



## CITY OF MENDOTA HEIGHTS

### CITY COUNCIL REGULAR MEETING AGENDA

October 15, 2024 at 7:00 PM

Mendota Heights City Hall, 1101 Victoria Curve, Mendota Heights

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Approval of the Agenda**

*The Council, upon majority vote of its members, may make additions or deletions to the agenda. These items may be submitted after the agenda preparation deadline.*

**5. Public Comments - for items not on the agenda**

*Public comments provide an opportunity to address the City Council on items which are not on the meeting agenda. All are welcome to speak. Individuals should address their comments to the City Council as a whole, not individual members. Speakers are requested to come to the podium and must state their name and address. Comments are limited to three (3) minutes. No action will be taken; however, the Mayor and Council may ask clarifying questions as needed or request staff to follow up.*

**6. Consent Agenda**

*Items on the consent agenda are approved by one motion of the City Council. If a councilmember requests additional information or wants to make a comment on an item, the item will be removed from the consent agenda and considered separately. Items removed from the consent agenda will be taken up as the next order of business.*

- a. Approve Minutes from the October 1, 2024, City Council Meeting
- b. Acknowledge the August 14, 2024, Parks and Recreation Commission Meeting Minutes
- c. Acknowledge July 2024 and August 2024 Fire Synopses
- d. Approve contract to install LED streetlight fixtures

- e. Approve 2024-2025 Insurance Renewal and Elect to Not Waive Statutory Limits
- f. Resolution 2024-57 Accepting Project and Approving Final Payment for the Marie Avenue Bridge Improvements
- g. Acknowledge the August Par 3 Financial Report
- h. Resolution 2024-60 Accepting a Park Bench Donation
- i. Approval of Claims List
- j. Resolution 2024-61 Approving Joint Powers Agreement Amendment with Dakota County for Operation of a Residential Organics Drop-off Site

## **7. Presentations**

- a. Resolution 2024-59 Authorizing the Issuance and Awarding the Sale of \$3,085,000 General Obligation Improvement Bonds, Series 2024A Pledging for the Security Thereof Special Assessments and Levying a Tax for the Payment Thereof

## **8. Public Hearings**

- a. Resolution 2024-58 Adopting and Confirming Assessments for the Bridgeview Shores Street Improvements

## **9. New and Unfinished Business**

## **10. Community / City Administrator Announcements**

## **11. City Council Comments**

## **12. Adjourn**

### **Next Meeting**

**November 6 at 7:00PM**

Information is available in alternative formats or with the use of auxiliary aids to individuals with disabilities upon request by calling city hall at 651-452-1850 or by emailing [cityhall@mendotaheightsmn.gov](mailto:cityhall@mendotaheightsmn.gov).

Regular meetings of the City Council are cablecast on NDC4/Town Square Television Cable Channel 18/HD798 and online at [TownSquare.TV/Webstreaming](http://TownSquare.TV/Webstreaming)

CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY  
STATE OF MINNESOTA

**DRAFT** Minutes of the Regular Meeting  
Held Tuesday, October 1, 2024

Pursuant to due call and notice thereof, the regular meeting of the City Council, City of Mendota Heights, Minnesota was held at 7:00 p.m. at City Hall, 1101 Victoria Curve, Mendota Heights, Minnesota.

CALL TO ORDER

Mayor Levine called the meeting to order at 7:00 p.m. Councilors Lorberbaum, Paper, and Mazzitello, were also present. Councilor Miller was absent.

PLEDGE OF ALLEGIANCE

Council, the audience, and staff recited the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Levine presented the agenda for adoption. Councilor Mazzitello moved adoption of the agenda. Councilor Paper seconded the motion.

Ayes: 4

Nays: 0

PUBLIC COMMENTS

No one from the public wished to be heard.

CONSENT AGENDA

Mayor Levine presented the consent agenda and explained the procedure for discussion and approval. Councilor Lorberbaum moved approval of the consent calendar as presented.

- a. Approval of September 17, 2024, City Council Minutes
- b. Approval of September 17, 2024, City Council Work Session Minutes
- c. Acknowledge Minutes from the August 27, 2024, Planning Commission Meeting
- d. Acknowledge Minutes from the May 15, 2024, Airport Relations Commission Meeting
- e. Approve Fire Department Out of Metro Travel Request
- f. Approve Additional City Council Meeting Dates

- g. Approve Amendment to the Professional Services Contract for the Friendly Hills Neighborhood Improvements
- h. Approve Resolution 2024-55 Ordering Preparation of Feasibility Report for the Hampshire Estates Street Improvements
- i. Approve Trail Easement for 1441 Clement Street
- j. Acknowledge the July Par 3 Financial Report
- k. Approve August 2024 Treasurer's Report
- l. Approval of Claims List

Councilor Mazzitello seconded the motion.

Ayes: 4

Nays: 0

## PRESENTATIONS

No items scheduled.

## PUBLIC HEARING

No items scheduled.

## NEW AND UNFINISHED BUSINESS

### A) MEMORANDUM OF UNDERSTANDING WITH NDC4 MODIFYING THE ALLOCATION OF CABLE FRANCHISE FEE REVENUES

City Administrator Cheryl Jacobson explained that the Council was being asked to approve a Memorandum of Understanding with the Northern Dakota County Cable Communications Commission (NDC4) to modify the established allocation of cable franchise fee revenue.

Brian Grogan, NDC4 legal counsel, provided a brief history of NDC4 and the coverage that it provides to its seven-member cities. He provided information on the Joint Powers Agreement (JPA) and revenue generated by franchise fees. He explained that the franchise fee revenue is decreasing as more people turn away from traditional cable to streaming services, while the operating expenses for the organization remain the same. He stated that typically 25 percent of the franchise fee revenue is returned to the member cities, but the proposal would be to return 12.5 percent in 2024 and 6.25 percent in 2025. He stated that this would allow them to bridge the gap during the transition from cable to streaming services. He commented that there is legislation being considered that would change the way companies pay to use the right-of-way. He stated that this two-year agreement would allow NDC4 to keep providing quality service during that period. He provided additional details on the audit that was completed and revenue that was identified to be paid, noting that this agreement would allow NDC4 to keep that in 2024.

Councilor Paper recognized that the franchise fees have been decreasing for some time and asked if this is then dependent on the action of the legislature.

Mr. Grogan commented that Comcast is still using the right-of-way and accessing homes in the same way, but instead of just selling cable television, Comcast also sells broadband. He stated that this agreement



will provide time for the state legislature and Federal government to try to assess this situation and determine if these companies can continue to use the right-of-way without fee payment, or whether there would be a fee to municipalities for that use of the right-of-way.

Councilor Paper recalled that Comcast works slowly, as it is not in their best interest to work quickly on these matters. He asked what would happen if the government cannot get out of its own way, revenue continues to decrease over the next two years and NDC4 cannot be funded.

Mr. Grogan stated that if nothing changes in the next two years and subscribers continue to drop there will be hard decisions to be made and the City will be involved in those decisions.

Councilor Paper commented that NDC4 is a great organization but is already very lean and would hate to see it reduced any further.

Mr. Grogan stated that this two-year agreement would allow NDC4 to continue its current level of service, noting that the organization is not trying to grow.

Councilor Mazzitello asked how the City uses the revenue from the franchise fees.

Finance Director Kristen Schabacker stated that the fees go into the cable fund, which is included under the general fund. She stated that it is not something the city budgets for but uses the funds for technology upgrades and updates to the Council Chambers.

Councilor Lorberbaum moved to approve MEMORANDUM OF UNDERSTANDING WITH THE NORTHERN DAKOTA COUNTY CABLE COMMUNICATIONS COMMISSION (NDC4) TO MODIFY THE ESTABLISHED ALLOCATION OF CABLE FRANCHISE FEE REVENUE.

Councilor Mazzitello seconded the motion.

Further discussion: Councilor Paper commented that this service is very important to the community as without this service the Council meetings are not televised.

Councilor Mazzitello echoed those comments and thanked Councilor Lorberbaum for representing the City on the Commission.

Councilor Lorberbaum agreed that there is no substitute for the service provided by the talented staff at NDC4.

City Administrator Cheryl Jacobson stated that the League of Minnesota Cities has a legislative policy regarding broadband fees for the next state legislative session.

Ayes: 4

Nays: 0

## B) MENDOTA HEIGHTS POLICE DEPARTMENT 2020 PROJECT

Police Chief Kelly McCarthy provided a brief background on this item. The Council was being asked to approve reimbursement for the purchase of a home gun safe for each Mendota Heights Police Officer.

Councilor Lorberbaum commented that this is a wonderful idea. She asked why the patch would be available to wear in June.

Police Chief Kelly McCarthy stated that June is gun violence awareness month. She provided additional details on the proposed patch.

Councilor Paper asked if the gun safe would then become mandatory for Officers.

Police Chief Kelly McCarthy stated that the safe would not be mandatory but there is a policy that the gun must be stored safely, which means that no one else can access it.

Councilor Paper asked if \$200 is sufficient to cover the cost of a gun safe.

Police Chief Kelly McCarthy stated that many handgun safes are available for under \$200, and she will also reach out for potential details on savings for a public/private partnership.

Councilor Paper asked if the department still uses long guns and whether those are taken home.

Police Chief Kelly McCarthy confirmed that the department does have long guns but those are not taken home. She stated that when vehicles are taken home there is a policy that addresses how those guns must be stored. She confirmed that this would come from the department budget and therefore no formal action is needed to support the purchase, but the Council could take action to support the program.

Councilor Mazzitello moved to approve MENDOTA HEIGHTS POLICE DEPARTMENT PROJECT 2020.

Councilor Lorberbaum seconded the motion.

Further discussion: Councilor Mazzitello stated that the City has the best Police Chief, and that this is an awesome program.

Police Chief Kelly McCarthy thanked Councilor Paper who reached out after a tragedy and asked what could be done.

Councilor Lorberbaum clarified that the action also approves the reimbursement for the gun safes as discussed.

Ayes: 4

Nays: 0

#### C) PLANNING CASE 2024-17 – CONSIDER RESOLUTION 2024-56 APPROVING A MRCCA PERMIT AND AMENDED CUP FOR XCEL ENERGY AT 800 SIBLEY MEMORIAL HIGHWAY

Community Development Manager Sarah Madden provided a brief background on this item. The Council was being asked to consider adoption of Resolution 2024-56 approving a Mississippi River Corridor

Critical Area (MRCCA) Permit and amended Conditional Use Permit (CUP) for Xcel Energy at the Sibley Propane Tank Facility located at 800 Sibley Memorial Highway.

Mayor Levine acknowledged the great work of the Planning Commission on this case, noting the questions asked by neighbors were also answered at that meeting as well.

Councilor Lorberbaum asked when the work would take place if approved.

Brian Sullivan, Xcel Energy, replied that the goal is to start the work this fall on the mounding of the soil. He stated that they are currently working on maintenance of the tanks and once the approval is gained, they would bring the soil in to do the mounding. He stated that they would also plan to complete the retaining wall this fall. He stated that they would also hope to complete the waterline from Farmdale, which was included in a previous approval.

Councilor Lorberbaum asked if the project would be completed this fall.

Mr. Sullivan replied that it would be anticipated to be completed in December 2025.

Councilor Lorberbaum thanked Xcel for hearing the comments of the residents and their desire to minimize the impact on the trees. She also thanked the Planning Commission for its thorough discussion.

Councilor Paper asked and received confirmation that the plan is still to directionally bore the waterline. He asked if the safety shelter would be for a tornado.

Mr. Sullivan replied that the shelter would be for inclement weather protection. He commented that it is just a small bunker and did not believe it would have power.

Councilor Paper asked for more information on the retaining wall.

Grant Pinska, Xcel Energy identified the location for the retaining wall as well as its purpose. He confirmed that it would be within the fenced area.

Councilor Paper commented that it would be difficult for anyone to even notice anything being done from Sibley Memorial Highway.

Councilor Mazzitello moved to approve RESOLUTION 2024-56 APPROVING A MISSISSIPPI RIVER CORRIDOR CRITICAL AREA (MRCCA) PERMIT AND AMENDED CONDITIONAL USE PERMIT (CUP) TO XCEL ENERGY FOR THE PROPERTY LOCATED AT 800 SIBLEY MEMORIAL HIGHWAY, PLANNING CASE 2024-17.

Councilor Paper seconded the motion.

Ayes: 4

Nays: 0

D) TABLED – CONSIDERATION OF ORDINANCE NO. 591: SHORT TERM RENTALS AND  
ORDINANCE NO. 594: FEE SCHEDULE AMENDMENT

Councilor Paper moved to REMOVE ORDINANCE NO. 591 AND ORDINANCE NO. 594 FROM THE TABLE FOR DISCUSSION AND CONSIDERATION.

Councilor Lorberbaum seconded the motion.

Ayes: 4

Nays: 0

Community Development Manager Sarah Madden provided a brief background on this item. The Council was being asked to consider adoption of Ordinance No. 591, amending Title 3: Business and License regulations to add a new Chapter 5A: Short Term Rentals; authorize publication of summary ordinance; and adopt Ordinance No. 594 amending the City's Fee Schedule by establishing a Short Term Rental License Fee.

Councilor Paper asked about the purpose of the guest registry.

Community Development Manager Sarah Madden commented that the standard was moved over from the rental housing ordinance and is seen in ordinances by other cities as well. She agreed that it may seem dated to require.

Councilor Paper asked if that is shown at the time of license renewal.

Community Development Manager Sarah Madden replied that it is not shown at the time of licensing or renewal but would need to be available upon request by the City.

Councilor Lorberbaum asked if the guest registry would be a public document.

City Attorney Amy Schmidt replied that as long as the guest registry is not in possession of the City it is not considered government data. She stated that it should be available for inspection upon request.

Councilor Lorberbaum asked if the City does, or should, give a list of the data that should be included in the guest registry such as the name of the person and contact information. She asked if there should be a note that the person renting is over the age of 25.

City Attorney Amy Schmidt commented that the City can dictate the information to be included in the guest registry. She stated that the age requirement would be enforceable whether or not that information is in the registry. She noted that this information would be included in the online service used to rent the property. She stated that the intention would not be for the City to retain that information but for the owner to retain that information and provide to the City upon request.

Community Development Manager Sarah Madden stated that the City requests that listing of the property be provided to the City as well, which would ensure that the requirements are included in that listing.

Councilor Lorberbaum moved to adopt ORDINANCE NO. 591, AMENDING TILE 3 BUSINESS AND LICENSE REGULATIONS TO ADOPT A NEW CHAPTER OF THE CITY CODE TO INCORPORATE CHAPTER 5A: SHORT TERM RENTALS, ESTABLUSHING A SHORT TERM LICENSE AND REGULATORY STANDARDS, AND AUTHORIZE PUBLICATION OF A SUMMARY ORDINANCE; AND ADOPT ORDINANCE NO. 594, AMENDING THE CITY'S FEE

SCHEDULE TO ADD A SHORT TERM RENTAL LICENSE FEE, AND INCLUDED WITH THAT WOULD BE THE GEUST REGISTRY AND THAT WOULD INCLUDE THE AGE OF THE RENTER OR A CHECK MARK THAT THE RENTER IS 25 OR OLDER.

Councilor Paper seconded the motion.

Further discussion: Councilor Mazzitello stated that there is a story behind every caution label. He asked what Council was trying to accomplish with this ordinance and how this started. He stated that there are a couple dozen short term rentals in Mendota Heights and complaints were received about only one property. He stated that they are creating an ordinance for one bad operator. He stated that he has an issue with the homestead requirement and asked if they should be treating an out of city person different than a city person. He believed that they could get to where they want to go without that requirement. He stated that another metro city went down the path of wanting to have the homestead requirement and instead chose to limit the number of short term rental properties an out of city person could operate to one. He asked if the Council would support that change as it would accomplish the same goal without tap dancing on a thin constitutional line.

Councilor Lorberbaum asked if they removed the homestead requirement, could they require that the owner be a resident of the city.

City Attorney Amy Schmidt commented that would be more restrictive than the situation that Councilor Mazzitello already sees as an issue. She stated that the option suggested by Councilor Lorberbaum would be vague and difficult to enforce. She stated that Mendota Heights has the authority to regulate commerce from inside and outside the city and therefore was not concerned with the issues raised by Councilor Mazzitello. She stated that whether there is a homestead requirement or limit of one short term rental operated by someone outside of the city there would not be an issue as long as the requirements are applied equally across the board.

Mayor Levine commented that the larger goal is that the City does not want people buying up properties to rent them out. She stated that the homestead requirement was included because people care about their homes and would therefore care about who they rent to. She recognized that some people will be upset because they cannot purchase homes solely for the purpose of renting them out, but noted that other people will be happy because that issue will be prevented. She stated that the Council wants people to be able to stay in their homes and potentially rent them out when they are out of town. She recognized that the catalyst in this was one problem home.

Councilor Lorberbaum commented that her suggestion would not require the person to homestead the property. She explained that a resident could purchase additional homes to rent out for short term rental.

Mayor Levine commented that topic has not been discussed by the Council.

Councilor Mazzitello commented that they do not really know the number of short term rental properties in Mendota Heights, as they are only aware of the properties listed on the rental sites they have checked. He asked if they would be punishing people that are acting appropriately in order to punish someone behaving badly. He stated that they are crafting an ordinance to address one property and that will be applied city-wide. He stated that maybe there are rules in place that the licensing program would fix that

property and there would not need to be a city-wide requirement that could potentially hurt a property acting appropriately.

Mayor Levine stated that the typical short term rental in Mendota Heights is a home someone lives in, and they rent them out. She stated that this has been discussed for the past year and she would be surprised if there are people in the community doing this and not coming forward with their concerns about the potential ordinance. She stated that she would not be in favor of the suggestion of Councilor Lorberbaum which would allow a resident to purchase multiple properties for the intention of short term rental.

Councilor Paper commented that people who are buying real estate for the purpose of rental property generally use an LLC, which is easy to form and therefore could simply create a new LLC for the additional purchase. He stated that the problem exists with rentals of two to three days. He referenced the Fee Schedule which has resident and non-resident fees. He stated that a liquor license can cost \$10,000. He suggested that perhaps the non-resident rental license fee be set high, using the example of \$30,000.

Councilor Lorberbaum asked if they would need to table this again and bring it back to a work session.

Mayor Levine acknowledged that they are also missing a member of the Council tonight.

City Attorney Amy Schmidt stated that parks and recreation uses a resident and non-resident fee, which is standard as there would be a benefit for residents paying taxes to have a lower fee. She stated that any fee attached to a license has to be reasonable and related to the activity being regulated and therefore cannot be exorbitant. She stated that the short term rental fee would need to be reasonably related to the cost of inspecting and operating the program.

Councilor Paper commented that there is a cost for complaints, which are handled by City staff. He stated that they are trying to help residents, and this is costing an upside-down amount to regulate this. He commented that this property is in a residential community and has buses pulling up on weekends. He stated that if they want to eliminate the homestead portion of this, something else would need to be done in order to support the residents. He stated that Mendota Heights is not a vacation community, although residents do want the option to rent their houses out and that has worked fine with the exception of this one property. He stated that if they pull the license the property could continue to operate without a license, or a new LLC could own the property.

City Administrator Cheryl Jacobson commented that related to Councilor Paper's statement, the issue would become an issue of code enforcement, and they could continue to work to implement administrative citations in addition to licensing.

Councilor Lorberbaum commented that she was not specifically giving up on the homestead requirement.

Councilor Paper stated that if the homestead component were removed, perhaps they would want to recapture the minimum length of stay.

Councilor Mazzitello commented that he did not mean to throw a wrench in the gears, but there was a constitutional claim at the last meeting against what they were proposing. He stated that he would support

tabling this to have another work session as that could allow Councilor Miller to participate as well. He stated that a number of emails and contacts were provided from people who wanted the City to ban short term rentals, noting that the City does not have the authority to ban short term rentals and therefore chose to go down the path of regulating.

Councilor Lorberbaum withdrew her motion.

Councilor Lorberbaum moved to TABLE THIS DISCUSSION TO A FUTURE WORK SESSION.  
Councilor Mazzitello seconded the motion.

Further discussion: Councilor Mazzitello acknowledged that the October work session is already full and asked when this would be considered.

City Administrator Cheryl Jacobson confirmed that the October work session agenda is full, but this could be on the November 19<sup>th</sup> work session agenda. She also noted that the council had added a meeting and work session on November 12<sup>th</sup>.

The Council discussed options and decided to add this to the November 12<sup>th</sup> work session agenda, which will begin at 5 p.m.

Councilor Paper commented that it will be unlikely that the Council will reach full consensus on this issue, and it will be the same in the community. He stated that the Council needs to start talking about cannabis because that is around the corner.

Councilor Paper reconfirmed a second to the motion to TABLE THIS DISCUSSION TO A FUTURE WORK SESSION

Ayes: 4  
Nays: 0

## COMMUNITY ANNOUNCEMENTS

City Administrator Cheryl Jacobson announced upcoming community events and activities.

## COUNCIL COMMENTS

Councilor Paper wished everyone L'Shana Tova - a happy new year for those who celebrate and recognized it's been a difficult year.

Councilor Lorberbaum also wished everyone who celebrates L'Shana Tova a happy, joyful, and peaceful year for those who celebrate.

Councilor Mazzitello stated that October is domestic violence awareness month, which is recognized with the color purple. He stated that domestic violence and abuse take a number of forms, physical, emotional and psychological in the one place people should feel safe, in their home. He asked people to check in

with their neighbors, family members and friends. He stated that domestic violence can happen anywhere, to any economic class, or gender.

Mayor Levine commented that absentee voting is available at City Hall now.

### ADJOURN

Councilor Mazzitello moved to adjourn.

Councilor Paper seconded the motion.

Ayes: 4

Nays: 0

Mayor Levine adjourned the meeting at 8:32 p.m.

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Stephanie B. Levine  
Mayor

ATTEST:

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Nancy Bauer  
City Clerk



## CITY OF MENDOTA HEIGHTS, DAKOTA COUNTY, MINNESOTA

**PARKS AND RECREATION MEETING MINUTES**

AUGUST 14, 2024

The August meeting of the Mendota Heights Parks and Recreation Commission was held on Wednesday, August 14, 2024, at Mendota Heights City Hall, 1101 Victoria Curve.

**1. Call to Order** – Chair Jaffrey Blanks called the meeting to order at 6:30 p.m.

**2. Roll Call** – The following Commissioners were present: Chair Jaffrey Blanks, Commissioners: Stephanie Meyer, Michelle Muller, Jo Schifsky, Dan Sherer, and Michael Toth; absent: None. Staff present: Parks and Recreation Director Meredith Lawrence, Parks and Recreation Intern Sydnee Yengo, Recreation Program Coordinator Willow Eisfeldt, and Public Works Director Ryan Ruzek.

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**4. Approval of Agenda**

Chair Blanks requested to move the item: Parks and Recreation Intern Presentation to the beginning of the meeting.

*Motion Sherer/second Meyer, to approve the agenda as amended.*

AYES 6: NAYS 0

**5. New Business****5.a Parks and Recreation Intern Presentation**

Parks and Recreation Director Meredith Lawrence stated that staff is proud to have the Parks and Recreation Intern Sydnee Yengo present tonight to provide a presentation. She noted that her last day with the City will be next Friday. She stated that Sydnee has been a great addition to the team this summer and thanked her for her contributions, noting that she was able to accomplish things that Parks and Recreation staff would not have been able to do without her.

Parks and Recreation Intern Sydnee Yengo introduced herself and identified her goals for the summer. She reviewed her responsibilities during her time in Mendota Heights and provided details on the programs and projects that she was involved with, along with other items she worked on including drafting policies and creating a sustainability webpage. She stated that she enjoyed working with City staff and members of the community.

Commissioner Muller thanked Ms. Yengo for her service this summer, noting that she saw her at many community events this summer.

Commissioner Sherer commented that the summer intern experience is great for both the intern and the staff. He asked which park is next for a sign planting.

Ms. Yengo replied that she is not aware of which park will be next.

Commissioner Schifsky expressed thanks noting that she has also seen Ms. Yengo at several summer events. She appreciated her joyful attitude and commented that she is excited about the sustainability webpage.

Chair Blanks asked the most challenging project this summer.

Ms. Yengo replied that the fleet policy was the most challenging as it involved a lot of research collection.

Chair Blanks and the Commission expressed thanks for the work that was completed this summer.

#### **6.a Approval of Minutes from July 9, 2024 Regular Meeting**

*Motion Schifsky/second Toth to approve the minutes of the July 9, 2024 Parks and Recreation Commission Regular Meeting.*

AYES 6: NAYS 0

#### **7. Citizen Comment Period (for items not on the agenda)**

None.

#### **8. Acknowledgement of Reports**

Chair Blanks read the titles of the three updates (Par 3, Park Improvement, Recreation, Park System Master Plan, and Parks and Recreation Strategic Plan Updates) and polled the Commissioners for questions.

##### **8.a Par 3 Update**

Parks and Recreation Director Meredith Lawrence briefly reviewed the written report including the number of rounds, maintenance, and the challenges of the rain. She stated that they are still working to address vandalism that is occurring at the course. She stated that two budget requests were presented to the Council for 2025 relating to the golf course including a staff position that would be split between the golf course and parks and recreation. She stated that the financial report from the course was distributed to the Commission prior to the meeting and provided a brief overview.

Commissioner Toth asked if there has been an increased cost in maintenance of weeds due to the increased rainfall.

Ms. Lawrence confirmed that they have worked with a consultant to change the mixture of applications for the site to address the things that have been growing.

Commissioner Sherer referenced the proposed staffing position split and asked if the person would be the main contact for the golf course, which would free Ms. Lawrence for other activities.

Ms. Lawrence confirmed that the golf course is taking more and more of her time, and this additional position would allow designated focus on the course for marketing, course technology updates (tee management software) and employee management at the course. In addition to helping out with the golf course, this position would assist with existing recreation programs and events.

Commissioner Sherer asked if a second intern has been considered.

Ms. Lawrence commented that has been considered. She noted the amount of staff time that is spent to add an intern and make the internship a valuable experience is extensive and it would be difficult to have an intern at a site with little staff interaction--therefore the golf course would not be a good fit for that type of position.

Commissioner Schifsky asked if they have looked at deliveries for products.

Ms. Lawrence commented that they have done that but there is an issue with storage and staff completing those store runs has become the best fit. She commented that there is a low number of staff and high demand, therefore there needs to be additional staff or less duties.

Commissioner Muller commented that Mendota Heights has a significantly smaller staff than cities of similar size.

Ms. Lawrence stated that at the Master Plan presentation of information from the consultant, it was projected that the City is four employees short in terms of park and recreation. She stated that staff is going to reach out to other cities to see what their staffing levels are. She stated that she received a report from West St. Paul today and reviewed the parks and recreation staff in that community, which would be in addition to public works/park staff members.

### **8.b Parks Improvement Update**

Parks and Recreation Director Meredith Lawrence provided a status update on the different park improvement projects. She noted that the 2025 budget requests have been presented to the City Council and stated that the budget process will involve discussion about the special parks fund balance policy.

Commissioner Toth referenced the fund balance policy and asked if the Commission should provide input to the Council on whether that policy should be amended.

Ms. Lawrence replied that the Commission is always welcome to provide a recommendation to the Council. She stated that the special parks fund is not a maintenance fund and if they are going to continue to improve the parks, they will need those funds. She stated that there is an apartment project that will go forward in the next few years, which will replenish the fund but that will most likely be the last substantial contribution and therefore future funding for the parks will need to be a continued discussion topic. She recognized that there was intent behind the original policy, but the City is now in a different place and those funds will need to be used.

Commissioner Sherer commented that he recalled that \$350,000 to \$400,000 in annual funding would be needed to continue to provide park improvements. He asked for more information on the locking mechanism for the Mendakota bathrooms.

Ms. Lawrence commented on the many meetings they have had on this project. She noted that users will be able to lock the bathroom when in use and leave the bathroom when done.

Commissioner Meyer asked the contractor that was used for the Marie Park pickleball courts.

Ms. Lawrence replied that CNH Sports Surfaces was the contractor, noting that the City has had great experiences working with that contractor.

Commissioner Meyer agreed, noting that she wanted to commend the contractor for the excellent job that they did on the project and cleaning up.

Commissioner Sherer asked if anything is suggested to protect the pickleball surface when it is flooded in the winter.

Ms. Lawrence replied that they have not received any additional recommendations.

### **8.c Recreation Update**

Recreation Program Coordinator Willow Eisfeldt provided an update on the Parks Celebration events held this past weekend. She also reviewed other recent activities and programming events as well as upcoming events and programming opportunities for youth and adults.

Chair Blanks and the Commission thanked staff for all the planning and effort that goes into the Parks Celebration events.

Commissioner Muller asked why the Maker's Market is not going to be the same day as the 5K.

Ms. Eisfeldt commented that they are hoping to attract more shoppers during the cooler weather, that may be shopping for the holidays.

### **8.d Park System Master Plan Update**

Parks and Recreation Director Meredith Lawrence provided an update on the Park System Master Plan process, noting that phase two of engagement has begun. She explained that phase one opened the door for requests and desires within the park system while phase two will focus more on the level at which residents would be supportive of funding. She thanked the Commission for their assistance with engagement.

Commissioner Muller asked why a water feature was not a direct question on the phase two survey, as that was a clear request in phase one.

Ms. Lawrence commented that element would be dependent on the funding information gathered during phase two, as there would be no point in asking the question if residents are not willing to fund at that level. She stated that while there is a desire for a water feature by some residents, there are water features and pools available in adjacent communities. She stated that the answers received in the funding portion of engagement would open the discussion for phase three to include the elements that could be provided at the different funding levels.

## **9. Old Business**

### **9.a Park System Master Plan Commissioner Engagement**

Parks and Recreation Director Meredith Lawrence stated that staff has been out a fair amount interacting with residents and discussing the project within the past week. She stated that they engaged a lot of youth during phase one, where phase two will focus more on adults because of the financing focus. She stated that phase two marketing materials are available for the Commission members, acknowledging their assistance throughout this process. She stated that the schedule of upcoming engagement events was provided to the Commission, should they wish to participate in phase two, which will close on September 7<sup>th</sup>.

Chair Blanks encouraged the Commission members to continue to get out in their own neighborhoods to engage residents.

Ms. Lawrence reviewed some ways the Commission can continue to reach out to their neighbors, friends, networks and to share the City social media posts.

Commissioner Schifsky stated that there are back to school events and perhaps they could request a table.

Commissioner Sherer commented on the high number of attendees for soccer Saturdays. Commissioner Meyer commented that she has received questions from residents on where the phase one results could be shared.

Ms. Lawrence commented that she could work with the consultant to develop a summary of those results that could be posted on the website.

## **8. Acknowledgement of Reports (Continued)**

### **8.e Parks and Recreation Strategic Planning Update**

Parks and Recreation Director Meredith Lawrence provided an update on the Parks and Recreation Strategic Plan progress.

## **10. Staff Announcements**

Parks and Recreation Manager Meredith Lawrence shared the following announcements:

- Winter seasonal positions will be posted around Labor Day
- Master Plan survey is available on the website and paper copies are available at City Hall
- The City Council interviewed three candidates for the vacant Park and Recreation Commission seat and a new Commissioner will be appointed at the Council meeting next week
- Thanks to the recreation staff for all their hard work during the busy summer season
- Other events can be found on the City's website

## **11. Student Representative Update**

None.

## **12. Commission Comments and Park Updates**

Commissioner Sherer

- Commented that the basketball hoop at the east side of Hagstrom King seems to be stuck at the lowest setting
- Commented that the baseball fields were a bit rough recently

Commissioner Toth

- Commented that he spoke with residents and other users of Rogers Lake Park recently to gain feedback including a need for brush maintenance on the sides of the trails, a desire for a pedestrian crossing sign at Wagon Wheel, vegetation maintenance near the fishing pier
- Suggested that they look at potential lake treatment for Rogers Lake to address the weed growth

Public Works Director Ryan Ruzek commented that staff is going to get out and clear brush along the pedways this next week. He commented that they do not promote fishing in the area off Wagon Wheel, and therefore will not install signs promoting people to cross in that area. He stated that the City does work with the Lake Homeowners Association to do treatments of the lake and agreed that a second treatment could be helpful around the fishing pier. He noted that there is also a shoreline project scheduled for 2025.

Commissioner Muller

- Received input about the desire for a swimming beach at Rogers Lake, but noted the poor water quality
- Enjoyed activities at Friendly Hills this past weekend
- Kensington also looks nice and green
- Thanked the Summer Intern for her work over the summer

Chair Blanks

- Market Square is a great place for music in the park and encouraged residents to attend
- Some incidents of vandalism at Valley Park

Commissioner Schifsky

- It is fun to continue to see all the users at Wentworth
- Thanked the Summer Intern for her services this summer

Commissioner Meyer

- Marie Park continues to be full of users
- Mendakota continues to be great, and people enjoyed all the activities this past weekend
- Wished the best for the Summer Intern as she continues her education

### **13. Adjourn**

*Motion Meyer/Second Muller to adjourn the meeting at 8:03 PM*

AYES 6: NAYS 0

Minutes drafted by:  
Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*

**REQUEST FOR CITY COUNCIL ACTION**

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**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Acknowledge July 2024 and August 2024 Fire Synopses

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Fire

**CONTACT:** Assistant Fire Chief Scott  
Goldenstein

**ACTION REQUEST:**

Acknowledge the July 2024 and August 2024 Fire Synopses

**BACKGROUND:**

Information is included in the attachments.

**FISCAL AND RESOURCE IMPACT:**

None

**ATTACHMENTS:**

1. 07 July 2024
2. 08 Aug 2024

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure

## July 2024 Fire Synopsis

Fire Calls: 50

For July 2024, the Fire Department paged for service a total of 50 times.

Mendota Heights	34 calls
Lilydale	4 calls
Mendota	2 calls
Sunfish Lake	6 calls
Other	4 calls

### Types of calls:

**Fires: 4** For July the Mendota Heights Fire Department (MHFD) responded to an outdoor fire (later determined to be construction waste material). They also responded to three structure fire calls in West St. Paul and an outdoor fire with exposures in South Saint Paul.

**Overpressure/Rupture: 1** The fire department responded to a call for a propane tank that was leaking via the pressure relief valve on a food truck.

**Medical/Extrication: 9** The MHFD responded to five medicals, one vehicle accident with injuries, one accident requiring extrication and two miscellaneous medical calls for service

**Hazardous Situations: 13** In July the MHFD responded to: one call for a cut gas line, four calls for power lines down, one call for arcing lines, four calls for carbon monoxide, and three calls due to lightning strikes.

**False Alarms/System Malfunctions: 11** The MHFD responded to four calls due to system malfunctions, five fire calls for unintentional system trips, and two general false alarms.

**Good Intent: 2** July had the department responding to two calls that were later coded as good intent.

**Dispatched and Cancelled En route: 10** Ten calls cancelled before our units arrived on scene.



## **July Trainings**

**Monday, July 8, 18:30**

### **Mandatory FAO Skills Option 1**

This drill was an opportunity for our firefighters testing their skills as a Fire Apparatus Operator. Integrated into this training is testing for setting up a water supply from a fire hydrant and for deploying a hose line properly for fast and efficient fire attack.

**Thursday, July 11, 07:00**

### **Mandatory FAO Skills Option 2**

This drill was an opportunity for our firefighters testing their skills as a Fire Apparatus Operator. Integrated into this training is testing for setting up a water supply from a fire hydrant and for deploying a hose line properly for fast and efficient fire attack.

**Saturday, July 20, 08:00**

### **Elective FAO Drills Option 1**

This drill was an opportunity to practice and perfect the skills that the department requires each firefighter to pass (unless they have yet to take FAO classes).

**Tuesday, July 23, 07:00**

### **Elective FAO Drills Option 2**

This drill was an opportunity to practice and perfect the skills that the department requires each firefighter to pass (unless they have yet to take FAO classes).

**Wednesday, July 24, 18:30**

### **Mandatory FAO Skills Option 3**

This drill was an opportunity for our firefighters testing their skills as a Fire Apparatus Operator. Integrated into this training is testing for setting up a water supply from a fire hydrant and for deploying a hose line properly for fast and efficient fire attack.

**MENDOTA HEIGHTS FIRE DEPARTMENT**  
**JULY 2024 MONTHLY REPORT**

Number of Calls

50

Total Calls for Year

223

FIRE ALARMS DISPATCHED:	NUMBER	STRUCTURE	CONTENTS	MISC.	TOTALS TO DATE																																
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Structure - MH Commercial					\$0																																
Structure - MH Residential					\$3,500																																
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<b>WORK PERFORMED</b>		<b>Hours</b>	<b>To Date</b>	<b>Last Year</b>																																	
Fire Calls	692	2881	2966.5																																		
Meetings	53	524.25	341																																		
Training	209	2628	2132.5																																		
Special Activity	50	250.5	403																																		
Fire Marshal	0	0	0																																		
<b>TOTALS</b>	<b>1004</b>	<b>6283.75</b>	<b>5843</b>																																		

## August 2024 Fire Synopsis

Fire Calls: 51

For August 2024, the Fire Department paged for service a total of 51 times.

Mendota Heights	39 calls
Lilydale	3 calls
Mendota	0 calls
Sunfish Lake	3 calls
Other	6 calls
-----	
Total	51 calls

### Types of calls:

**Fires: 1-** The fire department responded to one cooking fire that was contained in the oven. In addition, there were several other fires that the department responded to in neighboring cities and the calls are accounted for under mutual/auto-aid calls.

**Medical/Extrication: 7-** There were four medicals, two vehicle accidents (one which required extrication) and one elevator cab rescue in August.

**Hazardous Situations: 13-** In August the MHFD responded to seven power lines down calls; two to arcing power lines, one carbon monoxide call with carbon monoxide present, one call for fuel spill containment, and two "other" coded hazardous calls.

**False Alarms/System Malfunctions: 12-** The month had the department paged for six fire alarm system malfunctions; five of which were unintentional trips, and one carbon monoxide call with no hazard found.

**Good Intent: 7-** For the month of August, the fire department responded to one smoke scare, four possible hazardous materials release calls where no hazardous materials were detected, and two calls coded as "good intent".

**Dispatched and Cancelled En route: 5-** Calls that were cancelled before our arrival totaled five. Many of these calls are because the property owner called their monitoring company to cancel with proper code.

**Mutual/Auto-Aid Other: 6-** There were six calls to the MHFD for mutual/auto aid responses. One was to Inver Grove Heights for a Tender/tanker and five were to West Saint Paul (South Metro Fire), of which four were for structure fire calls and one was a request for our UTV to assist with a search.



## **August Trainings**

**Mon, August 12, 18:30**

### **Mandatory #1 PPE/Water Supply/Hose Skills, Option 1**

This drill was a test-out opportunity for our firefighters to test their skills in three areas: 1.) Whether they can don their fire gear fully in two minutes. 2.) Whether they can properly come off an apparatus, pull the hydrant hose off, and attach and dress the fire hydrant properly. 3.) Whether they can deploy a hose line off a truck, flake the line out, bleed off any air in the line, and move the hose line properly to make forward progress safely in a burning structure.

**Thurs, August 15, 07:00**

### **Mandatory #1 PPE/Water Supply/Hose Skills, Option 2**

This drill was a test-out opportunity for our firefighters to test their skills in three areas: 1.) Whether they can don their fire gear fully in two minutes. 2.) Whether they can properly come off an apparatus, pull the hydrant hose off, and attach and dress the fire hydrant properly. 3.) Whether they can deploy a hose line off a truck, flake the line out, bleed off any air in the line, and move the hose line properly to make forward progress safely in a burning structure.

**Wed, August 21, 18:30**

### **Mandatory Skills #2 Ladders/Search, Option 1**

This drill was a test out opportunity for our firefighters testing their skills in two areas: 1.) Their ability to utilize, deploy and properly climb our ground ladders as well as to deploy and use the aerial truck mounted ladder. 2.) Their ability to search for, locate, and remove a victim from an area when their vision is completely obstructed throughout (as is the vision of their other search team members in their group).

**Monday, August 27, 07:00**

### ***Skills Drill Opportunity Elective***

This drill was an opportunity to practice and perfect the skills that the department requires each firefighter to pass.

**Tues, August 28, 18:30**

### **Mandatory #1 PPE/Water Supply/Hose Skills, Option 3**

This drill was a test-out opportunity for our firefighters to test their skills in three areas: 1.) Whether they can don their fire gear fully in two minutes. 2.) Whether they can properly come off an apparatus, pull the hydrant hose off, and attach and dress the fire hydrant properly. 3.) Whether they can deploy a hose line off a truck, flake the line out, bleed off any air in the line, and move the hose line properly to make forward progress safely in a burning structure.

**MENDOTA HEIGHTS FIRE DEPARTMENT  
AUGUST 2024 MONTHLY REPORT**

Number of Calls                      51

Total Calls for Year                      274

FIRE ALARMS DISPATCHED:	NUMBER	STRUCTURE	CONTENTS	MISC.	TOTALS TO DATE																																
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<b>WORK PERFORMED</b>		<b><u>Hours</u></b>	<b><u>To Date</u></b>	<b><u>Last Year</u></b>																																	
Fire Calls	379	3260	3345.5																																		
Meetings	12	536.25	353																																		
Training	338	2966	2470.5																																		
Special Activity	172.5	423	575.5																																		
Fire Marshal		0	0																																		
<b>TOTALS</b>	<b><u>901.5</u></b>	<b><u>7185.25</u></b>	<b><u>6744.5</u></b>																																		

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**REQUEST FOR CITY COUNCIL ACTION**

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**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Approve contract to install LED streetlight fixtures

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Public Works

**CONTACT:** John Boland, Public Works  
Superintendent

**ACTION REQUEST:**

Approve contract with Mid Northern Electric to install LED fixtures on existing streetlight poles.

**BACKGROUND:**

The City owns 122 streetlights in the industrial portion of the city. Presently, all fixtures have a 400-watt High Pressure Sodium bulb. Staff is proposing a conversion to LED fixtures in order to reduce maintenance and save energy costs.

Mendota Heights is a Green Step City and this conversion will include light fixtures that have the IDA certification for Dark Sky lighting, as well as reducing energy usage. Staff had four different luminaires installed with different wattages and colors to get a close comparison to the present bulbs. The high pressure sodium color is around 2200 kelvin, and the lowest LED color available is 3000 kelvin, which is also the highest recommended color for Dark Sky compliance.

This conversion has a payback analysis of 4.6 years and is estimated to reduce energy costs by 60% per year. The LED fixtures have a five-year warranty and an estimated life span of between 50,000 and 100,000 hours, compared to the high pressure sodium bulbs that last for 24,000 hours.

Staff received three quotes on this project with a price per fixture installed:

Mid Northern Electric: \$850

Killmer Electric: \$1,112

Collins Electric: \$1,108

Staff recommends awarding a contract to Mid Northern Electric to remove and replace 70 light

fixtures with LED fixtures for \$59,500. The remaining fixtures will be replaced in 2025.

**FISCAL AND RESOURCE IMPACT:**

The project is funded through the special streetlight taxing district and will also be eligible for an Xcel Energy rebate of \$5,000.

**ATTACHMENTS:**

None

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure



**REQUEST FOR CITY COUNCIL ACTION**

---

**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Approve 2024-2025 Insurance Renewal and Elect to Not Waive Statutory Limits

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Finance

**CONTACT:** Kristen Schabacker, Finance Director

**ACTION REQUEST:**

Staff recommends that the Mendota Heights City Council pass a motion to not purchase additional liability coverage and elect not to waive the statutory tort limits.

**BACKGROUND:**

Each year LMCIT requires the City to decide if we wish to purchase additional liability coverage and a waiver of monetary limits on the claims. The base coverage is \$1,500,000 which is the basic statutory limit. In the past, we have not purchased additional coverage and elected not to waive the statutory tort limits. Our insurance coverage period runs from November 1, 2024 to November 1, 2025.

**FISCAL AND RESOURCE IMPACT:**

N/A

**ATTACHMENTS:**

None

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure

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## REQUEST FOR CITY COUNCIL ACTION

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**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Resolution 2024-57 Accepting Project and Approving Final Payment for the Marie Avenue Bridge Improvements

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Engineering

**CONTACT:** Lucas Ritchie, Assitant City Engineer

**ACTION REQUEST:**

Approve Resolution No. 2024-57, accepting the work and approving the final payment for the Marie Avenue Bridge Improvements.

**BACKGROUND:**

The city of Mendota Heights constructed a land bridge in 1974 to bridge soft soils. This bridge was rehabilitated in 2020 as part of the Marie Avenue Street Improvements which installed a concrete wearing course. After the completion of the rehabilitation work in 2020, the city received complaints of excessive noise from the concrete surface. Bolton & Menk provided a study and subsequently a recommendation to plane the bridge deck surface to mitigate excessive noise and presented to the City Council at its April 2, 2024 meeting.

The contract work for the project has been completed, inspected, and approved. The project is ready for final payment. All required paperwork needed before the final payment can be issued has been submitted.

Staff recommends that the Mendota Heights City Council approve the attached Resolution No. 2024-57 "Resolution accepting Final Payment of Marie Avenue Bridge Improvements".

**FISCAL AND RESOURCE IMPACT:**

The City Council awarded this project to Diamond Surface, Inc. at their July 16, 2024, City Council Meeting for the low bid of \$69,828.99. The final payment for this contract is \$67,524.32. The project costs are funded by Municipal State Aid and Infrastructure funds.

**ATTACHMENTS:**

1. RESOLUTION 2024-57 ACCEPTING WORK AND APPROVING FINAL PAYMENT FOR MARIE AVENUE BRIDGE IMPROVEMENTS

**CITY COUNCIL PRIORITY:**

Inclusive and Responsive Government, Premier Public Services & Infrastructure

**CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 2024-57**

**RESOLUTION ACCEPTING WORK AND APPROVING FINAL PAYMENT FOR THE MARIE  
AVENUE BRIDGE IMPROVEMENTS**

**WHEREAS**, pursuant to a written contract with the City of Mendota Heights on July 16, 2024, with Bolton and Menk and Diamond Surface, Inc., has satisfactorily completed the improvements for the Marie Avenue Bridge Improvements, in accordance with such contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mendota Heights City Council that the work completed under said contract is hereby accepted and approved; and

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk are hereby directed to issue a proper order for the final payment on such contract in the amount of \$57,524.32, taking the contractor's receipt in full.

Adopted by the Mendota Heights City Council this fifteenth day of October, 2024.

**CITY COUNCIL  
CITY OF MENDOTA HEIGHTS**

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**Stephanie B. Levine, Mayor**

**ATTEST:**

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**Nancy Bauer, City Clerk**

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**REQUEST FOR CITY COUNCIL ACTION**

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**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Acknowledge the August Par 3 Financial Report

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Parks and Recreation

**CONTACT:** Meredith Lawrence, Parks  
and Recreation/Assistant  
Public Works Director

**ACTION REQUEST:**

Acknowledge the August Par 3 Financial Report.

**BACKGROUND:**

In the month of August, the course had a total of 3,089 rounds of golf played and a total of \$49,905 in monthly revenue. The 2024 year-to-date revenue total including August is \$263,825.

The course's August expenditures totaled \$35,648. The year-to-date expenditure total is \$206,476. As of the end of August, the course is showing a \$57,079 operating surplus.

**FISCAL AND RESOURCE IMPACT:**

Monthly Expenditure Report-August 2024 is attached.

**ATTACHMENTS:**

1. 2024 P3 Budget to Actual

**CITY COUNCIL PRIORITY:**

Economic Vitality & Community Vibrancy, Premier Public Services & Infrastructure, Inclusive and Responsive Government

**MONTHLY EXPENDITURE REPORT**  
**AUGUST 2024**

<b>MENDOTA HEIGHTS PAR 3</b>					
<b>BUDGET TO ACTUAL REPORT</b>					
<b>August 2024 (67% OF YEAR)</b>					
					<b>August</b>
<b>REVENUES</b>		<b>August</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>
	<b>BUDGET</b>	<b>2024</b>	<b>2024</b>	<b>%</b>	<b>2023</b>
GREENS, LEAGUE & TOURN FEES	\$177,000	\$40,196	\$187,232	105.78%	\$173,704
RECREATION PROGRAMS	\$54,000	\$403	\$39,928	73.94%	\$49,038
CONCESSIONS	\$34,000	\$9,304	\$36,457	107.23%	\$29,503
SUNDRY REVENUE	\$0	\$2	\$208	100.00%	\$134
INTEREST	\$450	\$0	\$0	0.00%	\$0
INSURANCE CLAIM	\$0	\$0	\$0	0.00%	\$0
<b>PAR 3 FUND REVENUE TOTAL</b>	<b>\$265,450</b>	<b>\$49,905</b>	<b>\$263,825</b>	<b>99.39%</b>	<b>\$252,379</b>
<b>EXPENDITURES</b>		<b>August</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>
	<b>BUDGET</b>	<b>2024</b>	<b>2024</b>	<b>%</b>	<b>2023</b>
CLUBHOUSE SALARIES	\$47,600	\$11,192	\$37,855	79.53%	\$32,244
ADMINISTRATIVE SALARIES	\$34,358	\$4,145	\$24,318	70.78%	\$19,685
FICA/PERA	\$14,362	\$2,367	\$8,929	62.17%	\$6,654
MEDICAL INSURANCE	\$7,544	\$629	\$5,029	66.66%	\$4,792
U/E & W/C INSURANCE	\$3,420	\$0	\$4,928	144.08%	\$5,602
RENTALS	\$8,000	\$1,660	\$5,942	74.28%	\$4,617
UTILITIES	\$16,013	\$1,282	\$7,891	49.28%	\$8,732
PROFESSIONAL FEES - AUDIT	\$3,080	\$0	\$1,536	49.86%	\$3,304
PROF FEES - CONSULTING FEES	\$1,100	\$0	\$696	0.00%	\$61
PROF FEES - GROUNDS MGMT	\$7,250	\$0	\$0	0.00%	\$0
PROF FEES - GROUNDS WAGES	\$27,000	\$4,736	\$16,109	59.66%	\$13,998
PROF FEES - TREE MAINTENANCE	\$5,000	\$0	\$0	0.00%	\$2,779
LIABILITY/AUTO INSURANCE	\$4,800	\$0	\$4,100	85.41%	\$3,365
OPERATING COSTS/SUPPLIES	\$11,300	\$1,447	\$8,234	72.87%	\$8,763
FUEL	\$3,000	\$350	\$1,613	53.75%	\$1,409
REPAIRS & MAINTENANCE	\$58,750	\$6,110	\$51,908	88.35%	\$46,332
SUNDRY/DUES/MILEAGE/CLOTHING	\$12,750	\$22	\$3,106	24.36%	\$6,999
ONLINE REG & CREDIT CARD FEES	\$10,000	\$1,708	\$8,361	83.61%	\$7,949
GREENS ROLLER	\$0	\$0	\$16,191		\$0
<b>PAR 3 EXPENDITURES TOTAL</b>	<b>\$275,327</b>	<b>\$35,648</b>	<b>\$206,746</b>	<b>75.09%</b>	<b>\$177,285</b>





## REQUEST FOR CITY COUNCIL ACTION

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**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Resolution 2024-60 Accepting a Park Bench Donation

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Parks and Recreation

**CONTACT:** Meredith Lawrence, Parks and Recreation/Assistant Public Works Director

### **ACTION REQUEST:**

Approve Resolution 2024-60 accepting a park bench donation from Bill and Joan Gacki to be installed at Wentworth Park.

### **BACKGROUND:**

The Park Bench Donation program was adopted in 2001. Through this program, a resident may donate a minimum of \$1,500 to the City to offset the costs to purchase and install a park bench.

Staff has received a park bench donation from Bill and Joan Gacki to be installed at Wentworth Park near the pond. A map that is attached provides a pinpoint of where the bench is proposed to be installed-- South of the pond, North of the picnic shelters, approximately 20 feet from the pond to ensure a proper buffer. Staff has walked the site with the residents and feel it would be a great location for the bench. The concrete bench pad and bench are planned to be installed in the Spring of 2025.

The desired plaque language for the bench would read:

In Loving Memory of Our  
Son Daniel Gacki

Sunshine and Laughter and Love

The City is grateful for the generosity of this financial donation.

### **FISCAL AND RESOURCE IMPACT:**

The \$1,500 donation will be used towards the purchase and installation of a park bench. Costs

exceeding \$1,500 will be drawn from the Parks Equipment/Maintenance budget.

**ATTACHMENTS:**

1. Bill and Joan Gacki Donation Map
2. Resolution 2024-60 Accepting a Gift for a Park Bench Donation Gacki

**CITY COUNCIL PRIORITY:**

Economic Vitality & Community Vibrancy, Premier Public Services & Infrastructure, Inclusive and Responsive Government

Gacki Bench Donation-Wentworth



Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed.  
This is not a legal document and should not be substituted for a title search, appraisal, survey, or  
for zoning verification.

Map Scale  
**1 inch = 75 feet**  
9/30/2024



**CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 2024-60**

**FORMALLY ACCEPTING A GIFT FOR A PARK BENCH DONATION**

**WHEREAS**, the City of Mendota Heights desires to follow Minnesota Statute 465.03 “Gifts to Municipalities”; and

**WHEREAS**, the Minnesota Statute requires a resolution to accept gifts to municipalities; and

**WHEREAS**, the City has previously acknowledged gifts with a resolution; and

**WHEREAS**, the City Council of the City of Mendota Heights has duly considered this matter and wish to acknowledge the civic mindedness of citizens and officially recognize their donations.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the City Council of the City of Mendota Heights formally accepts \$1,500 for a park bench donation from Bill and Joan Gacki. The park bench is to be placed near the pond at Wentworth Park.

Adopted by the City Council of the City of Mendota Heights this 15<sup>th</sup> day of October, 2024.

**CITY COUNCIL  
CITY OF MENDOTA HEIGHTS**

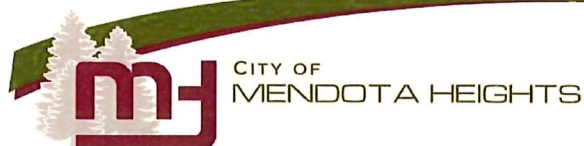
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**Stephanie B. Levine, Mayor**

**ATTEST:**

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**Nancy Bauer, City Clerk**



## Request for City Council Action

**MEETING DATE:** October 15, 2024  
**TO:** Mayor, City Council and City Administrator  
**FROM:** Kristen Schabacker, Finance Director *KMS*  
**SUBJECT:** Claims List Summary

### BACKGROUND

#### Significant Claims

Met Council Environmental Services – October Sewer Service	\$ 109,562.30
Applied Concepts – Squad Buildout	\$ 21,780.00
Confluence – Parks Master Plan Services	\$ 15,118.75
Diamond Surface – Marie Avenue Bridge Repair	\$ 67,524.32
Everlast Rehab – Sewer Repair	\$ 4,940.50
Kirchner Contracting – Emerson Street Project	\$ 4,250.00
Mansfield Oil – Fuel	\$ 7,328.71
Mendota Heights Fire Relief Association – State Aid Payment	\$ 151,178.89
Northfield Solar - Utilities	\$ 11,608.27
Savatree – Tree Services	\$ 8,900.00
Total Energy Systems – Generator – Sewer Dept	\$ 42,198.45

Manual Checks Total	\$ 410,319.98
System Checks Total	\$ 438,177.89

**Total for the list of claims for the October 15, 2024 City Council meeting**      **\$ 848,497.87**

### RECOMMENDATION

Staff recommends that the Mendota Heights City Council approve the list of claims for October 15, 2024.

**Claims List**  
**MANUAL CHECKS**  
**09/27/24 MAN**

Account	Comments	DEPT Descr	Amount
MISSION SQUARE (ICMA RETIREMENT)			
G 01-2073	9/27/24 PAYROLL		\$150.00
G 01-2072	9/27/24 PAYROLL		\$4,150.00
MISSION SQUARE (ICMA RETIREMENT)			\$4,300.00
			\$4,300.00

CITY OF MENDOTA HEIGHTS

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Claims List  
MANUAL CHECKS  
09/30/2024 MAN

Account	Comments	DEPT Descr	Amount
MENDOTA HEIGHTS, CITY OF			
G 45-1155	CREDIT CARD TRANSFER		\$40,000.00
G 01-1155	CREDIT CARD TRANSFER		\$30,000.00
G 45-1155	CREDIT CARD TRANSFER		\$60,000.00
G 15-1155	CREDIT CARD TRANSFER		\$75,000.00
G 01-1155	CREDIT CARD TRANSFER		\$90,000.00
MENDOTA HEIGHTS, CITY OF			\$295,000.00
			\$295,000.00

## CITY OF MENDOTA HEIGHTS

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**Claims List**  
**MANUAL CHECKS**  
10/10/24 MAN

Account	Comments	DEPT Descr	Amount
METRO COUNCIL ENVIRONMENT SVC			
E 15-4449-060-60	OCT SEWER SERVICE	Utility Enterprise	\$109,562.30
METRO COUNCIL ENVIRONMENT SVC			\$109,562.30
US POSTAL SERVICE			
E 15-4318-060-60	3Q UTILITY BILLING POSTAGE	Utility Enterprise	\$1,457.68
US POSTAL SERVICE			\$1,457.68
			\$111,019.98



## CITY OF MENDOTA HEIGHTS

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**Claims List**  
**SYSTEM CHECKS**  
**10/15/24 PAY**

Account	Comments	DEPT Descr	Amount
<b>A P W A MN CHAPTER</b>			
E 01-4400-200-70	APWA CONFERENCE - M. LAWR	Parks & Recreation	\$350.00
E 01-4400-105-15	APWA CONFERENCE - R. RUZE	Engineering Enterprise	\$425.00
E 01-4400-105-15	APWA CONFERENCE - L. RITCH	Engineering Enterprise	\$425.00
<b>A P W A MN CHAPTER</b>			<b>\$1,200.00</b>
<b>ALERUS RETIREMENT AND BENEFITS</b>			
E 01-4490-110-10	SEPT 2024 SERVICE FEE/ADMI	Administration	\$60.00
<b>ALERUS RETIREMENT AND BENEFITS</b>			<b>\$60.00</b>
<b>ALL CITY ELEVATOR, INC.</b>			
E 08-4335-000-00	OCT 2024 MAINTENANCE - CIT	Spec Fds	\$216.86
<b>ALL CITY ELEVATOR, INC.</b>			<b>\$216.86</b>
<b>APPLIED CONCEPTS, INC.</b>			
E 04-4610-020-20	SQUAD BUILDS - PD	Police	\$21,780.00
<b>APPLIED CONCEPTS, INC.</b>			<b>\$21,780.00</b>
<b>ASPEN MILLS</b>			
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$165.49
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$156.00
E 01-4410-030-30	UNIFORM - FIRE	Fire	\$364.59
<b>ASPEN MILLS</b>			<b>\$686.08</b>
<b>ASPEN WASTE SYSTEMS INC.</b>			
E 01-4280-310-70	OCTOBER 2024 RUBBISH SERV	Parks & Recreation	\$281.44
E 01-4220-085-85	OCTOBER 2024 ORGANIC RECY	Recycling	\$561.51
E 08-4280-000-00	OCTOBER 2024 RUBBISH SERV	Spec Fds	\$407.87
E 15-4280-310-60	OCTOBER 2024 RUBBISH SERV	Utility Enterprise	\$281.44
E 01-4280-310-50	OCTOBER 2024 RUBBISH SERV	Road & Bridges	\$281.44
E 45-4280-045-45	OCTOBER 2024 RUBBISH SERV	Golf Course	\$152.85
E 01-4280-315-30	OCTOBER 2024 RUBBISH SERV	Fire	\$230.65
<b>ASPEN WASTE SYSTEMS INC.</b>			<b>\$2,197.20</b>
<b>AUTOZONE</b>			
E 01-4330-490-10	EQUIP REPAIR - AUTO	Administration	\$98.73
<b>AUTOZONE</b>			<b>\$98.73</b>
<b>B C A - C J I S</b>			
G 01-1215	1/1/25-6/30/25 CJDN ACCESS F		\$1,440.00
E 01-4223-020-20	7/1/24-12/31/24 CJDN ACCESS	Police	\$1,440.00
<b>B C A - C J I S</b>			<b>\$2,880.00</b>
<b>BLANKS, JAFFREY</b>			
E 01-4490-070-70	3RD QTR PARK & REC COMMIS	Parks & Recreation	\$50.00
<b>BLANKS, JAFFREY</b>			<b>\$50.00</b>
<b>BLUE CROSS BLUE SHIELD</b>			
G 01-2071	NOV 2024 HEALTH INSURANCE		\$446.36
E 01-4131-070-70	NOV 2024 HEALTH INSURANCE	Parks & Recreation	\$3,340.15
E 01-4131-050-50	NOV 2024 HEALTH INSURANCE	Road & Bridges	\$5,018.06
<b>BLUE CROSS BLUE SHIELD</b>			<b>\$8,804.57</b>
<b>BOBBITT, BRUCE</b>			
E 01-4490-110-10	3RD QTR ARC COMMISSION	Administration	\$25.00

# CITY OF MENDOTA HEIGHTS

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## Claims List SYSTEM CHECKS 10/15/24 PAY

Account	Comments	DEPT Descr	Amount
BOBBITT, BRUCE			\$25.00
CAMPBELL KNOTSON			
E 01-4220-120-80	SEPT PLANNING LEGAL SERVIC	Planning	\$1,170.00
E 01-4220-120-10	SEPT MEETINGS LEGAL SERVIC	Administration	\$1,431.38
E 01-4220-120-10	SEPT GENERAL LEGAL SERVICE	Administration	\$198.00
CAMPBELL KNOTSON			\$2,799.38
CENTRAL IRRIGATION SUPPLY			
E 01-4330-215-70	PARK MAINTENANCE	Parks & Recreation	\$618.52
E 01-4330-215-70	PARK MAINTENANCE	Parks & Recreation	\$16.93
E 01-4330-215-70	PARK MAINTENANCE	Parks & Recreation	\$2,100.00
E 01-4330-215-70	PARK MAINTENANCE	Parks & Recreation	\$16.30
E 01-4330-215-70	PARK MAINTENANCE	Parks & Recreation	\$46.35
E 01-4330-215-70	PARK MAINTENANCE	Parks & Recreation	\$43.06
CENTRAL IRRIGATION SUPPLY			\$2,841.16
CJ SPRAY, INC.			
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$33.83
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$135.34
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$33.83
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$135.33
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$45.00
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$45.00
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$45.00
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$33.84
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$135.33
CJ SPRAY, INC.			\$642.50
COMCAST BUSINESS			
E 45-4210-045-45	10/8/24-11/7/24 SERVICE - PA	Golf Course	\$270.77
E 01-4268-030-30	10/7/24-11/6/24 SERVICE - FIR	Fire	\$35.25
COMCAST BUSINESS			\$306.02
CONCENTRA HEALTH SERVICES, INC			
E 01-4220-110-10	ANNUAL PROGRAM MGMT FEE	Administration	\$250.00
CONCENTRA HEALTH SERVICES, INC			\$250.00
CONFLUENCE, INC.			
E 10-4220-000-00	PARK SYSTEM MASTER PLAN	Spec Fds	\$15,118.75
CONFLUENCE, INC.			\$15,118.75
DAKOTA COUNTY ENVIRONMENT MGMT			
E 15-4280-310-60	WASTE DISPOSAL - PW	Utility Enterprise	\$56.40
E 01-4280-310-50	WASTE DISPOSAL - PW	Road & Bridges	\$56.40
E 01-4280-310-70	WASTE DISPOSAL - PW	Parks & Recreation	\$56.40
DAKOTA COUNTY ENVIRONMENT MGMT			\$169.20
DESMOND, ALLISON			
E 01-4435-200-70	REIMBURSE DRY CLEANING - R	Parks & Recreation	\$84.34
DESMOND, ALLISON			\$84.34
DIAMOND SURFACE, INC.			
E 19-4220-000-00	MARIE AVE BRIDGE REPAIR	Spec Fds	\$67,524.32
DIAMOND SURFACE, INC.			\$67,524.32

## CITY OF MENDOTA HEIGHTS

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**Claims List**  
**SYSTEM CHECKS**  
**10/15/24 PAY**

Account	Comments	DEPT Descr	Amount
DISCOUNT TIRE			
E 01-4330-440-20	EQUIP REPAIR - PD	Police	\$857.44
DISCOUNT TIRE			\$857.44
DUNN, BILL			
E 01-4490-110-10	3RD QTR ARC COMMISSION	Administration	\$25.00
DUNN, BILL			\$25.00
EARL F. ANDERSEN, INC			
E 01-4420-050-50	SIGNS - STREET	Road & Bridges	\$109.10
EARL F. ANDERSEN, INC			\$109.10
EISFELDT, WILLOW			
E 01-4400-200-70	CONFERENCE EXPENSE REIMB	Parks & Recreation	\$119.95
E 01-4435-200-70	MILEAGE REIMBURSEMENT - R	Parks & Recreation	\$7.23
EISFELDT, WILLOW			\$127.18
EMERGENCY AUTOMOTIVE TECHNOLOG			
E 01-4330-440-20	EQUIP REPAIR - PD	Police	\$1,500.00
EMERGENCY AUTOMOTIVE TECHNOLOG			\$1,500.00
ESS BROTHERS & SONS INC			
E 29-4330-000-00	EQUIP REPAIR - STORM WATE	Spec Fds	\$2,612.00
ESS BROTHERS & SONS INC			\$2,612.00
EVERLAST REHAB			
E 15-4330-490-60	EQUIP REPAIR - UTILITY	Utility Enterprise	\$4,940.50
EVERLAST REHAB			\$4,940.50
EYE MED			
G 01-2071	OCT 2024 PREMIUM		\$20.22
E 01-4131-110-10	OCT 2024 PREMIUM	Administration	\$65.07
E 01-4131-020-20	OCT 2024 PREMIUM	Police	\$105.92
E 01-4131-050-50	OCT 2024 PREMIUM	Road & Bridges	\$14.88
E 01-4131-070-70	OCT 2024 PREMIUM	Parks & Recreation	\$5.13
E 01-4131-105-15	OCT 2024 PREMIUM	Engineering Enterprise	\$15.39
E 08-4131-000-00	OCT 2024 PREMIUM	Spec Fds	\$5.13
E 15-4131-060-60	OCT 2024 PREMIUM	Utility Enterprise	\$15.09
G 01-2074	OCT 2024 PREMIUM		\$10.27
EYE MED			\$257.10
FIRST NET / AT&T MOBILITY			
E 01-4210-070-70	CELL SERVICE - PARKS	Parks & Recreation	\$45.36
E 01-4435-200-70	CELL SERVICE - REC	Parks & Recreation	\$45.36
E 01-4210-030-30	CELL/IPAD SERVICE - FIRE	Fire	\$83.59
E 01-4490-640-12	IPAD SERVICE - ELECTIONS	Elections	\$76.46
E 45-4210-045-45	IPAD SERVICE - PAR 3	Golf Course	\$38.23
E 01-4210-070-70	IPAD SERVICE - PARKS	Parks & Recreation	\$38.23
E 01-4210-020-20	AIR CARDS - PD	Police	\$382.30
E 01-4490-080-80	CELL SERVICE - PLANNING	Planning	\$45.36
E 01-4210-110-10	IPAD SERVICE - ADMIN	Administration	\$38.23
E 01-4210-030-30	CELL SERVICE - FIRE	Fire	\$167.18
E 01-4435-200-70	IPAD SERVICE - REC	Parks & Recreation	\$38.23
E 01-4210-050-50	CELL SERVICE - STREET	Road & Bridges	\$136.08

## CITY OF MENDOTA HEIGHTS

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**Claims List**  
**SYSTEM CHECKS**  
**10/15/24 PAY**

Account	Comments	DEPT Descr	Amount
E 15-4210-060-60	IPAD SERVICE - UTILITY	Utility Enterprise	\$38.23
E 01-4210-105-15	CELL SERVICE - ENGINEERING	Engineering Enterprise	\$90.72
E 01-4490-109-09	CELL SERVICE - CITY COUNCIL	City Council	\$45.36
E 01-4210-070-70	CELL SERVICE - REC	Parks & Recreation	\$50.44
E 15-4210-060-60	CELL SERVICE - UTILITY	Utility Enterprise	\$45.36
E 01-4210-020-20	CELL SERVICE - PD	Police	\$1,059.72
FIRST NET / AT&T MOBILITY			\$2,464.44
FLAGSHIP RECREATION			
E 01-4330-215-70	PARK MAINTENANCE - PARKS	Parks & Recreation	\$1,732.00
FLAGSHIP RECREATION			\$1,732.00
FLEETPRIDE			
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	\$124.06
E 01-4330-490-70	EQUIP REPAIR - PARKS	Parks & Recreation	\$89.34
E 01-4330-490-70	EQUIP REPAIR - PARKS	Parks & Recreation	\$12.38
E 01-4330-490-70	EQUIP REPAIR - PARKS	Parks & Recreation	\$12.38
E 01-4330-440-20	EQUIP REPAIR - PARKS	Police	\$129.44
E 01-4330-490-30	EQUIP REPAIR - FIRE	Fire	\$69.32
FLEETPRIDE			\$436.92
GERTENS GREENHOUSE			
E 01-4422-050-50	STREET MAINT MATERIALS - S	Road & Bridges	\$125.90
E 15-4305-060-60	OPERATING SUPPLIES - UTILIT	Utility Enterprise	\$39.20
GERTENS GREENHOUSE			\$165.10
GOLDCOM			
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$129.96
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$129.95
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$129.96
GOLDCOM			\$389.87
GOPHER STATE ONE CALL			
E 01-4210-040-40	SEPT 2024 SERVICE	Code Enforcement/Inspe	\$326.70
GOPHER STATE ONE CALL			\$326.70
GRAINGER			
E 45-4335-045-45	BLDG MAINT - PAR 3	Golf Course	\$124.85
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$13.84
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$21.02
G 45-2035	BLDG MAINT - PAR 3		-\$8.03
GRAINGER			\$151.68
HAMIEL, JEFFREY			
E 01-4490-110-10	3RD QTR ARC COMMISSION	Administration	\$25.00
HAMIEL, JEFFREY			\$25.00
HOME DEPOT CREDIT SERVICES			
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$4.62
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$93.48
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$13.97
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$79.97
HOME DEPOT CREDIT SERVICES			\$192.04
HOSE INC			

## CITY OF MENDOTA HEIGHTS

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**Claims List**  
**SYSTEM CHECKS**  
**10/15/24 PAY**

Account	Comments	DEPT Descr	Amount
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	\$29.06
HOSE INC			\$29.06
HUSBANDS, ROSEMARY			
E 01-4490-075-75	3RD QTR NATURAL RESOURCE	Natural Resources	\$50.00
HUSBANDS, ROSEMARY			\$50.00
INNOVATIVE OFFICE SOLUTIONS			
E 01-4300-110-10	OFFICE SUPPLIES - ADMIN	Administration	\$18.70
E 01-4300-640-12	ENVELOPES - ELECTIONS	Elections	\$15.03
E 01-4300-020-20	OFFICE SUPPLIES - PD	Police	\$9.34
E 01-4300-020-20	OFFICE SUPPLIES - PD	Police	\$59.99
E 01-4300-640-12	ENVELOPES - ELECTIONS	Elections	\$59.54
E 01-4305-040-40	OPERATING SUPPLIES - CODE	Code Enforcement/Inspe	\$9.64
E 01-4300-110-10	OFFICE SUPPLIES - ADMIN	Administration	\$79.30
E 01-4300-020-20	OFFICE SUPPLIES - PD	Police	-\$21.43
INNOVATIVE OFFICE SOLUTIONS			\$230.11
INTERSTATE BATTERY SYSTEM			
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$9.97
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$9.97
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$9.96
INTERSTATE BATTERY SYSTEM			\$29.90
KELLY GREEN IRRIGATION			
E 27-4220-806-00	IRRIGATION REPAIR - BRIDGE	Spec Fds	\$387.46
KELLY GREEN IRRIGATION			\$387.46
KENNEDY & GRAVEN			
E 01-4220-120-10	JULY 2024 LEGAL SERVICES	Administration	\$150.50
KENNEDY & GRAVEN			\$150.50
KIRCHNER CONTRACTING			
E 27-4220-805-00	EMERSON AVE ST IMPROVEME	Spec Fds	\$4,250.00
KIRCHNER CONTRACTING			\$4,250.00
KNOSALLA, LORI			
E 01-4490-075-75	3RD QTR NATURAL RESOURCE	Natural Resources	\$25.00
KNOSALLA, LORI			\$25.00
LAWSON PRODUCTS, INC			
E 01-4305-050-50	OPERATING SUPPLIES - PW	Road & Bridges	\$7.92
E 01-4305-070-70	OPERATING SUPPLIES - PW	Parks & Recreation	\$7.92
E 15-4305-060-60	OPERATING SUPPLIES - PW	Utility Enterprise	\$5.71
E 01-4305-050-50	OPERATING SUPPLIES - PW	Road & Bridges	\$5.70
E 01-4305-070-70	OPERATING SUPPLIES - PW	Parks & Recreation	\$5.70
E 15-4305-060-60	OPERATING SUPPLIES - PW	Utility Enterprise	\$7.91
LAWSON PRODUCTS, INC			\$40.86
LEAGUE MN CITIES			
E 01-4400-110-10	2024 FALL FORUMS - C. JACOB	Administration	\$30.00
LEAGUE MN CITIES			\$30.00
M T I DISTRIBUTING COMPANY			
E 01-4330-490-70	EQUIP REPAIR - PARKS	Parks & Recreation	\$23.62

## CITY OF MENDOTA HEIGHTS

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**Claims List**  
**SYSTEM CHECKS**  
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Account	Comments	DEPT Descr	Amount
E 45-4334-045-45	IRRIGATION SUPPLIES - PAR 3	Golf Course	\$813.64
M T I DISTRIBUTING COMPANY			\$837.26
MACQUEEN EMERGENCY			
E 01-4330-490-30	EQUIP REPAIR - FIRE	Fire	\$766.00
MACQUEEN EMERGENCY			\$766.00
MANSFIELD OIL COMPANY			
G 01-1210	FUEL		\$7,328.71
MANSFIELD OIL COMPANY			\$7,328.71
MCCASLIN, TED			
E 01-4490-075-75	3RD QTR NATURAL RESOURCE	Natural Resources	\$50.00
MCCASLIN, TED			\$50.00
MENARDS			
E 45-4335-045-45	BLDG MAINT - PAR 3	Golf Course	\$9.07
E 15-4305-060-60	OPERATING SUPPLIES - UTILIT	Utility Enterprise	\$5.87
E 01-4305-050-50	OPERATING SUPPLIES - PW	Road & Bridges	\$8.76
E 15-4305-060-60	OPERATING SUPPLIES - UTILIT	Utility Enterprise	\$39.97
E 15-4305-060-60	OPERATING SUPPLIES - UTILIT	Utility Enterprise	\$59.80
G 45-2035	BLDG MAINT - PAR 3		-\$2.33
E 45-4335-045-45	BLDG MAINT - PAR 3	Golf Course	\$36.29
G 45-2035	BLDG MAINT - PAR 3		-\$0.58
E 01-4305-070-70	OPERATING SUPPLIES - PW	Parks & Recreation	\$8.76
E 15-4305-060-60	OPERATING SUPPLIES - PW	Utility Enterprise	\$8.77
MENARDS			\$174.38
MENDOTA HEIGHTS FIRE RELIEF			
E 06-4490-000-00	REIMBURSE FIRE STATE AID	Spec Fds	\$151,178.89
MENDOTA HEIGHTS FIRE RELIEF			\$151,178.89
METRO SALES			
E 01-4220-110-10	SEPT 2024 COPIER/PRINTER L	Administration	\$575.99
E 01-4330-490-50	SEPT 2024 COPIER/PRINTER L	Road & Bridges	\$12.58
E 01-4330-490-70	SEPT 2024 COPIER/PRINTER L	Parks & Recreation	\$12.58
E 01-4200-610-20	SEPT 2024 COPIER/PRINTER L	Police	\$221.10
E 15-4330-490-60	SEPT 2024 COPIER/PRINTER L	Utility Enterprise	\$12.59
E 01-4300-030-30	SEPT 2024 COPIER/PRINTER L	Fire	\$110.10
METRO SALES			\$944.94
MEYER, STEPHANIE			
E 01-4490-070-70	3RD QTR PARK & REC COMMIS	Parks & Recreation	\$50.00
MEYER, STEPHANIE			\$50.00
MIDWAY SEWER SERVICE CO.			
E 01-4335-310-70	BLDG MAINT - PW	Parks & Recreation	\$62.08
E 01-4335-310-50	BLDG MAINT - PW	Road & Bridges	\$62.08
E 15-4335-310-60	BLDG MAINT - PW	Utility Enterprise	\$62.09
MIDWAY SEWER SERVICE CO.			\$186.25
MINNESOTA CONCRETE LIFTING			
E 08-4335-000-00	BLDG MAINT - CITY HALL	Spec Fds	\$2,400.00
MINNESOTA CONCRETE LIFTING			\$2,400.00

## CITY OF MENDOTA HEIGHTS

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**Claims List**  
**SYSTEM CHECKS**  
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Account	Comments	DEPT Descr	Amount
MITCHELL1			
E 01-4300-105-15	SEPTEMBER 2024 SERVICE	Engineering Enterprise	\$184.00
E 01-4300-070-70	OCTOBER 2024 SERVICE	Parks & Recreation	\$184.00
MITCHELL1			\$368.00
MN TEAMSTERS LOCAL 320			
G 01-2075	OCT 2024 UNION DUES		\$980.00
MN TEAMSTERS LOCAL 320			\$980.00
MULLER, MICHELLE			
E 01-4490-070-70	3RD QTR PARK & REC COMMIS	Parks & Recreation	\$50.00
MULLER, MICHELLE			\$50.00
NEUHARTH, JIM			
E 01-4490-110-10	3RD QTR ARC COMMISSION	Administration	\$25.00
NEUHARTH, JIM			\$25.00
NORLING, GINA			
E 01-4490-110-10	3RD QTR ARC COMMISSION	Administration	\$25.00
NORLING, GINA			\$25.00
NORTHFIELD SOLAR LLC			
E 15-4211-400-60	AUG 2024 ELECTRIC UTILITIES	Utility Enterprise	\$1,371.07
E 28-4211-000-00	AUG 2024 ELECTRIC UTILITIES	Spec Fds	\$2,328.83
E 45-4211-046-45	AUG 2024 ELECTRIC UTILITIES	Golf Course	\$86.37
E 08-4211-000-00	AUG 2024 ELECTRIC UTILITIES	Spec Fds	\$4,218.71
E 45-4211-047-45	AUG 2024 ELECTRIC UTILITIES	Golf Course	\$61.35
E 01-4211-310-50	AUG 2024 ELECTRIC UTILITIES	Road & Bridges	\$469.68
E 15-4211-310-60	AUG 2024 ELECTRIC UTILITIES	Utility Enterprise	\$469.69
E 01-4211-420-50	AUG 2024 ELECTRIC UTILITIES	Road & Bridges	\$286.88
E 01-4211-320-70	AUG 2024 ELECTRIC UTILITIES	Parks & Recreation	\$498.87
E 01-4211-315-30	AUG 2024 ELECTRIC UTILITIES	Fire	\$1,347.14
E 01-4211-310-70	AUG 2024 ELECTRIC UTILITIES	Parks & Recreation	\$469.68
NORTHFIELD SOLAR LLC			\$11,608.27
OXYGEN SERVICE CO			
E 15-4200-610-60	CYLINDER RENTAL - PW	Utility Enterprise	\$61.19
E 01-4200-610-70	CYLINDER RENTAL - PW	Parks & Recreation	\$61.19
E 01-4200-610-50	CYLINDER RENTAL - PW	Road & Bridges	\$61.19
OXYGEN SERVICE CO			\$183.57
PER MAR SECURITY SERVICES			
G 45-1215	1/1/25-2/2/25 SECURITY MONI		\$60.07
E 45-4335-045-45	11/3/24-12/31/24 SECURITY M	Golf Course	\$120.12
PER MAR SECURITY SERVICES			\$180.19
PIONEER SECURESHRED			
E 01-4490-020-20	SEPT 2024 SHREDDING	Police	\$96.67
E 01-4490-110-10	SEPT 2024 SHREDDING	Administration	\$53.33
PIONEER SECURESHRED			\$150.00
PRO-TEC DESIGN, INC.			
E 10-4460-000-00	FIBER PROJECT	Spec Fds	\$2,811.32
PRO-TEC DESIGN, INC.			\$2,811.32

## CITY OF MENDOTA HEIGHTS

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**Claims List**  
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Account	Comments	DEPT Descr	Amount
PUBLIC EMPL INS PROGRAM			
E 01-4131-105-15	NOV 2024 HEALTH INSURANCE	Engineering Enterprise	\$5,350.50
G 01-2074	NOV 2024 HEALTH INSURANCE		\$1,491.60
E 01-4131-070-70	NOV 2024 HEALTH INSURANCE	Parks & Recreation	\$1,230.08
E 01-4131-020-20	NOV 2024 HEALTH INSURANCE	Police	\$18,392.90
G 01-1145	NOV 2024 HEALTH INSURANCE		\$1,970.68
E 01-4131-110-10	NOV 2024 HEALTH INSURANCE	Administration	\$8,984.90
G 01-2071	NOV 2024 HEALTH INSURANCE		\$1,732.46
E 01-4131-020-20	NOV 2024 HEALTH INSURANCE	Police	\$13,675.48
E 01-4131-050-50	NOV 2024 HEALTH INSURANCE	Road & Bridges	\$615.04
E 08-4131-000-00	NOV 2024 HEALTH INSURANCE	Spec Fds	\$615.04
E 01-4131-030-30	NOV 2024 HEALTH INSURANCE	Fire	\$891.02
PUBLIC EMPL INS PROGRAM			\$54,949.70
SAVATREE			
E 01-4500-075-75	TREE SERVICES - NATURAL RE	Natural Resources	\$6,300.00
E 01-4500-075-75	TREE SERVICES - NATURAL RE	Natural Resources	\$2,600.00
SAVATREE			\$8,900.00
SCHIFSKY, JO			
E 01-4490-070-70	3RD QTR PARK & REC COMMIS	Parks & Recreation	\$50.00
SCHIFSKY, JO			\$50.00
SHARMA, ARVIND			
E 01-4490-110-10	3RD QTR ARC COMMISSION	Administration	\$25.00
SHARMA, ARVIND			\$25.00
SHEETS, LIZ			
E 01-4490-075-75	3RD QTR NATURAL RESOURCE	Natural Resources	\$50.00
SHEETS, LIZ			\$50.00
SHERER, DAN			
E 01-4490-070-70	3RD QTR PARK & REC COMMIS	Parks & Recreation	\$50.00
SHERER, DAN			\$50.00
SLOAN, DAVE			
E 01-4490-110-10	3RD QTR ARC COMMISSION	Administration	\$25.00
SLOAN, DAVE			\$25.00
SPRWS			
E 45-4425-045-45	6/26/24-9/26/24 SERVICE - 16	Golf Course	\$75.61
SPRWS			\$75.61
SRIXON / CLEVELAND GOLF / XXIO			
E 45-4310-211-45	CONCESSIONS - PAR 3	Golf Course	\$600.00
SRIXON / CLEVELAND GOLF / XXIO			\$600.00
STEIN, WILL			
E 01-4490-075-75	3RD QTR NATURAL RESOURCE	Natural Resources	\$25.00
STEIN, WILL			\$25.00
SWANK, HEIDI			
E 01-4490-075-75	3RD QTR NATURAL RESOURCE	Natural Resources	\$50.00
SWANK, HEIDI			\$50.00



## CITY OF MENDOTA HEIGHTS

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**Claims List**  
**SYSTEM CHECKS**  
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Account	Comments	DEPT Descr	Amount
TIME SAVER OFF SITE SEC. SVC.			
E 01-4220-080-80	9/24/24 PLANNING COMMISSI	Planning	\$167.00
E 01-4220-110-10	9/17/24 CITY COUNCIL MINUT	Administration	\$364.50
TIME SAVER OFF SITE SEC. SVC.			\$531.50
TOTAL ENERGY SYSTEMS LLC			
E 15-4620-060-60	GENERATOR - UTILITY	Utility Enterprise	\$42,198.45
TOTAL ENERGY SYSTEMS LLC			\$42,198.45
TOTH, MIKE			
E 01-4490-070-70	3RD QTR PARKS & REC COMMI	Parks & Recreation	\$50.00
TOTH, MIKE			\$50.00
TRUCK REPAIR & EQUIPMENT			
E 01-4330-490-50	EQUIP REPAIR - STREET	Road & Bridges	\$177.15
TRUCK REPAIR & EQUIPMENT			\$177.15
VERIZON WIRELESS			
E 01-4210-030-30	CELL SERVICE	Fire	\$110.03
E 01-4210-050-50	CELL SERVICE	Road & Bridges	\$41.38
E 45-4210-045-45	CELL SERVICE	Golf Course	\$40.03
E 01-4210-070-70	CELL SERVICE	Parks & Recreation	\$76.39
VERIZON WIRELESS			\$267.83
VESTIS (ARAMARK)			
E 08-4335-000-00	MAT SERVICE - CITY HALL	Spec Fds	\$115.50
E 01-4200-610-70	MAT SERVICE - PW	Parks & Recreation	\$17.47
E 01-4200-610-50	MAT SERVICE - PW	Road & Bridges	\$17.47
E 15-4200-610-60	MAT SERVICE - PW	Utility Enterprise	\$17.47
E 01-4410-050-50	UNIFORM - PW	Road & Bridges	\$12.70
E 01-4200-610-70	MAT SERVICE - PW	Parks & Recreation	\$15.29
E 01-4200-610-50	MAT SERVICE - PW	Road & Bridges	\$15.29
E 15-4200-610-60	MAT SERVICE - PW	Utility Enterprise	\$15.29
E 01-4410-050-50	UNIFORM - PW	Road & Bridges	\$10.70
VESTIS (ARAMARK)			\$237.18
WAGMAN, ERIC			
E 01-4400-020-20	AUGUST 2024 TRAINING REIM	Police	\$111.75
WAGMAN, ERIC			\$111.75
WEST ST PAUL PARK & REC			
E 01-4435-200-70	SAFETY CAMP - REC	Parks & Recreation	\$121.37
E 01-4435-200-70	FIELD TRIPS - REC	Parks & Recreation	\$115.50
WEST ST PAUL PARK & REC			\$236.87
			\$438,177.89

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## REQUEST FOR CITY COUNCIL ACTION

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**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Resolution 2024-61 Approving Joint Powers Agreement Amendment with Dakota County for Operation of a Residential Organics Drop-off Site

**ITEM TYPE:** Consent Item

**DEPARTMENT:** Engineering

**CONTACT:** Ryan Ruzek, Public Works Director

### **ACTION REQUEST:**

Approve a Joint Powers Agreement (JPA) amendment with Dakota County for the Operation of a Residential Organics Drop-off site.

### **BACKGROUND:**

Organic recycling participation has been increasing over the past several years. Organics currently make up approximately 26 percent of the waste going to the landfill. This material can be composted and converted into a usable product.

Twin Cities Metro counties are required to develop plans and implement programs that will increase our overall recycling rate (both traditional recycling and organics) to 75% by 2030. Currently, Dakota County has around a 53% rate. Food scraps are a heavy component of the waste stream, diverting them from landfills will help achieve compliance with this state statute.

The City and Dakota County partner on an organics drop off site at Mendakota Park. Sites like this are intended to be short-term sites, until curbside collection of residential organics is widely available throughout the region (which is anticipated to occur over the next 5-6 years). The drop-sites are a wonderful way to educate the public leading up to curbside programs.

Due to rising costs, Dakota County staff requested additional funding to support the Mendakota organic drop-off site. The County approved an increase in funding from \$29,000 per year to \$57,500 per year.

The County will provide:

- Site planning and support for elected officials, administrators, public groups and other

support needs that come up

- Reimbursements for various start-up costs (such as signage and bag distribution boxes)
- Reimbursement for ongoing program costs such as compostable bag purchases and hauling/disposal costs
- City-wide recruitment via direct mail
- Ongoing program registration and Welcome Kit distribution
- Public training sessions and a dedicated program webpage and email address
- Ongoing communication (via site-specific Listserv)

Mendota Heights provides the following:

- Site location
- Staff time:
  - Staff would order, store and distribute compostable bags (bags are purchased off the state contract and county staff would provide you with detailed purchasing instructions) (the County would reimburse the City for compostable bag costs)
  - Remove snow and ice in the wintertime
  - Install site location sign
  - Retain a licensed waste hauler (again the County would reimburse the City for hauling costs)
  - Submit reimbursement requests to the County (minimum 2 times per year)
  - Collaborate with the County to plan, promote and report on the site (report includes occasional observations for volume tracking and right-sizing)

#### **FISCAL AND RESOURCE IMPACT:**

The County will continue reimburse the city for the costs to implement the drop site. There would be some staff time required as identified above.

#### **ATTACHMENTS:**

1. Resolution 2024-49 Joint Powers Agreement with Dakota County Mendakota Organic Drop Site
2. City of Mendota Heights - Amendment #C0034100.1 - SIGNATURE REQUEST

#### **CITY COUNCIL PRIORITY:**

Environmental Sustainability & Stewardship, Premier Public Services & Infrastructure, Inclusive and Responsive Government

**CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 2024-61**

**JOINT POWERS AGREEMENT BETWEEN DAKOTA COUNTY AND THE CITY OF  
MENDOTA HEIGHTS FOR THE OPERATION OF A RESIDENTIAL ORGANICS  
DROP-OFF SITE**

**WHEREAS**, Minn. Stat. 471.59 authorizes local governmental units to jointly or cooperatively exercise any power common to the contracting parties; and

**WHEREAS**, Dakota County (“County”) is a political subdivision of the State of Minnesota; and

**WHEREAS**, the City of Mendota Heights (“City”) is a Minnesota municipal corporation (collectively herein the County and the City are referred to as the “Parties”); and

**WHEREAS**, the County and City are desirous of entering into this Agreement to provide a residential organics drop-off site at Mendakota Park, 2171 Dodd Road, Mendota Heights, MN 55120. The partnership responsibilities are further defined in Dakota County Contract #C0034100.1.

**NOW THEREFORE IT IS HEREBY RESOLVED**, by the Mendota Heights City Council that in consideration of the mutual benefits the County and the City shall derive from this Joint Powers Agreement (“Agreement”), the Parties hereby enter into this Agreement for the purpose of cooperation and funding by the County to the City for actual costs of the Project and to define the responsibilities and obligations of the County and the City for cost contribution. All funds provided by the County are to be used by the City solely for this purpose. The City shall use funds pursuant to this Agreement exclusively for the payment of actual costs as provided in this Agreement.

Adopted by the City Council of the City of Mendota Heights this fifteenth day of October, 2024.

**CITY COUNCIL  
CITY OF MENDOTA HEIGHTS**

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**Stephanie B. Levine, Mayor**

**ATTEST**

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**Nancy Bauer, City Clerk**

**FIRST AMENDMENT TO  
JOINT POWERS AGREEMENT  
BETWEEN THE COUNTY OF DAKOTA AND  
THE CITY OF MENDOTA HEIGHTS  
TO OPERATE A RESIDENTIAL ORGANICS DROP-OFF SITE**

**WHEREAS**, effective June 1, 2021, the County of Dakota (County) and City of Mendota Heights (“Municipality”) entered into a JOINT POWERS AGREEMENT (“JPA”) for the operation of a residential organics drop-off site.

**WHEREAS**, the parties desire to amend the JPA to provide for additional reimbursement funding for the Municipality in response to increased costs in operating the drop-off site during the term of the JPA; and

**WHEREAS**, the JPA provides that any amendments shall be valid only when expressed in writing and duly signed authorized representatives of both parties.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein the parties agree as follows:

1. To amend Section 6.1 Funding Amount to increase the allocated reimbursement funding for the Municipality by \$29,000.00, for a total amount not to exceed **\$57,500.00** as set forth in Exhibit 1.
2. To amend Exhibit 1 as follows:

Exhibit 1  
Allocated Funds  
Six (6) – Year Term

Anticipated reimbursement amount for the City of Mendota Heights Organics Drop-Off Site

Total Anticipated Reimbursement Amount

Hauling - Collection and Composting Fees	\$33,303
Compostable Bags – Participant Use	\$24,197
<b>Total Reimbursement Amount</b>	<b>\$57,500</b>

3. All other terms of the JPA between the County and City shall remain in full force and effect unless otherwise amended or terminated in accordance with law or the terms of the Contract.
4. In any case where this Amendment conflicts with the original JPA, this Amendment shall govern.

*Remainder of this page intentionally left blank. Signature page follows.*

**DAKOTA COUNTY**

\_\_\_\_\_  
Nikki Stewart, Director  
Environmental Resources Department  
Date of Signature: \_\_\_\_\_

**CITY OF MENDOTA HEIGHTS**

\_\_\_\_\_  
Stephanie Levine, Mayor  
City of Mendota Heights  
Date of Signature: \_\_\_\_\_

Attest: \_\_\_\_\_  
Nancy Bauer, City Clerk  
City of Mendota Heights  
Date of Signature: \_\_\_\_\_

APPROVED AS TO FORM:

/s/Tim Sime                      10/09/24

Assistant County Attorney                      Date

KS-2021-00236-001

COUNTY BOARD RESOLUTION

No. 24-457

Date: September 24, 2024

C0034100.1

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**REQUEST FOR CITY COUNCIL ACTION**

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**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Resolution 2024-59 Authorizing the Issuance and Awarding the Sale of \$3,085,000 General Obligation Improvement Bonds, Series 2024A Pledging for the Security Thereof Special Assessments and Levying a Tax for the Payment Thereof

**ITEM TYPE:** Presentation

**DEPARTMENT:** Finance

**CONTACT:** Kristen Schabacker, Finance Director

**ACTION REQUEST:**

Adopt Resolution 2024-59, a Resolution Authorizing the Issuance and Awarding the Sale of \$3,085,000 General Obligation Improvement Bonds, Series 2024A, Pledging for the Security Thereof Special Assessments and Levying a Tax for the Payment Thereof.

**BACKGROUND:**

At the September 17, 2024, City Council meeting, the Council authorized the public sale of \$3,085,000 General Obligation Improvement Bonds. This issue will be financing the Emerson Avenue and Bridgeview Shores Street projects. The proposal opening will be held on October 15, 2024. The results of the opening will be presented and Council will take action on the sale at the October 15, 2024 City Council meeting. A representative from Ehlers and Associates will be present to provide a tabulation of the bids received.

**FISCAL AND RESOURCE IMPACT:**

The bonds will be paid with a combination of special assessments and an amount levied each year for the annual bond payments.

**ATTACHMENTS:**

1. Mendota Heights GO Improvement Bonds 2024A Resolution

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF MENDOTA HEIGHTS, MINNESOTA

HELD: OCTOBER 15, 2024

Pursuant to due call, a regular or special meeting of the City Council of the City of Mendota Heights, Dakota County, Minnesota, was duly held at the City Hall in the City on October 15, 2024, at 7:00 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of \$3,085,000 General Obligation Improvement Bonds, Series 2024A.

The following members were present: \_\_\_\_\_

and the following were absent: \_\_\_\_\_

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE AND AWARDING THE  
SALE OF \$3,085,000 GENERAL OBLIGATION IMPROVEMENT BONDS,  
SERIES 2024A, PLEDGING FOR THE SECURITY THEREOF SPECIAL  
ASSESSMENTS AND LEVYING A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Mendota Heights, Minnesota (the "City") has heretofore determined and declared that it is necessary and expedient to issue \$3,085,000 General Obligation Improvement Bonds, Series 2024A (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapters 475 and 429 for the purpose of financing public improvements in the City (the "Improvements"); and

B. WHEREAS, the Improvements and all their components have been ordered prior to the date hereof, pursuant to the procedural requirements of Minnesota Statutes, Chapter 429; and

C. WHEREAS, the Improvements and all their components have been ordered prior to the date hereof, after a hearing thereon for which notice was given describing the Improvements or all their components by general nature, estimated cost, and area to be assessed; and

D. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by Ehlers; and

E. WHEREAS, the proposals set forth on Exhibit A attached hereto were received by the Finance Director , or designee, at the offices of Ehlers at 10:00 A.M. this same day

pursuant to the Preliminary Official Statement, dated October 3, 2024, established for the Bonds; and

F. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mendota Heights, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of \_\_\_\_\_, \_\_\_\_\_, Minnesota (the "Purchaser"), to purchase the Bonds, in accordance with the Preliminary Official Statement, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$ \_\_\_\_\_, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received, is hereby accepted and the Bonds are hereby awarded to the Purchaser. The Finance Director is directed to retain the deposit of the Purchaser.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities. The Bonds shall be dated November 5, 2024, as the date of original issue, be issued forthwith on or after such date in fully registered form, be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and mature on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>
2026	\$
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

- (i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.
- (ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO, as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").
- (iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.
- (iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

- (v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.
  - (vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").
  - (vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.
  - (viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than fifteen calendar days in advance of such special record date to the extent possible.
  - (ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.
- (c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:
- (i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (d) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Bonds shall provide funds to finance the Improvements. The total cost of the Improvements, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. Work on the Improvements shall proceed with due diligence to completion. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Improvements proceeds with due diligence to completion and that any and all permits and studies required under law for the Improvements are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2025, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>
2026	%
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	

5. Redemption. All Bonds maturing on February 1, 2034, and thereafter shall be subject to redemption and prepayment at the option of the City on February 1, 2033, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds not more than sixty (60) days and not fewer than thirty (30) days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Registrar (with, if the City or Registrar so requires, a written instrument of transfer in form satisfactory to the City and Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. The City hereby appoints Bond Trust Services Corporation, in Roseville, Minnesota, to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and in paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
DAKOTA COUNTY  
CITY OF MENDOTA HEIGHTS

R-\_\_\_\_\_ \$ \_\_\_\_\_

GENERAL OBLIGATION IMPROVEMENT BOND, SERIES 2024A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
____%	February 1, ____	November 5, 2024	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

THE CITY OF MENDOTA HEIGHTS, DAKOTA COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, unless called for earlier redemption, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2025, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve thirty-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at Bond Trust Services Corporation, in Roseville, Minnesota, (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15<sup>th</sup>) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.



Optional Redemption. The Bonds of this issue (the "Bonds") maturing on February 1, 2034, and thereafter, are subject to redemption and prepayment at the option of the Issuer on February 1, 2033, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds not more than sixty (60) days and not fewer than thirty (30) days prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$3,085,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, redemption privilege and denomination, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council of the Issuer on October 15, 2024 (the "Resolution"), for the purpose of providing money to finance public improvements within the jurisdiction of the Issuer. This Bond is payable out of the General Obligation Improvement Bonds, Series 2024A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become

due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that the Issuer has covenanted and agreed with the Holders of the Bonds that it will levy a direct, annual, irrevocable ad valorem tax upon all of the taxable property of the Issuer, without limitation as to rate or amount, for the years and in amounts sufficient to pay the principal and interest on the Bonds as they respectively become due, if any sums irrevocably appropriated to the Debt Service

Account are insufficient therefor; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Mendota Heights, Dakota County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its City Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

Registrable by: BOND TRUST SERVICES  
CORPORATION

\_\_\_\_\_

Payable at: BOND TRUST SERVICES  
CORPORATION

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION

CITY OF MENDOTA HEIGHTS,  
DAKOTA COUNTY, MINNESOTA

This Bond is one of the  
Bonds described in the  
Resolution mentioned  
within.

/s/ Facsimile  
Mayor

BOND TRUST SERVICES  
CORPORATION  
Roseville, Minnesota,  
Bond Registrar

/s/ Facsimile  
City Administrator

By: \_\_\_\_\_  
Authorized Signature

## ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship and not as tenants in common

UTMA - \_\_\_\_\_ as custodian for \_\_\_\_\_

(Cust) (Minor)

under the \_\_\_\_\_ Uniform

(State)

Transfers to Minors Act

Additional abbreviations may also be used though not in the above list.

## ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_ Notice: \_\_\_\_\_  
The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_  
Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not affect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Include information for all joint owners if the Bond is held by joint account.)

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and City Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of November 5, 2024. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Finance Director is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15<sup>th</sup>) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Improvement Bonds, Series 2024A Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained

in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund the "Construction Account" and "Debt Service Account":

(a) Construction Account. To the Construction Account shall be credited the proceeds of the sale of the Bonds, less capitalized interest, plus any special assessments levied with respect to the Improvements and collected prior to completion of the Improvements and payment of the costs thereof. From the Construction Account there shall be paid all costs and expenses of making the Improvements, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65; and the moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the receipt of the collection of taxes or special assessments herein levied or covenanted to be levied; and provided further that if upon completion of the Improvements there shall remain any unexpended balance in the Construction Account, the balance (other than any special assessments) may be transferred to the Debt Service Account or the fund of any other improvement instituted pursuant to Minnesota Statutes, Chapter 429, and provided further that any special assessments credited to the Construction Account shall only be applied towards payment of the costs of the Improvements upon adoption of a resolution by the City Council determining that the application of the special assessments for such purpose will not cause the City to no longer be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(b) Debt Service Account. There are hereby irrevocably appropriated and pledged to, and there shall be credited to, the Debt Service Account: (i) capitalized interest in the amount of \$ \_\_\_\_\_ (together with interest earnings thereon and subject to such other adjustments as are appropriate) to provide sufficient funds to pay interest due on the Bonds on or before August 1, 2025; (ii) all collections of special assessments herein covenanted to be levied with respect to the Improvements and either initially credited to the Construction Account and not already spent a permitted above and required to pay any principal and interest due on the Bonds or collected subsequent to the completion of the Improvements and payment of the costs thereof; (iii) all collections of taxes herein or hereafter levied for the payment of the Bonds; (iv) all funds remaining in the Construction Account after completion of the Improvements and payment of the costs thereof; (v) all investment earnings on funds held in the Debt Service Account; and (vi) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The amount of any surplus remaining in the Debt Service Account when the Bonds and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The Debt Service Account shall be used solely to pay the principal and interest and any premiums for redemption of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from the account as provided by law.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To

this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Special Assessments. It is hereby determined that no less than twenty percent (20%) of the cost to the City of each Improvement financed hereunder within the meaning of Minnesota Statutes, Section 475.58, Subdivision 1(3), shall be paid by special assessments to be levied against every assessable lot, piece and parcel of land benefited by any of the Improvements. The City hereby covenants and agrees that it will let all construction contracts not heretofore let within one year after ordering each Improvement financed hereunder unless the resolution ordering the Improvement specifies a different time limit for the letting of construction contracts. The City hereby further covenants and agrees that it will do and perform, as soon as they may be done, all acts and things necessary for the final and valid levy of such special assessments, and in the event that any such assessment be at any time held invalid with respect to any lot, piece or parcel of land due to any error, defect, or irregularity in any action or proceedings taken or to be taken by the City or the City Council or any of the City officers or employees, either in the making of the assessments or in the performance of any condition precedent thereto, the City and the City Council will forthwith do all further acts and take all further proceedings as may be required by law to make the assessments a valid and binding lien upon such property.

The special assessments have heretofore been authorized. Subject to such adjustments as are required by conditions in existence at the time the special assessments are levied, it is hereby determined that the assessments shall be payable in equal, consecutive, annual installments, including both principal and interest, with interest at a rate per annum set forth below:

<u>Improvement Designation</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>	<u>Rate</u>
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See Attached Schedule in Exhibit B

At the time the special assessments are in fact levied the City Council shall, based on the then current estimated collections of the special assessments, make any adjustments in any ad valorem taxes required to be levied in order to assure that the City continues to be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

17. Tax Levy. To provide moneys for payment of the principal and interest on the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:



Year of Tax Levy

Year of Tax Collection

Amount

See Attached Schedule in Exhibit B

18. Coverage Test. The tax levies are such that if collected in full they, together with estimated collections of special assessments and other revenues herein pledged for the payment of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

19. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

20. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

21. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than 60 days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Program"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Program; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Program, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed twenty percent of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or five percent of the proceeds of the Bonds.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds, and not later than three years after the later of (i) the date of the payment of the Reimbursement Expenditure, or (ii) the date on which the Project to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

22. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at [www.emma.msrb.org](http://www.emma.msrb.org) in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such occurrence.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and City Administrator of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

23. Certificate of Registration and Tax Levy. A certified copy of this resolution is hereby directed to be filed with the County Auditor of Dakota County, Minnesota, together with such other information as the County Auditor shall require, and there shall be obtained from the County Auditor a certificate that the Bonds have been entered in the County Auditor's Bond Register, and that the tax levy required by law has been made.

24. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

25. Negative Covenant as to Use of Bond Proceeds and Improvements. The City hereby covenants not to use the proceeds of the Bonds or to use the Improvements, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Improvements, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

26. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment earnings to the United States if the Bonds (together with other obligations reasonably expected to

be issued and outstanding at one time in this calendar year) exceed the small-issuer exception amount of \$5,000,000.

For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that (i) the Bonds are issued by a governmental unit with general taxing powers; (ii) no Bonds are a private activity bond; (iii) 95% or more of the net proceeds of the Bonds are to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City); and (iv) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all entities subordinate to, or treated as one issuer with the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

27. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2024 will not exceed \$10,000,000; and
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2024 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

28. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Ehlers is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

29. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Wells Fargo Bank, National Association, San Francisco, California, on the closing date for further distribution as directed by Ehlers.

30. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

31. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY OF DAKOTA  
CITY OF MENDOTA HEIGHTS

I, the undersigned, being the duly qualified and acting City Clerk of the City of Mendota Heights, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of the City, duly called and held on the date therein indicated, insofar as such minutes relate to authorizing the issuance and awarding the sale of \$3,085,000 General Obligation Improvement Bonds, Series 2024A.

WITNESS my hand on October 15, 2024.

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City Clerk

EXHIBIT A  
PROPOSALS





EXHIBIT B  
SCHEDULES



**REQUEST FOR CITY COUNCIL ACTION**

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**MEETING DATE:** October 15, 2024

**AGENDA ITEM:** Resolution 2024-58 Adopting and Confirming Assessments for the Bridgeview Shores Street Improvements

**ITEM TYPE:** Public Hearing

**DEPARTMENT:** Engineering

**CONTACT:** Lucas Ritchie, Assistant City Engineer  
Ryan Ruzek, Public Works Director

**ACTION REQUEST:**

Approve Resolution 2024-58 Adopting and Confirming Assessments for the Bridgeview Shores Street Improvements

**BACKGROUND:**

Council ordered the Bridgeview Shores Street Improvements at their January 23, 2024 meeting, and directed staff to prepare plans and specifications for this street reconstruction project. The plans were approved and authorized to bid at the April 2, 2024 meeting. Council awarded a contract to Bituminous Roadways, Inc for \$1,735,766.19 at the meeting on May 7, 2024. An Assessment Hearing was called for at the September 17, 2024 meeting.

The Public Hearing for the consideration of special assessments for the Bridgeview Shores Street Improvements was advertised for the City Council meeting at 7:00 P.M. on October 15, 2024. The project has reached substantial completion and the contractor is working on final items to reach final completion.

The street improvements included bituminous pavement reclamation, aggregate base, concrete curb and gutter, concrete curb and gutter and sidewalk repair, catch basin repair, bituminous surfacing, storm sewer improvements, ADA improvements, and water main maintenance to the following streets: Arbor Court, Bridgeview Court, Mendota Heights Circle, Monet Court, Monet Lane, Pondhaven Court, Pondhaven Lane, Westview Circle, and Westview Terrace.

Items to consider are the split assessments between the properties zoned low density residential (R1) and medium density residential (R2). The attached Assessment Map identifies benefitting properties and their corresponding zoning.

#### **FISCAL AND RESOURCE IMPACT:**

The Bridgeview Shores Street Improvements are proposed to be financed by Special Assessments, Municipal Bonds, Saint Paul Regional Water Service Funds, and various Utility Funds. The total cost for the Bridgeview Shores Street Improvements is \$1,789,300 following construction. The project costs are further expanded to include indirect costs for administration, engineering, finance, legal, etc.:

<b>Project Total</b>	<b>Total Estimated Costs</b>
Street Improvements	\$1,110,333.78
Indirect Costs for Street Improvements (20%)*	\$222,066.76
<b>Total Costs for Street Improvements</b>	<b>\$1,332,400.54</b>
Park Improvements	\$129,003.30
Indirect Costs Park Improvements (20%)*	\$25,800.66
<b>Total Costs for Park Improvements</b>	<b>\$154,803.96</b>
Storm Sewer Improvements	\$148,510.20
Water Improvements	\$13,286.00
Sanitary Improvements	\$26,000.00
<b>Total Cost for Utility Improvements</b>	<b>\$187,796.20</b>
Saint Paul Regional Water Service Watermain Replacement	\$99,400.50
Indirect Costs for SPRWS (15%)	\$14,910.08
<b>Total Cost for SPRWS Improvements</b>	<b>\$114,310.58</b>
Total Improvement Cost	\$1,526,533.78
Total Indirect Costs for City*	\$262,777.49
<b>Total Cost</b>	<b>\$1,789,311.27</b>
<b>Rounded Total Cost</b>	<b>\$1,789,300.00</b>

\*Indirect costs include legal, engineering, administration, and finance

<b>Zoning</b>	<b>R1</b>	<b>R2</b>
<b>Assessment Calculation</b>	<b>Total</b>	<b>Total</b>
Total Project Cost	\$1,268,876.30	\$443,094.98
Assessable Amount	\$974,822.29	\$357,572.74
Assessment Amount (50% of Assessable Amount)	\$487,411.15	\$178,786.37
Assessable Units	60	34
<b>Estimated Unit Assessment per City Policy</b>	\$8,123.52	\$5,258.42
<b>Proposed Assessment Amount</b>	<b>\$7,500.00</b>	<b>\$5,258.42</b>

**Total Assessment Funding**                      **\$450,000**                      **\$178,786**  
**R1 + R2 = \$628,786**

<b>Funding Source</b>	<b>Project Total</b>
Municipal Levy	\$703,614.17
Park Fund (Municipal Levy)	\$154,803.96
<b>Total Municipal Levy</b>	<b>\$858,418.13</b>
Residential Assessments (50%)	\$628,786.37
Utility Fund - Storm Sewer	\$148,510.20
Utility Fund - Sanitary	\$26,000.00
Utility Fund - Water	\$13,286.00
Saint Paul Regional Water Services	\$114,310.58
<b>Total</b>	<b>\$1,789,311.27</b>

The total amount of the street reclamation assessment shall be payable in equal amounts extending over a period of 10 years.

Unpaid assessments will be charged an interest rate that will be 2% above the true interest cost of the bonds issued for these projects per annum.

**ATTACHMENTS:**

1. Resolution 2024-58
2. Assessment Map
3. Bridgeview Shores Assessment Roll

**CITY COUNCIL PRIORITY:**

Premier Public Services & Infrastructure, Inclusive and Responsive Government

**CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 2024-58**

**A RESOLUTION ADOPTING AND CONFIRMING ASSESSMENTS FOR THE  
BRIDGEVIEW SHORES STREET IMPROVEMENTS**

**WHEREAS**, pursuant to proper notice duly given as required by law, the Mendota Heights City Council has met and heard and passed upon all objections to the proposed assessment for the improvement to certain street identified as:

Bituminous pavement reclamation, aggregate base, concrete curb and gutter, concrete curb and gutter and sidewalk repair, catch basin repair, bituminous surfacing, storm sewer improvements, ADA improvements, and water main maintenance to the following streets: Arbor Court, Bridgeview Court, Mendota Heights Circle, Monet Court, Monet Lane, Pondhaven Court, Pondhaven Lane, Westview Circle, and Westview Terrace

**NOW THEREFORE BE IT RESOLVED**, by the Mendota Heights City Council that:

1. Such proposed assessments, copies of which are attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. The total amount of the street reclamation assessment shall be payable in equal amounts extending over a period of 10 years. The first of the installments shall be the annual principal plus interest calculated from the public hearing date to the end of this year plus twelve months of the next year and shall bear interest at the rate of 2% above the true interest cost of the bonds issued per annum from the date of the adoption of the assessment resolution. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Finance Director, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution. The property owner may, at any time thereafter, pay to the City Finance Director the entire amount of the assessment remaining unpaid, excepting the installment portion appearing upon the current year's property tax statement.
4. The City Clerk shall prepare and transmit to the County Auditor a certified duplicate of said assessment rolls with each then unpaid installment and interest set forth separately, to be extended upon the proper tax lists of the County, and the County Auditor shall thereafter collect said assessments in the manner provided by law.

Adopted by the City Council of the City of Mendota Heights this fifteenth day of October 2024.

**CITY COUNCIL  
CITY OF MENDOTA HEIGHTS**

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**Stephanie B. Levine, Mayor**

**ATTEST**

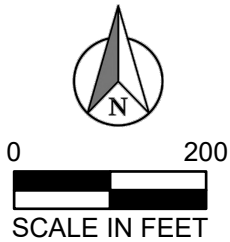
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**Nancy Bauer, City Clerk**



Bridgeview Shores Street Improvements Project Area

Date: 10/8/2024



Legend

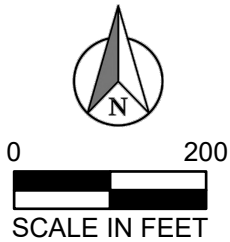
- 2024 Proposed Street Rehabilitation
- 2024 Proposed Property Assessments - R2 Zoning
- 2024 Proposed Property Assessments - R1 Zoning





Bridgeview Shores Street Improvements Project Area

Date: 10/8/2024



2024 Proposed Street Rehabilitation

2024 Proposed Property Assessments - R2 Zoning

2024 Proposed Property Assessments - R1 Zoning



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Street Rehabilitation = 10 years

City of Mendota Heights - Assessment Roll

Bridgeview Shores

Job # 202406

Parcel ID	Owner and Address	Legal	Lot and Block		Improvement	Amount
27-15150-01-010	John P. & Sharon H. Kempainen 2487 Bridgeview Court Saint Paul, MN 55120-1678	Bridgeview Shores 1st Addition	1	1	Street Rehab	\$7,500.00
27-15150-01-020	Thomas & Judy Perrault 2491 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	2	1	Street Rehab	\$7,500.00
27-15150-01-030	Daniel J. & Kathleen Flicek 2493 Bridgeview Court Saint Paul, MN 55120-1678	Bridgeview Shores 1st Addition	3	1	Street Rehab	\$7,500.00
27-15150-02-010	Brian P. & Kara L. Farley 771 Pondhaven Lane Mendota Heights, MN 55120-1692	Bridgeview Shores 1st Addition	1	2	Street Rehab	\$7,500.00
27-15150-02-020	Alison Sarah Hurley Torinus 767 Pondhaven Lane Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	2	2	Street Rehab	\$7,500.00
27-15150-02-030	William Clement Jr. Krebsbach 2481 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	3	2	Street Rehab	\$7,500.00

<u>Parcel ID</u>	<u>Owner and Address</u>	<u>Legal</u>	<u>Lot and Block</u>		<u>Improvement</u>	<u>Amount</u>
27- 15150- 02-040	Christine Ruiz & Michael John Ruiz 2477 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	4	2	Street Rehab	\$7,500.00
27- 15150- 03-010	Scott F. Thalhuber  2473 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	1	3	Street Rehab	\$7,500.00
27- 15150- 03-020	Kenneth K. Kauffman & Miriam K. McCreary 2467 Bridgeview Court Saint Paul, MN 55120-1610	Bridgeview Shores 1st Addition	2	3	Street Rehab	\$7,500.00
27- 15150- 03-030	John R. & Deborah L. Katzmark  2461 Bridgeview Court Saint Paul, MN 55120-1610	Bridgeview Shores 1st Addition	3	3	Street Rehab	\$7,500.00
27- 15150- 03-040	Jane M. Landerville  2455 Bridgeview Court Saint Paul, MN 55120-1610	Bridgeview Shores 1st Addition	4	3	Street Rehab	\$7,500.00
27- 15150- 03-050	Matthew E. & Jennifer Jacobs  2450 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	5	3	Street Rehab	\$7,500.00
27- 15150- 04-010	Philip E. & Margaret Johnson  2458 Bridgeview Court Saint Paul, MN 55120-1600	Bridgeview Shores 1st Addition	1	4	Street Rehab	\$7,500.00

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27- 15150- 04-020	Matthew & Katrina Hemauer  2464 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	2	4	Street Rehab	\$7,500.00
27- 15150- 04-030	Christopher & Mollie Perrault  2470 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	3	4	Street Rehab	\$7,500.00
27- 15150- 04-040	Dominique B. & Susan Najjar  2476 Bridgeview Court Mendota Heights, MN 55120-1600	Bridgeview Shores 1st Addition	4	4	Street Rehab	\$7,500.00
27- 15150- 04-050	Michael J. Wier & Mary Pat McManus 2480 Bridgeview Court Saint Paul, MN 55120-1600	Bridgeview Shores 1st Addition	5	4	Street Rehab	\$7,500.00
27- 15150- 04-060	Yuping Zheng  2484 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	6	4	Street Rehab	\$7,500.00
27- 15150- 04-070	Norman C. & Patricia Linnell  2488 Bridgeview Court Saint Paul, MN 55120-1600	Bridgeview Shores 1st Addition	7	4	Street Rehab	\$7,500.00
27- 15150- 04-080	Joseph K. & Amy M. Smith  2492 Bridgeview Court Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	8	4	Street Rehab	\$7,500.00

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27- 15150- 04-090	Jorge A. & Sara I. Maldonado  2496 Bridgeview Court Saint Paul, MN 55120-1600	Bridgeview Shores 1st Addition	9	4	Street Rehab	\$7,500.00
27- 15150- 04-100	Michael Kendall Murray & Melissa Anne Caruso 2499 Mendota Heights Circle Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	10	4	Street Rehab	\$7,500.00
27- 15150- 04-110	John Michael Reamer  2489 Mendota Heights Circle Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	11	4	Street Rehab	\$7,500.00
27- 15150- 04-120	James M. & Sally R. Tstes McLaughlin  2480 Mendota Heights Circle Saint Paul, MN 55120	Bridgeview Shores 1st Addition	12	4	Street Rehab	\$7,500.00
27- 15150- 04-130	Matthew Walsh & Laurie Walsh 2490 Mendota Heights Circle Mendota Heights, MN 55120	Bridgeview Shores 1st Addition	13	4	Street Rehab	\$7,500.00
27- 15150- 04-140	Thomas Alton & Dori Alton 2500 Mendota Heights Circle Saint Paul, MN 55120-1690	Bridgeview Shores 1st Addition	14	4	Street Rehab	\$7,500.00
27- 15151- 01-010	Mark J. & Jody A. Tstes Toetschinger  810 Westview Circle Mendota Heights, MN 55120-1698	Bridgeview Shores 2nd Addition	1	1	Street Rehab	\$7,500.00

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27- 15151- 01-020	Garry M. & Barbara Ruhlmann  816 Westview Circle Saint Paul, MN 55120-1698	Bridgeview Shores 2nd Addition	2	1	Street Rehab	\$7,500.00
27- 15151- 01-030	Grant & Charlotte Moris  819 Westview Circle Mendota Heights, MN 55120	Bridgeview Shores 2nd Addition	3	1	Street Rehab	\$7,500.00
27- 15151- 01-040	Paul R. & Kelly Bredemus  815 Westview Circle Saint Paul, MN 55120-1698	Bridgeview Shores 2nd Addition	4	1	Street Rehab	\$7,500.00
27- 15151- 01-050	Jacqueline A. Easton  809 Westview Circle Saint Paul, MN 55120-1698	Bridgeview Shores 2nd Addition	5	1	Street Rehab	\$7,500.00
27- 15151- 01-060	Jay P. & Rebecca A. Miller  2475 Westview Terrace Mendota Heights, MN 55120-2601	Bridgeview Shores 2nd Addition	6	1	Street Rehab	\$7,500.00
27- 15151- 01-070	Steven R. Olsen & Debra A. Ost 2469 Westview Terrace Saint Paul, MN 55120-1699	Bridgeview Shores 2nd Addition	7	1	Street Rehab	\$7,500.00
27- 15151- 01-080	William Joseph Stein & Pamela Zhulkie Stein 2465 Westview Terrace Mendota Heights, MN 55118	Bridgeview Shores 2nd Addition	8	1	Street Rehab	\$7,500.00

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27- 15151- 01-090	Stephen J. & Sherry L. Kampa  2464 Westview Terrace Mendota Heights, MN 55120	Bridgeview Shores 2nd Addition	9	1	Street Rehab	\$7,500.00
27- 15151- 01-100	Erik Hill & Melanie Hill 2472 Westview Terrace Mendota Heights, MN 55120	Bridgeview Shores 2nd Addition	10	1	Street Rehab	\$7,500.00
27- 15151- 01-110	Eric W. Maurer & Snigdhasmrithi S. Pusalavidyasagar 785 Pondhaven Lane Mendota Heights, MN 55120	Bridgeview Shores 2nd Addition	11	1	Street Rehab	\$7,500.00
27- 15151- 01-120	John G. & Lisa A. Steveken  781 Pondhaven Lane Mendota Heights, MN 55120-1692	Bridgeview Shores 2nd Addition	12	1	Street Rehab	\$7,500.00
27- 15151- 01-130	William & Jean Kolstad  775 Pondhaven Lane Saint Paul, MN 55120-1692	Bridgeview Shores 2nd Addition	13	1	Street Rehab	\$7,500.00
27- 15151- 02-010	Charles & Megan Commerford  2496 Westview Terrace Mendota Heights, MN 55120	Bridgeview Shores 2nd Addition	1	2	Street Rehab	\$7,500.00
27- 15151- 02-020	Ronald L. & Nell E. Collier  2490 Westview Terrace Saint Paul, MN 55120-2600	Bridgeview Shores 2nd Addition	2	2	Street Rehab	\$7,500.00



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27- 15151- 02-030	Jeffrey R. & Dana M. Buell  2482 Westview Terrace Saint Paul, MN 55120-2600	Bridgeview Shores 2nd Addition	3	2	Street Rehab	\$7,500.00
27- 15151- 02-040	Michael P. Price & Molly K. Minea 794 Pondhaven Lane Mendota Heights, MN 55120	Bridgeview Shores 2nd Addition	4	2	Street Rehab	\$7,500.00
27- 15151- 02-050	Peter William Johnson & Alice Catherine Boland 788 Pondhaven Lane Mendota Heights, MN 55120	Bridgeview Shores 2nd Addition	5	2	Street Rehab	\$7,500.00
27- 15151- 02-060	Neil K. & Lynette R. Johnson  2487 Pondhaven Circle Saint Paul, MN 55120-1695	Bridgeview Shores 2nd Addition	6	2	Street Rehab	\$7,500.00
27- 15151- 02-070	Mark C. Hechtl  2491 Pondhaven Circle Mendota Heights, MN 55120	Bridgeview Shores 2nd Addition	7	2	Street Rehab	\$7,500.00
27- 15151- 02-080	Mark J. & Christine M. Ayotte  2486 Pondhaven Circle Saint Paul, MN 55120-1695	Bridgeview Shores 2nd Addition	8	2	Street Rehab	\$7,500.00
27- 15151- 02-090	Kenton D. & Rebecca A. Rinker  782 Pondhaven Lane Saint Paul, MN 55120-1691	Bridgeview Shores 2nd Addition	9	2	Street Rehab	\$7,500.00

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27- 15151- 02-100	Matthew J. Hemauer & Katrina M. Hemauer 776 Pondhaven Lane Saint Paul, MN 55120-1691	Bridgeview Shores 2nd Addition	10	2	Street Rehab	\$7,500.00
27- 48350- 01-010	Phyllis J. Meyer  842 Monet Court Mendota Heights, MN 55120-2605	Mendota Meadows  CIC #163 Mendota Meadows Lot 1 Blk 1 & interest attributable to common area known as outlots A & B	1	1	Street Rehab	\$5,258.42
27- 48350- 01-020	Karen Faye Tste Brill  840 Monet Court Mendota Heights, MN 55120-2605	Mendota Meadows  CIC #163 Mendota Meadows Lot 2 Blk 1 & interest attributable to common area known as outlots A & B	2	1	Street Rehab	\$5,258.42
27- 48350- 01-030	Howard & Ina Pfefer  838 Monet Court Mendota Heights, MN 55120	Mendota Meadows  CIC #163 Mendota Meadows Lot 3 Blk 1 & interest attributable to common area known as outlots A & B	3	1	Street Rehab	\$5,258.42
27- 48350- 01-040	Judith Rein Hoffman  836 Monet Court Mendota Heights, MN 55120	Mendota Meadows  CIC #163 Mendota Meadows Lot 4 Blk 1 & interest attributable to common area known as outlots A & B	4	1	Street Rehab	\$5,258.42
27- 48350- 01-050	Ann B. Sullivan & Timothy F. Westbrook 834 Monet Court Mendota Heights, MN 55120	Mendota Meadows  CIC #163 Mendota Meadows Lot 5 Blk 1 & interest attributable to common area known as outlots A & B	5	1	Street Rehab	\$5,258.42
27- 48350- 01-060	Michael F. Santori & Karen Santori 832 Monet Lane Mendota Heights, MN 55120-2605	Mendota Meadows  CIC #163 Mendota Meadows Lot 6 Blk 1 & interest attributable to common area known as outlots A & B	6	1	Street Rehab	\$5,258.42

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27-48350-01-070	Ronald A. Horsnell & Judith A. Horsnell 830 Monet Court Mendota Heights, MN 55120-2605	Mendota Meadows  CIC #163 Mendota Meadows Lot 7 Blk 1 & interest attributable to common area known as outlots A & B	7	1	Street Rehab	\$5,258.42
27-48350-01-080	Nikolas Peltier  828 Monet Court Mendota Heights, MN 55120	Mendota Meadows  CIC #163 Mendota Meadows Lot 8 Blk 1 & interest attributable to common area known as outlots A & B	8	1	Street Rehab	\$5,258.42
27-48350-01-090	Verna Pittman  826 Monet Court Mendota Heights, MN 55120	Mendota Meadows  CIC #163 Mendota Meadows Lot 9 Blk 1 & interest attributable to common area known as outlots A & B	9	1	Street Rehab	\$5,258.42
27-48350-01-100	Mary F. Vavro  824 Monet Court Mendota Heights, MN 55120-2605	Mendota Meadows  CIC #163 Mendota Meadows Lot 10 Blk 1 & interest attributable to common area known as outlots A & B	10	1	Street Rehab	\$5,258.42
27-48350-01-110	Lisa Marie Villaume  822 Monet Court Mendota Heights, MN 55120	Mendota Meadows  CIC #163 Mendota Meadows Lot 11 Blk 1 & interest attributable to common area known as outlots A & B	11	1	Street Rehab	\$5,258.42
27-48350-01-120	Dan R. & Merrienne Siefer  820 Monet Court Mendota Heights, MN 55120	Mendota Meadows  CIC #163 Mendota Meadows Lot 12 Blk 1 & interest attributable to common area known as outlots A & B	12	1	Street Rehab	\$5,258.42
27-48350-01-130	Jean M. Tste Byrne  818 Monet Court Mendota Heights, MN 55120	Mendota Meadows  CIC #163 Mendota Meadows Lot 13 Blk 1 & interest attributable to common area known as outlots A & B	13	1	Street Rehab	\$5,258.42

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27-48350-01-140	Katherine S. Morris 814 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 14 Blk 1 & interest attributable to common area known as outlots A & B	14	1	Street Rehab	\$5,258.42
27-48350-01-150	Venkatapathy & Carla J. Prakash 810 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 15 Blk 1 & interest attributable to common area known as outlots A & B	15	1	Street Rehab	\$5,258.42
27-48350-01-160	Linda A. Schlasner 806 Monet Court Mendota Heights, MN 55120-2605	Mendota Meadows CIC #163 Mendota Meadows Lot 16 Blk 1 & interest attributable to common area known as outlots A & B	16	1	Street Rehab	\$5,258.42
27-48350-01-170	Lana Lynn Abboud 2685 Stargrass Circle Clermont, FL 34715	Mendota Meadows CIC #163 Mendota Meadows Lot 17 Blk 1 & interest attributable to common area known as outlots A & B	17	1	Street Rehab	\$5,258.42
27-48350-01-180	Michael Thoemke & Kelly Weedman 798 Monet Court Mendota Heights, MN 55120-2606	Mendota Meadows CIC #163 Mendota Meadows Lot 18 Blk 1 & interest attributable to common area known as outlots A & B	18	1	Street Rehab	\$5,258.42
27-48350-01-190	Michael L. & Janet S. Tstes Scott 794 Monet Court Mendota Heights, MN 55120-2606	Mendota Meadows CIC #163 Mendota Meadows Lot 19 Blk 1 & interest attributable to common area known as outlots A & B	19	1	Street Rehab	\$5,258.42
27-48350-01-200	Debra J. Klein 788 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 20 Blk 1 & interest attributable to common area known as outlots A & B	20	1	Street Rehab	\$5,258.42

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27-48350-01-210	Jon T. Oyloe 786 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 21 Blk 1 & interest attributable to common area known as outlots A & B	21	1	Street Rehab	\$5,258.42
27-48350-01-220	Joseph N. & Patricia Pedrolie 784 Monet Court Mendota Heights, MN 55120-2606	Mendota Meadows CIC #163 Mendota Meadows Lot 22 Blk 1 & interest attributable to common area known as outlots A & B	22	1	Street Rehab	\$5,258.42
27-48350-01-230	Daniel H. & Ann E. Plog 782 Monet Court Mendota Heights, MN 55120-2606	Mendota Meadows CIC #163 Mendota Meadows Lot 23 Blk 1 & interest attributable to common area known as outlots A & B	23	1	Street Rehab	\$5,258.42
27-48350-01-240	Shirley A. Joslyn 778 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 24 Blk 1 & interest attributable to common area known as outlots A & B	24	1	Street Rehab	\$5,258.42
27-48350-01-250	William H. & Mary Beth Resemius 772 Monet Lane Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 25 Blk 1 & interest attributable to common area known as outlots A & B	25	1	Street Rehab	\$5,258.42
27-48350-01-260	Deborah Evans 770 Monet Lane Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 26 Blk 1 & interest attributable to common area known as outlots A & B	26	1	Street Rehab	\$5,258.42
27-48350-02-010	Elizabeth Damon Littlefield 813 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 1 Blk 2 & interest attributable to common area known as outlots A & B	1	2	Street Rehab	\$5,258.42

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27-48350-02-020	Christine A. Nelson 815 Monet Court Mendota Heights, MN 55120-2608	Mendota Meadows CIC #163 Mendota Meadows Lot 2 Blk 2 & interest attributable to common area known as outlots A & B	2	2	Street Rehab	\$5,258.42
27-48350-02-030	Rene E. Searcy Trust Agreement 817 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 3 Blk 2 & interest attributable to common area known as outlots A & B	3	2	Street Rehab	\$5,258.42
27-48350-02-040	Donna Jean Furey 819 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 4 Blk 2 & interest attributable to common area known as outlots A & B	4	2	Street Rehab	\$5,258.42
27-48350-02-050	Ronald J. & Elizabeth A. Deustermann 821 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 5 Blk 2 & interest attributable to common area known as outlots A & B	5	2	Street Rehab	\$5,258.42
27-48350-02-060	Michele Odalen & David Odalen 823 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 6 Blk 2 & interest attributable to common area known as outlots A & B	6	2	Street Rehab	\$5,258.42
27-48350-02-070	Ivar Edward Siqveland & Peggy Lee Siqveland 825 Monet Court #825 Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 7 Blk 2 & interest attributable to common area known as outlots A & B	7	2	Street Rehab	\$5,258.42
27-48350-02-080	Paul T. & Susan M. Tstes Zhulkie 831 Monet Court Mendota Heights, MN 55120	Mendota Meadows CIC #163 Mendota Meadows Lot 8 Blk 2 & interest attributable to common area known as outlots A & B	8	2	Street Rehab	\$5,258.42

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27- 48460- 01-020	Michael L. Tste Dumer & Diane L Richter Tste Dumer 2515 Arbor Court Saint Paul, MN 55120-2604	Mendota Woods	2	1	Street Rehab	\$7,500.00
27- 48460- 01-030	Jed B. Tste Iverson & Melanie L. Tste Day 2525 Arbor Court Mendota Heights, MN 55120	Mendota Woods	3	1	Street Rehab	\$7,500.00
27- 48460- 01-040	David C. Tste Koziol & Barbara J. Tste Koziol 2535 Arbor Court Mendota Heights, MN 55120-2604	Mendota Woods	4	1	Street Rehab	\$7,500.00
27- 48460- 01-050	Bryan Wilson & Rachael Wilson 2545 Arbor Court Mendota Heights, MN 55120	Mendota Woods	5	1	Street Rehab	\$7,500.00
27- 48460- 01-060	Paul J. Stevens & Mary J. Stevens 2550 Arbor Court Mendota Heights, MN 55120-2604	Mendota Woods	6	1	Street Rehab	\$7,500.00
27- 48460- 01-070	James A. & Mary E. Waldvogel  2540 Arbor Court Mendota Heights, MN 55120	Mendota Woods	7	1	Street Rehab	\$7,500.00
27- 48460- 01-080	Anthony & Suzanne Haider & JPMorgan Chase Bank NA 2530 Arbor Court Mendota Heights, MN 55120	Mendota Woods	8	1	Street Rehab	\$7,500.00

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27-48460-01-090	Richard C. & Karla T. Rabanus 2520 Arbor Court Mendota Heights, MN 55120-2604	Mendota Woods	9	1	Street Rehab	\$7,500.00
27-48460-01-100	Erick Deleon & Briana Deleon 2510 Arbor Court Mendota Heights, MN 55120	Mendota Woods	10	1	Street Rehab	\$7,500.00
27-48460-01-113	Jacob J. Wilson & Jennifer N. Wilson 2536 Arbor Court Mendota Heights, MN 55120	Mendota Woods Outlot A & Pt of Lot 11 Blk 1 Beg SW Cor Said Lot 11 N on W Line 72.46 ft N 78D28M39S E 56.83 FT S 58D 19M35S E 102.21 Ft to S Line said Lot 11 S 78D26M 50S W on S Line 149.97 ft to Beg	11	1	Street Rehab	\$7,500.00
27-48460-01-114	Mark D. Bonstrom & Michelle J. Bonstrom 2534 Arbor Court Mendota Heights, MN 55120	Mendota Woods Lot 11 Blk 1 Ex Beg SW Cor N on W Line 72.46 ft N 78D 28M39S E 56.83 ft S 58D19M 35S E 102.21 Ft To S Line Said Lot 11 S 78D26M50S W On Said S Line 149.97 Ft to Beg	11	1	Street Rehab	\$7,500.00



Number of Properties:	Total Assessment
94	\$628,786.28