



CITY COUNCIL MEETING
Municipal Center Council Chambers
1616 Humboldt Ave, West St. Paul, MN 55118
Monday, May 12, 2025
6:30 PM

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Adopt the Agenda

5. OCWS Briefing

6. Community Comments - In Person

Individuals may address the City Council about any item of city business not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Community Comments - Phone Line

Individuals may address the City Council about any item of city business not included on the regular agenda. Speakers are requested to state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

8. Council Comments

9. Proclamations, Presentations and Recognitions

A. Proclamation Honoring Building Safety Month

Documents:

[PROCLAMATION - BUILDING SAFETY MONTH 5.12.25.PDF](#)

B. Swearing In New Jr. Councilmember

10. Consent Agenda

Items on the Consent Agenda are considered routine and are voted on in one motion by

the Council. Any items that require further discussion or a separate vote may be removed from the consent agenda by a council member or a member of the community and placed on the regular agenda.

A. Approve City Council Meeting Minutes of April 14, 2025

Documents:

[04.14.25 REGULAR COUNCIL MINUTES.PDF](#)

B. Approve Kennedy Park Playground and Furnishings Purchase

Documents:

[COUNCIL ACTION ITEM - APPROVE KENNEDY PARK PLAYGROUND AND FURNISHINGS PURCHASE.PDF](#)
[ATTACHMENT - FLAGSHIP RECREATION PROPOSAL.PDF](#)

C. Approve Plans and Specifications and Authorize Advertisement for Bid for the Kennedy Park Improvement Project

Documents:

[CITY COUNCIL ACTION ITEM - APPROVE PLANS AUTHORIZE AD FOR BID KENNEDY PARK.PDF](#)
[RESOLUTION - APPROVE PLANS ORDER AD KENNEDY PARK.PDF](#)
[ATTACHMENT - KENNEDY PARK COVER SHEET AND PLANS.PDF](#)

D. Approve Union Contract

Documents:

[CITY COUNCIL ACTION ITEM - APPROVAL OF UNION CONTRACT.PDF](#)
[WEST ST PAUL LELS LT CONTRACT FINAL 5-12-25.PDF](#)

E. City Business Licensing

Documents:

[CITY LICENSING 5-12-2025.PDF](#)

F. City Rental Licensing

Documents:

[RENTAL LICENSING 4-28-25.PDF](#)

G. Contract for Pavilion Repairs at the Sports Complex

Documents:

[COUNCIL ACTION ITEM - CONTRACT FOR PAVILION AND BUILDING REPAIRS AT THE SPORTS COMPLEX.PDF](#)

H. Contract for Surveying and Civil Engineering for 424 Butler Ave E.

Documents:

[CITY COUNCIL ACTION ITEM - 424 BUTLER CIVIL CONTRACT 5.12.25.PDF](#)
[ATTACHMENT - 424 BUTLER CIVIL CONTRACT.PDF](#)

I. Donations to the City

Documents:

[CITY COUNCIL ACTION ITEM - ACCEPT DONATIONS TO THE CITY.PDF](#)
[RESOLUTION - DONATIONS TO THE CITY.PDF](#)

J. Extinguishment of Access and Related Improvements - Zaks Auto

Documents:

[CITY COUNCIL ACTION ITEM - EXTINGUISHMENT OF ACCESS AND RELATED IMPROVEMENTS - ZAKS AUTO.PDF](#)
[ATTACHMENT - ZAKS AUTO - EXTINGUISHMENT OF ACCESS AND RELATED IMPROVEMENTS.PDF](#)

K. Final Payment for the Street Lighting Project 23-5

Documents:

[COUNCIL ACTION ITEM - FINAL PAYMENT CP 23-5.PDF](#)

L. Parking Restrictions on Annapolis Street East

Documents:

[CITY COUNCIL ACTION ITEM - PARKING RESTRICTIONS ON ANNAPOLIS STREET EAST.PDF](#)
[ATTACHMENT - ANNAPOLIS E - NO PARKING.PDF](#)
[RESOLUTION - PARKING RESTRICTIONS ON ANNAPOLIS STREET EAST.PDF](#)

M. Petty Cash Accounts

Documents:

[CITY COUNCIL ACTION PETTY CASH-CHANGE ACCOUNTS.PDF](#)

N. Q1 Financial Update

Documents:

[CITY COUNCIL ACTION - Q1 FINANCIAL UPDATE.PDF](#)
[Q1 COUNCIL FINANCIAL REPORT.PDF](#)
[03 MARCH BANK REC.PDF](#)
[RPTINCOMESTATEMENT \(65\).PDF](#)
[UBS STATEMENT MARCH.PDF](#)

O. List of Claims for April 28, 2025

Documents:

[CITY COUNCIL ACTION ITEM - LIST OF CLAIMS 4.28.25.PDF](#)

P. List of Claims for May 12, 2025

Documents:

[CITY COUNCIL ACTION ITEM - LIST OF CLAIMS 5.12.25.PDF](#)

11. Public Hearings

12. General Business

A. Appoint Environmental Committee Member

Documents:

[CITY COUNCIL ACTION ITEM - APPOINTMENT TO ENVIRONMENTAL COMMITTEE.PDF](#)

B. Special Assessment Policy Changes

Documents:

[COUNCIL ACTION ITEM - ASSESSMENT POLICY CHANGES.PDF](#)
[ATTACHMENT - ASSESSMENT POLICY UPDATE 2.PDF](#)
[ATTACHMENT - 20250507 ASSESSMENT POLICY DRAFT V3.PDF](#)

C. Receive Feasibility Report and Order Public Hearings for the Emerson Avenue Improvement Project CP 26-1 and the Mina Street Alley Reconstruction Project CP 26-2

Documents:

[CITY COUNCIL ACTION ITEM - RECEIVE FEASIBILITY ORDER PUBLIC HEARING CP 26-1 AND 26-2.PDF](#)
[ATTACHMENT - CP 26-1 AND CP 26-2 FEASIBILITY REPORT.PDF](#)
[RESOLUTION - RECEIVING FEASIBILITY REPORT AND CALLING HEARING FOR IMPROVEMENT CP 26-1.PDF](#)
[RESOLUTION - RECEIVING FEASIBILITY REPORT AND CALLING HEARING FOR IMPROVEMENT CP 26-2.PDF](#)

13. Adjourn

If you need an accommodation to participate in the meeting, please contact the ADA Coordinator at 651-552-4108 or email ADA@wspmn.gov at least 5 business days prior to the meeting.

Si usted desea que alguna parte del paquete de esta agenda sea traducida al Español, por favor solicítelo al social@wspmn.gov.