
City Clerk

CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY  
STATE OF MINNESOTA

**DRAFT** Minutes of the Regular Meeting  
Held Tuesday, November 6, 2024

Pursuant to due call and notice thereof, the regular meeting of the City Council, City of Mendota Heights, Minnesota was held at 7:00 p.m. at City Hall, 1101 Victoria Curve, Mendota Heights, Minnesota.

CALL TO ORDER

Mayor Levine called the meeting to order at 7:00 p.m. Councilors Lorberbaum, Paper, Mazzitello, and Miller, were also present.

PLEDGE OF ALLEGIANCE

The council, audience, and staff recited the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Levine requested to amend the agenda to add three prosecution services items to the consent agenda as Items M, N, and O. Councilor Lorberbaum moved adoption of the agenda.  
Councilor Mazzitello seconded the motion.

Ayes: 5

Nays: 0

Mayor Levine presented the agenda for adoption. Councilor Mazzitello moved adoption of the agenda as amended.

Councilor Lorberbaum seconded the motion.

Ayes: 5

Nays: 0

PUBLIC COMMENTS

No one from the public wished to be heard.

CONSENT AGENDA

Mayor Levine presented the consent agenda and explained the procedure for discussion and approval. Councilor Mazzitello moved approval of the consent agenda as presented, pulling items F and M.

- a. Approve 2025 Tobacco License Renewals
- b. Approve Appointment of Student Representative to the Parks and Recreation Commission
- c. Authorize Posting for Mendota Heights Police Cadet
- d. Resolution 2024-64 Supporting the Dakota County 2025-2029 Capital Improvement Plan
- e. Approve Geotechnical Evaluation Contract for the Hampshire Estates Street Improvements
- ~~f. Authorize Execution of MN Historical and Cultural Heritage Program Grant Contract Between the City of Mendota Heights and the MN Historical Society for the Oheyawahi Interpretive Design Project~~
- g. Approve Purchase Order for Tree Removals on Sylvandale Road
- h. Acknowledge September 2024 Building Activity Report
- i. Acknowledge the September Par 3 Financial Report
- j. Acknowledge the 2024 Third Quarter Financial Report
- k. Approve September 2024 Treasurer's Report
- l. Approval of Claims List
- ~~m. Resolution 2024-68 Terminating Legal Services by Grannis & Hauge, P.A. and Approving Prosecution Services Agreement Between the City of Mendota Heights and Campbell Knutson~~
- n. Resolution 2024-69 Approving a Master Subscriber Agreement for Court Data Services for Government Agencies
- o. Resolution 2024-70 Approving State of Minnesota Joint Powers Agreement and Court Data Services Subscriber Amendment to the City of Mendota Heights on Behalf of its City Attorney

Councilor Paper seconded the motion.

Ayes: 5

Nays: 0

#### PULLED CONSENT AGENDA ITEMS

#### F) AUTHORIZE EXECUTION OF MN HISTORICAL AND CULTURAL HERITAGE PROGRAM GRANT CONTRACT BETWEEN THE CITY OF MENDOTA HEIGHTS AND THE MN HISTORICAL SOCIETY FOR THE OHEYAWAHI INTERPRETIVE DESIGN PROJECT

Councilor Lorberbaum asked for staff to provide information on this item.

Natural Resources Coordinator Krista Spreiter stated that this is the third phase in the interpretive program for this site, which began three years ago. She stated that phases one and two were also completed with grants from the Minnesota Historical Society (MHS). She stated that MHS has provided a grant of \$60,000 for phase three which requires a \$10,000 match from Mendota Heights. She advised that the City did budget for this within the 2025 budget and provided details on the anticipated timing noting that the project would be completed along with the capital improvements planned that will be using state bonding dollars.

Councilor Lorberbaum shared a Native American proverb.

Councilor Lorberbaum moved to AUTHORIZE EXECUTION OF MN HISTORICAL AND CULTURAL HERITAGE PROGRAM GRANT CONTRACT BETWEEN THE CITY OF MENDOTA



HEIGHTS AND THE MN HISTORICAL SOCIETY FOR THE OHEYAWAHI INTERPRETIVE DESIGN PROJECT.

Councilor Paper seconded the motion.

Ayes: 5

Nays: 0

M) RESOLUTION 2024-68 TERMINATING LEGAL SERVICES BY GRANNIS & HAUGE, P.A. AND APPROVING PROSECUTION SERVICES AGREEMENT BETWEEN THE CITY OF MENDOTA HEIGHTS AND CAMPBELL KNUTSON

Councilor Paper asked for information on this item.

Police Chief Kelly McCarthy stated that the prosecutor the City has been using is changing firms and he is the only person that does municipal prosecution services at the current firm, so everyone agreed that it would be best for the City to change firms to maintain the current prosecutor. She stated that this would be a one-year contract with no change in cost.

Councilor Paper moved to adopt RESOLUTION NO. 2024-68 TERMINATING LEGAL SERVICES BY GRANNIS & HAUGE, P.A. AND APPROVING PROSECUTION SERVICES AGREEMENT BETWEEN THE CITY OF MENDOTA HEIGHTS AND CAMPBELL KNUTSON.

Councilor Mazzitello seconded the motion.

Ayes: 5

Nays: 0

PRESENTATIONS

No items scheduled.

PUBLIC HEARING

No items scheduled.

NEW AND UNFINISHED BUSINESS

A) RESOLUTION 2024-62 ADOPTING AND CONFIRMING ASSESSMENTS FOR THE EMERSON AVENUE STREET IMPROVEMENTS

Assistant City Engineer Lucas Ritchie explained that the Council was being asked to approve Resolution 2024-62 adopting and confirming the assessment for the Emerson Avenue Street Improvements.

Councilor Mazzitello commented that the Council did hold and close the public hearing on this item at its last meeting.

Councilor Mazzitello moved to adopt RESOLUTION 2024-62 ADOPTING AND CONFIRMING ASSESSMENTS FOR THE EMERSON AVENUE STREET IMPROVEMENTS.

Councilor Paper seconded the motion.

Ayes: 5

Nays: 0

**B) RESOLUTION 2024-65 DEFERRING ASSESSMENT FOR 781 EMERSON AVENUE FOR THE EMERSON AVENUE STREET IMPROVEMENT PROJECT**

Public Works Director Ryan Ruzek provided a brief background on this item. The Council was being asked to consider Resolution 2024-65 deferring the street rehabilitation assessment at 781 Emerson Avenue for the Emerson Avenue Street Improvement project.

Councilor Lorberbaum commented that she thinks this is a great thing and perhaps many residents are not aware of the possibility of deferment. She asked if it was too late for a senior citizen to come forward and make this request.

Public Works Director Ryan Ruzek commented that it is too late as the intent needs to be declared at, or before, the time of the public hearing. He stated that the public notice mailed to the residents does provide the options and steps for deferment.

Councilor Mazzitello moved to adopt RESOLUTION NO. 2024-65 DEFERRING THE MAKING OF ASSESSMENT FOR THE PROPERTY LOCATED AT 781 EMERSON AVENUE (PID 27-37676-01-010) FOR THE EMERSON AVENUE STREET IMPROVEMENT PROJECT.

Councilor Miller seconded the motion.

Ayes: 5

Nays: 0

**C) CONSIDER APPROVAL OF ORDINANCE NO. 595, REPEALING AND REPLACING CHAPTER 3: URBAN FOREST PRESERVATION OF TITLE 15: ENVIRONMENTAL STANDARDS OF CITY CODE; AND AUTHORIZE PUBLICATION OF SUMMARY ORDINANCE**

Natural Resources Coordinator Krista Spreiter provided a brief background on this item. The Council was being asked to consider approval of Ordinance No. 595, repealing Chapter 3: Urban Forest, Significant Trees and Tree Replacement and replace with Chapter 3: Urban Forest Preservation to Title 15: Environmental Standards of City Code, and authorize publication of summary ordinance.

Councilor Lorberbaum referenced the applicability section and stated that portion reads awkwardly to her and suggested that instead of a minimum of seven trees, it should read seven or more trees.

Natural Resources Coordinator Krista Spreiter provided more specific information on how measuring is done and whose responsibility it is to measure. She stated that the tree replacement is not feasible on site, the City may approve an alternative tree replacement measure such as planting on an alternate site.

Councilor Mazzitello commented that from the discussion of the Commission, he believes that the intent is to deter people from cutting down significant and heritage trees. He asked how the escrow amount is calculated.

Natural Resources Coordinator Krista Spreiter commented that they have not yet determined that but are considering that it be a percentage or the full cost of tree mitigation. She stated that they could also go with a standard amount.

Councilor Mazzitello asked how the escrow is refunded.

Natural Resources Coordinator Krista Spreiter commented that the escrow is held and once the work is completed and successful, the escrow is refunded.

Councilor Lorberbaum thanked staff and the Commission for this great work. She suggested another change under safeguarding trees, the current language is “to treat with accepted guidelines” and suggested that be replaced with “to treat according to accepted guidelines”.

Mayor Levine provided the scenario that someone removes a lot of trees without a permit, noting that the City would not have an escrow in that situation and asked how that would be handled. She also asked if the escrow should be determined before adoption tonight.

Natural Resources Coordinator Krista Spreiter replied that it was her assumption that fees are reviewed and sometimes changed annually, which would provide additional time to determine that amount.

City Administrator Cheryl Jacobson commented that the fee schedule is adopted in January.

Natural Resources Coordinator Krista Spreiter stated that the ordinance would become effective about that same time.

Mayor Levine provided the scenario that a homeowner removes five trees and asked if they could wait a period of time and remove an additional five trees to skirt the system.

Natural Resources Coordinator Krista Spreiter replied that there is nothing in the ordinance to address piecemealing. She stated that in the case that a property owner removes over the threshold of trees without a permit, it would be assumed all of the removed trees were heritage trees and proper mitigation would need to be provided and the typical code enforcement would be followed. She stated that neighbors tend to monitor each other and involve the City.

Mayor Levine asked if something could be added to enforcement, requiring people to adhere to the spirit of the law.

Councilor Mazzitello stated that if someone takes action without a permit, the Code allows the City to double fine. He stated that a timeframe could be set to address piecemealing.

Councilor Paper commented that the person who is not going to follow the rules will play the long game.

Councilor Miller commented that may be the case but perhaps the timeframe is made 12 months as that would push the timeframe on the length of a project.

Councilor Paper commented that his thought was not for a project specifically but for someone who is opening their view along the river where someone could remove trees little by little.

Councilor Miller commented that he believes that this is a good starting point, and they could always review and adjust the policy. The Council agreed with adding the language “within one calendar year”.

Councilor Mazzitello commented that there would be a separate ordinance to address tree removal that would occur along the Mississippi River.

Mayor Levine commented that this is an impactful ordinance and asked how this would be communicated to the community. She stated that she liked the examples and would also like an example of what would happen if someone did not follow the ordinance.

Natural Resources Coordinator Krista Spreiter commented that this will be communicated through the traditional methods along with targeted mailings and posting at City Hall.

Councilor Mazzitello suggested adding real estate agents to the list of targeted mailings.

Mayor Levine stated that perhaps there could be an educational message taped and available on the City website to communicate this information.

Councilor Mazzitello stated that the Commission thoroughly debated this topic and believed that the end product is great.

Mayor Levine acknowledged that this has been the top priority since that Commission was formed and therefore a lot of thought and work has been put into this.

Councilor Mazzitello noted that while they try to do things right the first time, he would like to keep an open mind that changes or improvements may come forward in the future once this is implemented.

Councilor Lorberbaum moved to adopt ORDINANCE NO. 595 REPEALING CHAPTER 3: URBAN FOREST, SIGNIFICANT TREES AND TREE REPLACEMENT AND REPLACE WITH CHAPTER 3: URBAN FOREST PRESERVATION TO TITLE 15: ENVIRONMENTAL STANDARDS OF CITY CODE WITH THE CHANGES AS MENTIONED; AND AUTHORIZE PUBLICATION OF SUMMARY ORDINANCE.

Councilor Miller seconded the motion.

Ayes: 5

Nays: 0

**D) RESOLUTION 2024-66 APPROVING THE DAKOTA COUNTY COMMUNITY  
DEVELOPMENT AGENCY TO ADMINISTER CITY LOCAL AFFORDABLE HOUSING AID  
(LAHA) FUNDS**

Community Development Manager Sarah Madden provided a brief background on this item. The Council was being asked to approve Resolution 2024-66 supporting collaboration with the Dakota County Community Development Agency to administer the City Local Affordable Housing Aid (LAHA) funds.

Mayor Levine asked who the grants would be aimed at and how they would apply.

Community Development Manager Sarah Madden provided details on the income restrictions for the two programs and stated that residents would apply through Dakota County for these programs.

Mayor Levine asked if there are targeted mailings sent to advertise these programs.

Community Development Manager Sarah Madden stated that the CDA does the bulk of the marketing for the programs. She noted that not much marketing is needed as there is often a waitlist for the home improvement program. She commented that the City can advertise the programs through its typical channels as well. She commented that the program could be mentioned in cases of code enforcement as well.

Councilor Lorberbaum encouraged staff to include an article in the *Mendota Heights Highlights* to advertise the programs.

Mayor Levine thanked Dakota County CDA for working with the City and offering to administer the programs, which would have been difficult for the small staff of Mendota Heights.

Councilor Mazzitello referenced the Joint Powers Agreement that will be executed between the two entities and asked how members of the public would view that document.

City Administrator Cheryl Jacobson stated that residents could contact City Hall to request that information if desired.

Councilor Mazzitello commented that program details are available at [DakotaCountyCDA.org](http://DakotaCountyCDA.org).

Councilor Mazzitello moved to adopt RESOLUTION NO. 2025-66 APPROVING THE DAKOTA COUNTY COMMUNITY DEVELOPMENT AGENCY TO ADMINISTER CITY LOCAL AFFORDABLE HOUSING AID FUNDS.

Councilor Paper seconded the motion.

Ayes: 5

Nays: 0

## COMMUNITY ANNOUNCEMENTS

City Administrator Cheryl Jacobson thanked the City staff and volunteers who provided a sound and successful election process. She announced upcoming community events and activities.

Parks and Recreation Manager Meredith Lawrence provided additional details on the upcoming toy swap.

## COUNCIL COMMENTS

Councilor Paper commented that it is Movember, supporting men's health, and encouraged men to get checked.

Councilor Lorberbaum echoed thanks to staff and those who served as election judges. She stated that the previous weekend she attended a Day of the Dead event at Two Rivers and thanked the sponsors that helped to make the event a success. She commented that it was a wonderful event.

Councilor Miller provided advice for those who may need solace today.

Councilor Mazzitello echoed the comments made thus far related to the election and expressed thanks to those who assisted. He stated that over the course of the nation, just shy of 150,000,000 votes were cast yesterday and to have that number counted so quickly is a testament to everyone who volunteers to participate in that process. He appreciated the high voter turnout the City has and the wonderful staff as well. He congratulated those who won and consoled those who did not. He stated that on Monday the community has the ability to thank those who make it possible for the country to have the voting process.

Mayor Levine echoed and thanked all who participated and assisted with the elections. She stated that she has enjoyed serving with Councilor Miller, who will leave the Council at the end of this year.

#### ADJOURN

Councilor Mazzitello moved to adjourn.

Councilor Paper seconded the motion.

Ayes: 5

Nays: 0

Mayor Levine adjourned the meeting at 8:20  
p.m.

---

Stephanie B. Levine  
Mayor

ATTEST:

---

Nancy Bauer  
City Clerk

CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY  
STATE OF MINNESOTA

**DRAFT** Minutes of the City Council Work Session  
Tuesday, November 12, 2024

Pursuant to due call and notice thereof, a work session of the Mendota Heights City Council was held at City Hall, 1101 Victoria Curve, Mendota Heights, Minnesota.

CALL TO ORDER

Mayor Levine called the work session to order at 6:15 p.m. Councilors Lorberbaum, Mazzitello, Miller, and Paper were also present.

Others present included City Administrator Cheryl Jacobson, Public Works Director Ryan Ruzek, Community Development Manager Sarah Madden, City Attorney Amy Schmidt, and City Clerk Nancy Bauer.

CONTINUED DISCUSSION ON THE SHORT-TERM RENTAL ORDINANCE

Mayor Levine introduced the discussion to finalize the proposed ordinance on short-term rentals.

Community Development Manager Madden reported that the residency/homestead requirement needed to be discussed along with the definition of primary residence. Some redundant sections were removed after the October 1, 2024, work session discussion.

The condition of the licenses section 3-5A-4 paragraph 9 was updated regarding maintaining a current guest registry for a minimum of one year instead of five years, which is consistent with the State statute for hotels.

Discussion of the legality of using a homestead requirement for primary residence was discussed. City Attorney Schmidt said it was not common to have a homestead requirement in a rental ordinance and if included in the ordinance that it could stand up in a court of law. It was the consensus of the Council to keep the homestead requirement in the proposed ordinance.

Councilor Lorberbaum asked if the age of the renter should be added to the registry. Sarah Madden responded that the registry would only be requested by city staff if staff needed to see it. It was the consensus to leave it up to staff how to enforce the age of the renter. Community Development Manager Madden said the ordinance requirements for short-term rentals would be listed on the license application and one of those requirements would be the age of the renter.

The percentage of houses within a certain area that could be licensed as a short-term rental was discussed, and it was the consensus to not incorporate it in the proposed ordinance and could be revisited in the future.

Community Development Manager Madden reported that she believed the \$200.00 fee for the short-term rental license would be reasonable and would be included in the fee schedule. The Inspectron inspection fee would be \$75.00 an hour and the initial inspection should not take long.

Enforcement of the requirements of the proposed ordinance would go through the code enforcement process. Operating without a license was discussed and charging a double fee if an operator did not get a license was discussed.

The next step would be to present the draft ordinance December 3, 2024, City Council meeting. The summary ordinance would then be published to go into effect January 1, 2025, and 45 days after that licenses could be issued.

#### ADJOURNMENT

Councilor Mazzitello made a motion to adjourn the meeting, and it was seconded by Councilor Paper. Motion passed 5-0.

The meeting adjourned at 5:39 p.m.

---

Stephanie B. Levine, Mayor

ATTEST:

---

Nancy Bauer, City Clerk



CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY  
STATE OF MINNESOTA

Minutes of the City Council Special Meeting  
Held Tuesday, November 12, 2024

Pursuant to due call and notice thereof, a special meeting of the Mendota Heights City Council was held at City Hall, 1101 Victoria Curve, Mendota Heights, Minnesota.

CALL TO ORDER

Mayor Levine called the meeting to order at 6:01 p.m.

ROLL CALL

Council Members Lorberbaum, Mazzitello, Miller, and Paper were also present.

Also, in attendance were City Administrator Cheryl Jacobson, Public Works Director Ryan Ruzek, Parks & Recreation Director/Assistant Public Works Director Meredith Lawrence, and City Clerk Nancy Bauer

NEW AND UNFINISHED BUSINESS

RESOLUTION 2024-77 CANVASSING OF ELECTION RESULTS OF NOVEMBER 5, 2024,  
GENERAL ELECTION

Clerk Bauer read the results of the 2024 General Election for the city offices as:

Mayor	Stephanie Levine	6,374 votes
City Council Member	John P. Maczko	5,187 votes
City Council Member	Joel Paper	5,158 votes

Motion to approve RESOLUTION 2024-77 CANVASSING OF ELECTION RESULTS OF NOVEMBER 5, 2024, GENERAL ELECTION was made by Council Member Mazzitello, seconded by Council Member Lorberbaum

Discussion: Mayor Levine congratulated Council Member-elect Maczko and congratulated Council Member Paper on his reelection. She thanked Council Member Miller for his eight years of service on the City Council. Council Member Mazzitello congratulated Mayor Levine on her reelection.

Motion to approve RESOLUTION 2024-77 CANVASSING OF ELECTION RESULTS OF NOVEMBER 5, 2024, GENERAL ELECTION carried 5-0.

## ADJOURNMENT

Motion by Council Member Mazzitello, seconded by Council Member Paper to adjourn the meeting at 6:04 p.m. Motion carried 5-0.

---

Stephanie B. Levine, Mayor

ATTEST:

---

Nancy Bauer, City Clerk

**REQUEST FOR CITY COUNCIL ACTION**

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Approve 2025 Tobacco License Renewal

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Administration

**CONTACT:** Nancy Bauer, City Clerk

**ACTION REQUEST:**

Approve 2025 Tobacco License for Mendakota Country Club

**BACKGROUND:**

Mendakota County Club has submitted their 2025 license renewal paperwork for a tobacco license. They have paid their fees, passed a background check, and are ready for Council approval.

**FISCAL AND RESOURCE IMPACT:**

N/A

**ATTACHMENTS:**

None

**CITY COUNCIL PRIORITY:**

Inclusive and Responsive Government

This page is intentionally left blank

**REQUEST FOR CITY COUNCIL ACTION**

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Approve Massage Therapist License

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Administration

**CONTACT:** Nancy Bauer, City Clerk

**ACTION REQUEST:**

Approve a Massage Therapist License.

**BACKGROUND:**

Kaya Wint, has applied for a massage therapist license to work at Hush Therapeutic Massage. She has completed the application requirements and passed the background investigation.

**FISCAL AND RESOURCE IMPACT:**

N/A

**ATTACHMENTS:**

None

**CITY COUNCIL PRIORITY:**

Inclusive and Responsive Government

This page is intentionally left blank

**REQUEST FOR CITY COUNCIL ACTION**

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Approve Purchase Order for Victoria Road Storm Sewer Improvement

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Engineering

**CONTACT:** Ryan Ruzek, Public Works  
Director

**ACTION REQUEST:**

Approve a purchase order for a storm sewer improvement on Victoria Road.

**BACKGROUND:**

Victoria Road was reconstructed in 2013 which added curbing and storm sewer. The property at 1645 Victoria Road is built at a lower elevation than the street. In heavy rain events or when snow is blocking the curb, water runs down the driveway into the yard creating nuisance icing and erosion. Staff worked with the homeowner on an acceptable solution to install a storm sewer drain just upstream of their driveway to capture the water into the city storm pipes.

Staff had concrete structures on hand that were being stored at public works from a previous project that would fit this improvement. A contractor was hired to install the provided storm sewers as a time & material installation.

**FISCAL AND RESOURCE IMPACT:**

The work for this improvement was not pre-approved by the City Council and exceeded the purchasing policy requirements for small projects by \$950. Staff is asking the Council to approve an after the fact purchase order for Kirchner Contracting for \$10,950 for this drainage improvement.

**ATTACHMENTS:**

None

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure, Inclusive and Responsive Government

This page is intentionally left blank





## REQUEST FOR CITY COUNCIL ACTION

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Resolution 2024-67 Approving Support for a Noise Wall along Victoria Road

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Engineering

**CONTACT:** Ryan Ruzek, Public Works Director

### **ACTION REQUEST:**

Approve resolution 2024-67 supporting an application to MnDOT for the construction of a noise wall along Victoria Road.

### **BACKGROUND:**

MnDOT Metro has a standalone noise barrier program which is a solicitation-based process requiring cities to submit applications to be considered for noise wall funding. Residents submitted a petition asking the city to apply for a noise wall. The MnDOT program requires a local match of 10% for the construction costs and an additional 8% of the local match for contract costs. The city is also responsible for maintenance on the resident side of the barrier.

The location selected spans partially over two MnDOT study areas that rank 97 and 101. The MnDOT preliminary study results show these segments meet the cost/benefit analysis. City Council discussed this item at their October 15, 2024, meeting and directed staff to present a resolution of support.

Additional directions and information about this program are also available on the MnDOT website: <http://www.dot.state.mn.us/environment/noise/metro.html>

Timeline for solicitation:

- September 1, 2024 – Applications accepted
- December 31, 2024 – Applications due
- Jan to April 2025 – MnDOT conducts noise analysis for applications received and ranks applications based on existing noise levels, length of barrier, number of benefited homes, and cost-effectiveness of a noise barrier
- Spring 2025 – MnDOT announces selected project(s)

- 2025 to 2026 – Project(s) are scoped and programmed into MnDOT’s STIP and City’s CIP (as needed)
- 2026 to 2029 – MnDOT designs project(s) and coordinates with selected city
- FY 2030 – Begin project construction

The updated version of the noise study report is available at: [https://edocs-public.dot.state.mn.us/edocs\\_public/DMResultSet/download?docId=25639592](https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=25639592)

Information about ongoing and upcoming selected Standalone Noise Barrier projects is available at:

<https://www.dot.state.mn.us/metro/projects/standalonenoisebarrier/upcoming.html>

### **FISCAL AND RESOURCE IMPACT:**

Staff would need to confirm funding sources but are hopeful the Municipal State Aid funding could be a potential source. If that is not an option, the city would need to fund the project through an alternate source. The city could also consider specially assessing the benefiting properties for the costs as the improvements would not benefit the city as a whole. The City Council does not need to determine the funding source at this time.

If the city chooses to apply for the program, MnDOT will perform additional analysis of the area which may allow for a shorter wall in certain areas. Preliminary estimates based on the MnDOT application are as follows: Wood barrier - 3,500 ft long x 20 ft height x \$60 = \$4,200,000 x 10 percent local match equals \$420,000 + \$33,600 = \$453,600

### **ATTACHMENTS:**

1. Resolution 2024-67 Noise Barrier
2. 2024 MnDOT Metro Standalone Noise Barrier Application
3. MnDOT Metro Standalone Noise Barrier Map

### **CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure, Inclusive and Responsive Government

**CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 2024-67**

**APPROVING A RESOLUTION OF SUPPORT TO THE MINNESOTA DEPARTMENT  
OF TRANSPORTATION – NOISE WALL**

**WHEREAS**, the State of Minnesota, acting through its Commissioner of Transportation (MnDOT) and in accordance with Statute 161.125 – Sound Abatement Along Highways, proposes to study, design, and construct a noise wall improvement along the west side of Interstate 35E, between Marie Avenue and Lexington Avenue (County Road 43) within the corporate City of Mendota Heights (City) limits, tentatively scheduled in the year 2030; and

**WHEREAS**, the City supports the continued study and design of this noise wall improvement, and have agreed to consider the City’s participation in the costs of the noise wall construction and associated construction engineering in future City Capital Improvements programming.

**THEREFORE, BE IT RESOLVED**, the City of Mendota Heights provide this resolution of support for the construction of a noise wall along the west side of Interstate 35E, between Marie Avenue and Lexington Avenue (County Road 43) within the corporate City of Mendota Heights (City) limits.

Adopted by the City Council of the City of Mendota Heights this nineteenth day of November 2024.

**CITY COUNCIL  
CITY OF MENDOTA HEIGHTS**

\_\_\_\_\_  
**Stephanie B Levine, Mayor**

**ATTEST**

\_\_\_\_\_  
**Nancy Bauer, City Clerk**

**CERTIFICATION**

I HERBY CERTIFY that the above is a true and correct copy of a resolution presented to and adopted by the City of Mendota Heights, County of Dakota, State of Minnesota, at a duly authorized City Council meeting held in the City of Mendota Heights, Minnesota, on the 19<sup>th</sup> day of November, 2024, as disclosed by the records of said City on file and of record in the office.

\_\_\_\_\_  
**Nancy Bauer, City Clerk**

## 2024 Application for MnDOT Metro Standalone Noise Barrier

1. Name of governmental authority submitting application and agreeing to local cost share:

CITY OF MENOTA HEIGHTS

2. Highway/Interstate adjacent to area for which the application is being made:

INTERSTATE 35E

3. Current ranking on 2022 Metro District Highway Noise Abatement Study: #97 and 103

4. Limits of area of application: a map is required; aerial photo is preferred:

Side of Highway:  
(N, S, E, W, Both)

WEST

Beginning Point:  
(Cross roads, etc.)

2000 FEET NORTH OF HIGHWAY 62

Ending Point:

LEXINGTON AVE (CR 43)

Estimated length of proposed noise barrier (in feet):

3,500 FT

5. Were the majority of the residential units constructed prior to 1997? Yes / No  
*Note: Only residential areas constructed prior to 1997 are eligible.*

6. Number of residential units (homes and/or apartments) adjacent to the roadway:

29120=50

7. Existing noise level:

*Note: Contact Natalie Ries at MnDOT Metro or use MnDOT's Flat Earth Noise Level Estimator Excel Spreadsheet available at [MnDOT's Noise Analysis Homepage](#)*

#97 06.3 dBA  
#103 06.5 dBA

8. What type of noise barrier is being requested? Concrete ☐ Wood ☒ TBD ☐

9. Additional comments:

THE CITY IS OPEN TO DISCUSSING LENGTH AND HEIGHT OF OTHER  
ALTERNATIVES

10. I certify that the application information provided is correct. City approval/resolution is attached.

RYAN RUTZKE - PUBLIC WORKS DIRECTOR

Print name and title of local official

Date



NOVEMBER 19, 2024

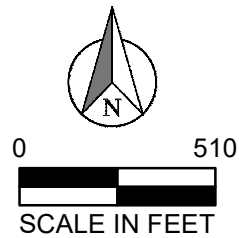
Signature and title of local official

Date



# I-35E Noise Wall

Date: 10/24/2024



## GIS Map Disclaimer:

This data is for informational purposes only and should not be substituted for a true title search, property appraisal, plat, survey, or for zoning verification. The City of Mendota Heights assumes no legal responsibility for the information contained in this data. The City of Mendota Heights, or any other entity from which data was obtained, assumes no liability for any errors or omissions herein. If discrepancies are found, please contact the City of Mendota Heights.

Contact "Gopher State One Call" at 651-454-0002 for utility locations, 48 hours prior to any excavation.

**REQUEST FOR CITY COUNCIL ACTION**

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Resolution 2024-72 Certifying Delinquent Sewer Accounts

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Finance

**CONTACT:** Kristen Schabacker, Finance  
Director

**ACTION REQUEST:**

Approve Resolution 2024-72 Certifying Delinquent Sewer Utility Charges to the Dakota County Auditor for the Collection with Real Estate Taxes

**BACKGROUND:**

There are currently 62 delinquent sewer accounts totaling \$38,855.84 to be certified to Dakota County for collection with property taxes per City Code 10-3-7. In 2023, the city certified \$47,347.36 of delinquent sewer charges to Dakota County for collection with property taxes.

Per City Code and City Ordinance, included in these amounts are all balances, interest and late charges. The total amount of said utility charges shall be paid with general property taxes for the year 2024 and collectible in 2025. Per City Code and City Ordinance, letters were sent to property owners of sewer accounts past due in excess of two quarters, notifying them that if the delinquency was not paid by November 12, 2024, the amount due, plus seven percent (7%) interest and a \$50.00 charge will be certified to Dakota County for collection with property taxes.

**FISCAL AND RESOURCE IMPACT:**

**ATTACHMENTS:**

1. Resolution 2024-72 Certifying delinquent sewer

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure



CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA

RESOLUTION 2024-72

A RESOLUTION CERTIFYING DELINQUENT SEWER UTILITY CHARGES TO THE  
DAKOTA COUNTY AUDITORS FOR COLLECTION WITH REAL ESTATE TAXES

**WHEREAS**, under the provisions of City Code 10-3-7 adopted by the City Council of the City of Mendota Heights on February 18, 2003, it is provided that if sewer rental charges due to the City for the use of the City's sewer system are not paid within thirty (30) days after the mailing of a billing statement thereof, the same shall be collected and the collection thereof enforced in the same manner and in all respects as county and state real estate taxes, subject to like penalty, cost and interest charges; and

**WHEREAS**, the City Clerk has advised the City Council that the total sewer rental charges due to the City as of October 11, 2024, has been sent to the last known owner of said properties and that more than thirty (30) days has elapsed since the mailing of said statement; and

**WHEREAS**, said properties are all situated in the City of Mendota Heights, County of Dakota, Minnesota, and the parcel identification number of said properties, and the total amount of sewer rental charges due for each said parcel through November 12, 2024, are more particularly described as follows:

PARCEL ID NUMBER	AMOUNT DUE
277640202030	\$139.30
273760104030	\$113.92
277127502260	\$291.68
276970301020	\$593.10
274210007070	\$463.86
273130003041	\$476.22
271981001100	\$734.10
272490301010	\$701.76
274210008171	\$767.80
270380013020	\$868.54
276970301070	\$372.38
276970104024	\$488.08
270420000170	\$614.52
277640203070	\$814.42



274210001040	\$1093.50
271715104010	\$430.52
278130000062	\$129.56
273860003050	\$540.58
273860004070	\$527.10
273860004100	\$410.36
275750003080	\$406.22
275750003120	\$707.10
271710001160	\$943.70
271710001210	\$834.70
273250002050	\$615.02
277115013040	\$892.26
272920002010	\$807.40
277640100050	\$904.72
274920001021	\$823.96
278330000181	\$858.40
274190001210	\$544.20
274210005040	\$908.04
273767502020	\$651.82
277640100200	\$697.00
273760006160	\$524.24
276470002050	\$674.38
274120001070	\$355.70
276970303120	\$499.98
274495502050	\$695.82
271715005060	\$595.96
273760002010	\$1118.54
272780013030	\$524.26
272780019050	\$607.94
271985005070	\$380.84
272780004170	\$437.28
272780005090	\$603.22
272780005100	\$373.66
271515002030	\$932.82
276460002120	\$555.22

270360025020	\$706.16
272780018060	\$985.98
272840004110	\$552.38
274478002070	\$328.38
274822503080	\$589.68
271985003150	\$397.04
272780010250	\$523.68
274160101090	\$753.40
271915000070	\$615.68
271830206110	\$856.14
270410036011	\$129.54
277128605001	\$1696.72
270400025010	\$675.36

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Mendota Heights, Minnesota, as follows:

1. That the total of said utility charges set forth above is hereby adopted and confirmed as the proper unpaid utility charges due for the above-described properties through November 12, 2024, for each of said lots, pieces and parcels of land shall be a lien concurrent with the general taxes upon such parcels and all thereof.
2. That the total amount of said utility charges shall be payable with general taxes for the year 2024 collectable in 2025.
3. That the Utility Billing Clerk shall prepare and transmit to the Dakota County Auditor a certified copy of this Resolution with the request that each of said amounts shall be extended upon the property tax lists of Dakota County to be thereafter collected in the manner provided by law.
4. That a \$50.00 service charge and seven percent (7%) interest has been added to each delinquent utility account in accordance with City Code 10-3-7. B.2.

Adopted by the Mendota Heights City Council this 19th day of November, 2024.

CITY COUNCIL  
CITY OF MENDOTA HEIGHTS

---

Stephanie B. Levine, Mayor

ATTEST

---

Nancy Bauer, City Clerk

This page is intentionally left blank

**REQUEST FOR CITY COUNCIL ACTION**

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Resolution 2024-73 Certifying Delinquent Water Accounts

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Finance

**CONTACT:** Kristen Schabacker, Finance  
Director

**ACTION REQUEST:**

Approve Resolution 2024-73 Certifying Delinquent Water Charges to the Dakota County Auditor for Collection with Real Estate Taxes

**BACKGROUND:**

City Code 10-5-5, authorizes the City to certify to Dakota County for collection with property taxes any unpaid costs for water charges that are past due to the Board of Water Commissioners of the City of St. Paul. There are 72 water accounts with the Board of Water Commissioners of the City of St. Paul totaling \$29,077.04 to be certified this year. In 2023, the city certified approximately \$30,233.58 of delinquent water charges to Dakota County for collection with property taxes.

**FISCAL AND RESOURCE IMPACT:**

N/A

**ATTACHMENTS:**

1. Resolution 2024-73 for certifying delinquent water

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure

**CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 2024-73**

**A RESOLUTION CERTIFYING DELINQUENT WATER CHARGES TO THE DAKOTA  
COUNTY AUDITORS FOR COLLECTION WITH REAL ESTATE TAXES**

**WHEREAS**, under the provisions of City Code 10-5-5 adopted by the City Council of the City of Mendota Heights on April 19, 2016, it is provided that if water charges are past due to the Board of Water Commissioners of the City of St. Paul and are not paid within thirty (30) days after the mailing of a billing statement thereof, the same shall be collected and the collection thereof enforced in the same manner and in all respects as county and state real estate taxes, subject to like penalty, cost and interest charges; and

**WHEREAS**, the City Clerk has advised the City Council that the total water charges due to the Board of Water Commissioners of the City of St. Paul as of the middle of October, 2024 has been sent to the last known owner of said properties and that more than thirty (30) days has elapsed since the mailing of said statement; and

**WHEREAS**, said properties are all situated in the City of Mendota Heights, County of Dakota, Minnesota, and the parcel identification number of said properties, and the total amount of water charges due for each said parcel through November 5, 2024 are more particularly described as follows:

PARCEL ID NUMBER	AMOUNT DUE
270230050021	\$178.92
270410036011	\$286.72
270420000170	\$352.30
271150001130	\$124.04
271515002030	\$685.90
271710001160	\$145.68
271715005060	\$98.88
271715104010	\$105.60
271785000110	\$68.42
271820000040	\$84.92
271830006040	\$181.06
271830101060	\$139.74
271830201070	\$131.46
271985004030	\$397.50

272245002250	\$134.42
272250001070	\$210.34
272336503030	\$587.98
272780003060	\$266.72
272780004170	\$276.70
272780007060	\$587.36
272780009130	\$527.58
272780011060	\$81.24
272780013030	\$282.32
272780018060	\$759.72
272780019050	\$563.32
272780019180	\$405.66
272840004110	\$702.98
272920002010	\$334.98
273130002130	\$97.12
273130003041	\$433.66
273760002010	\$1249.68
273760104030	\$192.30
273765005030	\$1541.04
273767502020	\$139.50
273860004021	\$1632.74
273860004100	\$131.10
274160101090	\$1112.30
274210001040	\$523.12
274210002040	\$144.58
274210005040	\$1065.16
274210008171	\$661.96
274440000030	\$341.58
274495502050	\$434.46
274530000230	\$216.98
274530000310	\$109.04
274750000063	\$228.28
274822502010	\$129.34
274822503080	\$973.74
274840101080	\$218.94

274846001080	\$562.32
274860001060	\$156.16
274920001021	\$210.56
274920003070	\$431.60
275420001071	\$129.34
275750003080	\$251.04
275750003120	\$501.92
276400001070	\$161.56
276400002030	\$407.86
276450000160	\$83.64
276470002050	\$829.82
276470005010	\$194.78
276475001012	\$1973.98
276970205041	\$124.26
276970301020	\$413.10
276970301070	\$180.96
277110001050	\$548.14
277115009030	\$144.58
277115016010	\$87.96
277127502090	\$133.72
277640100241	\$907.34
277640203190	\$142.36
278330000181	\$220.96

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Mendota Heights, Minnesota, as follows:

1. That the total of said water charges set forth above is hereby adopted and confirmed as the proper unpaid utility charges due for the above-described properties through the middle of October, 2024 for each of said lots, pieces and parcels of land shall be a lien concurrent with the general taxes upon such parcels and all thereof.
2. That the total amount of said water charges shall be payable with general taxes for the year 2024 collectable in 2025.
3. That the Utility Billing Clerk shall prepare and transmit to the Dakota County Auditor a certified copy of this Resolution with the request that each of said amounts shall be extended upon the property tax lists of Dakota County to be thereafter collected in the manner provided by law.



Adopted by the Mendota Heights City Council this 19th day of November, 2024.

**CITY COUNCIL  
CITY OF MENDOTA HEIGHTS**

---

Stephanie B. Levine, Mayor

ATTEST

---

Nancy Bauer, City Clerk

This page is intentionally left blank



**REQUEST FOR CITY COUNCIL ACTION**

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Acknowledge September 2024 Fire Synopsis

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Fire

**CONTACT:** Sheila Robertson,  
Administrative  
Coordinator/Deputy City  
Clerk

**ACTION REQUEST:**  
Acknowledge September 2024 Fire Synopsis.

**BACKGROUND:**  
Information is included in the attachments.

**FISCAL AND RESOURCE IMPACT:**  
None.

**ATTACHMENTS:**  
1. 09 Sept 2024

**CITY COUNCIL PRIORITY:**  
Inclusive and Responsive Government

## September 2024 Fire Synopsis

Fire Calls: 24

For September 2024, the Fire Department paged for service a total of 24 times.

Mendota Heights	21 calls
Lilydale	0 calls
Mendota	1 call
Sunfish Lake	1 call
Other	1 call
-----	
Total	24 calls

### Types of calls:

**Excessive Heat/Scorch Burns: 1-** In September the fire department responded to smoke in a restaurant. Upon arrival it was discovered that a heating wire in the door frame to the walk-in cooler had broken and was shorting in liquid on the floor. The hazard was disabled, and the restaurant crew was advised to get maintenance on scene to restore power to the cooler.

**Medical/Extrication: 10-** In September the fire department responded to nine calls that were medical in nature, and one elevator rescue call.

**Hazardous Situations: 2-** The MHFD responded to a cut gas line, as well as to what was called a CO alarm, but in fact was an activated water sensor.

**Service Calls: 1-** The department responded to one unauthorized burning complaint.

**False Alarms/System Malfunctions: 3-** Our team responded to one unintentional fire alarm trip and two alarms due to system malfunctions.

**Good Intent: 4-** For the month of September, firefighters responded to one call for a possible hazmat release (where none was detected), two good intent calls, and one in which a homeowner believed they detected an electrical burning smell but after investigation, no problem was found.

**Dispatched and Cancelled En route: 2-** Two calls were cancelled before our units arrived on scene.

**Mutual/Auto-Aid Other: 1** There was one auto aid call to West St Paul that was later deemed to be due to burnt food.



## **September Trainings**

**Monday, September 9, 18:30**

### **Mandatory Skills #2 Ladders/Search Option 2**

This drill was a test-out opportunity for our firefighters testing their skills in two areas: 1: Their ability to utilize, deploy and properly climb our ground ladders as well as to deploy and use the aerial truck mounted ladder. 2: Their ability to search for, locate, and remove a victim from an area when their vision is completely obstructed throughout, as is the vision of the other search team members in their group.

**Thursday, September 12, 07:00**

### **Mandatory Skills #2 Ladders/Search Option 3**

This drill was a test-out opportunity for our firefighters testing their skills in two areas: 1: Their ability to utilize, deploy and properly climb our ground ladders as well as to deploy and use the aerial truck mounted ladder. 2: Their ability to search for, locate, and remove a victim from an area when their vision is completely obstructed throughout, as is the vision of the other search team members in their group.

**Saturday, September 21, 08:00**

### **Skills Drill Opportunity Elective**

This drill was an opportunity to practice and perfect the skills that the department requires each firefighter to pass.

**Monday, September 24, 07:00**

### **Mandatory Fire Ground Scenario Option #1**

This drill was held at an outside facility where department firefighters and apparatus were deployed in the same way they would be in a real fire scenario. Upon arrival, firefighters and officers were required to assess the situation (via photos) and properly give a size up, assume command, and have trucks properly deploy proper personnel and equipment in a real time scenario-based environment.

**Tuesday, September 25, 18:30**

### **Mandatory Fire Ground Scenario Option #2**

This drill was held at an outside facility where department firefighters and apparatus were deployed in the same way they would be in a real fire scenario. Upon arrival, firefighters and officers were required to assess the situation (via photos) and properly give a size up, assume command, and have trucks properly deploy proper personnel and equipment in a real time scenario-based environment.

**MENDOTA HEIGHTS FIRE DEPARTMENT  
SEPTEMBER 2024 MONTHLY REPORT**

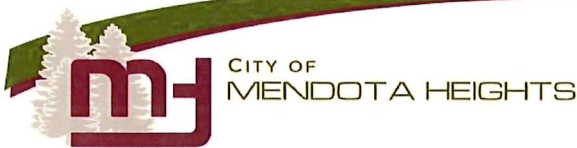
Number of Calls

24

Total Calls for Year

298

FIRE ALARMS DISPATCHED:	NUMBER	STRUCTURE	CONTENTS	MISC.	TOTALS TO DATE																																
<b>ACTUAL FIRES</b>																																					
Structure - MH Commercial					\$0																																
Structure - MH Residential					\$3,500																																
Structure - Contract Areas					\$0																																
Cooking Fire - confined					\$5,000																																
Vehicle - MH					\$46,124																																
Vehicle - Contract Areas					\$0																																
Grass/Brush/No Value MH																																					
Grass/Brush/No Value Contract																																					
Other Fire																																					
<b>TOTAL MONTHLY FIRE LOSSES</b>																																					
		\$0	\$0	Misc. Grass Contract -	\$ 1,000.00																																
<b>OVERPRESSURE RUPTURE</b>																																					
Excessive heat, scorch burns	1																																				
<b>MEDICAL</b>																																					
Emergency Medical/Assist	5																																				
Vehicle accident w/injuries																																					
Extrication	1																																				
Medical, other	4																																				
<b>HAZARDOUS SITUATION</b>																																					
Spills/Leaks	1																																				
Carbon Monoxide Incident	1																																				
Power line down																																					
Arcing, shorting																																					
Hazardous, Other																																					
<b>SERVICE CALL</b>																																					
Smoke or odor removal																																					
Assist Police or other agency																																					
Service Call, other	1																																				
<b>GOOD INTENT</b>																																					
Good Intent																																					
Dispatched & Cancelled	3																																				
Smoke Scare	1																																				
HazMat release investigation	1																																				
Good Intent, Other	2																																				
<b>FALSE ALARMS</b>																																					
False Alarm																																					
Malfunction	2																																				
Unintentional	1																																				
False Alarm, other																																					
<b>MUTUAL AID</b>																																					
<b>Total Calls</b>	<b>24</b>																																				
		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;"><b>FIRE LOSS TOTALS</b></th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>ALL FIRES, ALL AREAS (MONTH)</b></td> </tr> <tr> <td></td> <td align="right" colspan="3"><b>\$ 1,000.00</b></td> </tr> <tr> <td>Mendota Heights Only Structure/Contents</td> <td align="right" colspan="3">\$8,500</td> </tr> <tr> <td>Mendota Heights Only Miscellaneous</td> <td align="right" colspan="3">\$46,124</td> </tr> <tr> <td>Mendota Heights Total Loss to Date</td> <td align="right" colspan="3">\$54,624</td> </tr> <tr> <td>Contract Areas Loss to Date</td> <td align="right" colspan="3">\$1,000</td> </tr> </tbody> </table>				<b>FIRE LOSS TOTALS</b>				<b>ALL FIRES, ALL AREAS (MONTH)</b>					<b>\$ 1,000.00</b>			Mendota Heights Only Structure/Contents	\$8,500			Mendota Heights Only Miscellaneous	\$46,124			Mendota Heights Total Loss to Date	\$54,624			Contract Areas Loss to Date	\$1,000						
<b>FIRE LOSS TOTALS</b>																																					
<b>ALL FIRES, ALL AREAS (MONTH)</b>																																					
	<b>\$ 1,000.00</b>																																				
Mendota Heights Only Structure/Contents	\$8,500																																				
Mendota Heights Only Miscellaneous	\$46,124																																				
Mendota Heights Total Loss to Date	\$54,624																																				
Contract Areas Loss to Date	\$1,000																																				
		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;"><b>LOCATION OF FIRE ALARMS</b></th> </tr> <tr> <th></th> <th style="text-align: center;"><u>Current</u></th> <th style="text-align: center;"><u>To Date</u></th> <th style="text-align: center;"><u>Last Year</u></th> </tr> </thead> <tbody> <tr> <td>Mendota Heights</td> <td align="center">21</td> <td align="center">221</td> <td align="center">225</td> </tr> <tr> <td>Lilydale</td> <td align="center">0</td> <td align="center">19</td> <td align="center">19</td> </tr> <tr> <td>Mendota</td> <td align="center">1</td> <td align="center">10</td> <td align="center">6</td> </tr> <tr> <td>Sunfish Lake</td> <td align="center">1</td> <td align="center">18</td> <td align="center">23</td> </tr> <tr> <td>Mutual Aid</td> <td align="center">1</td> <td align="center">30</td> <td align="center">24</td> </tr> <tr> <td><b>Total:</b></td> <td align="center"><b>24</b></td> <td align="center"><b>298</b></td> <td align="center"><b>297</b></td> </tr> </tbody> </table>				<b>LOCATION OF FIRE ALARMS</b>					<u>Current</u>	<u>To Date</u>	<u>Last Year</u>	Mendota Heights	21	221	225	Lilydale	0	19	19	Mendota	1	10	6	Sunfish Lake	1	18	23	Mutual Aid	1	30	24	<b>Total:</b>	<b>24</b>	<b>298</b>	<b>297</b>
<b>LOCATION OF FIRE ALARMS</b>																																					
	<u>Current</u>	<u>To Date</u>	<u>Last Year</u>																																		
Mendota Heights	21	221	225																																		
Lilydale	0	19	19																																		
Mendota	1	10	6																																		
Sunfish Lake	1	18	23																																		
Mutual Aid	1	30	24																																		
<b>Total:</b>	<b>24</b>	<b>298</b>	<b>297</b>																																		
		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;"><b>FIRE MARSHAL'S TIME FOR MONTH</b></th> </tr> </thead> <tbody> <tr> <td>Inspections</td> <td></td> </tr> <tr> <td>Investigations</td> <td></td> </tr> <tr> <td>Re-Inspection</td> <td></td> </tr> <tr> <td>Meetings</td> <td></td> </tr> <tr> <td>Administration</td> <td></td> </tr> <tr> <td>Plan Review/Training</td> <td></td> </tr> <tr> <td><b>TOTAL:</b></td> <td align="center"><b>0</b></td> </tr> </tbody> </table>				<b>FIRE MARSHAL'S TIME FOR MONTH</b>		Inspections		Investigations		Re-Inspection		Meetings		Administration		Plan Review/Training		<b>TOTAL:</b>	<b>0</b>																
<b>FIRE MARSHAL'S TIME FOR MONTH</b>																																					
Inspections																																					
Investigations																																					
Re-Inspection																																					
Meetings																																					
Administration																																					
Plan Review/Training																																					
<b>TOTAL:</b>	<b>0</b>																																				
<b>WORK PERFORMED</b>	<b>Hours</b>	<b>To Date</b>	<b>Last Year</b>																																		
Fire Calls	310	3570	3698																																		
Meetings	16.5	552.75	388																																		
Training	297	3263	2842.5																																		
Special Activity	33.5	456.5	726.5																																		
Fire Marshal	0	0	0																																		
<b>TOTALS</b>	<b>657</b>	<b>7842.25</b>	<b>7655</b>																																		



## Request for City Council Action

**MEETING DATE:** November 19, 2024  
**TO:** Mayor, City Council and City Administrator  
**FROM:** Kristen Schabacker, Finance Director *[Signature]*  
**SUBJECT:** Claims List Summary

### BACKGROUND

#### Significant Claims

Fleet and Surplus Services – Squad Insurance Claim	\$ 24,500.00
Bituminous Roadways – Bridgeview Shores Street Project Work	\$ 54,606.30
General Repair Services – Main Lift Station Pumps	\$ 58,665.99
Kirchner Contracting – Victoria Road/Emerson Storm Sewer Work	\$ 29,175.00
LMCIT3 – Property Casualty Insurance Renewal	\$ 183,785.00
LOGIS – IT Services	\$ 40,839.60
Northfield Solar – Utilities	\$ 12,318.43
President & Fellows of Harvard – Police Dept Training	\$ 11,400.00
Streichers – New Squad Setup/Uniforms	\$ 11,972.00
TKDA – Emerson Avenue Street Project Services	\$ 40,101.56
Total Energy Systems – Main Lift Station Standby Generator	\$ 61,877.55
Tri State Bobcat – Turbine - Public Works	\$ 7,639.23

Manual Checks Total	\$ 28,800.00
System Checks Total	\$ 700,514.58

**Total for the list of claims for the November 19, 2024 City Council meeting \$ 729,314.58**

### RECOMMENDATION

Staff recommends that the Mendota Heights City Council approve the list of claims for November 19, 2024.

# CITY OF MENDOTA HEIGHTS

11/14/24 11:58 AM

Page 1

## Claims List

MANUAL CHECK

103124MAN

Account	Comments	DEPT Descr	Amount
FLEET AND SURPLUS SERVICES			
E 01-4480-110-10	PAYOFF DAMAGED SQUAD	Administration	\$24,500.00
FLEET AND SURPLUS SERVICES			\$24,500.00
			\$24,500.00



## CITY OF MENDOTA HEIGHTS

11/14/24 12:00 PM

Page 1

## Claims List

MANUAL CHECK

110824MAN

Account	Comments	DEPT Descr	Amount
MISSION SQUARE (ICMA RETIREMENT)			
G 01-2073	11/8/24 PAYROLL		\$150.00
G 01-2072	11/8/24 PAYROLL		\$4,150.00
MISSION SQUARE (ICMA RETIREMENT)			\$4,300.00
			\$4,300.00

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 1

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
<b>ALERUS RETIREMENT AND BENEFITS</b>			
E 01-4490-110-10	OCT 2024 SERVICE FEE/ADMIN	Administration	\$60.00
<b>ALERUS RETIREMENT AND BENEFITS</b>			<b>\$60.00</b>
<b>ALL CITY ELEVATOR, INC.</b>			
E 08-4335-000-00	MAINTENANCE - CITY HALL	Spec Fds	\$216.86
<b>ALL CITY ELEVATOR, INC.</b>			<b>\$216.86</b>
<b>ANCOM COMM INC</b>			
E 01-4330-450-30	RADIO MAINT - FIRE	Fire	\$1,188.00
E 01-4330-450-30	RADIO MAINT - FIRE	Fire	\$168.00
<b>ANCOM COMM INC</b>			<b>\$1,356.00</b>
<b>ASPEN MILLS</b>			
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$188.34
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$66.00
E 01-4305-024-20	OPERATING SUPPLIES - PD	Police	\$72.95
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$36.00
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$126.63
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$170.00
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$175.00
<b>ASPEN MILLS</b>			<b>\$834.92</b>
<b>ASPEN WASTE SYSTEMS INC.</b>			
E 01-4280-315-30	NOV RUBBISH SERVICE - FIRE	Fire	\$230.65
E 01-4280-310-70	NOV RUBBISH SERVICE - PW	Parks & Recreation	\$281.44
E 01-4280-310-50	NOV RUBBISH SERVICE - PW	Road & Bridges	\$281.44
E 45-4280-045-45	NOV RUBBISH SERVICE - PAR 3	Golf Course	\$152.85
E 15-4280-310-60	NOV RUBBISH SERVICE - PW	Utility Enterprise	\$281.44
E 08-4280-000-00	NOV RUBBISH SERVICE - CITY	Spec Fds	\$407.87
E 01-4220-085-85	NOV ORGANIC RECYCLING SER	Recycling	\$501.59
<b>ASPEN WASTE SYSTEMS INC.</b>			<b>\$2,137.28</b>
<b>AUTOZONE</b>			
E 45-4330-490-45	EQUIP REPAIR - PAR 3	Golf Course	\$13.99
G 45-2035	EQUIP REPAIR - PAR 3		-\$0.90
G 45-2035	EQUIP REPAIR - PAR 3		-\$0.55
E 45-4330-490-45	EQUIP REPAIR - PAR 3	Golf Course	\$8.53
G 45-2035	EQUIP REPAIR - PAR 3		-\$2.65
E 01-4330-490-70	EQUIP REPAIR - PARKS	Parks & Recreation	\$76.38
E 45-4330-490-45	EQUIP REPAIR - PAR 3	Golf Course	\$41.23
<b>AUTOZONE</b>			<b>\$136.03</b>
<b>B &amp; D COMPOSTING INC</b>			
E 01-4422-050-50	STREET MAINTENANCE MATER	Road & Bridges	\$600.00
<b>B &amp; D COMPOSTING INC</b>			<b>\$600.00</b>
<b>BARR, DONOVAN</b>			
E 01-4410-020-20	UNIFORM REIMBURSEMENT -	Police	\$372.96
<b>BARR, DONOVAN</b>			<b>\$372.96</b>
<b>BESSER WELDING &amp; FABRICATION</b>			
E 15-4305-060-60	OPERATING SUPPLIES - PW	Utility Enterprise	\$61.16
E 01-4305-050-50	OPERATING SUPPLIES - PW	Road & Bridges	\$61.17

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 2

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
E 01-4305-070-70	OPERATING SUPPLIES - PW	Parks & Recreation	\$61.17
E 01-4330-215-70	MAINTENANCE - PARKS	Parks & Recreation	\$157.00
BESSER WELDING & FABRICATION			\$340.50
BITUMINOUS ROADWAYS			
E 27-4220-806-00	BRIDGEVIEW SHORES ST IMPR	Spec Fds	\$54,606.30
BITUMINOUS ROADWAYS			\$54,606.30
BLUE CROSS BLUE SHIELD			
E 01-4131-070-70	DEC 2024 HEALTH INSURANCE	Parks & Recreation	\$3,340.15
G 01-2071	DEC 2024 HEALTH INSURANCE		\$446.36
E 01-4131-050-50	DEC 2024 HEALTH INSURANCE	Road & Bridges	\$5,018.06
BLUE CROSS BLUE SHIELD			\$8,804.57
BOLTON & MENK INC			
E 01-4220-050-50	BRIDGE INSPECTIONS - STREE	Road & Bridges	\$964.00
E 19-4220-000-00	MARIE AVE BRIDGE	Spec Fds	\$2,681.00
BOLTON & MENK INC			\$3,645.00
BRENNAN, ANDREW			
E 01-4400-070-70	TRAINING EXPENSE REIMBURS	Parks & Recreation	\$87.10
BRENNAN, ANDREW			\$87.10
CAMPBELL KNUTSON			
E 01-4220-120-10	OCT 2024 MEETINGS LEGAL SE	Administration	\$1,634.07
E 01-4220-120-70	OCT 2024 PARKS AND REC LEG	Parks & Recreation	\$270.00
E 01-4220-120-80	OCT 2024 PLANNING LEGAL SE	Planning	\$396.00
E 01-4220-120-12	OCT 2024 GENERAL LEGAL SER	Elections	\$198.00
CAMPBELL KNUTSON			\$2,498.07
CAPITAL ONE (BLUE TARP FINANCIAL)			
E 45-4330-490-45	EQUIP REPAIR - PAR 3	Golf Course	\$44.84
G 45-2035	EQUIP REPAIR - PAR 3		-\$2.88
CAPITAL ONE (BLUE TARP FINANCIAL)			\$41.96
CHARTER COMMUNICATIONS			
E 01-4220-020-20	INVESTIGATION SERVICES - P	Police	\$50.00
CHARTER COMMUNICATIONS			\$50.00
COMCAST BUSINESS			
E 45-4210-045-45	11/8/24-12/7/24 SERVICE - PA	Golf Course	\$270.98
COMCAST BUSINESS			\$270.98
CONCENTRA HEALTH SERVICES, INC			
E 01-4220-070-70	TESTING - PARKS	Parks & Recreation	\$59.00
CONCENTRA HEALTH SERVICES, INC			\$59.00
CONTINENTAL SAFETY EQ			
E 01-4305-030-30	OPERATING SUPPLIES - FIRE	Fire	\$258.53
CONTINENTAL SAFETY EQ			\$258.53
CRAWFORD DOOR			
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$23.27
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$23.27
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$23.26

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 3

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
CRAWFORD DOOR			\$69.80
CROULEY, RYAN			
E 01-4400-050-50	TRAINING EXPENSE REIMBURS	Road & Bridges	\$99.16
CROULEY, RYAN			\$99.16
DAKOTA 911 (DAKOTA COMMUNICATIONS)			
E 01-4275-020-20	NOV 2024 DISPATCH	Police	\$22,188.26
E 01-4275-030-30	NOV 2024 DISPATCH	Fire	\$669.74
E 01-4275-020-20	DEC 2024 DISPATCH	Police	\$22,188.26
E 01-4275-030-30	DEC 2024 DISPATCH	Fire	\$669.74
DAKOTA 911 (DAKOTA COMMUNICATIONS)			\$45,716.00
DAKOTA COUNTY FINANCIAL SERVIC			
E 01-4275-030-30	OCTOBER RADIO SUBSCRIBER	Fire	\$839.88
E 01-4200-610-15	OCTOBER RADIO SUBSCRIBER	Engineering Enterprise	\$69.99
E 01-4200-610-70	OCTOBER RADIO SUBSCRIBER	Parks & Recreation	\$139.98
E 15-4200-610-60	OCTOBER RADIO SUBSCRIBER	Utility Enterprise	\$23.33
E 01-4275-020-20	OCTOBER RADIO SUBSCRIBER	Police	\$1,003.19
E 01-4200-610-50	OCTOBER RADIO SUBSCRIBER	Road & Bridges	\$186.64
DAKOTA COUNTY FINANCIAL SERVIC			\$2,263.01
DDA HUMAN RESOURCES, INC.			
E 01-4220-030-30	2024 FIRE STAFFING STUDY	Fire	\$4,500.00
DDA HUMAN RESOURCES, INC.			\$4,500.00
EARL F. ANDERSEN, INC			
E 01-4420-050-50	SIGNS - STREET	Road & Bridges	\$817.75
E 01-4420-050-50	SIGNS - STREET	Road & Bridges	\$108.95
E 01-4420-050-50	SIGNS - STREET	Road & Bridges	\$2,649.95
EARL F. ANDERSEN, INC			\$3,576.65
ELROY S ELECTRIC SERVICE			
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$60.00
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$60.00
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$60.00
ELROY S ELECTRIC SERVICE			\$180.00
EMERGENCY AUTOMOTIVE TECHNOLOG			
E 01-4330-440-20	EQUIP REPAIR - PD	Police	\$1,575.00
EMERGENCY AUTOMOTIVE TECHNOLOG			\$1,575.00
ESS BROTHERS & SONS INC			
E 15-4330-490-60	EQUIP REPAIR - UTILITY	Utility Enterprise	\$301.00
ESS BROTHERS & SONS INC			\$301.00
EVERLAST REHAB			
E 15-4330-490-60	EQUIP REPAIR - UTILITY	Utility Enterprise	\$3,757.00
E 15-4330-490-60	EQUIP REPAIR - UTILITY	Utility Enterprise	\$685.00
EVERLAST REHAB			\$4,442.00
FIRST NET / AT&T MOBILITY			
E 01-4490-109-09	CELL SERVICE - CITY COUNCIL	City Council	\$45.40
E 01-4435-200-70	CELL SERVICE - REC	Parks & Recreation	\$45.40
E 01-4490-080-80	CELL SERVICE - PLANNING	Planning	\$45.40

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 4

## Claims List

## SYSTEM CHECKS

111924 PAY

Account	Comments	DEPT Descr	Amount
E 01-4210-070-70	CELL SERVICE - REC	Parks & Recreation	\$50.48
E 01-4210-105-15	CELL SERVICE - ENGINEERING	Engineering Enterprise	\$90.80
E 15-4210-060-60	IPAD SERVICE - UTILITY	Utility Enterprise	\$38.23
E 01-4210-050-50	CELL SERVICE - STREET	Road & Bridges	\$136.20
E 01-4210-070-70	IPAD SERVICE - REC	Parks & Recreation	\$38.23
E 01-4210-110-10	IPAD SERVICE - ADMIN	Administration	\$38.23
E 01-4210-070-70	IPAD SERVICE - PARKS	Parks & Recreation	\$38.23
E 45-4210-045-45	IPAD SERVICE - PAR 3	Golf Course	\$38.23
E 01-4210-020-20	CELL SERVICE - PD	Police	\$1,060.60
E 01-4490-640-12	IPAD SERVICE - ELECTIONS	Elections	\$76.46
E 01-4210-030-30	CELL SERVICE - FIRE	Fire	\$83.63
E 01-4210-030-30	CELL SERVICE - FIRE	Fire	\$167.26
E 01-4210-020-20	AIR CARDS - PD	Police	\$382.30
E 01-4210-070-70	CELL SERVICE - PARKS	Parks & Recreation	\$45.40
E 15-4210-060-60	CELL SERVICE - UTILITY	Utility Enterprise	\$45.40
FIRST NET / AT&T MOBILITY			\$2,465.88
FLEETPRIDE			
E 15-4305-060-60	OPERATING SUPPLIES - UTILIT	Utility Enterprise	\$43.46
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	\$46.50
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	-\$51.44
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	\$31.44
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	-\$56.50
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	\$51.44
E 01-4305-050-50	OPERATING SUPPLIES - STREE	Road & Bridges	\$43.46
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	\$56.50
E 01-4305-070-00	OPERATING SUPPLIES - PARKS	Spec Fds	\$43.46
FLEETPRIDE			\$208.32
FLEXIBLE PIPE TOOL			
E 15-4330-490-60	EQUIP REPAIR - UTILITY	Utility Enterprise	\$591.00
FLEXIBLE PIPE TOOL			\$591.00
GENERAL REPAIR SERVICE			
E 15-4620-060-60	MAIN LIFT PUMPS - UTILITY	Utility Enterprise	\$58,665.99
GENERAL REPAIR SERVICE			\$58,665.99
GOPHER STATE ONE CALL			
E 01-4210-040-40	OCT 2024 SERVICE	Code Enforcement/Inspe	\$399.60
GOPHER STATE ONE CALL			\$399.60
GRANNIS & HAUGE, P.A.			
E 01-4222-120-20	OCT 2024 PROSECUTIONS - PD	Police	\$5,891.00
GRANNIS & HAUGE, P.A.			\$5,891.00
HOECHST, SHAYNA			
E 01-4400-020-20	TUITION REIMBURSEMENT - S.	Police	\$3,000.00
HOECHST, SHAYNA			\$3,000.00
HOGAN, CARA			
E 01-4410-020-20	UNIFORM REIMBURSEMENT - C	Police	\$80.00
HOGAN, CARA			\$80.00
INNOVATIVE OFFICE SOLUTIONS			
E 01-4300-020-20	OFFICE SUPPLIES - PD	Police	\$46.35

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 5

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
E 01-4300-020-20	OFFICE SUPPLIES - PD	Police	\$27.45
E 01-4300-020-20	OFFICE SUPPLIES - PD	Police	\$18.00
E 01-4300-640-12	OFFICE SUPPLIES - ELECTIONS	Elections	\$73.80
E 01-4300-110-10	OFFICE SUPPLIES - ADMIN	Administration	\$18.15
E 01-4300-110-10	OFFICE SUPPLIES - ADMIN	Administration	\$103.36
INNOVATIVE OFFICE SOLUTIONS			\$287.11
INTERSTATE BATTERY SYSTEM			
E 01-4330-440-20	EQUIP REPAIR - PD	Police	\$232.95
E 15-4330-490-60	EQUIP REPAIR - UTILITY	Utility Enterprise	-\$60.00
E 01-4330-490-70	EQUIP REPAIR - PARKS	Parks & Recreation	-\$60.00
INTERSTATE BATTERY SYSTEM			\$112.95
KAT KEYS			
E 01-4330-215-70	PARK MAINTENANCE	Parks & Recreation	\$195.00
KAT KEYS			\$195.00
KIRCHNER CONTRACTING			
E 29-4337-000-00	VICTORIA RD STORM SEWER -	Spec Fds	\$10,950.00
E 27-4220-805-00	EMERSON AVE ST IMPROVEME	Spec Fds	\$18,225.00
KIRCHNER CONTRACTING			\$29,175.00
L M C I T1			
E 01-4480-110-10	INSURANCE CLAIM LMC GL 000	Administration	\$1,000.00
L M C I T1			\$1,000.00
L M C I T3			
G 08-1215	PROPERTY INSURANCE JAN-OC		\$6,562.53
G 45-1215	PROPERTY INSURANCE JAN-OC		\$4,494.88
E 08-4250-000-00	PROPERTY INSURANCE NOV-D	Spec Fds	\$1,312.57
G 15-1215	PROPERTY INSURANCE JAN-OC		\$9,439.25
G 01-1215	PROPERTY INSURANCE JAN-OC		\$132,657.50
E 15-4250-060-60	PROPERTY INSURANCE NOV-D	Utility Enterprise	\$1,875.10
E 01-4250-110-10	PROPERTY INSURANCE NOV-D	Administration	\$26,543.12
E 45-4250-045-45	PROPERTY INSURANCE NOV-D	Golf Course	\$900.05
L M C I T3			\$183,785.00
LANDBRIDGE ECOLOGICAL			
E 01-4333-075-75	VALLEY PARK CCC GRANT	Natural Resources	\$4,717.50
LANDBRIDGE ECOLOGICAL			\$4,717.50
LAWSON PRODUCTS, INC			
E 15-4305-060-60	OPERATING SUPPLIES - UTILTI	Utility Enterprise	\$8.09
E 01-4305-050-50	OPERATING SUPPLIES - STREE	Road & Bridges	\$8.08
E 01-4305-070-70	OPERATING SUPPLIES - PARKS	Parks & Recreation	\$8.08
E 15-4305-060-60	OPERATING SUPPLIES - UTILTI	Utility Enterprise	\$79.45
E 01-4305-050-50	OPERATING SUPPLIES - STREE	Road & Bridges	\$79.45
E 01-4305-070-70	OPERATING SUPPLIES - PARKS	Parks & Recreation	\$79.45
LAWSON PRODUCTS, INC			\$262.60
LOGIS			
E 01-4220-114-14	SEPT 2024 NETWORK SERVICE	Info Tech	\$6,235.00
E 01-4220-114-14	FIBER OPTIC SERVICES	Info Tech	\$993.00
E 01-4220-030-30	SEPT 2024 NETWORK SERVICE	Fire	\$290.00
E 01-4490-640-12	SEPT 2024 NETWORK SERVICE	Elections	\$580.00

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 6

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
E 01-4223-020-20	SEPT 2024 NETWORK SERVICE	Police	\$217.50
E 01-4223-020-20	APPLICATION SUPPORT - PD	Police	\$12,175.00
E 01-4220-114-14	APPLICATION SUPPORT IT TEL	Info Tech	\$8,234.00
E 01-4220-114-14	HOSTED BACKUPS/SERVER/PA	Info Tech	\$11,304.00
E 01-4220-114-14	GOPHER STATE LOCATES	Info Tech	\$21.60
E 01-4220-114-14	IT SERVICES	Info Tech	\$24.00
E 01-4301-030-30	APPLICATION SUPPORT - FIRE	Fire	\$258.00
E 10-4460-000-00	SEPT 2024 NETWORK SERVICE	Spec Fds	\$507.50
LOGIS			\$40,839.60
LUBE-TECH			
E 01-4320-105-15	WINDSHIELD WASH FLUID	Engineering Enterprise	\$27.77
E 15-4320-060-60	WINDSHIELD WASH FLUID	Utility Enterprise	\$27.77
E 01-4320-070-70	WINDSHIELD WASH FLUID	Parks & Recreation	\$27.77
E 01-4320-030-30	WINDSHIELD WASH FLUID	Fire	\$27.76
G 01-1210	OIL		\$1,549.69
E 01-4320-020-20	WINDSHIELD WASH FLUID	Police	\$27.76
E 01-4320-110-10	WINDSHIELD WASH FLUID	Administration	\$27.76
E 01-4320-050-50	WINDSHIELD WASH FLUID	Road & Bridges	\$27.77
LUBE-TECH			\$1,744.05
M T I DISTRIBUTING COMPANY			
G 45-2035	EQUIP REPAIR - PAR 3		-\$13.46
G 45-2035	EQUIP REPAIR - PAR 3		-\$9.84
E 45-4330-490-45	EQUIP REPAIR - PAR 3	Golf Course	\$257.67
E 01-4330-490-70	EQUIP REPAIR - PARKS	Parks & Recreation	\$87.54
E 45-4330-490-45	EQUIP REPAIR - PAR 3	Golf Course	\$209.97
E 01-4330-490-70	EQUIP REPAIR - PARKS	Parks & Recreation	-\$137.60
G 45-2035	EQUIP REPAIR - PAR 3		-\$16.52
E 45-4330-490-45	EQUIP REPAIR - PAR 3	Golf Course	\$153.52
M T I DISTRIBUTING COMPANY			\$531.28
MADLAND, PETER			
E 01-4318-030-30	POSTAGE REIMBURSEMENT - P	Fire	\$25.33
E 01-4305-155-30	BOOT REIMBURSEMENT - P. M	Fire	\$313.24
MADLAND, PETER			\$338.57
MCDOWALL COMFORT MANAGEMENT			
E 01-4335-315-30	BLDG MAINT - FIRE	Fire	\$1,650.00
MCDOWALL COMFORT MANAGEMENT			\$1,650.00
MENARDS			
E 15-4305-060-60	OPERATING SUPPLIES - UTILIT	Utility Enterprise	\$18.32
E 01-4305-070-70	OPERATING SUPPLIES - PARKS	Parks & Recreation	\$18.33
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$11.98
E 01-4305-050-50	OPERATING SUPPLIES - STREE	Road & Bridges	\$141.43
E 01-4305-050-50	OPERATING SUPPLIES - STREE	Road & Bridges	\$56.64
E 15-4305-060-60	OPERATING SUPPLIES - UTILIT	Utility Enterprise	\$38.28
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$20.93
E 01-4305-050-50	OPERATING SUPPLIES - STREE	Road & Bridges	\$18.33
MENARDS			\$324.24
MENDOTA, CITY OF			
R 15-3400	3RD QTR SEWER BILLING		\$340.52

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 7

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
MENDOTA, CITY OF			\$340.52
METRO SALES			
E 15-4330-490-60	COPIER/PRINTER LEASE	Utility Enterprise	\$11.64
E 01-4330-490-50	COPIER/PRINTER LEASE	Road & Bridges	\$11.65
E 01-4300-030-30	COPIER/PRINTER LEASE	Fire	\$131.33
E 01-4200-610-20	COPIER/PRINTER LEASE	Police	\$575.99
E 01-4330-490-70	COPIER/PRINTER LEASE	Parks & Recreation	\$11.65
METRO SALES			\$742.26
MIDWAY SEWER SERVICE CO.			
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$149.00
MIDWAY SEWER SERVICE CO.			\$149.00
MINNESOTA PUMP WORKS			
E 15-4330-490-60	EQUIP REPAIR - UTILITY	Utility Enterprise	\$2,134.00
MINNESOTA PUMP WORKS			\$2,134.00
MN GLOVE INC			
E 01-4410-105-15	UNIFORM - ENGINEERING	Engineering Enterprise	\$42.88
E 01-4410-050-50	UNIFORM - STREET	Road & Bridges	\$154.98
MN GLOVE INC			\$197.86
MN POLLUTION CONTROL AGENCY			
E 01-4400-050-50	WASTEWATER CERTIFICATION	Road & Bridges	\$23.00
MN POLLUTION CONTROL AGENCY			\$23.00
MN TEAMSTERS LOCAL 320			
G 01-2075	NOV 2024 UNION DUES		\$980.00
MN TEAMSTERS LOCAL 320			\$980.00
MNL (MINNESOTA NATIVE LANDSCAPE)			
E 01-4333-075-75	MAINTENANCE - NATURAL RES	Natural Resources	\$500.00
MNL (MINNESOTA NATIVE LANDSCAPE)			\$500.00
NORTH RISK PARTNERS - BEARANCE			
G 01-1215	POLICY RENEWAL 1/1/25-11/1/		\$4,166.67
E 01-4250-110-10	POLICY RENEWAL 11/1/24-12/	Administration	\$833.33
NORTH RISK PARTNERS - BEARANCE			\$5,000.00
NORTHFIELD SOLAR LLC			
E 08-4211-000-00	SEPT 2024 ELECTRIC UTILITIE	Spec Fds	\$4,468.39
E 45-4211-046-45	SEPT 2024 ELECTRIC UTILITIE	Golf Course	\$92.07
E 45-4211-047-45	SEPT 2024 ELECTRIC UTILITIE	Golf Course	\$65.40
E 28-4211-000-00	SEPT 2024 ELECTRIC UTILITIE	Spec Fds	\$2,469.81
E 15-4211-310-60	SEPT 2024 ELECTRIC UTILITIE	Utility Enterprise	\$498.82
E 01-4211-420-50	SEPT 2024 ELECTRIC UTILITIE	Road & Bridges	\$304.71
E 01-4211-320-70	SEPT 2024 ELECTRIC UTILITIE	Parks & Recreation	\$529.20
E 01-4211-315-30	SEPT 2024 ELECTRIC UTILITIE	Fire	\$1,435.95
E 01-4211-310-70	SEPT 2024 ELECTRIC UTILITIE	Parks & Recreation	\$498.82
E 01-4211-310-50	SEPT 2024 ELECTRIC UTILITIE	Road & Bridges	\$498.82
E 15-4211-400-60	SEPT 2024 ELECTRIC UTILITIE	Utility Enterprise	\$1,456.44
NORTHFIELD SOLAR LLC			\$12,318.43
OREILLY AUTO/FIRST CALL			



## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 8

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$4.69
G 45-2035	EQUIP REPAIR - PAR 3		-\$1.81
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$4.68
E 45-4330-490-45	EQUIP REPAIR - PAR 3	Golf Course	\$28.11
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$4.68
OREILLY AUTO/FIRST CALL			\$40.35
OXYGEN SERVICE CO			
E 01-4305-070-70	OPERATING SUPPLIES - PARKS	Parks & Recreation	\$149.51
E 15-4200-610-60	CYLINDER RENTAL - PW	Utility Enterprise	\$69.71
E 01-4200-610-50	CYLINDER RENTAL - PW	Road & Bridges	\$69.72
E 01-4200-610-70	CYLINDER RENTAL - PW	Parks & Recreation	\$69.72
E 15-4305-060-60	OPERATING SUPPLIES - UTILIT	Utility Enterprise	\$149.51
E 01-4305-050-50	OPERATING SUPPLIES - STREE	Road & Bridges	\$149.51
OXYGEN SERVICE CO			\$657.68
PIONEER SECURESHRED			
E 01-4490-020-20	OCT 2024 SHREDDING	Police	\$145.00
E 01-4490-110-10	OCT 2024 SHREDDING	Administration	\$80.00
PIONEER SECURESHRED			\$225.00
PRESIDENT & FELLOWS OF HARVARD			
G 01-1215	1/26/25-1/31/25 LEADERSHIP		\$11,400.00
PRESIDENT & FELLOWS OF HARVARD			\$11,400.00
PUBLIC EMPL INS PROGRAM			
E 01-4131-070-70	DEC 2024 HEALTH INSURANCE	Parks & Recreation	\$1,230.08
G 01-2071	DEC 2024 HEALTH INSURANCE		\$1,275.08
G 01-2074	DEC 2024 HEALTH INSURANCE		\$1,491.60
E 01-4131-020-20	DEC 2024 HEALTH INSURANCE	Police	\$13,675.48
E 01-4131-110-10	DEC 2024 HEALTH INSURANCE	Administration	\$9,442.28
E 01-4131-050-50	DEC 2024 HEALTH INSURANCE	Road & Bridges	\$615.04
E 01-4132-031-30	DEC 2024 HEALTH INSURANCE	Fire	\$891.02
E 01-4131-020-20	DEC 2024 HEALTH INSURANCE	Police	\$18,392.90
E 08-4131-000-00	DEC 2024 HEALTH INSURANCE	Spec Fds	\$615.04
E 01-4131-105-15	DEC 2024 HEALTH INSURANCE	Engineering Enterprise	\$5,350.50
PUBLIC EMPL INS PROGRAM			\$52,979.02
RENTERIA, PETER			
E 01-4400-020-20	SEPT 2024 TRAINING REIMBU	Police	\$117.08
E 01-4400-020-20	OCT 2024 TRAINING REIMBUR	Police	\$117.08
E 01-4400-020-20	AUG 2024 TRAINING REIMBUR	Police	\$117.08
E 01-4400-020-20	JUNE 2024 TRAINING REIMBU	Police	\$111.08
RENTERIA, PETER			\$462.32
ROSEVILLE MIDWAY FORD			
E 01-4330-490-50	EQUIP REPAIR - STREETS	Road & Bridges	\$92.40
E 01-4330-490-10	EQUIP REPAIR - ADMIN	Administration	\$92.40
ROSEVILLE MIDWAY FORD			\$184.80
SAVATREE			
E 01-4500-075-75	TREE SERVICES - NATURAL RE	Natural Resources	\$1,444.00
E 01-4500-075-75	TREE SERVICES - NATURAL RE	Natural Resources	\$544.00
SAVATREE			\$1,988.00

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 9

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
SPRWS			
E 08-4425-000-00	OCT 2024 SERVICE - 1101 VIC	Spec Fds	\$834.27
E 01-4425-310-70	OCT 2024 SERVICE - 2431 LEXI	Parks & Recreation	\$27.77
E 01-4425-315-30	OCT 2024 SERVICE - 2121 DOD	Fire	\$399.20
E 15-4425-310-60	OCT 2024 SERVICE - 2431 LEXI	Utility Enterprise	\$27.78
E 01-4425-310-50	OCT 2024 SERVICE - 2431 LEXI	Road & Bridges	\$27.77
SPRWS			\$1,316.79
ST. PAUL, CITY OF			
E 01-4422-050-50	ASPHALT MIX - STREET	Road & Bridges	\$7,266.66
ST. PAUL, CITY OF			\$7,266.66
STREICHERS			
E 01-4410-020-20	UNIFORMS - PD	Police	\$11,736.00
E 01-4410-020-20	UNIFORMS - PD	Police	\$60.00
E 01-4410-020-20	UNIFORMS - PD	Police	\$176.00
STREICHERS			\$11,972.00
TIME SAVER OFF SITE SEC. SVC.			
E 01-4220-110-10	10/15/24 CITY COUNCIL MINU	Administration	\$167.00
TIME SAVER OFF SITE SEC. SVC.			\$167.00
TKDA			
E 27-4220-805-00	EMERSON AVE ST IMPROVEME	Spec Fds	\$40,101.56
TKDA			\$40,101.56
TOTAL CONSTRUCTION			
E 15-4330-490-60	EQUIP REPAIR - UTILITY	Utility Enterprise	\$500.00
TOTAL CONSTRUCTION			\$500.00
TOTAL ENERGY SYSTEMS LLC			
E 15-4620-060-60	GENERATOR - UTILITY	Utility Enterprise	\$61,877.55
TOTAL ENERGY SYSTEMS LLC			\$61,877.55
TRI STATE BOBCAT			
E 01-4330-490-50	EQUIP REPAIR - PW	Road & Bridges	\$46.41
E 01-4330-490-70	EQUIP REPAIR - PW	Parks & Recreation	\$46.41
E 01-4330-490-70	TURBINE DEBRIS BLOWER - PA	Parks & Recreation	\$3,750.00
E 01-4330-490-50	TURBINE DEBRIS BLOWER - ST	Road & Bridges	\$3,750.00
E 15-4330-490-60	EQUIP REPAIR - PW	Utility Enterprise	\$46.41
TRI STATE BOBCAT			\$7,639.23
TRUESDELL, DUSTIN			
E 01-4305-030-30	SUPPLIES REIMBURSEMENT -	Fire	\$39.80
TRUESDELL, DUSTIN			\$39.80
ULINE			
E 01-4435-200-70	SUPPLIES - REC	Parks & Recreation	\$3,265.80
ULINE			\$3,265.80
VESTIS (ARAMARK)			
E 15-4200-610-60	MAT SERVICE - PW	Utility Enterprise	\$15.29
E 08-4335-000-00	MAT SERVICE - CITY HALL	Spec Fds	\$115.50
E 01-4410-050-50	UNIFORM - PW	Road & Bridges	\$59.10
E 01-4200-610-50	MAT SERVICE - PW	Road & Bridges	\$15.29

## CITY OF MENDOTA HEIGHTS

11/14/24 12:03 PM

Page 10

**Claims List**  
**SYSTEM CHECKS**  
**111924 PAY**

Account	Comments	DEPT Descr	Amount
E 01-4410-050-50	UNIFORM - PW	Road & Bridges	\$10.70
E 01-4200-610-70	MAT SERVICE - PW	Parks & Recreation	\$17.47
E 01-4200-610-50	MAT SERVICE - PW	Road & Bridges	\$17.47
E 15-4200-610-60	MAT SERVICE - PW	Utility Enterprise	\$17.47
E 01-4200-610-70	MAT SERVICE - PW	Parks & Recreation	\$15.29
VESTIS (ARAMARK)			\$283.58
WAGMAN, ERIC			
E 01-4410-020-20	GUN SAFE REIMBURSEMENT -	Police	\$200.00
E 01-4410-020-20	GUN SAFE REIMBURSEMENT -	Police	\$199.00
WAGMAN, ERIC			\$399.00
			\$700,514.58

This page is intentionally left blank

**REQUEST FOR CITY COUNCIL ACTION**

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Metro Transit Network Now Concept Plan

**ITEM TYPE:** Presentation

**DEPARTMENT:** Administration

**CONTACT:** Cheryl Jacobson, City  
Administrator

**ACTION REQUEST:**

Informational. Staff from Metro Transit will present information on the Network Now (draft) concept plan.

**BACKGROUND:**

Network Now is Metro Transit's vision for bus and rail service investments through 2027. The plan guides improvements to grow ridership, enhance mobility, and meet the travel needs of our region now.

The full draft Network Now Plan is available at [www.metrotransit.org/network-now](http://www.metrotransit.org/network-now)

**FISCAL AND RESOURCE IMPACT:**

N/A

**ATTACHMENTS:**

1. Network Now Executive Summary

**CITY COUNCIL PRIORITY:**

Economic Vitality & Community Vibrancy, Inclusive and Responsive Government, Premier Public Services & Infrastructure

# NetworkNOW Concept Plan Executive Summary

SEPTEMBER 2024



## What is Network Now?

[Network Now](#) is Metro Transit’s vision for bus and rail service investments through 2027. This plan guides improvements to grow ridership, enhance mobility, and meet the travel needs of our region now.

After reviewing customer and community feedback, analyzing network performance since 2019, and reviewing policy guidance we created the [Establishing the Foundation](#) report, which includes a set of principles to shape decision making.

## Network Now Principles

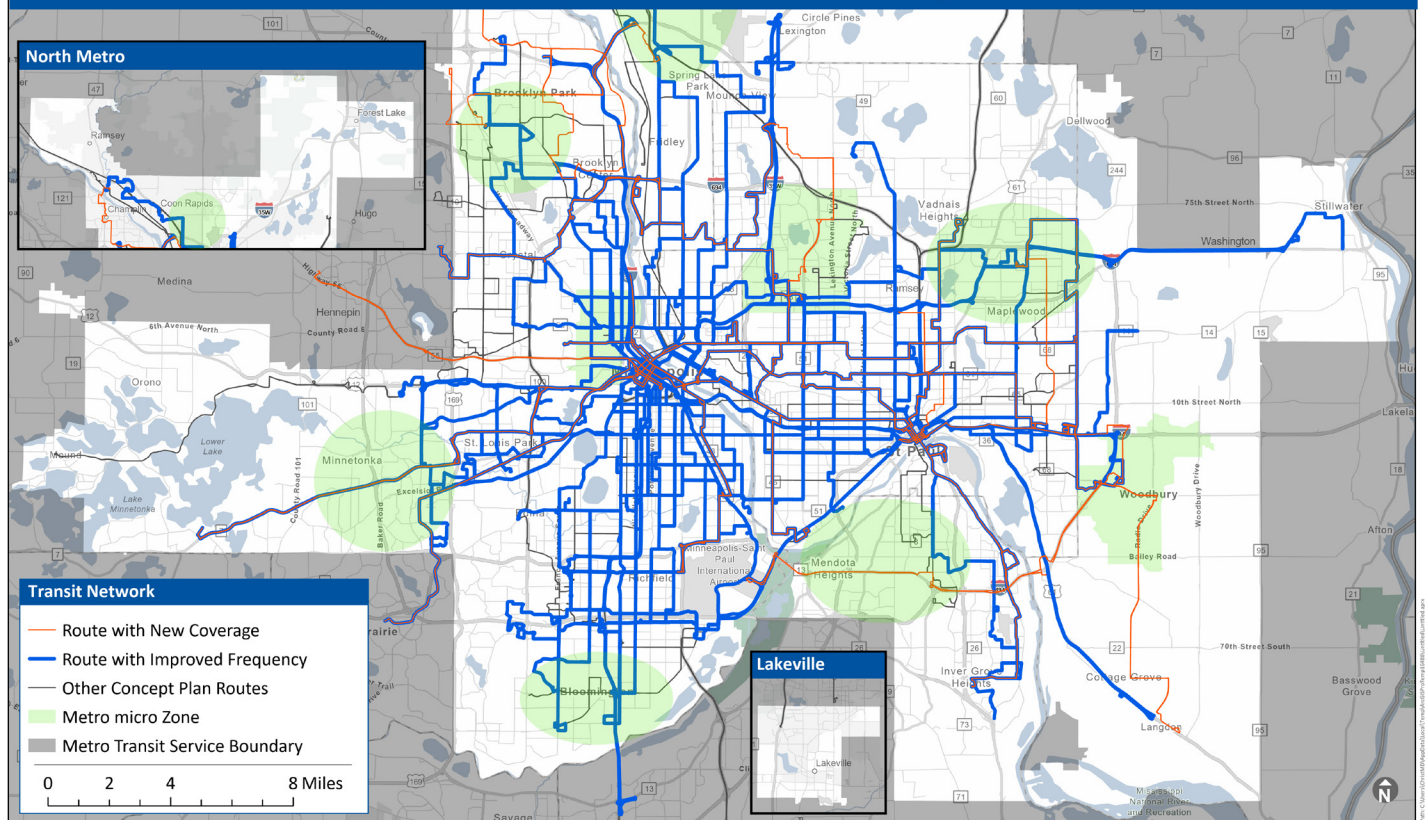
Adapt	<b>Adapt</b> service to changes in transit markets and travel patterns.
Prepare	<b>Prepare</b> for new METRO and high-frequency routes.
Maintain	<b>Maintain</b> the reliability of our scheduled service consistently over time.
Build on success	<b>Build on success</b> to grow ridership adding service where people use transit the most.
Provide access	<b>Provide access</b> to opportunities and services with a focus on advancing equity and reducing regional disparities.

## The Concept Plan

The Network Now concept plan proposes service improvements that reflect customer priorities. This concept plan includes support for new METRO light rail and bus rapid transit (BRT) lines, enhances local services, and invests in new ways of traveling such as microtransit and frequent, all-day, express corridors. The plan also resolves the status of bus routes and facilities suspended since 2020 and reinvests those resources to best meet travel patterns today.

METRO Network	Local Bus	Express Bus	Metro Micro
<ul style="list-style-type: none"><li>• Green Line Extension light rail</li><li>• 4 new BRT lines by 2027</li></ul>	<ul style="list-style-type: none"><li>• Improved frequency</li><li>• Expanded geographic coverage</li></ul>	<ul style="list-style-type: none"><li>• New Key Express Network provides frequent trips in major travel corridors</li><li>• Maintains most express routes currently operating</li></ul>	<ul style="list-style-type: none"><li>• New coverage in suburban areas</li><li>• 8 new zones by 2027</li></ul>

## Improved Frequency and New Coverage Routes



MetroTransit

Date: 7/23/2024

## Outcomes

The Network Now concept plan achieves the following improvements:

**Expands** transit service by more than

**35%**

**Improves** frequency on  
**60+**  
**bus routes.**

**Restores** light rail to service every  
**10** minutes.

**Increases access** to jobs by nearly **25%** compared to pre-pandemic service.

**Reinvests** commuter and express service to meet today's travel patterns.

**Improves service equity** for low-income residents and communities of color.

**Improves** access by expanding micro zones.

**Builds** on workforce hiring in real time.

**Reduces carbon emissions** by enabling more people to choose transit.

The Network Now concept plan is now available for public comment. To view the full plan and learn how to provide feedback, visit [metrotransit.org/network-now](https://metrotransit.org/network-now). For more information, subscribe to [project updates](#) or contact Metro Transit staff at [NetworkNow@metrotransit.org](mailto:NetworkNow@metrotransit.org).

This page is intentionally left blank





## REQUEST FOR CITY COUNCIL ACTION

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Accept the Retirement of Fire Chief Dave Dreelan and Appoint Dan Johnson as Fire Chief

**ITEM TYPE:** New and Unfinished Business

**DEPARTMENT:** Administration

**CONTACT:** Cheryl Jacobson, City Administrator

**ACTION REQUEST:**

Accept the retirement notice of Fire Chief Dave Dreelan and Appoint Dan Johnson as Fire Chief for the City of Mendota Heights.

**BACKGROUND:**

Fire Chief Dave Dreelan has announced his retirement from the Mendota Heights Fire Department effective January 17, 2025. Chief Dreelan has been with the department since 1990 and has been Fire Chief since 2017. Chief Dreelan has been a vital part of the City of Mendota Heights, and we are incredibly grateful for his leadership, commitment, and unwavering dedication to the community.

With Dreelan's retirement, the position of Fire Chief was posted within the department and the recruitment process was conducted.

I am pleased to recommend the appointment of Dan Johnson as the city's next Fire Chief. Dan has been a member of the department since 2015 and has held a number of positions with the department, including assistant training officer and squad captain. In addition to his firefighter responsibilities, he currently serves as the department's training officer. To allow for the transition of responsibilities, Dan and Dave will co-hold the position of Fire Chief. Dan's official appointment as Fire Chief will be effective January 17, 2025. His badge pinning will take place at the January 21, 2025 city council meeting.

**FISCAL AND RESOURCE IMPACT:**

The position of Fire Chief is included in the annual budget.

**ATTACHMENTS:**

None

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure



## REQUEST FOR CITY COUNCIL ACTION

---

**MEETING DATE:** November 19, 2024

**AGENDA ITEM:** Pavement Rehabilitation Approach for the Friendly Hills Neighborhood Improvements

**ITEM TYPE:** New and Unfinished Business

**DEPARTMENT:** Engineering

**CONTACT:** Lucas Ritchie, Assistant City Engineer  
Ryan Ruzek, Public Works Director

### **ACTION REQUEST:**

Provide staff with direction on the pavement rehabilitation approach within the Friendly Hills Neighborhood Improvements project

### **BACKGROUND:**

The preparation of a feasibility report for the Friendly Hills Neighborhood Improvements, which is required to follow the Minnesota Statutes Chapter 429 process, was authorized by the Mendota Heights City Council by adopting Resolution 2024-28 at the City Council meeting held on June 4, 2024. The Statute 429 process is required because the city intends to assess a portion of the project.

The feasibility report for the Friendly Hills Neighborhood Improvements was accepted by the Mendota Heights City Council and called for a Public Hearing on September 17, 2024, by adopting Resolution 2024-45 at the August 7, 2024, City Council meeting. The recommendation of the feasibility report was to proceed with this project.

The proposed streets to be rehabilitated are Apache Court, Apache Lane, Apache Street, Aztec Lane, Cheyenne Lane, Creek Avenue, Decorah Lane, Fox Place, Havenview Court, Hazel Court, Hokah Avenue, Keokuk Lane, Mohican Court, Mohican Lane, Nashua Lane, Navajo Lane, Ocala Court, Ocala Lane, Pagel Road, Pontiac Place, Pueblo Drive, and Pueblo Lane. Streets proposed to be rehabilitated are broken out into multiple construction seasons with roadways identified north of, and including, Decorah Lane being proposed for rehabilitation in the 2025 construction season and roadways identified south of Decorah Lane being proposed for

rehabilitation in the 2026 construction season. Based on our observations, as well as our pavement management system, the condition of these streets has deteriorated to a point where it is no longer cost effective to patch the street and are to a point where rehabilitation is necessary.

During the public hearing, there was discussion between the residents and council as to the appropriate pavement rehabilitation approach; specifically, as to whether the roadways should receive a Full Depth Reclamation (FDR) or a Mill & Overlay (M&O) due to the proposed watermain replacement and existing material type in areas where watermain is not planned for replacement by Saint Paul Regional Water Services (SPRWS). Existing watermain within the project limits consists of both cast iron watermain and ductile iron watermain. SPRWS staff have indicated that the life expectancy of cast iron watermain has a typical life expectancy of 100 years and can be extended an additional 30 years, typically, with the addition of a sacrificial anode bag placement at strategic locations along the main. The cast iron watermain within the project area was constructed in the early 1980's. Preliminary discussions around the pavement rehabilitation approach during the public hearing were largely orchestrated around the pavement rehabilitation approach with consideration for future watermain improvements. However, based on the year of installation with the existing cast iron watermain and additional improvements included with the Friendly Hills Neighborhood Improvements, there is no guarantee that SPRWS would see the benefit or need to replace to existing watermain that is being left in place at the time of the next rehabilitation project, regardless of the pavement rehabilitation approach at this time or with a future rehabilitation project.

Staff had additional geotechnical evaluations performed by Braun Intertec throughout the project area to provide a recommendation toward the pavement rehabilitation approach. Braun's recommendation includes support for a M&O along certain roadways within the project area not receiving utility improvements, as identified within the attached geotechnical report and project maps, and note that the expected life expectancy for these roadways is 12-15 years. This would require an additional pavement rehabilitation project, likely an additional M&O, at that time. It is anticipated that the streets proposed for an FDR would receive an additional pavement rehabilitation in the 25 year range, likely a M&O, to prolong the pavement to the next FDR cycle in the 50 year range.

Providing a mixed pavement rehabilitation approach to the neighborhood would result in inconsistent pavement needs within the neighborhood over time, as well as inconsistent assessment amounts to residents within the same neighborhood receiving the same roadway benefit.

#### **FISCAL AND RESOURCE IMPACT:**

Street improvement projects are proposed to be assessed to the benefiting property owners. Pursuant to the City's Street Rehabilitation and Reconstruction Policy, the benefiting properties should be assessed 50% of the street reconstruction and rehabilitation costs. The following tables show the estimated unit assessments based on the City policy. The following tables are further broken out based on the alternative pavement rehabilitation approaches, as

well as the applicable assessment amount. Including multiple pavement rehabilitation approaches within the same neighborhood would be inconsistent with the city's historical practices and staff are seeking direction as to how the assessment would be split, if at all, among the residents.

The following tables include total cost estimates for an FDR approach throughout the entire project area and include an equal assessment amount for all residents within the project area:

<b>Project Total</b>	<b>Total Estimated Costs (2025 and 2026)</b>
Street Improvements	\$ 4,251,095.50
10% Contingency	\$ 425,109.55
Indirect Costs for Street Improvements (20%)*	\$ 935,241.01
<b>Total Costs for Street Improvements</b>	<b>\$ 5,611,446.06</b>
Park Improvements	\$ 142,000.00
10% Contingency	\$ 14,200.00
Indirect Costs Park Improvements (20%)*	\$ 31,240.00
<b>Total Costs for Park Improvements</b>	<b>\$ 187,440.00</b>
Storm Sewer Improvements	\$ 638,275.00
Water Improvements	\$ 15,500.00
Sanitary Improvements	\$ 985,328.00
10% Contingency (All Utility Improvements)	\$ 163,910.30
<b>Total Cost for Utility Improvements</b>	<b>\$ 1,803,013.30</b>
Saint Paul Regional Water	\$

Service Watermain Replacement	1,399,640.00
10% Contingency	\$ 139,964.00
Indirect Costs for SPRWS (15%)*	\$ 230,940.61
<b>Total Cost for SPRWS Improvements</b>	<b>\$ 1,770,544.61</b>
Total Improvement Cost	\$ 7,431,838.50
Total Contingency Cost	\$ 743,183.85
Total Indirect Costs*	\$ 1,197,421.62
<b>Total Cost</b>	<b>\$ 9,372,443.97</b>
<b>Rounded Total Cost</b>	<b>\$ 9,372,445.00</b>

<b>Funding Source</b>	<b>Project Total</b>
Municipal Levy	\$ 2,505,723.03
City Assessment (Municipal Levy)	\$ 169,112.07
Park Fund (Municipal Levy)	\$ 187,440.00
<b>Total Municipal Levy</b>	<b>\$ 2,862,275.10</b>
Municipal State Aid Funds	\$ 300,000.00
Residential Assessments (50%)	\$ 2,636,610.96
Utility Fund - Storm Sewer	\$ 702,102.50
Utility Fund - Sanitary	\$

	1,083,860.80
Utility Fund - Water	\$ 17,050.00
Saint Paul Regional Water Services	\$ 1,770,544.61
<b>Total</b>	<b>\$ 9,372,443.97</b>

<b>Assessment Calculation</b>	<b>Total</b>
Total Project Cost	\$ 9,372,443.97
Assessable Amount	\$ 5,611,446.06
Assessment Amount (50% of Assessable Amount)	\$ 2,805,723.03
Total Units - Residential*	343
Assessment - Residential	\$ 2,636,610.96
Total Units - City of Mendota Heights*	22
City Assigned Assessment Amount	\$ 169,112.07
Total Units	365
Unit Assessment (Assessable amount/ XX Units)	\$ 7,686.91
<b>Total Assessment Amount</b>	<b>\$ 7,686.91</b>

\*1 unit = 100 frontage feet

The following tables include total cost estimates for a M&O approach throughout the entire project area and includes a table identifying an equal assessment amount for all residents within the project area under the assumption that all residents within the neighborhood utilize the roadways equally and receive the same benefit, as well as a table identifying split assessment amounts for all residents within the project area based on the pavement rehabilitation approach in which the driveway access stems from:

<b>Project Total</b>	<b>Total Estimated</b>
----------------------	------------------------

	<b>Costs (2025 and 2026)</b>
Street Improvements	\$ 3,422,484.50
10% Contingency	\$ 342,248.45
Indirect Costs for Street Improvements (20%)*	\$ 752,946.59
<b>Total Costs for Street Improvements</b>	<b>\$ 4,517,679.54</b>
Park Improvements	\$ 142,000.00
10% Contingency	\$ 14,200.00
Indirect Costs Park Improvements (20%)*	\$ 31,240.00
<b>Total Costs for Park Improvements</b>	<b>\$ 187,440.00</b>
Storm Sewer Improvements	\$ 638,275.00
Water Improvements	\$ 15,500.00
Sanitary Improvements	\$ 985,328.00
10% Contingency (All Utility Improvements)	\$ 163,910.30
<b>Total Cost for Utility Improvements</b>	<b>\$ 1,803,013.30</b>
Saint Paul Regional Water Service Watermain Replacement	\$ 1,399,640.00
10% Contingency	\$ 139,964.00
Indirect Costs for SPRWS (15%)*	\$ 230,940.61



<b>Total Cost for SPRWS Improvements</b>	<b>\$ 1,770,544.61</b>
Total Improvement Cost	\$ 6,603,227.50
Total Contingency Cost	\$ 660,322.75
Total Indirect Costs*	\$ 1,015,127.20
<b>Total Cost</b>	<b>\$ 8,278,677.45</b>
<b>Rounded Total Cost</b>	<b>\$ 8,278,679.00</b>

<b>Funding Source – Mill &amp; Overlay w/ Equal Assessment Amounts</b>	<b>Project Total</b>
Municipal Levy	\$ 1,958,839.77
City Assessment (Municipal Levy)	\$ 136,149.25
Park Fund (Municipal Levy)	\$ 187,440.00
<b>Total Municipal Levy</b>	<b>\$ 2,282,429.02</b>
Municipal State Aid Funds	\$ 300,000.00
Residential Assessments (50%)	\$ 2,122,690.52
Utility Fund - Storm Sewer	\$ 702,102.50
Utility Fund - Sanitary	\$ 1,083,860.80
Utility Fund - Water	\$ 17,050.00
Saint Paul Regional Water Services	\$ 1,770,544.61

<b>Total</b>	<b>\$ 8,278,677.45</b>
--------------	----------------------------

<b>Assessment Calculation – Mill &amp; Overlay w/ Equal Assessment Amounts</b>	<b>Total</b>
Total Project Cost	\$ 8,278,677.45
Assessable Amount	\$ 4,517,679.54
Assessment Amount (50% of Assessable Amount)	\$ 2,258,839.77
Total Units - Residential*	343
Assessment - Residential	\$ 2,122,690.52
Total Units - City of Mendota Heights*	22
City Assigned Assessment Amount	\$ 136,149.25
Total Units	365
Unit Assessment (Assessable amount/ XX Units)	\$ 6,188.60
<b>Total Assessment Amount</b>	<b>\$ 6,188.60</b>

\*1 unit = 100 frontage feet

<b>Funding Source – Mill &amp; Overlay w/ Split Assessment Amounts</b>	<b>Project Total</b>
Municipal Levy	\$ 1,958,839.77
City Assessment (Municipal Levy)	\$ 82,616.57
Park Fund (Municipal Levy)	\$ 187,440.00
<b>Total Municipal Levy</b>	<b>\$ 2,228,896.34</b>

Municipal State Aid Funds	\$ 300,000.00
Residential Assessments (50%)	\$ 2,176,223.20
Utility Fund - Storm Sewer	\$ 702,102.50
Utility Fund - Sanitary	\$ 1,083,860.80
Utility Fund - Water	\$ 17,050.00
Saint Paul Regional Water Services	\$ 1,770,544.61
<b>Total</b>	<b>\$ 8,278,677.45</b>

<b>Assessment Calculation - Split</b>	<b>Total</b>
Total Project Cost	\$ 8,278,677.45
FDR Assessable Amount	\$ 3,745,987.08
M&O Assessable Amount	\$ 771,692.46
FDR Assessment Amount (50% of Assessable Amount)	\$ 1,872,993.54
M&O Assessment Amount (50% of Assessable Amount)	\$ 385,846.23
FDR Total Units - Residential*	249
M&O Total Units - Residential*	94
Assessment - Residential	\$ 2,176,223.20
FDR Total Units - City of Mendota Heights*	2
M&O Total Units - City of Mendota Heights*	20
City Assigned Assessment Amount	\$ 82,616.57

Total Units	365
FDR Unit Assessment (Assessable amount/ XX Units)	\$ 7,462.13
M&O Unit Assessment (Assessable amount/ XX Units)	\$ 3,384.62
<b>FDR Total Assessment Amount</b>	<b>\$ 7,462.13</b>
<b>M&amp;O Total Assessment Amount</b>	<b>\$ 3,384.62</b>

\*1 unit = 100 frontage feet

The tables above identify a varying total Municipal Levy and total project cost based on the pavement rehabilitation approach and assessment split determination.

It is presumed that the City would secure bonding for the Municipal Levy and Assessment portions of the project. The assessment amount also varies and is equivalent to 48.0% to 49.4% of the bond amount depending on the pavement rehabilitation approach and assessment split determination. Minnesota Statutes Chapter 429 Special Assessment Bond Issue requires that a minimum of 20% of the total bond issue amount be recovered through special assessments. The Assessment Hearing for the project is proposed to take place following construction of the overall project in 2026 and anticipated for the October timeframe for all parcels includes, regardless of construction in 2025 or 2026.

#### **ATTACHMENTS:**

1. Revised Geotechnical Evaluation Excerpt
2. Total Project Cost Alternatives
3. Pavement Rehabilitation Approach Exhibits
4. Existing Watermain Type Exhibit

#### **CITY COUNCIL PRIORITY:**

Inclusive and Responsive Government, Premier Public Services & Infrastructure

November 1, 2024

Project B2402483.00

Luke Moren, PE  
Kimley-Horn and Associates, Inc.  
14800 Galaxie Avenue, Suite 200  
Apple Valley, MN 55124

Re: Addendum 1 to the Revised Geotechnical Evaluation  
Friendly Hills Neighborhood – Cores and GPR  
Multiple Streets  
Mendota Heights, Minnesota

Dear Mr. Moren:

This letter serves as Addendum 1 to our Revised Geotechnical Evaluation Report for this project, dated July 29, 2024. This Addendum addresses updates for pavement rehabilitation for the Friendly Hills Neighborhood streets based off the pavement cores and ground penetrating radar (GPR) collected for the project.

We performed our work in general accordance with our revised proposal for an Addendum to the Revised Geotechnical Evaluation (QTB203836), dated September 25, 2024.

## Background

Braun Intertec completed a Revised Geotechnical Evaluation Report for Kimley-Horn and Associates, Inc. (KHA), titled *Friendly Hills Neighborhood Improvements*, under Braun Intertec project number B2402483. The geotechnical recommendations from that report provided recommendations for the design and construction of pavement rehabilitation and spot utilities (pipe bursting) on several streets in the Friendly Hills Neighborhood.

## New Information

Based on email correspondence with Kimley-Horn and Associates, Inc., we understand the City of Mendota Heights was looking for additional pavement data to provide updated pavement recommendations for street rehabilitation within the Friendly Hills Neighborhood. We understand the City is interested in determining the feasibility of a mill and overlay approach on some or all of the streets.

Our scope of services for this Addendum included the performance of GPR and performance of seventeen (17) pavement cores and hand auger borings through the existing pavement section, with the provision of supplemental geotechnical recommendations.

## Results

### Ground Penetrating Radar Results

GPR was used to approximate pavement layer thicknesses along the various residential road sections for the Friendly Hills Neighborhood project. The data was collected at a nominal 1-foot interval. Where “ground truth” data (cores and hand augers) were performed, the interpreted layers from the GPR scan were compared directly to the measured thicknesses from the cores/hand augers, to validate the accuracy of the GPR analysis.

Based on our analysis using the RADAN 7.0 software program, Table 1 shows summary statistics of the bituminous pavement layer thicknesses, while the Appendix presents the entire results in graphical format. We can provide complete results electronically at your request. Areas where larger variation in measured bituminous thickness can be attributed to potential interference or previous work done on the roadway being observed in the scans.

A second layer (probable aggregate base) was not visible in some of the scans (i.e. it was difficult to identify/discern as a distinct layer due to ambient interference with the GPR signal). A lack of a visible second layer in the GPR scan does not imply an absence of one within the pavement section. Refer to our pavement core and hand auger boring results for pavement and approximate apparent aggregate base depths.

**Table 1. Statistics of GPR-Estimated Pavement Thicknesses**

Segment	Cores (Dir*)	Bituminous Thickness (inches)				
		Average	Standard Deviation	Min.	Max.	10th Percentile
Creek Ave (Dodd Rd – Aztec Ln)	PC-1 (WB)	3.4	0.5	2.8	4.4	3.0
Fox Pl (Creek Ave – Aztec Ln)	PC-2 (NB)	3.3	0.4	2.4	4.7	2.8
Hokah Ave (Dodd Rd – Aztec Ln)	PC-3 (EB)	3.2	0.7	2.5	4.7	2.8
Pagel Rd (Dodd Rd – Havenview Ct)	PC-15 (SB)	3.6	0.5	2.3	6.0	3.1

Segment	Cores (Dir*)	Bituminous Thickness (inches)				
		Average	Standard Deviation	Min.	Max.	10th Percentile
Pueblo Dr (Keokuk Ln – Cul-de-sac)	PC-9 (NB)	3.4	0.9	2.7	5.6	3.0
Apache St (Decorah Ln – Pueblo Ln)	PC-10 (NB)	3.7	0.6	2.9	5.3	3.1
	PC-8 (SB)					
Navajo Ln (Pontiac Pl – Pueblo Ln)	PC-6	3.6	0.6	2.7	5.0	3.1
Decorah Ln (Apache St – Huber Dr)	PC-5 (WB)	4.4	1.0	2.5	7.1	3.4
	PC-14 (EB)					
Ocala Ln (Pontiac Pl – Decorah Ln)	PC-4 (SB)	3.6	0.8	2.5	6.2	2.9
Cheyenne Ln (Pontiac Pl – Huber Dr)	PC-12 (WB)	4.2	0.6	3.4	5.7	3.8
Hazel Ct/Havenview Ct (Cul-de-sac to cul-de-sac)	PC-16 (WB)	3.9	0.8	3.0	6.2	3.1
Pueblo Ln (Mohican Ln – Decorah Ln)	PC-7 (SB)	3.6	0.8	2.6	7.1	3.0
Ocala Ct (Ocala Ln – Cul-de-sac)	---**	3.8	0.7	3.0	5.0	3.3
Nashua Ln (Decorah Ln – Cheyenne Ln)	PC-13 (SB)	3.5	0.5	2.5	5.3	3.0
Apache Ln (Cul-de-sac – Apache Ct)	PC-17 (EB)	4.5	1.1	2.5	7.4	3.5
Apache Ct (Cul-de-sac – Huber Dr)	---**	3.3	0.6	1.8	4.9	2.7
Mohican Ln (Pueblo Dr – Cul-de-sac)	PC-11 (NB)	3.6	0.8	2.1	7.1	3.0

\*Travel Direction (Dir) the pavement cores were performed in.

\*\*Pavement core was not performed on this specified segment.

### Pavement Core and Hand Auger Boring Results

We performed pavement coring and hand auger borings at 17 locations along the various residential segments on the project, as shown in the sketch in the Appendix. Hand auger borings were also performed through the aggregate base layer and into the shallow subgrade in core locations.

The pavement cores and hand auger borings were used to measure pavement layer thicknesses for the bituminous and aggregate base layers, to assess bituminous conditions, and verify the shallow subgrade soil type. The results are provided in Table 2. Photos of the pavement cores and apparent aggregate base, as well as shallow subgrade soils encountered are also included in the Appendix.

**Table 2. Pavement Core and Hand Auger Boring Results**

Core Number	Location	Bituminous Thickness (inches)	Apparent Aggregate Base Thickness (inches)	Total Thickness (inches)	Core Condition
PC-1	Creek Ave	3 1/2	5	8 1/2	Low to moderate severity stripping; Debonding at 2 inches below surface.
PC-2	Fox Pl	3 1/4	4	7 1/4	Low severity stripping.
PC-3	Hokah Ave	4	5	9	Moderate to high severity stripping throughout.
PC-4	Ocala Ln	3 3/4	7	10 3/4	Good core condition.
PC-5	Decorah Ln	5	7	12	Upper 1 1/2 inches good condition; Moderate to high severity stripping in bottom 3 1/2 inches.
PC-14		5 3/4	11	16 3/4	Good core condition.
PC-6	Navajo Ln	4 1/2	8	12 1/2	Highly deteriorated; Debonding at 2 1/2 inches.
PC-7	Pueblo Ln	3	7	10	High severity stripping throughout.
PC-9	Pueblo Dr	3	6	9	Highly deteriorated; debonding at 1 1/2 inches.
PC-8	Apache St	3	6	9	Low to moderate deterioration.
PC-10		4	7	11	Moderate to high severity stripping; surface deterioration.
PC-11	Mohican Ln	4	5	9	Surface deterioration; low core deterioration.
PC-12	Cheyenne Ln	4 1/2	8	12 1/2	Good core condition.
PC-13	Nashua Ln	3	4	7	Highly deteriorated.
PC-15	Pagel Rd	3 1/2	7	10 1/2	Low to moderate severity stripping.
PC-16	Havenview Ct/Hazel Ct	3 1/4	7	10 1/4	Moderate to high core deterioration; debonding at 1 1/2 inches.
PC-17	Apache Ln	3 1/2	5	8 1/2	Highly deteriorated.



As noted in the table, most of the cores were observed to have underlying stripping and even deterioration. Stripping is the deterioration of the asphalt/aggregate bond in a bituminous pavement due to the presence of moisture. Stripping often begins at the bottom of the bituminous layer, where it may be in contact with saturated aggregate or soil and proceeds upward.

Low-severity stripping is common in bituminous pavements over time. However, those that have stripped to moderate to severe degrees would typically not be considered for rehabilitation methods that may leave any damaged portions of the pavement in place, such as mill-and-overlay.

## **Pavement Recommendations**

The results from the GPR, pavement cores and hand auger borings collected for the Friendly Hills Neighborhood provides additional information regarding the in-situ pavement section (bituminous and apparent aggregate base). The results indicate the pavement section is generally in fair to poor condition. Our pavement recommendations for the Friendly Hills Neighborhood are unchanged from the Revised Geotechnical Report.

However, we understand the City is interested in determining the feasibility of a mill and overlay approach on some or all of the streets. We have provided recommendations for mill and overlay for the City to consider on some of the streets, with the understanding that pavement life expectancy should be anticipated to be reduced as compared to full depth reclamation.

### **Mill-and-Overlay**

If the City elects using a mill and overlay option, the streets listed below could be potential candidates with the understanding that anticipated pavement life expectancy should be limited to 12 to 15 years:

- Creek Avenue
- Decorah Lane
- Pueblo Lane
- Apache Street
- Mohican Lane/Court
- Pagel Road

We recommend milling these pavements, to a depth of about 2 inches, in accordance with MnDOT Specification 2232.

In addition, the following streets could be potential candidates for an edge-mill and overlay option, with anticipated pavement life expectancy of 10 to 12 years:

- Fox Place
- Hokah Avenue
- Ocala Lane
- Navajo Lane
- Cheyenne Lane

Following the milling, place a 2-inch bituminous overlay meeting bituminous wear course mix SPWEA340B (MnDOT Material Specification 2360). Pavement depth can vary between the boring and core locations. The contractor may need to adjust the mill depth to account for unexpected conditions such as areas of thin pavement.

The surface condition prior to milling can indicate where deeper repairs to the milled surface may be necessary to improve the life of the overlay. This includes distresses such as severe longitudinal and transverse cracking, alligator/fatigue cracking of any severity, potholes, edge cracking, and similar failures. MnDOT defines these distresses in their surface rating procedure as follows:

- High-severity transverse cracking: Any crack running transverse to the centerline of the roadway with significant adjacent random cracking (12 inches or more apart), have large areas of spalling, missing material and/or potholes.
- High-severity longitudinal cracking: Any crack running parallel to the centerline of the roadway with significant adjacent random cracking (12 inches or more apart), large areas of spalling, missing material and/or potholes.
- Alligator cracking: A series of interconnected cracks forming many-sided, sharp-angled pieces, 6 inches or less in size, typically located in the wheel paths and under concentrated traffic loads.

We recommend an experienced engineer walk the milled surface to delineate areas for these repairs based on conditions exposed by the milling process. We recommend performing the full-depth mill to at least 1-foot beyond the edge of the visible distresses where present.

## **Procedures**

### **GPR Data Collection**

GPR data was collected on October 15, 2024. GPR collection occurred at posted speed limits and data was recorded continuously along the pavement to a depth of up to 2 feet. Analysis of this data provides a continuous estimate of layer thickness for identifiable layers.

Scans of the pavement were collected according to GSSI, Inc. (manufacturer) SIR-20 processor settings at a specified interval of approximately one scan per lineal foot in the outer wheel path. A calibration file, required for data post-processing, was collected at the onset of testing. The RoadScan system from GSSI, Inc. allows for the entry of user marks to note events. This capability was used to mark and tie in core locations. Distance along the pavement is measured using a Distance Measuring Instrument (DMI).

### **GPR Analysis**

Data collected by the GPR unit was returned to our office and analyzed to estimate the pavement thickness. Pavement layer interpretation was accomplished using RADAN 7.0, a software package included with the GSSI RoadScan system. The software includes tools to aid in delineating pavement layer transitions and automatically calculates their depths from the pavement surface using the calibration file(s) collected prior to or following testing.

Where “ground-truth” data (cores and hand augers) were performed, the interpreted layers from the GPR scan were compared directly to the measured thicknesses from the borings to validate the accuracy of the GPR analysis.

### **Pavement Coring and Hand Auger Borings**

We performed pavement cores on October 15, 2024. Exploration locations were selected based on GPR results and were conducted using a 4-inch core barrel. The bituminous pavement was repaired with a cold-mix bituminous patch immediately after coring.

The cores were measured to obtain approximate bituminous thicknesses, and their material conditions were noted based on visual observation. A sample of underlying base material was obtained at each of the exploration locations and was sent to our laboratory for review by a geotechnical engineer.

## Remarks

This Addendum should be attached to and considered a part of our Revised Geotechnical Evaluation Report. With the exception of any results or recommendations changed by this Addendum, the information contained in our Revised Geotechnical Evaluation Report remains unchanged.

In performing its services, Braun Intertec used that degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession currently practicing in the same locality. No warranty, express or implied, is made.

If you have any questions about this Addendum, please contact Zach Semlak at 651.788.5071 ([zsemlak@braunintertec.com](mailto:zsemlak@braunintertec.com)) or Chris Kufner at 651.248.2850 ([ckufner@braunintertec.com](mailto:ckufner@braunintertec.com)).

Sincerely,

BRAUN INTERTEC CORPORATION



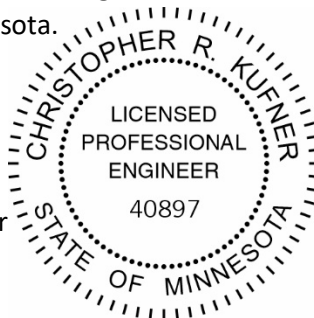
Zachary T. Semlak  
Staff Engineer

### Professional Certification:

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Christopher R. Kufner, PE  
Associate Director, Principal Engineer  
License Number: 40897  
November 1, 2024



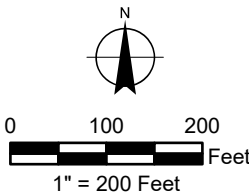
### Attachments:

Boring, Pavement Coring, and GPR Testing Location Sketch  
Ground Penetrating Radar Data (Graphical Plots)  
Photographic Core and Apparent Aggregate Base Log





- Pavement Core Location
- Sanitary Sewer Soil Borings
- Watermain Soil Borings
- Denotes GPR Testing was Performed



Drawing Information

Project No:  
B2402483.00  
Drawing No:  
Boring Coring GPR Sketch  
Drawn By: ZS  
Drawn Drawn: 6/27/2024  
Checked By: ZTS  
Last Modified: 10/29/2024

Project Information

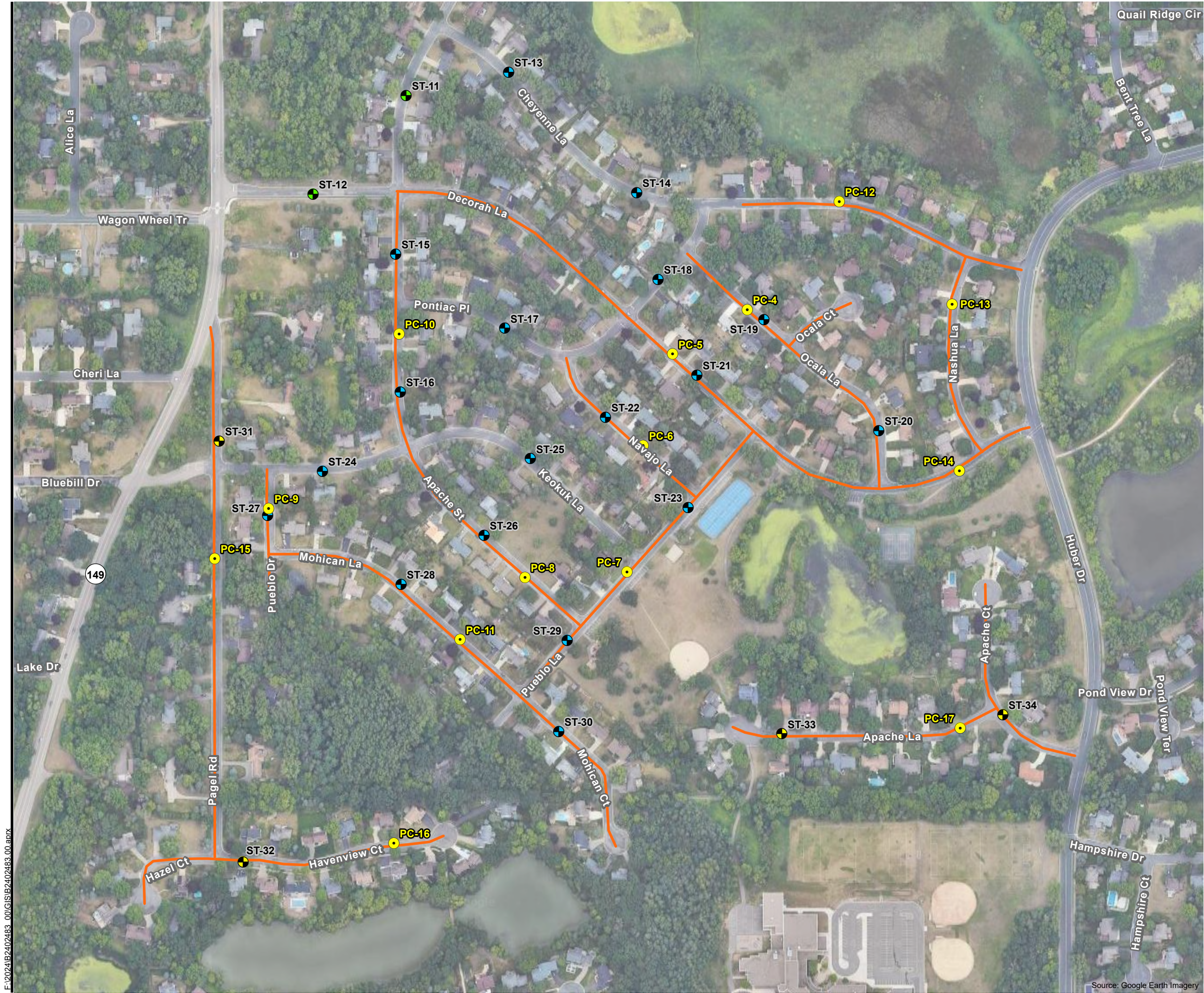
Mendota Heights  
- Friendly  
Hills Neighborhood  
Improvements

Multiple Streets

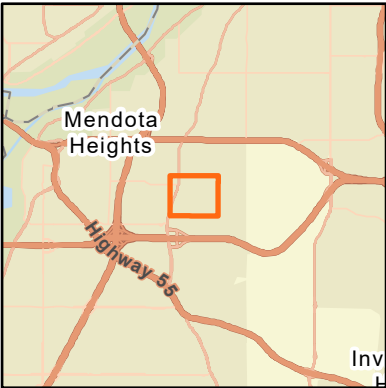
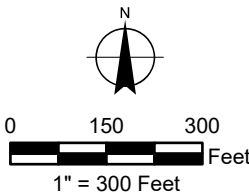
Mendota Heights,  
Minnesota

**Boring,  
Pavement Coring,  
and GPR Testing  
Location Sketch**





- Pavement Core Location
- FDR Soil Borings
- Sanitary Sewer Soil Borings
- Watermain Soil Borings
- Denotes GPR Testing was Performed



Drawing Information

Project No:  
B2402483.00

Drawing No:  
Boring Coring GPR Sketch  
Drawn By: ZS  
Drawn Drawn: 6/27/2024  
Checked By: ZTS  
Last Modified: 10/29/2024

Project Information

Mendota Heights  
- Friendly  
Hills Neighborhood  
Improvements

Multiple Streets

Mendota Heights,  
Minnesota

**Boring,  
Pavement Coring,  
and GPR Testing  
Location Sketch**





ENGINEER'S OPINION OF PROBABLE COST - MILL & OVERLAY ALTERNATIVE																													
CP 202407																													
2025 PROJECT AREA																													
2026 PROJECT AREA																													
ROADWAY (ASSESSABLE)																													
STORM SEWER (NON-ASSESSABLE)																													
SANITARY SEWER (NON-ASSESSABLE)																													
WATERMAIN (NON-ASSESSABLE) (CITY)																													
WATERMAIN (NON-ASSESSABLE) (SPRWS)																													
CITY PARK, TRAIL, AND ADA IMPROVEMENTS (NON-ASSESSABLE)																													
ROADWAY (ASSESSABLE)																													
STORM SEWER (NON-ASSESSABLE)																													
SANITARY SEWER (NON-ASSESSABLE)																													
WATERMAIN (NON-ASSESSABLE) (CITY)																													
WATERMAIN (NON-ASSESSABLE) (SPRWS)																													
CITY PARK, TRAIL, AND ADA IMPROVEMENTS (NON-ASSESSABLE)																													
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT COST	TOTAL COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST
2021.501	MOBILIZATION	LUMP SUM	1	\$ 520,000.00	\$ 520,000.00	0.3	\$ 156,000.00	0.05	\$ 26,000.00	0.1	\$ 52,000.00			0.1	\$ 52,000.00			0.3	\$ 156,000.00	0.04	\$ 20,800.00	0.01	\$ 5,200.00			0.1	\$ 52,000.00		
2101.610	PRUNING	HOURL	20	\$ 200.00	\$ 4,000.00	10	\$ 2,000.00											10	\$ 2,000.00										
2104.502	REMOVE GATE VALVE & BOX	EACH	31	\$ 500.00	\$ 15,500.00									18	\$ 9,000.00										13	\$ 6,500.00			
2104.502	REMOVE HYDRANT	EACH	11	\$ 750.00	\$ 8,250.00									8	\$ 6,000.00										3	\$ 2,250.00			
2104.502	REMOVE DRAINAGE STRUCTURE	EACH	4	\$ 760.00	\$ 4,880.00			6	\$ 4,500.00																				
2104.502	SALVAGE CASTING	EACH	18	\$ 350.00	\$ 6,300.00			5	\$ 1,750.00									4	\$ 1,400.00	3	\$ 1,050.00								
2104.503	SAVING BIT PAVEMENT (FULL DEPTH)	LIN FT	637	\$ 2.50	\$ 1,592.50	485	\$ 1,212.50											152	\$ 380.00										
2104.503	REMOVE WATER MAIN	LIN FT	904	\$ 15.00	\$ 13,560.00									904	\$ 13,560.00														
2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	210	\$ 16.00	\$ 3,360.00			210	\$ 3,360.00																				
2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	1472	\$ 20.00	\$ 29,440.00			1472	\$ 29,440.00																				
2104.503	REMOVE CURB & GUTTER	LIN FT	10135	\$ 8.00	\$ 81,080.00	4997	\$ 39,976.00	936	\$ 7,488.00	2810	\$ 22,480.00			270	\$ 2,160.00			367	\$ 2,936.00	575	\$ 4,600.00				180	\$ 1,440.00			
2104.504	REMOVE CONCRETE WALK	SQ YD	167	\$ 10.00	\$ 1,670.00					67	\$ 670.00							100	\$ 1,000.00										
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	664	\$ 15.00	\$ 9,960.00	158	\$ 2,370.00	82	\$ 1,230.00	132	\$ 1,980.00							248	\$ 3,720.00	44	\$ 660.00								
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	466	\$ 6.00	\$ 2,796.00	126	\$ 756.00	120	\$ 720.00									138	\$ 828.00	62	\$ 492.00								
2104.510	REMOVE BITUMINOUS WALK	SQ FT	26200	\$ 1.50	\$ 42,300.00																								
2104.602	REMOVE SANITARY MANHOLE	EACH	6	\$ 1,500.00	\$ 9,000.00					6	\$ 9,000.00																996	\$ 1,494.00	
2104.603	ABANDON WATER MAIN	LIN FT	786	\$ 20.00	\$ 15,720.00									786	\$ 15,720.00														
2104.603	SAVING BITUMINOUS DRIVEWAY	LIN FT	1068	\$ 3.00	\$ 3,204.00	325	\$ 975.00	299	\$ 897.00									279	\$ 837.00	165	\$ 495.00								
2104.603	SAVING CONCRETE DRIVEWAY	LIN FT	1017	\$ 4.00	\$ 4,068.00	264	\$ 1,056.00	137	\$ 548.00	220	\$ 880.00							396	\$ 1,564.00										
2104.618	SALVAGE BRICK PAVERS	SQ FT	20	\$ 30.00	\$ 600.00													20	\$ 600.00										
2106.507	EXCAVATION - COMMON	CU YD	9000	\$ 30.00	\$ 270,000.00	3895	\$ 116,850.00	78	\$ 2,340.00	1535	\$ 46,050.00			20	\$ 600.00			3412	\$ 102,360.00	47	\$ 1,410.00				13	\$ 390.00			
2106.507	EXCAVATION - SUBGRADE	CU YD	2148	\$ 30.00	\$ 64,440.00	1102	\$ 33,060.00											1046	\$ 31,380.00										
2106.507	GRANULAR EMBANKMENT (CV)	CU YD	2148	\$ 20.00	\$ 42,960.00	1102	\$ 22,040.00											1046	\$ 20,920.00										
2106.507	COMMON EMBANKMENT (CV)	CU YD	109	\$ 10.00	\$ 1,090.00					100	\$ 1,000.00																		
2106.601	DEWATERING	LUMP SUM	1	\$ 20,000.00	\$ 20,000.00					1	\$ 20,000.00																		
2123.510	2 CU YD FRONT END LOADER	HOURL	50	\$ 900.00	\$ 45,000.00	25	\$ 22,500.00											25	\$ 22,500.00										
2123.610	TRACTOR MOUNTED BACKHOE	HOURL	50	\$ 500.00	\$ 25,000.00	25	\$ 12,500.00											25	\$ 12,500.00										
2123.610	SKID LOADER	HOURL	50	\$ 500.00	\$ 25,000.00	25	\$ 12,500.00											25	\$ 12,500.00										
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	50	\$ 250.00	\$ 12,500.00	25	\$ 6,250.00											25	\$ 6,250.00										
2211.509	AGGREGATE BASE CLASS 5	TON	8071	\$ 30.00	\$ 242,130.00	1622	\$ 48,660.00	82	\$ 2,460.00	2705	\$ 81,150.00			19	\$ 570.00			582	\$ 17,460.00	47	\$ 1,410.00				14	\$ 420.00			
2215.504	FULL DEPTH RECLAMATION	SQ YD	58495	\$ 5.00	\$ 292,475.00	33049	\$ 165,245.00											25446	\$ 127,230.00										
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	28567	\$ 3.00	\$ 85,761.00	8040	\$ 24,120.00											20547	\$ 61,641.00										
2360.509	TYPE SP 9.5 WEARING COURSE MIX (3:C)	TON	8433	\$ 100.00	\$ 843,300.00	3821	\$ 382,100.00											4612	\$ 461,200.00										
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3:C)	TON	8473	\$ 95.00	\$ 804,935.00	4814	\$ 457,330.00											3659	\$ 347,605.00										
2360.609	TYPE SP 9.5 WEARING COURSE MIX (3:C) (DRIVEWAYS)	TON	702	\$ 120.00	\$ 84,240.00	198	\$ 23,760.00	162	\$ 19,440.00									216	\$ 25,920.00	126	\$ 15,120.00								
2451.609	GRANULAR BACKFILL	TON	100	\$ 60.00	\$ 6,000.00					100	\$ 6,000.00																		
2502.602	PROTECT, SALVAGE, RESTORE, OR REPLACE IRRIGATION, PER LOT	EACH	50	\$ 500.00	\$ 25,000.00					25	\$ 12,500.00																		
2503.603	34" PVC PIPE SEWER	LIN FT	1432	\$ 125.00	\$ 179,000.00					1432	\$ 179,000.00																		
2503.601	TEMPORARY SEWER BYPASS	LUMP SUM	1	\$ 50,000.00	\$ 50,000.00					1	\$ 50,000.00																		
2503.602	RECONNECT SANITARY SEWER SERVICE	EACH	17	\$ 1,000.00	\$ 17,000.00					17	\$ 17,000.00																		
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2	\$ 2,500.00	\$ 5,000.00					2	\$ 5,000.00																		
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	9	\$ 1,500.00	\$ 13,500.00			7	\$ 10,500.00																				
2503.602	PVC WYE	EACH	18	\$ 2,000.00	\$ 36,000.00					18	\$ 36,000.00																		
2503.602	ODOR CONTROL UNIT	EACH	2	\$ 50,000.00	\$ 100,000.00					2	\$ 100,000.00																		
2503.603	8" PVC SANITARY SERVICE PIPE	LIN FT	250	\$ 65.00	\$ 16,250.00					250	\$ 16,250.00																		
2503.603	RC PIPE SEWER (12" TO 18")	LIN FT	1677	\$ 85.00	\$ 142,545.00			1095	\$ 93,075.00																				
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	16	\$ 2,000.00	\$ 32,000.00									9	\$ 18,000.00										7	\$ 14,000.00			
2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	105	\$ 1,500.00	\$ 157,500.00									75	\$ 112,500.00										30	\$ 45,000.00			
2504.602	HYDRANT	EACH	11	\$ 5,000.00	\$ 55,000.00									8	\$ 40,000.00										3	\$ 15,000.00			
2504.602	ADJUST GATE VALVE & BOX	EACH	62	\$ 250.00	\$ 15,500.00					36	\$ 9,000.00																		
2504.602	1" CORPORATION STOP	EACH	105	\$ 1,200.00	\$ 126,000.00									75	\$ 90,000.00										30	\$ 36,000.00			
2504.602	8" GATE VALVE & BOX	EACH	11	\$ 3,000.00	\$ 33,000.00									8	\$ 24,000.00										3	\$ 9,000.00			
2504.602	8" GATE VALVE & BOX	EACH	20	\$ 3,500.00	\$ 70,000.00									10	\$ 35,000.00										10	\$ 35,000.00			
2504.602	SACRIFICIAL ANODE BAG	EACH	45	\$ 3,000.00	\$ 135,000.00									27	\$ 81,000.00										18	\$ 54,000.00			
2504.603	1" TYPE K COPPER PIPE	LIN FT	200	\$ 65.00	\$ 13,000.00									100	\$ 6,500.00										100	\$ 6,500.00			
2504.603	8" WATERMAIN DUCTILE IRON CL 52	LIN FT	1620	\$ 75.00	\$ 121,500.00									1020	\$ 121,500.00														
2504.603	8" WATERMAIN PIPE BURST	LIN FT	5099	\$ 85.00	\$ 432,855.00									2971	\$ 244,035.00										2219	\$ 188,615.00			
2504.608	DUCTILE IRON FITTINGS	POUND	2304	\$ 20.00	\$ 46,080.00									1548	\$ 30,960.00										756	\$ 15,120.00			
2506.602	FURNISH & INSTALL NEW RINGS AND CASTINGS (SANITARY)	EACH	8	\$ 2,000.00	\$ 16,000.00					5	\$ 10,000.00																		
2506.602	CONST SANITARY MANHOLE	EACH	9	\$ 12,000.00	\$ 108,000.00					9	\$ 108,000.00																		
2506.602	ADJUST FRAME & RING CASTING (SANITARY MANHOLE)	EACH	81	\$ 1,000.00	\$ 81,000.00					49	\$ 49,000.00																		
2506.602	CONST DRAINAGE STRUCTURE (STORM MANHOLE)	EACH	2	\$ 6,000.00																									



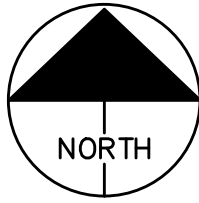
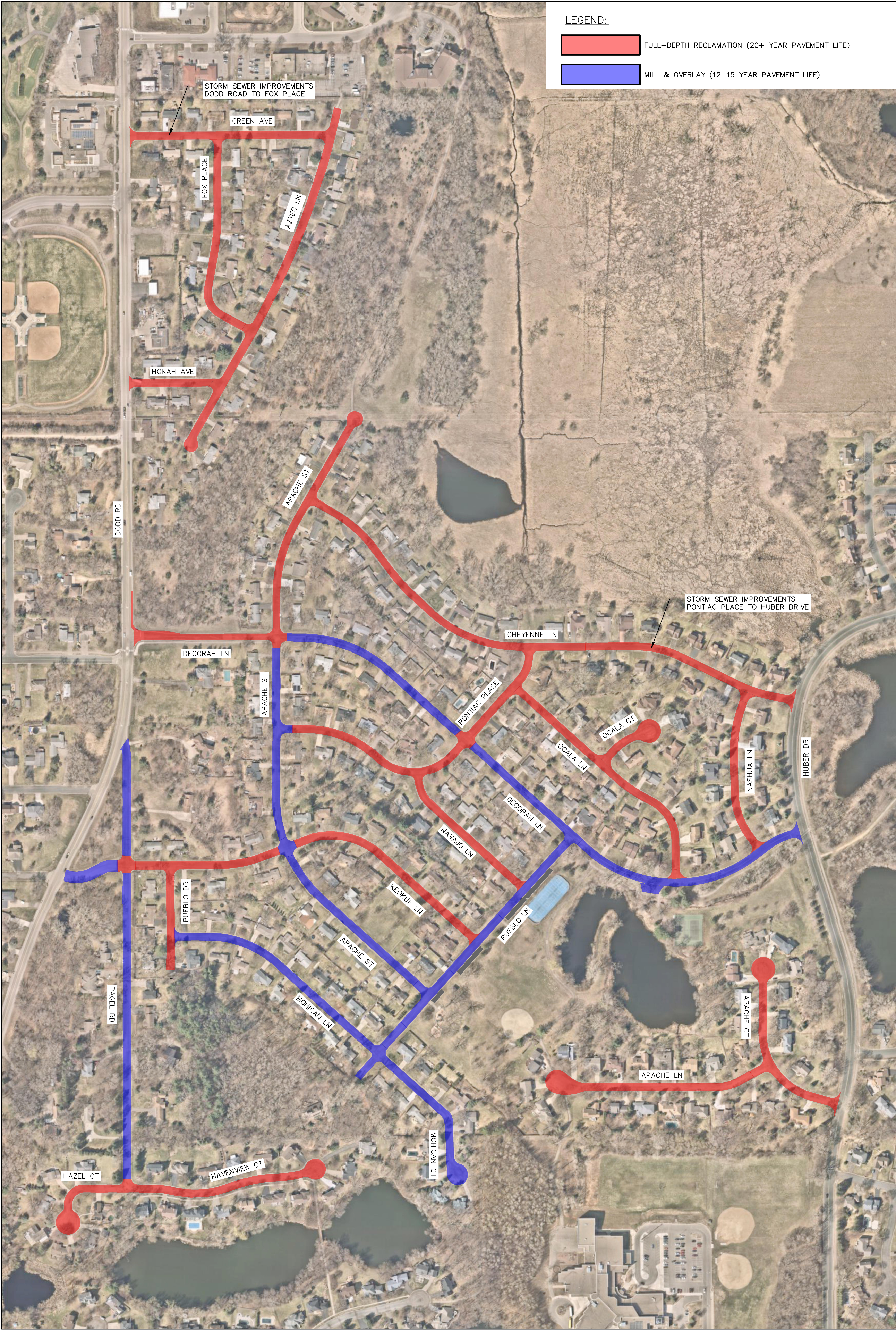
ENGINEER'S OPINION OF PROBABLE COST - MILL & OVERLAY ALTERNATIVE

CP 202407

		2025 PROJECT AREA																2026 PROJECT AREA															
		ROADWAY - FDR (ASSESSABLE)				ROADWAY - MILL & OVERLAY (ASSESSABLE)				STORM SEWER (NON-ASSESSABLE)		SANITARY SEWER (NON-ASSESSABLE)		WATERMAIN (NON-ASSESSABLE) (CITY)		WATERMAIN (NON-ASSESSABLE) (SPRWS)		CITY PARK TRAIL AND ADA IMPROVEMENTS (NON-ASSESSABLE)		ROADWAY - FDR (ASSESSABLE)		ROADWAY - MILL & OVERLAY (ASSESSABLE)		STORM SEWER (NON-ASSESSABLE)		SANITARY SEWER (NON-ASSESSABLE)		WATERMAIN (NON-ASSESSABLE) (CITY)		WATERMAIN (NON-ASSESSABLE) (SPRWS)		CITY PARK TRAIL AND ADA IMPROVEMENTS (NON-ASSESSABLE)	
ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST	TOTAL COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST
2021.501	MOBILIZATION	LUMP SUM	1	\$ 520,000.00	\$ 520,000.00	0.2	\$ 104,000.00	0.1	\$ 52,000.00	0.05	\$ 26,000.00	0.1	\$ 52,000.00		\$ 52,000.00				0.2	\$ 104,000.00	0.1	\$ 52,000.00	0.04	\$ 20,800.00	0.01	\$ 5,200.00			0.1	\$ 52,000.00			
2101.610	PRUNING	HOURL	20	\$ 200.00	\$ 4,000.00	5	\$ 1,000.00	\$	\$ 1,000.00											\$	\$ 1,000.00	\$	\$ 1,000.00										
2104.502	REMOVE GATE VALVE & BOX	EACH	31	\$ 500.00	\$ 15,500.00									18	\$ 9,000.00													13	\$ 6,500.00				
2104.502	REMOVE HYDRANT	EACH	11	\$ 750.00	\$ 8,250.00									8	\$ 6,000.00													3	\$ 2,250.00				
2104.502	REMOVE DRAINAGE STRUCTURE	EACH	6	\$ 750.00	\$ 4,500.00					6	\$ 4,500.00																						
2104.502	SALVAGE CASTING	EACH	18	\$ 350.00	\$ 6,300.00					6	\$ 2,100.00	5	\$ 1,750.00																				
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	637	\$ 2.50	\$ 1,592.50	260	\$ 650.00	225	\$ 562.50											80	\$ 200.00	72	\$ 180.00	4	\$ 1,400.00	3	\$ 1,050.00						
2104.503	REMOVE WATER MAIN	LIN FT	904	\$ 15.00	\$ 13,560.00									804	\$ 13,560.00																		
2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	210	\$ 16.00	\$ 3,360.00					210	\$ 3,360.00																						
2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	1472	\$ 25.00	\$ 36,800.00					1472	\$ 36,800.00																						
2104.503	REMOVE CURB & GUTTER	LIN FT	10135	\$ 8.00	\$ 81,080.00	4527	\$ 36,216.00	470	\$ 3,760.00	936	\$ 7,488.00	2810	\$ 22,480.00			270	\$ 2,160.00			272	\$ 2,176.00	95	\$ 760.00	575	\$ 4,600.00			180	\$ 1,440.00				
2104.504	REMOVE CONCRETE WALK	SQ YD	167	\$ 10.00	\$ 1,670.00											100	\$ 1,000.00																
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	664	\$ 15.00	\$ 9,960.00	158	\$ 2,370.00			82	\$ 1,230.00	132	\$ 1,980.00							248	\$ 3,720.00			44	\$ 660.00								
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	468	\$ 6.00	\$ 2,796.00	126	\$ 756.00			120	\$ 720.00									138	\$ 828.00			82	\$ 492.00								
2104.518	REMOVE BITUMINOUS WALK	SQ FT	28200	\$ 1.50	\$ 42,300.00											27204	\$ 40,806.00															996	\$ 1,494.00
2104.602	REMOVE SANITARY MANHOLE	EACH	6	\$ 1,500.00	\$ 9,000.00					6	\$ 9,000.00																						
2104.603	ABANDON WATER MAIN	LIN FT	786	\$ 20.00	\$ 15,720.00									786	\$ 15,720.00																		
2104.603	SAWING BITUMINOUS DRIVEWAY	LIN FT	1068	\$ 3.00	\$ 3,204.00	325	\$ 975.00			299	\$ 897.00									279	\$ 837.00			165	\$ 495.00								
2104.603	SAWING CONCRETE DRIVEWAY	LIN FT	1017	\$ 4.00	\$ 4,068.00	264	\$ 1,056.00			137	\$ 548.00	220	\$ 880.00							396	\$ 1,584.00												
2104.618	SALVAGE BRICK PAVERS	SQ FT	20	\$ 30.00	\$ 600.00																			20	\$ 600.00								
2106.507	EXCAVATION - COMMON	CU YD	9000	\$ 30.00	\$ 270,000.00	3895	\$ 116,850.00			78	\$ 2,340.00	1535	\$ 46,050.00			20	\$ 600.00			3412	\$ 102,360.00			47	\$ 1,410.00								
2106.507	EXCAVATION - SUBGRADE	CU YD	2148	\$ 30.00	\$ 64,440.00	1102	\$ 33,060.00													1046	\$ 31,380.00							13	\$ 390.00				
2106.507	GRANULAR EMBANKMENT (CV)	CU YD	2148	\$ 20.00	\$ 42,960.00	1102	\$ 22,040.00													1046	\$ 20,920.00												
2106.507	COMMON EMBANKMENT (C-V)	CU YD	100	\$ 10.00	\$ 1,000.00							100	\$ 1,000.00			1	\$ 20,000.00																
2106.601	DEWATERING	LUMP SUM	1	\$ 20,000.00	\$ 20,000.00																												
2123.510	2 CU YD FRONT END LOADER	HOURL	50	\$ 500.00	\$ 25,000.00	16	\$ 8,000.00	9	\$ 4,500.00											16	\$ 8,000.00	9	\$ 4,500.00										
2123.610	TRACTOR MOUNTED BACKHOE	HOURL	50	\$ 500.00	\$ 25,000.00	16	\$ 8,000.00	9	\$ 4,500.00											16	\$ 8,000.00	9	\$ 4,500.00										
2123.610	SKID LOADER	HOURL	50	\$ 500.00	\$ 25,000.00	16	\$ 8,000.00	9	\$ 4,500.00											16	\$ 8,000.00	9	\$ 4,500.00										
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	50	\$ 250.00	\$ 12,500.00	16	\$ 4,000.00	9	\$ 2,250.00											16	\$ 4,000.00	9	\$ 2,250.00										
2211.509	AGGREGATE BASE CLASS 5	TON	5071	\$ 30.00	\$ 152,130.00	1622	\$ 48,660.00			82	\$ 2,460.00	2705	\$ 81,150.00			19	\$ 570.00			582	\$ 17,460.00			47	\$ 1,410.00					14	\$ 420.00		
2215.504	FULL DEPTH RECLAMATION	SQ YD	58495	\$ 5.00	\$ 292,475.00	33049	\$ 165,245.00													25446	\$ 127,230.00												
2232.504	MILL BITUMINOUS SURFACE (2" O")	SQ YD	26587	\$ 3.00	\$ 85,761.00			8040	\$ 24,120.00													20547	\$ 61,641.00										
2360.509	TYPE SP 5.5 WEARING COURSE, MIX (3:C)	TON	8433	\$ 100.00	\$ 843,300.00	3128	\$ 312,800.00	693	\$ 69,300.00											2905	\$ 280,500.00												
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3:C)	TON	8473	\$ 95.00	\$ 804,935.00	4814	\$ 457,330.00													3059	\$ 347,605.00	1807	\$ 180,700.00										
2360.609	TYPE SP 9.5 WEARING COURSE MIX (3:C) (DRIVEWAYS)	TON	702	\$ 120.00	\$ 84,240.00	198	\$ 23,760.00			162	\$ 19,440.00									216	\$ 25,920.00			126	\$ 15,120.00								
2451.603	GRANULAR BACKFILL	TON	100	\$ 60.00	\$ 6,000.00							100	\$ 6,000.00																				
2502.602	PROTECT, SALVAGE, RESTORE, OR REPLACE IRRIGATION, PER LOT	EACH	50	\$ 500.00	\$ 25,000.00					25	\$ 12,500.00												25	\$ 12,500.00									
2503.503	24" PVC PIPE SEWER	LIN FT	1432	\$ 125.00	\$ 179,000.00							1432	\$ 179,000.00																				
2503.601	TEMPORARY SEWER BYPASS	LUMP SUM	1	\$ 90,000.00	\$ 90,000.00																												
2503.602	RECONNECT SANITARY SEWER SERVICE	EACH	17	\$ 1,000.00	\$ 17,000.00									17	\$ 17,000.00																		
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2	\$ 2,500.00	\$ 5,000.00							2	\$ 5,000.00																				
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	9	\$ 1,500.00	\$ 13,500.00					7	\$ 10,500.00												2	\$ 3,000.00									
2503.602	PVC WYE	EACH	18	\$ 2,000.00	\$ 36,000.00							18	\$ 36,000.00																				
2503.602	DOOR CONTROL UNIT	EACH	2	\$ 50,000.00	\$ 100,000.00							2	\$ 100,000.00																				
2503.603	1" PVC SANITARY SERVICE PIPE	LIN FT	250	\$ 65.00	\$ 16,250.00							250	\$ 16,250.00																				
2503.603	RC PIPE SEWER (12" TO 18")	LIN FT	1677	\$ 85.00	\$ 142,545.00					1095	\$ 93,075.00												582	\$ 49,470.00									
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	16	\$ 2,000.00	\$ 32,000.00									8	\$ 18,000.00																		
2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	109	\$ 1,500.00	\$ 163,500.00									76	\$ 112,500.00																		
2504.602	HYDRANT	EACH	11	\$ 5,000.00	\$ 55,000.00									5	\$ 40,000.00																		
2504.602	ADJUST GATE VALVE & BOX	EACH	62	\$ 250.00	\$ 15,500.00									36	\$ 9,000.00																		
2504.602	1" CORPORATION STOP	EACH	105	\$ 1,200.00	\$ 126,000.00									75	\$ 90,000.00																		
2504.602	1" GATE VALVE & BOX	EACH	10	\$ 3,000.00	\$ 30,000.00									8	\$ 24,000.00																		
2504.602	1" GATE VALVE & BOX	EACH	20	\$ 3,500.00	\$ 70,000.00									10	\$ 35,000.00																		
2504.602	SACRIFICIAL ANODE BAG	EACH	45	\$ 3,000.00	\$ 135,000.00									27	\$ 81,000.00																		
2504																																	

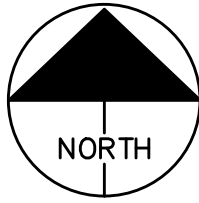
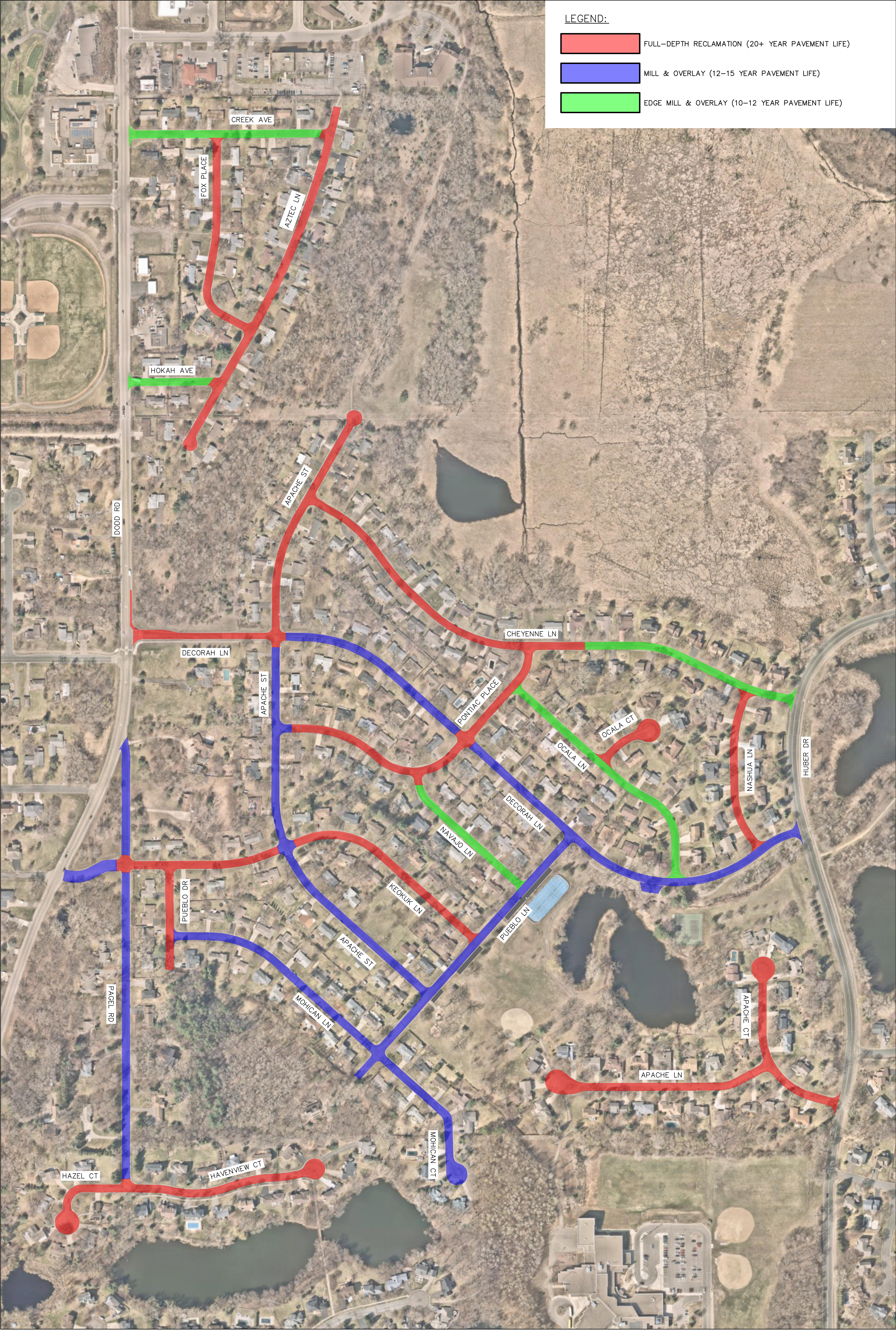


K:\TWC\_Civil\City\MENDOTA HEIGHTS\FRIENDLY HILLS\CAD\Plan Sheets\Exhibits\Friendly Hills\_FDR\_MO\_Exhibit.dwg November 04, 2024 - 8:39am





K:\TWC\_Civil\City\MENDOTA HEIGHTS\FRIENDLY HILLS\CAD\Plan Sheets\Exhibits\Friendly Hills\_FDR\_MO\_EDGE MILL\_Exhibit.dwg November 04, 2024 -- 8:48am





Friendly Hills Neighborhood Existing Watermain Type

Date: 11/13/2024

