

Regular Meeting
Monday, April 7, 2025 6:00 PM

Council Chambers
City of Mendota Heights
1101 Victoria Curve
Mendota Heights, MN 55118

Agenda

1. Listening Session - 5:00 p.m.
Presenter: Tim Aune, Facilitator; Byron Schwab, Recorder
2. Call Meeting to Order and Recite Pledge of Allegiance - 6:00 p.m.
Presenter: Sarah Larsen, Chair
3. Approval of the Agenda
Presenter: Sarah Larsen, Chair
4. Approval of the Consent Agenda
Presenter: Sarah Larsen, Chair
 - 4.A. Approval of Minutes of the March 17, 2025 Regular School Board Meeting
 - 4.B. Approval of Personnel Recommendations
 - 4.C. Second Reading of Policy 506, Student Discipline
 - 4.D. Approval of December 2024 Accounts Payable Report
 - 4.E. Approval of December 2024 Treasurer's Report
 - 4.F. Approval of January 2025 Accounts Payable Report
 - 4.G. Approval of January 2025 Treasurer's Report
 - 4.H. Approval of January 2025 Wire Transfers Report
 - 4.I. Approval of Gifts to the District
 - 4.J. Approval of Field Trip for Two Rivers High School Robotics Students
5. Listening Session Report - 6:05 p.m.
Presenter: Board member Byron Schwab
6. Recognitions - 6:10 p.m.
Winter Sports and Activities
Boys & Girls Club Youth of the Year Award
Presenter: Superintendent Peter Olson-Skog
7. Student Representative's Report - 6:30 p.m.
Presenter: Patrick Bohmbach and Nawal Hassan
8. Superintendent's Report - 6:35 p.m.
Presenter: Superintendent Peter Olson-Skog
9. Strategic Framework Social Emotional Learning Target Update - 6:40 p.m.
Presenter: Sara Lein, Director of Special Services
10. Curriculum Advisory Committee Update - 7:00 p.m.
Presenter: Cari Jo Drewitz, Director of Curriculum, Instruction & Assessment
11. Gifted Talented Advisory Committee Update - 7:20 p.m.
Presenter: Cari Jo Drewitz, Director of Curriculum, Instruction & Assessment
12. Adjournment - 7:40 p.m.
Presenter: Sarah Larsen, Chair

School District 197
West St. Paul-Mendota Heights-Eagan Area Schools
Meeting and Work Session
Monday, March 17, 2025
ISD 197 District Office, Mendota Heights, MN

A meeting of the School Board of Independent School District 197 was held Monday, March 17, 2025, at the ISD 197 District Office, 1897 Delaware Avenue, Mendota Heights, MN, beginning at 5:00 p.m. pursuant to due notice.

Chair Larsen called the meeting to order at 5:00 p.m. The following School Board members were present: Tim Aune, Marcus Hill, Sarah Larsen, Byron Schwab, Morgan Steele, Jon Vaupel, and Randi Walz. Superintendent Peter Olson-Skog was present. Student Representatives Patrick Bohmbach and Nawal Hassan were absent.

Also present for the meeting was Peter Mau, Assistant Superintendent; Sara Lein, Director of Special Services; Tye Michaels, Director of Human Resources; Mark Fortman, Director of Operations; Dave Sandum, Director of Technology; Sara Blair, Director of Communications; and Lisa Grathen, Director of Community Education.

Agenda

The “Special Presentation from School Board Student Representative” item was removed from the main agenda.

It was moved by Mr. Schwab and seconded by Ms. Walz to approve the main agenda as amended.

Aye: Tim Aune, Marcus Hill, Sarah Larsen, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz. Nay: none.

The motion carried (7-0).

Consent Agenda

It was moved by Mr. Aune and seconded by Mr. Vaupel to approve the consent agenda items as presented:

- Approval of Minutes of the March 3, 2025 Regular School Board Meeting
- Approval of Personnel Recommendations
- Administrative Review of Policy 534, Unpaid Meal Charges
- Administrative Review of Policy 612.1, Development of Parent/Guardian and Family Engagement Policies for Title I Programs
- Administrative Review of Policy 806, Crisis Management
- Final Reading of Policy 524, Internet and Electronic Resources Acceptable Use and Safety

Aye: Tim Aune, Marcus Hill, Sarah Larsen, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz. Nay: none.

The motion carried (7-0).

Comments to the School Board

No one was in attendance to provide comments to the School Board.

2024-2025 Residential Survey Results

Peter Leatherman from The Morris Leatherman Company presented the recent Residential Survey results for ISD 197. For this survey, telephone interviews were conducted between December 9-18, 2024 with a random sample of 400 district households. Of those sampled, 66% have lived in the district for 11 or more years, 77% are 35 years of age or older, and 48% are college graduates. When asked about what is liked most about the school district, teachers, good academics, good communication and broad curriculum topped the list. When asked what the most serious issues were, lack of funding, large class sizes and taxes were mentioned. 87% of those surveyed said the quality of education in the school district was either

good or excellent. Items mentioned as being the most important indicators of a high-quality education included test scores, going on for further education, broad curriculum, class sizes, technology, high quality teachers and good financial management. The most important skills learned included communication, life skills, time management, self-motivation, problem solving and critical thinking. When surveyed on specific perceptions of the school district, 83% agreed that the district spends their funds efficiently, 85% feel it is a good value/investment, 84% feel proud and would recommend the district, 86% agreed that the district does a good job of communicating, 83% are satisfied with the decision-making processes, and 84% feel it is a safe and secure environment. High ratings were given for financial management and job performances by the School Board, administration and teachers. 72% of those surveyed believe the district's Strategic Framework focuses on the right things to address educational needs. The most effective ways to receive communication included the district newsletter, email and the district website.

Special Education Update

Sara Lein, Director of Special Services, and Jennifer Miller, Special Education Supervisor, presented a Special Education department update. As required by law, School District 197 provides a free, appropriate public education to students with disabilities from birth through age 21 who attend both public and private schools in our school district. A team develops, implements and reviews each student's individual education program (IEP). The following range of services are provided depending on a student's individual needs:

- Students with disabilities functioning in the regular education program with the assistance of special education services such as consultation with the classroom teacher, monitoring progress, modification of the curriculum, or direct teaching within the regular classroom.
- Students with disabilities functioning in the regular education program but needing services outside the regular classroom.
- Students with disabilities whose primary placement is in a special education program with some mainstreaming in regular education.
- Students who, due to the intensity of their needs, are placed in specialized programs in locations other than their home school.

There are 13 different disability categories including developmental delay; autism spectrum disorder; specific learning disability; other health disability; blind-visually impaired; deaf blind; deaf hard hearing; physical impairment; emotional behavior disorders; developmental cognitive disability; speech language; traumatic brain injury and severely multiply impaired. 21.2% (over 1,500 students) of the district enrollment receives services with a 164% increase over the last 4 years for Kindergarten students receiving services. 28 students are placed in programs with Intermediate School District 917 and 94 students receive services at the private schools in the school district. School District 197 offers the following specialized programs:

- Early Childhood Special Education (ECSE) services are provided to children, ages birth to 6, who meet one or more criteria established by the Minnesota Department of Education. Children are identified through a multi-disciplinary evaluation process.
- Shine Program learners may learn best with individual instruction for parts of the school day.
- Inspire Program learners may learn best in a small group for many parts of the school day.
- Thrive Program learners develop their behavioral, social, emotional, and academic skills with the support of a small learning community.
- Rise Program learners access instruction in a small group setting for many parts of the school day. Many students receive academic instruction in the general education classroom with support through replacement curriculum or general education curriculum. Students are able to demonstrate some independence within a small group and may need support to navigate the social, academic and logistical demands of the school day.
- The REAL Program provides a structured, individualized environment with small class sizes, tailored academic instruction, and specialized support. The program focuses on functional academics, social skills, and access to inclusive opportunities. Students receive modifications to their curriculum, with a strong emphasis on preparing them for postsecondary education, work, and independent living.
- Branch Out Transition Program is individualized, student-driven programming focusing on the areas of transition for students with disabilities. Entrance into the program is an IEP team decision. The students attending this transition program are ages 18-21 with an active IEP and have not received their high school diploma. Students

and their IEP teams identify competencies for further growth in the three areas of transition into employment and job training; independent living; and post-secondary education.

Approval of FY 2025-2026 General Fund Budget Framework

Superintendent Olson-Skog presented the proposed FY 2025-2026 General Fund Budget Framework. This was presented in detail at the March 3, 2025 School Board meeting. The fund balance is below the board's target of 8% and will continue to decline without changes in expenditure and revenue trends. However, returning the fund balance to an 8% target would require a level of cuts beyond what the administration would recommend. As such, the administration recommended a three-year approach that would stop the fund balance from declining further and return it to 5%. In the first year, the subject of the budget framework, this will require a reduction from the projected expenditures of approximately 1%. The subsequent two years will require similar reductions to achieve the stated goal, based on current projections of revenue and expenditures.

The budget framework is used as a guiding document for building the fiscal year 2025-2026 budgets. It consists of the strategic framework focus areas, assumptions for enrollment, funding and expenditures, along with specific parameters that are used to develop and guide the budget process. Proposed parameters included:

- Achieving a balanced budget, including cost savings/reductions, and efficiencies in alignment with the three-year goal of returning the fund balance to at least 5%.
- No changes to attendance area boundaries
- No changes to transportation fees
- Building allocation amounts for purchased services and supplies may be decreased by as much as 10% as determined necessary by the administration
- Co-curricular allocation amounts for purchased services and supplies may be decreased by as much as 10% as determined necessary by the administration
- Staff allocations for budget development will be based on the February 1, 2025 projected enrollment for 2025-2026
- No changes to staffing ratios

More discussions with the board will take place in the spring. Overall district budget approvals will be in June.

It was moved by Mr. Schwab and seconded by Mr. Hill to approve the FY 2025-2026 General Fund Budget Framework as presented.

Aye: Tim Aune, Marcus Hill, Sarah Larsen, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz. Nay: none.

The motion carried (7-0).

Approval of 2025 School Board Goals

Board member Jon Vaupel presented the proposed 2025 School Board goals. This was presented in detail at the February 18, 2025 School Board meeting. Based on feedback at that meeting, edits have been made to the proposed goals. They include:

- Engage in regular development sessions to better understand district professional development, best practices in board governance and other topics of interest including Native American culture, equity training and community engagement focused on communities where existing opportunities aren't accessible
- Review the current Superintendent Evaluation Rubric, compare it with other existing rubrics and determine if any changes are warranted
- Clarify what non-partisanship looks like in the role of a board member which may involve updating the *Board Roles, Standards, and Expectations* document.

It was moved by Mr. Aune and seconded by Ms. Steele to approve the 2025 School Board Goals as presented.

Amendment to Main Motion: That the third goal listed (clarify what non-partisanship looks like in the role of a board member which may involve updating the Board Roles, Standards, and Expectations document) be moved to the first goal as an additional topic for a development session and that the word "clarify" be changed to "discuss". Moved:

Mr. Vaupel. Second: Ms. Steele. Aye: Tim Aune, Marcus Hill, Sarah Larsen, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz. Nay: none. The amendment carried (7-0).

It was moved by Mr. Aune and seconded by Ms. Steele to approve the 2025 School Board Goals as amended.

Aye: Tim Aune, Marcus Hill, Sarah Larsen, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz. Nay: none.

The motion carried (7-0).

First Reading of Policy 506, Student Discipline

Peter Mau, Assistant Superintendent, presented a first reading of Policy 506, Student Discipline. The district's current policy was reviewed against MSBA's model policy and requires an annual review. After significant changes last year, there is only one for this year based on a legislative change. In item V. E. language was added that makes it clear that School Resource Officers are not employees or agents of the school district for the purpose of Minnesota Statute, section 121A.582. This will be brought back for a second reading at a future meeting.

Adjournment

It was moved by Mr. Schwab and seconded by Mr. Hill to adjourn the meeting at 7:00 p.m.

Aye: Tim Aune, Marcus Hill, Sarah Larsen, Byron Schwab, Morgan Steele, Jon Vaupel, Randi Walz. Nay: none.

The motion carried (7-0).

The next regularly scheduled School Board meeting of Independent School District 197 will be on Monday, April 7, 2025 at 6:00 p.m. It will be held at the City of Mendota Heights Council Chambers, 1101 Victoria Curve, Mendota Heights, MN.

Upon approval by the School Board, official minutes will be available at the District Office, 1897 Delaware Avenue, Mendota Heights, and on the district website. The full meeting materials are available for public inspection at the administrative offices of the school district and on the district website.

Sarah Larsen
School Board Chair

Jon Vaupel
School Board Clerk



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TO: School District 197 School Board Members

FROM: Tye Michaels, Director of Human Resources

DATE: April 7, 2025

SUBJECT: PERSONNEL RECOMMENDATIONS

The following personnel items are recommended for approval on April 7, 2025, at the School Board Meeting.

Non-Licensed Employment

- Fuchie, Birkie - 2.5 hours per day Supervisory Paraprofessional at Pilot Knob Elementary School, at an hourly rate of \$21.19, effective April 2, 2025.
- Gueye, Jyrena - 3.25 hours per day SAC Support Paraprofessional at Somerset Elementary School, at an hourly rate of \$16.89, effective March 24, 2025.
- Hence, Rosa - 6.25 hours per day Special Education Paraprofessional at Heritage Middle School, at hourly rate of \$23.21, effective April 1, 2025.

Licensed Leaves of Absence

- Manthey, Molly - 1.0 FTE Special Education Teacher at Garlough Elementary School, leave of absence requested from August 25, 2025 through June 09, 2026
- Nelson, Jessi - 1.0 FTE Kindergarten Teacher at Pilot Knob Elementary School, leave of absence requested from August 25, 2025 through June 09, 2026.
- Phillips, Michelle - 1.0 FTE Teacher at Moreland Elementary School, leave of absence requested August 25, 2025 through June 09, 2026
- Schlehuber, Thomas - 1.0 FTE Teacher at Heritage Middle School, leave of absence requested August 25, 2025 through June 09, 2026.
- Scott, Michael - 1.0 FTE Teacher at Two Rivers High School, for 0.01 FTE leave request August 25, 2025 through June 09, 2026.

Licensed Resignation, Retirement, Termination

- Heinz, Leanne - 1.0 FTE Occupational Therapist at the Early Learning Center, retirement effective June 30, 2025.
- Tuttle, Ali - .5 FTE Instructional Education Teacher at Pilot Knob Elementary School, retirement effective April 14, 2025.
- Underdahl, Ruth - 1.0 FTE First Grade Teacher at Pilot Knob Elementary School, retirement effective June 10, 2025.

Non-Licensed Resignation, Retirement, Termination

- Hamid, Lynnette - 5.25 hours per day District Wide Type III Driver, resignation effective March 18, 2025.
- Hickerson, Denae - 3.25 hours per day SAC Support Paraprofessional at Mendota Elementary School, resignation effective March 20, 2025.
- Hickerson, Denae - 3.75 hours per day Kitchen Assistant at Mendota Elementary School, resignation effective March 20, 2025.
- Mikhail, Elenita - 8 hours per day Buildings and Grounds Worker at Friendly Hills Middle School, resignation effective March 18, 2025.
- Tierney, Leslie - 7.5 hours per week Supervisory Paraprofessional at Pilot Knob Elementary School, resignation effective March 21, 2025.
- Uriostegui, Stephanie - 5.75 hours per day Special Education Paraprofessional at Two Rivers High School, resignation effective April 11, 2025.

TO: School Board Members

FROM: Peter Mau, Assistant Superintendent

DATE: April 7, 2025

SUBJECT: Second reading of Policy 506, Student Discipline

BACKGROUND:

This policy was presented for a first reading at the meeting on March 17, 2025. To recap, the district's current policy was reviewed against MSBA's model policy and requires an annual review. After significant changes last year, there is only one for this year based on a legislative change. In item V. E., language was added that makes it clear that School Resource Officers are not employees or agents of the school district in response to Minnesota Statute, section 121A.582.

This policy was reviewed using the district's Four-Way Equity Test. The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct, which will help ensure that there is no interference with the educational process.

This policy provides for equitable access for all by helping to create an environment conducive to learning. In addition, clearly enumerating the expectations for conduct, the consequences of violating the code of conduct, and the procedures required for certain types of consequences (e.g., suspension) helps ensure fairness and due process for all students. Specific due process procedures are outlined for students receiving special education services.

District 197 administrators are working toward eliminating racial disproportionality in suspensions. Regular review of suspension data, implementation of restorative practices, and culturally responsive professional development are all aimed at creating more equitable practices.

RESOLUTION:

This is a second reading of this policy. No resolution is needed at this time.



OPERATIONAL EXPECTATIONS

ISD 197 School Board

Students

Contact: Assistant Superintendent

506 STUDENT DISCIPLINE

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.

In view of the foregoing and in accordance with Minn. Stat. § 121A.55, the school board, with the participation of school district administrators, teachers, employees, students,

Parents/guardians, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. DEFINITIONS

- A. "Nonexclusionary disciplinary policies and practices" means policies and practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services. Nonexclusionary disciplinary policies and practices include but are not limited to the policies and practices under sections 120B.12; 121A.575, clauses (1) and (2); 121A.031, subdivision 4, paragraph (a), clause (1); 121A.61, subdivision 3, paragraph (r); and 122A.627, clause (3).
- B. "Pupil withdrawal agreement" means a verbal or written agreement between a school administrator or district administrator and a pupil's parent/guardian to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

IV. POLICY

- A. The school board must establish uniform criteria for dismissal and adopt written policies and rules to effectuate the purposes of the Minnesota Pupil Fair Dismissal Act. The policies must include nonexclusionary disciplinary policies and practices consistent with Minnesota Statutes, section 121A.41, subdivision 12, and must emphasize preventing dismissals through early detection of problems. The policies must be designed to address students' inappropriate behavior from recurring.
- B. The policies must recognize the continuing responsibility of the school for the education of the pupil during the dismissal period.
- C. The school is responsible for ensuring that alternative educational services, if the pupil wishes to take advantage of them, must be adequate to allow the pupil to make progress toward meeting the graduation standards adopted under Minnesota Statutes, section 120B.02 and help prepare the pupil for readmission in accordance with section Minnesota Statutes, section 121A.46, subdivision 5.
- D. For expulsion and exclusion dismissals and pupil withdrawal agreements as defined in Minnesota Statutes, section 121A.41, subdivision 13:
 - 1. for a pupil who remains enrolled in the school district or is awaiting enrollment in a new district, the school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis

to ensure the pupil is on track for readmission with the pupil's peers. The school district must communicate on a regular basis with the pupil's parent/guardian to ensure that the pupil is completing the work assigned through the alternative educational services as defined in Minnesota Statutes, section 121A.41, subdivision 11. These services are required until the pupil enrolls in another school or returns to the same school;

2. a pupil receiving school-based or school-linked mental health services in the school district under Minnesota Statutes, section 245.4889 continues to be eligible for those services until the pupil is enrolled in a new district; and
3. the school district must provide to the pupil's parent/guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the school district website.

V. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students and parents/guardians responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents/guardians. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents/guardians of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of behavior referrals and shall make use of those agencies appropriate for assisting students and parents/guardians. A principal, in exercising their lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall

enforce the Code of Student Conduct. In exercising the teacher's lawful authority, a teacher may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.

- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising their lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.

For the purpose of Minnesota Statutes, section 121A.582 (Student Discipline; Reasonable Force), a school resource officer, as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c) is not a school employee or agent of the district.

- F. Parents or Legal Guardians. Parents/guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.

- G. Students. All students shall be held individually responsible for their behavior and for knowing and adhering to the Code of Student Conduct and this policy.

- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.

- I. Reasonable Force Reports

1. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).
2. Beginning with the 2024-2025 school year, the school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).

3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

VI. STUDENT RIGHTS

All students have the right to an education and the right to learn.

VII. STUDENT RESPONSIBILITIES

All students have the responsibility:

- a. For their behavior and for knowing and adhering to all school rules, regulations, policies and procedures;
- b. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- c. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- d. To make necessary arrangements for making up work when absent from school;
- e. To assist the school staff in maintaining a safe school for all students;
- f. To be aware of all school rules, regulations, policies and procedures, including those in this policy, and to conduct themselves in accord with them;
- g. To assume that until a rule or policy is waived, altered or repealed, it is in full force and effect;
- h. To be aware of and comply with federal, state and local laws;
- i. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- j. To respect and maintain the school's property and the property of others;
- k. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school district policy;
- l. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;

- m. To conduct themselves in an appropriate physical or verbal manner; and
- n. To recognize and respect the rights of others.

VIII. CODE OF STUDENT CONDUCT

- a. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. This policy also applies to a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
 - 1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 - 2. The use of profanity or obscene language, or the possession of obscene materials;
 - 3. Gambling, including, but not limited to, playing a game of chance for stakes;
 - 4. Violation of the school district's Hazing Prohibition Policy;
 - 5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
 - 6. Violation of the school district's Student Attendance Policy;
 - 7. Opposition to authority using physical force or violence;
 - 8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco,

Tobacco-Related Devices, and Electronic Delivery Devices Policy;

9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;

21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Use of a cell phone in violation of the school district's Internet Acceptable Use and Safety Policy;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district's Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;

35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

IX. RECESS AND OTHER BREAKS

- A. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.
- B. The school district is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.
- C. The school district must not use recess detention unless:
 - 1. a student causes or is likely to cause serious physical harm to other students or staff;
 - 2. the student's parent/guardian specifically consents to the use of recess detention; or
 - 3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.
- D. The school district must not withhold recess from a student based on incomplete schoolwork.
- E. The school district must require school staff to make a reasonable attempt to notify a parent/guardian within 24 hours of using recess detention.
- F. The school district must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of nonexclusionary discipline.
- G. The school district must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

X. DISCIPLINARY ACTION OPTIONS

The general policy of the school district to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district code of

conduct, rules, regulations, policies or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- a. Student conference with teacher, principal, counselor or other school district personnel, and verbal warning;
- b. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- c. Parent/guardian contact;
- d. Parent/guardian conference;
- e. Removal from class;
- f. In-school suspension;
- g. Suspension from extracurricular activities;
- h. Detention or restriction of privileges;
- i. Loss of school privileges;
- j. In-school monitoring or revised class schedule;
- k. Referral to in-school support services;
- l. Referral to community resources or outside agency services;
- m. Financial restitution;
- n. Referral to police, other law enforcement agencies, or other appropriate authorities;
- o. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- p. Out-of-school suspension under the Pupil Fair Dismissal Act;
- q. Preparation of an admission or readmission plan;

- r. Saturday school;
- s. Expulsion under the Pupil Fair Dismissal Act;
- t. Exclusion under the Pupil Fair Dismissal Act; and/or
- u. Other disciplinary action as deemed appropriate by the school district.

XI. REMOVAL OF STUDENTS FROM CLASS

- a. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student's parents/guardians. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class for up to one class or activity period pursuant to the procedures established by this discipline policy. The principal or designee shall have authority to remove the student from class for a period of time not to exceed five (5) class or activity periods pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause

fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

- b. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent/guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent/guardian to discuss the problem that is causing the student to be removed from class.
- c. Procedures for Removal of a Student From a Class.
 - 1. If a student is causing a disruption to the educational process, a teacher, principal, or designee may remove a student from class;
 - 2. Documentation will vary with the severity of the incident. It may include an oral, written, or electronic report;
 - 3. Teacher removing the student will determine where the student will go. The removal location may include another classroom, the school office, or another designated room in the school;
 - 4. Teacher removing the student will inform school district staff in the room the students is being removed to.
- d. Period of Time for which a Student may be Removed from a Class (may not exceed five (5) class periods for a violation of a rule of conduct)
 - 1. The removal from class shall be for a period of time deemed appropriate by the principal or designee, in consultation with the teacher.
- e. Responsibility for and Custody of a Student Removed from Class.
 - 1. Depending on the severity of the incident, the age and maturity of the student, and the student's ability to manage their emotions and behavior, the student may be directed by the teacher to the new location, or the student may be escorted to the new location by the teacher or other district employee;
 - 2. While removed from class, the student is expected to complete assigned work and meet other conditions for readmission to class.
 - 3. The teacher, principal, or other district employee in the room where the student was removed to has control over and responsibility for the student upon the student's arrival.

- f. Procedures for Return of a Student to a Specific Class from Which the Student was Removed.
 - 1. Student will be directed back to class by the staff member who has control and responsibility of the student, principal, or designee;
 - 2. Teacher, principal, or designee may hold a conference with the student or develop a readmission plan and review it with the student prior to returning to class.
- g. Procedures for Notifying a Student and the Student's Parents/Guardians of Violation of the Rules of Conduct and of Resulting Disciplinary Actions;
 - 1. Student will be informed of the reason they are being removed from class at the time of removal or once they have been removed to a new location;
 - 2. Student's guardian will be notified of a removal from one or more class or activity periods no later than the following school day. Notification may be via a phone call or voice message, written note, or electronic communication.
- h. Students with a Disability; Special Provisions.
 - 1. Staff members who remove a student from class may coordinate with the student's case manager if the student has an Individualized Education Plan (IEP);
 - 2. If a student who has an IEP is removed from a class or activity period more than five (5) times, the IEP team should consider whether there is a need for a review of the adequacy of the current Individualized Education Program (IEP);
 - 3. If a student who does not have an IEP is removed from a class or activity period more than ten (10) times, the student should be referred to the school student assistance team.
- i. Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises.
 - 1. Establishment of a chemical abuse preassessment team pursuant to Minnesota Statutes, section 121A.26;
 - 2. Establishment of teacher reporting procedures to the chemical abuse preassessment team pursuant to Minnesota Statutes section 121A.29.

XII. DISMISSAL

- a. “Dismissal” means the denial of the current educational program to any student, including exclusion, expulsion and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to use nonexclusionary disciplinary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

- b. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:
 1. Willful violation of any reasonable school board regulation, including those found in this policy;
 2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
 3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.
- c. Disciplinary Dismissals Prohibited
 1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:
 - a. a preschool or prekindergarten program, including an early childhood family education, school readiness, ~~school readiness plus~~, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or
 - b. kindergarten through Grade 3.
 2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.
 3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under nonexclusionary discipline have been

exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

d. Suspension Procedures

1. “Suspension” means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. School administration must allow a suspended pupil the opportunity to complete all schoolwork assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school principal or other person having administrative control of the school building or program is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.
3. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent/guardian before subsequently removing the student from school and, with the permission of the parent/guardian, arrange for a mental health screening for the student at the parent/guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent/guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
4. The definition of suspension under Minnesota Statutes, section 121A.41, subdivision 10, does not apply to a student's dismissal from school for one school day or less, except as provided under federal law for a student with a disability. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent/guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent/guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a

basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.

5. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
6. Alternative education services must be provided to a pupil who is suspended for more than five (5) consecutive school days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minnesota Statutes, section 123A.05 selected to allow the student to progress toward meeting graduation standards under Minnesota Statutes, section 120B.02, although in a different setting.
7. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.
8. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:

- a. strongly encourage a parent/guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under Minnesota Statutes chapter 260C.
9. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent/guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)
10. The school administration shall make reasonable efforts to notify the student's parent/guardian of the suspension by telephone as soon as possible following suspension.
11. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent/guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
12. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days.

E. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.
2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.

4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent/guardian.
5. The student and parent/guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and their parent/guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56; describe the nonexclusionary disciplinary practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent/guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district must advise the student's parent/guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on its website.
6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, or parent/guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent/guardian and shall be closed, unless the student, parent/guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent/guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent/guardian, the representative must have a written authorization from the student and the parent/guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the

power to issue subpoenas and administer oaths.

12. At a reasonable time prior to the hearing, the student, parent/guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent/guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.
14. The student, parent/guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of the Minnesota Department of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minnesota Statutes section 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective

date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.

21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and their parent/guardian by mail of the student's right to attend and to be reinstated in the school district.

XIII. ADMISSION OR READMISSION PLAN

A school administrator must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minn. Stat. § 120B.232, Subd. 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain parent/guardian involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents/guardians to provide a sympathomimetic medication for their child as a condition of readmission.

XIV. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a pupil, and each pupil withdrawal agreement, within thirty (30) days of the effective date of the dismissal action, pupil withdrawal, or assault to the MDE Commissioner. This report must include a statement of the nonexclusionary disciplinary practices, or other sanction, intervention, or resolution in response to the assault given to the pupil and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the student's age, grade, gender, race, and special education status.

XV. STUDENT DISCIPLINE RECORDS

It is the policy of the school district that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13.

XVI. STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent/guardian shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XVII. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minn. Stat. § 124D.03) or Enrollment in Nonresident District (Minn. Stat. § 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minn. Stat. Ch. 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of sixteen (16) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. DISCIPLINE COMPLAINT PROCEDURE

Students, parents/guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

It is encouraged but not required to bring a concern to the school principal prior to filing a complaint.

1. Any person who believes they have received a discipline consequence that violates the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, may file a complaint and seek corrective action when it has not been implemented appropriately or has been discriminately applied.
2. The complaint must be filed in writing to the school principal (report taker). If the complaint involves a report taker, the complaint shall be filed directly with the assistant superintendent.
3. The report must include:
 - a detailed account as to how the discipline violated the requirements of:
 - i. the Minnesota Pupil Fair Dismissal Act,
 - ii. student handbook and annual notifications, and/or
 - iii. district policy.
4. The report taker shall begin to investigate complaints within three (3) school days of receipt.
5. The final report of findings, shall include a determination of whether the allegations have been substantiated as factual using a preponderance of the evidence standard and whether there appear to be violations of PFDA and/or local behavior and discipline policies. The breadth and detail of the investigation report will depend on the circumstances of each complaint.
6. Upon completion of an investigation that determines the requirements of the PFDA and/or local behavior and discipline policies were not implemented appropriately, the final report of findings shall include a corrective action plan, that includes but is not limited to: (a) correction of the student's record; (b) training, coaching, or other accountability practices for relevant staff to ensure appropriate compliance with policies in the future.
7. All records resulting from a formal discipline complaint shall be sent to the assistant superintendent.
8. Discipline complaints are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.

9. Submission of a discipline complaint will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
10. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations. However, the school district is unable to guarantee confidentiality to any individual.

The school district prohibits reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and will impose appropriate consequences for any person who engages in reprisal or retaliation.

XIX. DISTRIBUTION OF POLICY

The school district will notify students and parents/guardians of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents/guardians at the commencement of each school year and to all new students and parents/guardians upon enrollment. This policy shall also be available upon request in each principal's office.

XX. REVIEW OF POLICY

The principal and representatives of parents/guardians, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.60 (Definitions)
Minn. Stat. § 121A.61 (Discipline and Removal of Students From Class)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (State Approved Alternative Program Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. Ch. 125A (Special Education and Special Programs)
Minn. Stat. § 152.22, Subd. 6 (Definitions)

Minn. Stat. § 152.23 (Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504) 34 C.F.R. §
300.530(e)(1) (Manifestation Determination)

Cross References: School District Policy 413 (Harassment and Violence)
School District Policy 501 (School Weapons)
School District Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
School District Policy 503 (Student Attendance)
School District Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees) School District Policy 514 (Bullying Prohibition Policy)
School District Policy 524 (Internet Acceptable Use and Safety Policy)
School District Policy 526 (Hazing Prohibition)
School District Policy 709 (Student Transportation Safety Policy)
School District Policy 711 (Video Recording on School Buses) School District Policy 712 (Video Surveillance Other Than on Buses)

POLICY ADOPTED: October 16, 2006
POLICY REVIEWED/REVISED: December 14, 2009; December 21, 2015; April 17, 2017; March 19, 2018; September 17, 2018; August 19, 2019; August 17, 2020; August 16, 2021; November 28, 2022; March 18, 2024
Monitoring Method: Administrative Review
Monitoring Frequency: Annually

NOTICE OF SUSPENSION

(Date)

(Name of Parent/Guardian) (Address)
(City, State, Zip)

Dear (Parent/Guardian)

(Name of Student) has been suspended from (name of school) for (number of days) commencing on (date).

The grounds for suspension are:_____

Briefly, the facts that have been determined are:

The testimony received was:

An administrative conference to determine the above was conducted before

_____, at _____ on _____
(Name of Administrator) (Time) (Date)

pursuant to Minn. Stat. §§ 121A.40-121A.56, a copy of which is enclosed.

The plan of readmission is:

Alternative educational services in the form of homework will be available to be picked up at the school after _____ [date] _____.

While suspended, the student may not come on any school campus except with you for the purpose of discussing conduct.

If you have any questions, please call.

Sincerely,

Administrator

Enc: Minn. Stat. §§ 121A.40-121A.56

December 2024 Check Register

NUMBER	AMOUNT	DATE	VENDOR
296865	3,685.00	12/5/24	A PLUS DRIVING SCHOOL
296866	39.90	12/5/24	AAA AWARDS
296867	882.79	12/5/24	AINSWORTH, CHARLIE
296868	88.56	12/5/24	ALLSTATE PETERBILT OF SO ST PAUL
296869	6,007.50	12/5/24	AMN ALLIED SERVICES LLC
296870	3,745.66	12/5/24	BATTERIES PLUS BULBS
296871	468.00	12/5/24	BAYADA HOME HEALTH CARE INC
296872	61,350.00	12/5/24	BE SAFE TRANSPORTATION LLC
296873	3,022.66	12/5/24	BSN SPORTS
296874	2,618.54	12/5/24	BUCKEYE CLEANING CENTERS
296875	11,243.66	12/5/24	CANON FINANCIAL SERVICES INC
296876	107,613.69	12/5/24	CDW GOVERNMENT INC
296877	5,400.00	12/5/24	CESO HR LLC
296878	353.64	12/5/24	CINTAS CORPORATION #2
296879	807.12	12/5/24	COLLEGE BOARD
296880	4,776.80	12/5/24	COLONIAL LIFE & ACCIDENT
296881	509.60	12/5/24	DALCO - NETWORK SERVICE CO
296882	180.00	12/5/24	DECUFFA, MARY ELLEN
296883	150.00	12/5/24	DUFRESNE, AMIE
296884	276.77	12/5/24	EDUCATORS BENEFIT CONSULTANTS LLC
296885	9,889.43	12/5/24	FIDELITY SECURITY LIFE INS CO
296886	9,138.75	12/5/24	FUTURA LANGUAGE PROFESSIONALS
296887	258.24	12/5/24	GRAINGER
296888	1,425.00	12/5/24	GROVE AGENCY
296889	745.00	12/5/24	H & L MESABI INC
296890	802.00	12/5/24	HIRTE, DIANA
296891	3,569.40	12/5/24	HORIZON COMMERCIAL POOL SUPPLY
296892	2,595.00	12/5/24	HOVLAND, ELIZABETH
296893	8,692.00	12/5/24	INSPIRIT GROUP LLC
296894	18,717.82	12/5/24	INTERMEDIATE DIST 917
296895	97.39	12/5/24	JERRY'S ENTERPRISES
296896	2,042.50	12/5/24	KEGLEY, HELEN
296897	549.00	12/5/24	KINECT ENERGY GROUP
296898	1,790.50	12/5/24	KONICA MINOLTA PREMIER FINANCE
296899	238.97	12/5/24	KREMER SERVICES, LLC
296900	1,897.90	12/5/24	LOFFLER COMPANIES
296901	137.50	12/5/24	MARK'S TOWING

296902	1,700.00	12/5/24	MEDICINE LAKE TOURS
296903	549.32	12/5/24	MENARDS
296904	100.00	12/5/24	METRO COMMUNITY ED DIRECTORS ASSN
296905	48.00	12/5/24	MIDWEST SPECIAL INSTRUMENTS
296906	871.08	12/5/24	MIDWEST BUS PARTS INC
296907	9,500.00	12/5/24	MMKR
296908	400.00	12/5/24	MOHN, MONICA
296909	1,028.55	12/5/24	NEO ELECTRICAL SOLUTIONS
296910	586.43	12/5/24	NORTH CENTRAL BUS & EQUIP INC
296911	3,926.68	12/5/24	NORTHFIELD LINES INC
296912	2,796.18	12/5/24	PETERSON BROS ROOFING
296913	77,000.00	12/5/24	SAYOO TRANSPORTATION LLC
296914	322.91	12/5/24	SCHOLASTIC INC
296915	1,919.92	12/5/24	SCHUFMAN, MATTHEW
296916	299.00	12/5/24	SG TECHNOLOGIES LLC
296917	1,080.00	12/5/24	SHAFFER, KRISTIE
296918	129.65	12/5/24	SHIFFLER
296919	2,789.00	12/5/24	SOUNDWAVE SOLUTIONS
296920	1,213.84	12/5/24	SOUTHERN MN INSPECTION
296921	3,925.00	12/5/24	SPEECH REMEDIES LLC
296922	1,806.00	12/5/24	STEFFEL, LAUREN
296923	40.00	12/5/24	STONE, BRADFORD
296924	5,961.68	12/5/24	SUNBELT STAFFING LLC
296925	106,727.18	12/5/24	TEACHERS ON CALL
296926	252.20	12/5/24	TRI-STATE BOBCAT
296927	62,440.00	12/5/24	UNITY TRANSPORTATION LLC
296929	448.53	12/5/24	VESTIS GROUP INC
296930	1,920.00	12/5/24	WOHLWEND, KAYE
296931	422.75	12/5/24	ZAHL PETROLEUM
296932	11,282.03	12/5/24	ZEN EDUCATE INC
296933	5,011.86	12/5/24	TEAMLEADER INC
296934	280.00	12/5/24	US BANK
296935	174.00	12/6/24	DISTRICT LODGE # 737 IAMAW
296936	446.26	12/6/24	GURSTEL LAW FIRM P C
296937	1,370.00	12/6/24	IUOE #70
296938	22,940.93	12/6/24	MN FED/TEACHERS
296939	1,252.00	12/6/24	MN TEAMSTERS LOCAL #320
296940	100.00	12/6/24	RANGE CREDIT BUREAU INC
296941	5,252.89	12/6/24	SEIU LOCAL #284

296942	135.00	12/6/24	WI SCTF
296943	25,488.87	12/12/24	150 MARIE LLC
296944	477.87	12/12/24	ACCO BRANDS USA LLC
296945	479.25	12/12/24	ACT
296946	1,764.00	12/12/24	ADVANTAGE EDUCATIONAL PROGRAMS
296947	438.45	12/12/24	AINSWORTH, CHARLIE
296948	5,445.00	12/12/24	AMN ALLIED SERVICES LLC
296949	200.00	12/12/24	ANDERSON, CONRAD
296950	225.00	12/12/24	ANDERSON, JUNE
296951	3,235.00	12/12/24	ARBITERSPORTS LLC
296952	8,634.20	12/12/24	ARETE ADVISORS LLC
296953	174.88	12/12/24	ARROW MOWER
296954	13,336.90	12/12/24	ARVIG
296955	10,616.76	12/12/24	ASPEN WASTE SYSTEMS OF MN INC
296956	811.90	12/12/24	AT&T MOBILITY
296957	100.00	12/12/24	AURAN, ISABELLE
296958	125.00	12/12/24	BACKEN, THOMAS
296959	179.27	12/12/24	BATTERIES PLUS BULBS
296960	468.00	12/12/24	BAYADA HOME HEALTH CARE INC
296961	1,275.00	12/12/24	BAYFIELD FRUIT COMPANY
296962	14,729.27	12/12/24	BIX PRODUCE CO
296963	1,154.83	12/12/24	BSN SPORTS
296964	1,994.75	12/12/24	BUSINESS ESSENTIALS
296965	1,500.00	12/12/24	CAPS
296966	20,391.19	12/12/24	CDW GOVERNMENT INC
296967	315.00	12/12/24	CENGAGE LEARNING INC
296968	2,396.87	12/12/24	CENTRAL SALT LLC
296969	118.85	12/12/24	CINTAS CORPORATION #2
296970	2,238.39	12/12/24	CITY OF MENDOTA HEIGHTS
296971	7,947.50	12/12/24	COMMUNITY SPEECH & LANGUAGE SERVICE
296972	132.15	12/12/24	CULLIGAN
296973	6,147.89	12/12/24	DALCO - NETWORK SERVICE CO
296974	1,000.00	12/12/24	DE LAMBERT, ANNE
296975	76.14	12/12/24	DEMCO
296976	420.00	12/12/24	DODGE NATURE CENTER
296977	2,210.00	12/12/24	EFFERTZ, MADELINE
296978	143.06	12/12/24	FRENCH, WILLIAM
296979	2,437.46	12/12/24	GEISER JOANNE
296980	867.52	12/12/24	GOPHER

296981	20.79	12/12/24	GRAINGER
296983	1,562.35	12/12/24	GROTH MUSIC CO
296984	500.00	12/12/24	HEINEMANN, WILLIAM
296985	1,579.35	12/12/24	HI TECH REFRIGERATION
296986	450.38	12/12/24	HOBART SERVICE
296987	5,125.45	12/12/24	HORIZON SOFTWARE INTERNATIONAL LLC
296988	36,873.77	12/12/24	ICS CONSULTING LLC (DBA ICS)
296989	125.00	12/12/24	IHRIG, ROBERT
296990	2,162.50	12/12/24	INFINITE HEALTH COLLABORATIVE
296991	6,437.45	12/12/24	INSTITUTE FOR ENVIR ASSESSMENT INC
296992	600.00	12/12/24	JAIDE, NICOLE
296993	54.00	12/12/24	JW PEPPER & SONS INC
296994	245.00	12/12/24	KENDELL DOORS AND HARDWARE LLC
296995	480.00	12/12/24	KIDCREATE STUDIO WOODBURY
296996	151.50	12/12/24	KIWANIS YOUTH PROGRAMS
296997	4,206.11	12/12/24	KOCK, DREW
296998	1,125.89	12/12/24	LAUGHLIN'S PEST CONTROL
296999	843.45	12/12/24	LAUTH, MOLLY
297000	840.00	12/12/24	LINDSEY, SARAH
297001	1,413.75	12/12/24	LOFFLER COMPANIES
297002	462.44	12/12/24	LOOMIS
297003	100.00	12/12/24	LOUGHMILLER, WESTON
297004	56,602.00	12/12/24	LUNIESKI & ASSOCIATES
297005	430.00	12/12/24	LVC COMPANIES
297006	3,927.28	12/12/24	MAKI, CHRISTOPHER
297007	5,125.26	12/12/24	MATRIX COMMUNICATIONS INC
297008	4,631.75	12/12/24	MCINTYRE, ANGELA
297009	1,700.00	12/12/24	MEDICINE LAKE TOURS
297011	551.04	12/12/24	MENARDS
297012	500.00	12/12/24	MESPA
297013	1,989.00	12/12/24	MN COMMUNITY ED ASSN
297014	205.94	12/12/24	MN GLOVE & SAFETY INC
297015	37.49	12/12/24	MODERN DAY MUSIC
297016	100.00	12/12/24	MOOR, OLIVER
297017	11,500.00	12/12/24	MORRIS LEATHERMAN COMPANY
297018	3,971.94	12/12/24	MPS SPECIAL SCHOOL DISTRICT #1
297019	126.66	12/12/24	MTI DISTRIBUTING INC
297020	2,673.00	12/12/24	NATIONAL TREASURE KUNG FU INC
297021	720.00	12/12/24	NESSIM & ASSOCIATES

297022	3,100.59	12/12/24	NEW DOMINION SCHOOL
297023	154.40	12/12/24	NORTH CENTRAL BUS & EQUIP INC
297024	500.00	12/12/24	NORTHERN EDGE ARMORY
297025	6,542.47	12/12/24	NORTHFIELD LINES INC
297026	17.40	12/12/24	OXYGEN SERVICE
297027	212.87	12/12/24	PINEDA DE MUNOZ, MARIA
297028	5,274.82	12/12/24	PLAISTED COMPANIES INC
297029	2,000.00	12/12/24	PLUM TREE SOLUTIONS INC
297030	176.00	12/12/24	POMP'S TIRE SERVICE INC
297031	200.00	12/12/24	PRAX, ZACHARY
297032	1,023.20	12/12/24	PROFORMA
297033	228.75	12/12/24	QUALITY LOCKSMITH SERVICE
297034	150.00	12/12/24	RAMIREZ, EDWARD
297035	55.00	12/12/24	REBHAN, BRANDON
297036	123.65	12/12/24	REPOWERED
297037	2,022.75	12/12/24	RESPONDUS INC
297038	1,950.00	12/12/24	RINGBERG, THOMAS
297039	100.00	12/12/24	ROOTS, AVA
297040	633.51	12/12/24	SHRED N GO INC
297041	5,660.00	12/12/24	SPEECH REMEDIES LLC
297042	21,046.19	12/12/24	SPRWS
297043	11,109.61	12/12/24	ST PAUL BEVERAGE SOLUTIONS LLC
297044	55.06	12/12/24	STATE SUPPLY COMPANY
297045	1,333.00	12/12/24	STEFFEL, LAUREN
297046	1,358.86	12/12/24	SUNBELT STAFFING LLC
297047	600.00	12/12/24	SWANSON, CATHERINE
297048	2,689.00	12/12/24	SYNOVIA SOLUTIONS LLC
297049	5,071.96	12/12/24	T MOBILE USA INC
297050	21,012.77	12/12/24	TEACHERS ON CALL
297051	1,119.17	12/12/24	TRI-STATE BOBCAT
297052	6,199.25	12/12/24	TRIMARK
297053	8,844.78	12/12/24	TRIO SUPPLY COMPANY
297054	3,193.05	12/12/24	TRITON SENSORS LLC
297055	43.59	12/12/24	TURFWERKS
297056	2,401.40	12/12/24	TYSON PREPARED FOODS INC
297057	600.00	12/12/24	ULAK, LAURA
297058	79,684.16	12/12/24	UPPER LAKES FOODS
297059	120.00	12/12/24	VALENTO, SARAH
297060	1,001.57	12/12/24	VESTIS GROUP INC

297061	62.38	12/12/24	VIKING ELECTRIC
297062	402.00	12/12/24	WATSON, PATRICK
297063	195.00	12/12/24	WOHLWEND, KAYE
297064	1,018.25	12/12/24	XCEL
297065	5,600.00	12/12/24	Z PUPPETS ROSENSCHNOZ
297066	1,614.10	12/12/24	ZEN EDUCATE INC
297067	688.86	12/19/24	100 MILE CLUB
297068	3,380.00	12/19/24	ACP
297069	10.00	12/19/24	ANDERSON, JUNE
297070	1,320.00	12/19/24	ARCHKEY TECHNOLOGIES
297071	179.52	12/19/24	AT&T MOBILITY
297072	213.45	12/19/24	BATTERIES PLUS BULBS
297073	44,205.00	12/19/24	BE SAFE TRANSPORTATION LLC
297074	700.00	12/19/24	BEAM FLIPS LLC
297075	851.25	12/19/24	BENEFIT EXTRAS INC
297076	133.94	12/19/24	BIFFS INC
297077	3,247.32	12/19/24	BIMBO BAKERIES USA
297078	874.20	12/19/24	BUCKEYE CLEANING CENTERS
297079	3,000.00	12/19/24	BUSHIVE INC
297080	2,246.30	12/19/24	BUSINESS ESSENTIALS
297081	18.75	12/19/24	C2 COMMUNICATION & CREATIVE
297082	161.04	12/19/24	CENTURYLINK
297084	986.84	12/19/24	CINTAS CORPORATION #2
297085	1,125.00	12/19/24	CITY OF WEST ST PAUL
297086	13,037.21	12/19/24	CONSOLIDATED COMMUNICATIONS
297087	369.84	12/19/24	COOK, REBEKAH
297088	11,432.00	12/19/24	D & J QUALITY SOURCING LLC
297089	3,050.69	12/19/24	DAKOTA ELECTRIC ASSN
297090	2,177.77	12/19/24	DALCO - NETWORK SERVICE CO
297091	3,801.50	12/19/24	DAVID HOY & ASSOCIATES
297092	264.00	12/19/24	DIETZ, ELOISE
297093	42,366.00	12/19/24	DODGE NATURE CENTER
297094	250.00	12/19/24	EASTVIEW HIGH SCHOOL
297095	2,250.00	12/19/24	ENGINEERING FOR KIDS
297096	20,239.92	12/19/24	FAE LSE 6 LLC
297097	2,437.46	12/19/24	GEISER JOANNE
297098	350.00	12/19/24	GOODROAD, KENT
297099	5,047.00	12/19/24	GOPHERMODS LLC
297100	558.81	12/19/24	GRAINGER

297101	619.55	12/19/24	GROTH MUSIC CO
297102	125.00	12/19/24	HAMMOND, LAURA
297103	4,500.00	12/19/24	HARVEST PACK
297104	47.74	12/19/24	HD SUPPLY
297105	800.00	12/19/24	HILDI INC
297106	185.20	12/19/24	HORIZON COMMERCIAL POOL SUPPLY
297107	238.85	12/19/24	HOSE/CONVEYORS INC
297108	49.00	12/19/24	IKL INC
297109	5,000.00	12/19/24	INCLUSIVE SPACES LLC
297110	961.80	12/19/24	INTEREUM INC
297111	18,717.82	12/19/24	INTERMEDIATE DIST 917
297112	317.55	12/19/24	JERRY'S ENTERPRISES
297113	2,700.00	12/19/24	KIDCREATE STUDIO WOODBURY
297114	4,206.11	12/19/24	KOCK, DREW
297115	956.41	12/19/24	KREMER SERVICES, LLC
297116	552.00	12/19/24	KUTA, MICHAEL
297117	843.45	12/19/24	LAUTH, MOLLY
297118	133.33	12/19/24	LIBERTY MUTUAL INSURANCE
297119	630.00	12/19/24	LINDSEY, SARAH
297120	542.00	12/19/24	LOFFLER COMPANIES
297121	533.92	12/19/24	LVC COMPANIES
297122	990.57	12/19/24	MADISON ENERGY INVESTMENTS III LLC
297123	3,927.28	12/19/24	MAKI, CHRISTOPHER
297124	40.00	12/19/24	MASP
297125	3,430.00	12/19/24	MAYER ARTS INC
297126	902.00	12/19/24	MEDICINE LAKE TOURS
297127	322.73	12/19/24	MENARDS
297128	1,973.62	12/19/24	MINNESOTA CLAY USA
297129	1,575.00	12/19/24	MN MOBILE TELEPHONE CO INC
297130	30.00	12/19/24	MODERN DAY MUSIC
297131	1,304.25	12/19/24	MODERN SCREEN & DESIGN
297132	6,067.87	12/19/24	MSC RICE01
297133	1,176.00	12/19/24	NAC MECHANICAL & ELECTRICAL SERVICES
297134	4,173.18	12/19/24	NASSEFF MECHANICAL CONTRACTORS
297135	48.00	12/19/24	NCPERS GROUP LIFE INS
297136	8,491.13	12/19/24	NEO ELECTRICAL SOLUTIONS
297137	576.00	12/19/24	NESSIM & ASSOCIATES
297138	1,425.00	12/19/24	NEUBAUER, WAYNE
297139	840.00	12/19/24	NILSEN, SETH

297140	2,411.97	12/19/24	NORTH CENTRAL BUS & EQUIP INC
297141	6,400.01	12/19/24	NORTHFIELD LINES INC
297142	150.00	12/19/24	OCCUPATIONAL HEALTH CENTERS OF MN PC
297143	6.96	12/19/24	OXYGEN SERVICE
297144	120.00	12/19/24	PANGBORN, STACEY
297145	1,176.52	12/19/24	PETERSON BROS ROOFING
297146	2,814.40	12/19/24	POMP'S TIRE SERVICE INC
297147	121.32	12/19/24	PREMIUM WATERS INC
297148	420.00	12/19/24	REYNOLDS, JEREMY
297149	257.00	12/19/24	RIVER HEIGHTS CHAMBER OF COMMERCE
297150	40.00	12/19/24	RODRIGUEZ, LYSANDRA
297151	1,175.00	12/19/24	ROSS, SUZANNE
297152	176.00	12/19/24	SAFETY SIGNS
297153	74.60	12/19/24	SAMPER ZELAYA, RACHEL
297154	108,290.00	12/19/24	SAYOO TRANSPORTATION LLC
297155	70.00	12/19/24	SCHOOL PRIDE LTD
297156	1,129.74	12/19/24	SCHUMACHER ELEVATOR COMPANY
297157	514.00	12/19/24	SG TECHNOLGIES LLC
297158	315.72	12/19/24	SHRED N GO INC
297159	200.00	12/19/24	SIMLEY HIGH SCHOOL
297160	1,638.00	12/19/24	SOUNDWAVE SOLUTIONS
297161	7,177.00	12/19/24	SQUIRES WALDSPURGER & MACE PA
297162	98.28	12/19/24	ST PAUL PIONEER PRESS
297163	213.58	12/19/24	STATE SUPPLY COMPANY
297164	848.00	12/19/24	STOUT LINDA
297165	2,326.24	12/19/24	STUDIES WEEKLY
297166	88.00	12/19/24	TANEY, DAN
297167	4,760.00	12/19/24	TMB PROPERTIES
297168	1,057.46	12/19/24	TRI-STATE BOBCAT
297169	569.11	12/19/24	TRUCK REPAIR & EQUIP CO
297170	234.75	12/19/24	TURFWERKS
297171	90,555.00	12/19/24	UNITY TRANSPORTATION LLC
297175	1,725.57	12/19/24	VESTIS GROUP INC
297176	2,503.10	12/19/24	WATERFORD OIL COMPANY
297177	5,640.05	12/19/24	WDS ENTERPRISES LLC
297178	176.00	12/19/24	WEATHER WATCH INC
297179	45.00	12/19/24	WELSH, NICKIE
297180	4,095.00	12/19/24	WIZARDS OF CHESS LLC
297181	275.00	12/19/24	WOODBURY HIGH SCHOOL

297182	354.50	12/19/24	ZAHL PETROLEUM
297183	3,012.00	12/19/24	ZEN EDUCATE INC
297184	1,204.00	12/19/24	KEGLEY, HELEN
297185	70,952.37	12/19/24	MADISON NATIONAL LIFE INSURANCE
297186	3,220.00	12/19/24	SPEECH REMEDIES LLC
297187	2,838.47	12/19/24	SUNBELT STAFFING LLC
297188	411.29	12/20/24	GURSTEL LAW FIRM P C
297189	23,099.99	12/20/24	MN FED/TEACHERS
297190	8.00	12/20/24	NCPERS GROUP LIFE INS
297191	100.00	12/20/24	RANGE CREDIT BUREAU INC
297192	5,264.44	12/20/24	SEIU LOCAL #284
297193	135.00	12/20/24	WI SCTF
242500242	50.16	12/17/24	ALGER, HOPE
242500243	142.98	12/17/24	AMIDON, MARY
242500244	71.76	12/17/24	ANDERSON, KARRAH
242500245	71.34	12/17/24	ANDERSON-ALARCON, KATIANA
242500246	26.40	12/17/24	BARTELS, MARGARET
242500247	134.46	12/17/24	BENTON, KIMBERLY
242500248	25.13	12/17/24	BERGLUND, NECOLE
242500249	188.40	12/17/24	BEYER, HANA
242500250	50.28	12/17/24	BIVENS, SAMUEL
242500251	43.21	12/17/24	BOLCHEN, CHRISTOPHER
242500252	12.86	12/17/24	BROOKINS, CARRIE
242500253	31.49	12/17/24	CAMPBELL, CARRIE
242500254	40.06	12/17/24	CHALLIFOUR, KATHERINE
242500255	77.45	12/17/24	CLARKIN, STEFANIE
242500256	51.59	12/17/24	COFFEEN, NANCY
242500257	15.00	12/17/24	DARWITZ, JODIE
242500258	31.89	12/17/24	DEMERS, HAYLEY
242500259	71.29	12/17/24	DREELAN, STACY
242500260	192.56	12/17/24	ENGDAHL, ALYSSA
242500261	33.50	12/17/24	ENGLE, MOLLY
242500262	23.25	12/17/24	FARAH, FARHIYO
242500263	141.24	12/17/24	FISK, EMILY
242500264	6.30	12/17/24	FUENTES, ANGELA
242500265	262.98	12/17/24	GRATHEN, LISA
242500266	457.15	12/17/24	HALL, ASHLEY
242500267	407.22	12/17/24	HANSON, ROBERT
242500268	52.93	12/17/24	HARPER, SHANLEY

242500269	53.73	12/17/24	HEINZ, LEANNE
242500270	171.91	12/17/24	HER, CHIANGKHAI
242500271	22.18	12/17/24	HILL, MELANIE
242500272	125.76	12/17/24	HITI, CHRISTOPHER
242500273	15.01	12/17/24	HODSON, ALEXANDRA
242500274	42.66	12/17/24	HOLTEN, KATIE
242500275	103.38	12/17/24	HULBERT-TRAN, MICHELLE
242500276	119.99	12/17/24	INSERRA, MICHELE
242500277	37.92	12/17/24	JOA, CHRISTINE
242500278	69.30	12/17/24	JOHNSON, ALBERT
242500279	370.12	12/17/24	KINGSTON-QUINN, KRISTIN
242500280	47.31	12/17/24	KORPELA, COURTNEY
242500281	26.26	12/17/24	LAFORCE, MARINA
242500282	17.07	12/17/24	LAMP SPARR, KALEE
242500283	819.77	12/17/24	LEIN, SARA
242500284	340.84	12/17/24	LEIVERMANN, ALESHIA
242500285	9.45	12/17/24	LUFKIN, STACY
242500286	185.70	12/17/24	MAHLSTEDT, AMANDA
242500287	21.97	12/17/24	MCINTOSH, SUSAN
242500288	17.98	12/17/24	MENDES, HOPE
242500289	36.11	12/17/24	METZ, KARA
242500290	14.96	12/17/24	MILLER, JENNIFER
242500291	50.59	12/17/24	MONSOUR, JILLIAN
242500292	33.94	12/17/24	MORA, SHEILA
242500293	29.21	12/17/24	MYRAN, BRENDA
242500294	149.48	12/17/24	NELSON, TAMAR
242500295	49.59	12/17/24	NILAN, JOEY
242500296	71.99	12/17/24	OBERMEYER-KOLB, LOIS
242500297	155.80	12/17/24	OLSON, AMY
242500298	29.64	12/17/24	ORMAN, SARAH
242500299	59.99	12/17/24	PENNER, DENICE
242500300	38.45	12/17/24	PETERSON, JULIE
242500301	41.34	12/17/24	PIRELA-DIAZ, MARIA
242500302	2.68	12/17/24	POLO CASTILLO, LEIDY
242500303	69.95	12/17/24	POWELL, SUSAN
242500304	40.74	12/17/24	QUINLAN, KATHERINE
242500305	20.98	12/17/24	RASMUSSEN, JULIE
242500306	50.99	12/17/24	REGAN, JENNIFER
242500307	44.97	12/17/24	RYAN, JENNIFER

242500308	203.97	12/17/24	SAHLI, TIMOTHY
242500309	38.86	12/17/24	SCHWAB, BYRON
242500310	55.21	12/17/24	SHERDEN, ERIC
242500311	13.49	12/17/24	SHERIDAN, KEVIN
242500312	204.05	12/17/24	SMITH, PRENTICE
242500313	40.94	12/17/24	SMOLIK, CYNTHIA
242500314	5.63	12/17/24	SOLBERG, KRISTINA
242500315	36.58	12/17/24	SPINNER, AMANDA
242500316	769.77	12/17/24	TOWNSEND, MARY
242500317	68.31	12/17/24	TUTTLE, ALI
242500318	58.89	12/17/24	VEENENDALL, JENNIFER
242500319	52.52	12/17/24	VESEY, BENJAMIN
242500320	59.63	12/17/24	WALTERS, KELLI
242500321	99.94	12/17/24	WARFORD, MICHELLE
242500322	394.00	12/17/24	WEISS, MELINDA
242500323	36.58	12/17/24	WEYER, TERA
242500324	72.36	12/17/24	WILEY, EMILY
242500325	59.43	12/17/24	ZELLMER, KIMBERLY
242500326	150.00	12/17/24	ZEREFU, SIMRET
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	1,740,759.70	Total	
	2,574,501.81	P/R 12/8/24	
	2,574,103.51	P/R 12/20/24	
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	6,889,365.02	Grand Total	

**INDEPENDENT SCHOOL DISTRICT NO. 197
WEST ST. PAUL, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD**

Dec-24

Fund	Balance Beginning Of Month	Receipts	Disbursements	Balance End Of Month
General	(1,404,980.86)	9,599,386.80	10,395,658.70	(2,201,252.76)
Food Service	1,155,571.11	467,384.84	298,744.94	1,324,211.01
Comm. Service	2,903,520.86	528,754.25	418,767.72	3,013,507.39
Building Constructi	(798,689.99)	5,691.04	56,453.93	(849,452.88)
Debt Service	9,017,958.70			9,017,958.70
Trust & Agency	333,392.24	109,350.10	81,830.15	360,912.19
Custodial Fund	30,525.13			30,525.13
OPEB Trust	5,908,824.53		92,237.72	5,816,586.81
Internal Service	2,559,933.80			2,559,933.80
Total	19,706,055.52	10,710,567.03	11,343,693.16	19,072,929.39

Bank	Balance Per Bank Statement	Outstanding Checks	Other Reconciling Items	Balance Per Treasurer's Books
US Bank	13,062,878.96	173,514.52	2,533.91	12,891,898.35
PFM				-
PMA				266,949.83
PMA Bond	2,791.58			2,780.87
PERA				5,850,859.56
CD'S				60,440.78
Total				19,072,929.39

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January 2025 Check Register

NUMBER	AMOUNT	DATE	VENDOR
295852	(5,535.60)	01/13/2025	WINCO LANDSCAPING & DESIGN
296933	(5,011.86)	01/12/2025	TEAMLEADER INC
297018	(3,971.94)	01/30/2025	MPS SPECIAL SCHOOL DISTRICT #1
297042	(21,046.19)	01/12/2025	SPRWS
297198	178.00	01/03/2025	DISTRICT LODGE # 737 IAMAW
297199	446.88	01/03/2025	GURSTEL LAW FIRM P C
297200	1,344.00	01/03/2025	IUOE #70
297201	22,925.46	01/03/2025	MN FED/TEACHERS
297202	1,252.00	01/03/2025	MN TEAMSTERS LOCAL #320
297203	100.00	01/03/2025	RANGE CREDIT BUREAU INC
297204	5,377.19	01/03/2025	SEIU LOCAL #284
297205	135.00	01/03/2025	WI SCTF
297206	25,488.87	01/09/2025	150 MARIE LLC
297207	730.08	01/09/2025	ALLSTATE PETERBILT OF SO ST PAUL
297208	1,318.21	01/09/2025	AMERICAN TIME & SIGNAL
297209	6,075.00	01/09/2025	AMN ALLIED SERVICES LLC
297210	143.00	01/09/2025	ASL INTERPRETING SERVICES INC
297211	1,275.00	01/09/2025	BAYFIELD FRUIT COMPANY
297212	61,298.00	01/09/2025	BE SAFE TRANSPORTATION LLC
297213	2,108.91	01/09/2025	BIMBO BAKERIES USA
297214	16,755.62	01/09/2025	BIX PRODUCE CO
297215	10.00	01/09/2025	BOEMAN, RUSSELL
297216	101.73	01/09/2025	BUSINESS ESSENTIALS
297216	(101.73)	01/30/2025	BUSINESS ESSENTIALS
297217	11,243.66	01/09/2025	CANON FINANCIAL SERVICES INC
297218	59.99	01/09/2025	CENTURYLINK
297219	4,493.20	01/09/2025	COMMERCIAL TRUCK & TRAILER REPAIR INC
297220	1,250.00	01/09/2025	DE LAMBERT, ANNE

297221	45.44	01/09/2025	ECOLAB
297222	283.41	01/09/2025	EDUCATORS BENEFIT CONSULTANTS LLC
297223	1,500.00	01/09/2025	EVERETT, GABRIELA
297224	261.28	01/09/2025	FACTORY MOTOR PARTS CO
297225	300.00	01/09/2025	FERNANDES, ROGER
297226	1,665.00	01/09/2025	FORD, LUANN
297227	2,437.46	01/09/2025	GEISER JOANNE
297228	80.00	01/09/2025	GEORGAKOPOULOS, TESS
297229	175.00	01/09/2025	GERTENS
297230	5.95	01/09/2025	GROTH MUSIC CO
297231	1,976.92	01/09/2025	HASTINGS BUS CO
297232	900.00	01/09/2025	HOVLAND, ELIZABETH
297233	507.14	01/09/2025	INNOVATIVE OFFICE SOLUTIONS LLC
297234	48,959.03	01/09/2025	INVER HILLS COMMUNITY COLLEGE
297235	360.00	01/09/2025	ISD 271
297236	386.55	01/09/2025	JERRY'S ENTERPRISES
297237	537.50	01/09/2025	KEGLEY, HELEN
297238	1,040.00	01/09/2025	KIM TONG TRANSLATION SERVICE INC
297239	1,650.00	01/09/2025	KNOFF, KARIS
297240	4,206.11	01/09/2025	KOCK, DREW
297241	5.00	01/09/2025	KOLSTAD, KATHERINE
297242	1,790.50	01/09/2025	KONICA MINOLTA PREMIER FINANCE
297243	843.45	01/09/2025	LAUTH, MOLLY
297244	1,260.00	01/09/2025	LINDSEY, SARAH
297245	8,180.59	01/09/2025	LOFFLER COMPANIES
297246	392.18	01/09/2025	LOFFLER COMPANIES INC
297247	476.64	01/09/2025	LOOMIS
297248	3,927.28	01/09/2025	MAKI, CHRISTOPHER
297249	365.20	01/09/2025	MARK'S TOWING
297250	150.00	01/09/2025	MESPA
297251	100.00	01/09/2025	MN DEPT OF LABOR & INDUSTRY
297252	35.00	01/09/2025	MN DEPT OF HEALTH

297252	(35.00)	01/30/2025	MN DEPT OF HEALTH
297253	1,575.00	01/09/2025	MN MOBILE TELEPHONE CO INC
297254	210.00	01/09/2025	MN SCHOOL BOARDS ASSN
297255	280.00	01/09/2025	MOHN, MONICA
297256	1,228.43	01/09/2025	MPS SPECIAL SCHOOL DISTRICT #1
297257	909.12	01/09/2025	NELCO
297258	17,372.07	01/09/2025	NORTH CENTRAL BUS & EQUIP INC
297259	1,000.00	01/09/2025	NORTH STAR COLORGUARD CIRCUIT INC
297260	1,970.00	01/09/2025	NORTHERN DAKOTA COUNTY CABLE COMMUNICATIONS
297261	1,038.48	01/09/2025	NORTHFIELD LINES INC
297262	43.68	01/09/2025	NORTHWEST GRAPHIC SUPPLY CO
297263	92.00	01/09/2025	NUMOTION
297264	331.00	01/09/2025	OCCUPATIONAL HEALTH CENTERS OF MN PC
297265	112.20	01/09/2025	PARMAN ENERGY GROUP LLC
297266	250.00	01/09/2025	PATRY, JEFFREY
297267	825.00	01/09/2025	PEDIATRIC CARE HOLDINGS LLC
297268	1,516.68	01/09/2025	POMP'S TIRE SERVICE INC
297269	97.23	01/09/2025	PREMIUM WATERS INC
297270	138.50	01/09/2025	REPOWERED
297271	48,035.00	01/09/2025	SAYOO TRANSPORTATION LLC
297272	1,080.00	01/09/2025	SHAFFER, KRISTIE
297273	59.78	01/09/2025	SHERWIN WILLIAMS
297274	100.00	01/09/2025	SHIELDS, TITUS
297275	145.00	01/09/2025	SHIFFLER
297276	1,158.64	01/09/2025	SHUTTERFLY LIFETOUCH LLC
297277	993.00	01/09/2025	SKATES N SCHOOLS
297278	129.00	01/09/2025	SNA
297279	2,410.00	01/09/2025	SPEECH REMEDIES LLC
297280	19,616.73	01/09/2025	SPRWS
297281	102.03	01/09/2025	STATE SUPPLY COMPANY
297282	1,440.50	01/09/2025	STEFFEL, LAUREN
297283	4,829.00	01/09/2025	SUNBELT STAFFING LLC

297284	2,689.00	01/09/2025	SYNOVIA SOLUTIONS LLC
297285	183,239.63	01/09/2025	TEACHERS ON CALL
297286	5,596.24	01/09/2025	TRIMARK
297287	13,750.92	01/09/2025	TRIO SUPPLY COMPANY
297288	170.00	01/09/2025	TWIN CITY GARAGE DOOR
297289	39,425.00	01/09/2025	UNITY TRANSPORTATION LLC
297290	97,825.45	01/09/2025	UPPER LAKES FOODS
297291	1,205.35	01/09/2025	VESTIS GROUP INC
297292	228.00	01/09/2025	WATSON, PATRICK
297293	30.00	01/09/2025	WOHLWEND, KAYE
297294	305.00	01/09/2025	ZAHL PETROLEUM
297295	6,429.94	01/09/2025	ZEN EDUCATE INC
297296	371.75	01/16/2025	AAA AWARDS
297297	302.50	01/16/2025	ABC RENTAL
297298	2,106.00	01/16/2025	ABRAKADOODLE
297299	3,380.00	01/16/2025	ACP
297300	1,192.00	01/16/2025	APPLE INC
297301	1,595.95	01/16/2025	ARCHKEY TECHNOLOGIES
297302	10,836.90	01/16/2025	ARVIG
297303	10,438.68	01/16/2025	ASPEN WASTE SYSTEMS OF MN INC
297304	251.64	01/16/2025	AT&T MOBILITY
297305	100.00	01/16/2025	AXINIA, MARIA
297306	2,589.34	01/16/2025	BATTERIES PLUS BULBS
297307	1,116.00	01/16/2025	BAYADA HOME HEALTH CARE INC
297308	18,711.00	01/16/2025	BEAUDRY OIL & PROPANE CO
297309	3,037.81	01/16/2025	BSI MECHANICAL INC
297310	18,605.82	01/16/2025	BSN SPORTS
297311	8,106.94	01/16/2025	BUSINESS ESSENTIALS
297312	200.00	01/16/2025	BUTLER, DAWN
297313	187.50	01/16/2025	C2 COMMUNICATION & CREATIVE
297314	300.00	01/16/2025	CAMBRIDGE ISANTI SCHOOLS
297315	3,937.50	01/16/2025	CESO FINANCE LLC

297318	2,335.90	01/16/2025	CINTAS CORPORATION #2
297319	31,985.10	01/16/2025	CITY OF WEST ST PAUL
297320	2,306.68	01/16/2025	COLONIAL LIFE & ACCIDENT
297321	2,792.18	01/16/2025	COMMERCIAL TRUCK & TRAILER REPAIR INC
297322	6,627.50	01/16/2025	COMMUNITY SPEECH & LANGUAGE SERVICES LLC
297323	12,926.12	01/16/2025	CONSOLIDATED COMMUNICATIONS
297324	49.95	01/16/2025	CULLIGAN
297325	515.00	01/16/2025	D & J QUALITY SOURCING LLC
297326	1,732.00	01/16/2025	DAKOTA COUNTY FINANCIAL SERVICES
297327	3,004.48	01/16/2025	DAKOTA ELECTRIC ASSN
297328	4,040.53	01/16/2025	DALCO - NETWORK SERVICE CO
297329	250.00	01/16/2025	DE JESUS, ARACELI
297330	30,170.00	01/16/2025	DODGE NATURE CENTER
297331	480.00	01/16/2025	DOWNS, SUZANNE
297332	610.00	01/16/2025	EASTVIEW WRESTLING BOOSTERS
297333	29.13	01/16/2025	ECOLAB
297334	1,190.00	01/16/2025	EFFERTZ, MADELINE
297335	200.00	01/16/2025	ELLIOTT, ANASTASIA
297336	5,027.13	01/16/2025	FIDELITY SECURITY LIFE INS CO
297337	1,519.20	01/16/2025	GAME ONE
297338	3,070.20	01/16/2025	GOODHUE COUNTY EDUCATION DISTRICT
297339	4,903.00	01/16/2025	GOPHERMODS LLC
297340	148.62	01/16/2025	GRAINGER
297341	269.71	01/16/2025	GRAINGER
297342	300.00	01/16/2025	HASTINGS MIDDLE SCHOOL
297343	787.36	01/16/2025	HD SUPPLY
297344	200.00	01/16/2025	HERNANDEZ, JORGE
297345	3,536.16	01/16/2025	HORIZON COMMERCIAL POOL SUPPLY
297346	3,993.29	01/16/2025	HOUGHTON MIFFLIN HARCOURT
297347	37,523.00	01/16/2025	ICS CONSULTING LLC (DBA ICS)
297348	200.00	01/16/2025	INVER HILLS COMMUNITY BAND
297349	34,971.11	01/16/2025	ISD 199

297350	250.00	01/16/2025	ISD 625
297351	41.07	01/16/2025	JERRY'S ENTERPRISES
297352	12,866.00	01/16/2025	JORGENSEN CONSTRUCTION INC
297353	560.00	01/16/2025	KINECT ENERGY GROUP
297354	1,125.89	01/16/2025	LAUGHLIN'S PEST CONTROL
297355	126,828.00	01/16/2025	LIBERTY MUTUAL INSURANCE
297356	3,866.64	01/16/2025	LOFFLER COMPANIES
297357	60,528.46	01/16/2025	LUNIESKI & ASSOCIATES
297358	430.00	01/16/2025	LVC COMPANIES
297359	396.00	01/16/2025	MAHTOMEDI HIGH SCHOOL
297360	1,691.40	01/16/2025	MARK'S TOWING
297361	330.00	01/16/2025	MARZINSKE, NAOMI
297362	90.00	01/16/2025	MAY, THERESA
297364	1,194.63	01/16/2025	MENARDS
297365	12.92	01/16/2025	MIDWEST BUS PARTS INC
297366	1,040.00	01/16/2025	MILLES, RICHARD
297367	4,500.00	01/16/2025	MMKR
297368	300.00	01/16/2025	MONTICELLO HIGH SCHOOL
297369	573.00	01/16/2025	MOUNDS PARK ACADEMY
297370	5,135.00	01/16/2025	NAC MECHANICAL & ELECTRICAL SERVICES
297372	10,635.15	01/16/2025	NEO ELECTRICAL SOLUTIONS
297373	576.00	01/16/2025	NESSIM & ASSOCIATES
297374	1,425.00	01/16/2025	NEUBAUER, WAYNE
297375	1,122.00	01/16/2025	NORTH CENTRAL BUS & EQUIP INC
297376	16,946.50	01/16/2025	NORTHFIELD LINES INC
297377	17.98	01/16/2025	OXYGEN SERVICE
297378	20,377.66	01/16/2025	PAYDHEALTH LLC
297379	13,076.25	01/16/2025	PEDIATRIC CARE HOLDINGS LLC
297380	92.24	01/16/2025	PREMIUM WATERS INC
297381	1,886.10	01/16/2025	PROFESSIONAL WIRELESS COMMUNICATIONS
297382	1,544.25	01/16/2025	QUINN VIOLINS
297383	225.00	01/16/2025	RESIDENTS OF COLOR COLLECTIVE

297384	400.00	01/16/2025	ROGERS HIGH SCHOOL
297385	13,135.00	01/16/2025	SAFEWAY DRIVING SCHOOL
297386	75,015.00	01/16/2025	SAYOO TRANSPORTATION LLC
297387	1,129.74	01/16/2025	SCHUMACHER ELEVATOR COMPANY
297388	200.00	01/16/2025	SEALY, WILLIAM
297389	286.00	01/16/2025	SEVERSON, LAUREL
297390	170.16	01/16/2025	SHIFFLER
297391	870.30	01/16/2025	SHRED N GO INC
297392	1,696.00	01/16/2025	SPEECH REMEDIES LLC
297393	1,135.08	01/16/2025	SQUIRES WALDSPURGER & MACE PA
297394	496.00	01/16/2025	STOUT LINDA
297395	1,387.69	01/16/2025	SUNBELT STAFFING LLC
297396	3,500.00	01/16/2025	SURVEYMONKEY INC
297397	2,848.04	01/16/2025	T MOBILE USA INC
297398	18,765.67	01/16/2025	TEACHERS ON CALL
297399	82.00	01/16/2025	TMB PROPERTIES
297400	1,540.67	01/16/2025	TRI-STATE BOBCAT
297401	3,220.00	01/16/2025	TWO RIVERS BAND BOOSTERS
297402	1,308.00	01/16/2025	VAIL CORPORATION
297404	441.74	01/16/2025	VESTIS GROUP INC
297405	178.80	01/16/2025	VIKING ELECTRIC
297406	650.00	01/16/2025	WALLACE RADIO SYNDICATION LLC
297407	176.00	01/16/2025	WEATHER WATCH INC
297408	40.00	01/16/2025	WELSH, NICKIE
297409	90.00	01/16/2025	WOHLWEND, KAYE
297410	1,796.30	01/16/2025	XCEL
297411	1,012.10	01/16/2025	ZAHL PETROLEUM
297412	1,082.10	01/16/2025	ZEN EDUCATE INC
297413	53,040.00	01/23/2025	AB STAFFING SOLUTIONS LLC
297414	1,000.00	01/23/2025	AMAZEWORKS
297415	1,350.00	01/23/2025	AMN ALLIED SERVICES LLC
297416	232.30	01/23/2025	ARROW MOWER

297417	706.80	01/23/2025	AT&T MOBILITY
297418	855.51	01/23/2025	BATTERIES PLUS BULBS
297419	61.04	01/23/2025	BATTERIES PLUS BULBS
297420	49,265.00	01/23/2025	BE SAFE TRANSPORTATION LLC
297421	3,778.50	01/23/2025	BEAUDRY OIL & PROPANE CO
297422	300.00	01/23/2025	BULGER, LYNNE
297423	346.33	01/23/2025	BUSINESS ESSENTIALS
297424	59.99	01/23/2025	CENTURYLINK
297425	139.18	01/23/2025	CINTAS CORPORATION #2
297426	960.00	01/23/2025	CITY OF EAGAN
297427	285.00	01/23/2025	CORTEZ, ANTONIO
297428	2,827.96	01/23/2025	CUMMINS SALES AND SERVICE
297429	1,020.00	01/23/2025	D & J QUALITY SOURCING LLC
297430	6,000.00	01/23/2025	DAKOTA COUNTY TECHNICAL COLLEGE
297431	9,705.39	01/23/2025	DALCO - NETWORK SERVICE CO
297432	3,801.50	01/23/2025	DAVID HOY & ASSOCIATES
297433	1,891.76	01/23/2025	ECKROTH MUSIC
297434	230.00	01/23/2025	FARMINGTON HIGH SCHOOL
297435	8,800.00	01/23/2025	FLOORS BY FARMER INC
297436	1,386.00	01/23/2025	FUTURA LANGUAGE PROFESSIONALS
297437	2,437.46	01/23/2025	GEISER JOANNE
297438	175.00	01/23/2025	GERTENS
297439	21.30	01/23/2025	GRAINGER
297440	204.76	01/23/2025	HD SUPPLY
297441	148.00	01/23/2025	HLS OUTDOOR
297442	36,873.72	01/23/2025	ICS CONSULTING LLC (DBA ICS)
297443	525.00	01/23/2025	INFINITE HEALTH COLLABORATIVE
297444	690.02	01/23/2025	INNOVATIVE OFFICE SOLUTIONS LLC
297445	195,110.11	01/23/2025	INTERMEDIATE DIST 917
297446	21,252.96	01/23/2025	INVER HILLS COMMUNITY COLLEGE
297447	144.32	01/23/2025	JERRY'S ENTERPRISES
297448	1,655.50	01/23/2025	KEGLEY, HELEN

297449	4,206.11	01/23/2025	KOCK, DREW
297450	1,790.50	01/23/2025	KONICA MINOLTA PREMIER FINANCE
297451	843.45	01/23/2025	LAUTH, MOLLY
297452	775.00	01/23/2025	LOCKER GUY
297453	9,175.10	01/23/2025	LOFFLER COMPANIES
297454	581.00	01/23/2025	LVC COMPANIES
297455	264.00	01/23/2025	MAHTOMEDI HS BAND ACTVITY ACCT
297456	3,927.28	01/23/2025	MAKI, CHRISTOPHER
297457	828.65	01/23/2025	MCDONOUGH'S
297458	4,968.75	01/23/2025	MCINTYRE, ANGELA
297459	3,000.00	01/23/2025	MEDICINE LAKE TOURS
297460	390.16	01/23/2025	MENARDS
297461	1,907.50	01/23/2025	METRO DINING CLUB
297462	6,500.00	01/23/2025	MMKR
297463	200.00	01/23/2025	MN DEPT OF LABOR & INDUSTRY
297464	10.00	01/23/2025	MN DEPT OF LABOR & INDUSTRY
297465	3,581.35	01/23/2025	MRI SOFTWARE
297466	375.00	01/23/2025	MTEEA
297467	174.86	01/23/2025	NAPA AUTO PARTS
297468	288.00	01/23/2025	NESSIM & ASSOCIATES
297469	3,100.59	01/23/2025	NEW DOMINION SCHOOL
297470	47.50	01/23/2025	NORTH CENTRAL BUS & EQUIP INC
297471	123.12	01/23/2025	NORTH CENTRAL INT'L LLC
297472	651.00	01/23/2025	NORTH SHORE GYM SALES LLC
297473	629.01	01/23/2025	NORTHFIELD LINES INC
297474	78.00	01/23/2025	OCCUPATIONAL HEALTH CENTERS OF MN PC
297475	834.35	01/23/2025	PARMAN ENERGY GROUP LLC
297476	250.00	01/23/2025	PATRY, JEFFREY
297477	526.35	01/23/2025	PIONEER MANUFACTURING CO
297478	14,570.70	01/23/2025	PLATINUM STANDARD ELEVATOR
297479	300.00	01/23/2025	PRAIRIE POTLUCK BAND
297480	112.22	01/23/2025	PREMIUM WATERS INC

297481	397.50	01/23/2025	QUALITY LOCKSMITH SERVICE
297482	1,000.00	01/23/2025	SCHWAB, ERIN
297483	565.47	01/23/2025	SITE ONE LANDSCAPE SUPPLY LLC
297484	382.61	01/23/2025	SNAP PRINT
297485	3,800.00	01/23/2025	SPEECH REMEDIES LLC
297486	1,015.00	01/23/2025	SPRWS
297487	10,452.41	01/23/2025	ST PAUL BEVERAGE SOLUTIONS LLC
297488	96.00	01/23/2025	STAMMAN, KRISTEN
297489	1,784.50	01/23/2025	STEFFEL, LAUREN
297490	2,741.15	01/23/2025	SUNBELT STAFFING LLC
297491	1,013.00	01/23/2025	TEACHERS ON CALL
297492	455.00	01/23/2025	TESSMAN COMPANY
297493	97.50	01/23/2025	THREE RIVERS PARK DISTRICT
297494	4,760.00	01/23/2025	TMB PROPERTIES
297495	2,242.50	01/23/2025	TRI-STATE BOBCAT
297496	313.31	01/23/2025	TRUCK REPAIR & EQUIP CO
297497	2,000.00	01/23/2025	TWO RIVERS DOLLARS FOR SCHOLARS
297498	88,640.00	01/23/2025	UNITY TRANSPORTATION LLC
297499	57.32	01/23/2025	VESTIS GROUP INC
297500	1,000.00	01/23/2025	VILLANO, EMILY
297501	60.00	01/23/2025	WELSH, NICKIE
297502	5,176.00	01/23/2025	ZEN EDUCATE INC
297503	25,488.87	01/30/2025	150 MARIE LLC
297504	22,718.63	01/30/2025	BIX PRODUCE CO
297505	86,360.00	01/30/2025	SAYOO TRANSPORTATION LLC
297506	91,778.17	01/30/2025	UPPER LAKES FOODS
297507	43,704.74	01/30/2025	WELLS FARGO EQUIPMENT FINANCE INC
297508	2,086.33	01/31/2025	GURSTEL LAW FIRM P C
297509	1,240.00	01/31/2025	IUOE #70
297510	23,031.50	01/31/2025	MN FED/TEACHERS
297511	1,252.00	01/31/2025	MN TEAMSTERS LOCAL #320
297512	100.00	01/31/2025	RANGE CREDIT BUREAU INC

297513	5,354.26	01/31/2025	SEIU LOCAL #284
297514	2,140.17	01/31/2025	WI SCTF
242500327	15.95	01/14/2025	ANDERSON, KARRAH
242500328	90.58	01/14/2025	BENSON, THOMAS
242500329	22.47	01/14/2025	BERGLUND, NECOLE
242500330	43.96	01/14/2025	BETANZOS, KEYLA
242500331	121.40	01/14/2025	BEYER, HANA
242500332	53.41	01/14/2025	BOLCHEN, CHRISTOPHER
242500333	176.98	01/14/2025	BURSEY, BARBARA
242500334	21.57	01/14/2025	CHALLIFOUR, KATHERINE
242500335	95.27	01/14/2025	CLARKIN, STEFANIE
242500336	8.51	01/14/2025	DEMERS, HAYLEY
242500337	41.72	01/14/2025	DOUD, TERENCE
242500338	34.57	01/14/2025	DREELAN, STACY
242500339	72.34	01/14/2025	EDWARDS, KAREN
242500340	25.73	01/14/2025	ENGDAHL, ALYSSA
242500341	480.00	01/14/2025	FORTMAN, MARK
242500342	27.48	01/14/2025	GOLDADE, STEVEN
242500343	52.93	01/14/2025	HARPER, SHANLEY
242500344	38.48	01/14/2025	HAVIR, BRIANNA
242500345	50.79	01/14/2025	HEINZ, LEANNE
242500346	12.06	01/14/2025	HODSON, ALEXANDRA
242500347	124.35	01/14/2025	HULBERT-TRAN, MICHELLE
242500348	41.80	01/14/2025	JOHNSON, ALBERT
242500349	84.69	01/14/2025	JOHNSTON, RACHEL
242500350	228.13	01/14/2025	JOHNSON, TIMOTHY
242500351	14.85	01/14/2025	KINGSTON-QUINN, KRISTIN
242500352	75.61	01/14/2025	KORPELA, COURTNEY
242500353	28.81	01/14/2025	LAFORCE, MARINA
242500354	45.16	01/14/2025	LEIN, SARA
242500355	2.68	01/14/2025	LUFKIN, STACY
242500356	34.10	01/14/2025	LYNCH, KATHLEEN

242500357	24.94	01/14/2025	MALDONADO, SARA
242500358	25.00	01/14/2025	MCHUGH, EMILIE
242500359	311.24	01/14/2025	MCKENZIE, BENJAMIN
242500360	80.00	01/14/2025	MCMILLAN, THEODORE
242500361	36.14	01/14/2025	MESSER-NILLES, LORA
242500362	60.84	01/14/2025	MILLER, CYNTHIA
242500363	16.08	01/14/2025	NILAN, JOEY
242500364	67.57	01/14/2025	O'LEARY, STACIE
242500365	128.57	01/14/2025	OWENS, DAVID
242500366	65.91	01/14/2025	PEARSON, KATHERINE
242500367	249.95	01/14/2025	POWELL, SUSAN
242500368	70.00	01/14/2025	PRAVIA, ERWING
242500369	25.26	01/14/2025	QUINLAN, KATHERINE
242500370	41.41	01/14/2025	REGAN, JENNIFER
242500371	41.97	01/14/2025	SCHMIDT, ERIN
242500372	5.70	01/14/2025	SHERIDAN, KEVIN
242500373	39.20	01/14/2025	SMOLIK, CYNTHIA
242500374	9.38	01/14/2025	SOLBERG, KRISTINA
242500375	42.75	01/14/2025	SPINNER, AMANDA
242500376	184.95	01/14/2025	TOWNSEND, MARY
242500377	50.45	01/14/2025	VEENENDALL, JENNIFER
242500378	22.51	01/14/2025	VESEY, BENJAMIN
242500379	24.46	01/14/2025	WEYER, TERA
242500380	53.60	01/14/2025	WILEY, EMILY
242500381	48.71	01/14/2025	ZELLMER, KIMBERLY
<hr/>			
	2,290,075.79	Total	
	2,618,439.11	P/R 13	
	2,677,782.86	P/R 1/17	
	2,619,240.74	P/R 1/17	
<hr/>			
	10,205,538.50	Grand Total	

**INDEPENDENT SCHOOL DISTRICT NO. 197
WEST ST. PAUL, MINNESOTA
TREASURER'S REPORT TO SCHOOL BOARD**

Jan-25

Fund	Balance Beginning Of Month	Receipts	Disbursements	Balance End Of Month
General	(2,201,252.76)	12,281,891.19	14,231,672.93	(4,151,034.50)
Food Service	1,324,211.01	425,355.46	512,942.57	1,236,623.90
Comm. Service	3,013,507.39	351,265.54	590,249.44	2,774,523.49
Building Construct	(849,452.88)	7,352.15	284,681.13	(1,126,781.86)
Debt Service	9,017,958.70	323,860.34	7,788,311.25	1,553,507.79
Trust & Agency	360,912.19	25,038.14	27,076.83	358,873.50
Custodial Fund	30,525.13			30,525.13
OPEB Trust	5,816,586.81	33,919.39		5,850,506.20
Internal Service	2,559,933.80			2,559,933.80
Total	19,072,929.39	13,448,682.21	23,434,934.15	9,086,677.45

Bank	Balance Per Bank Statement	Outstanding Checks	Other Reconciling Items	Balance Per Treasurer's Books
US Bank	3,573,656.89	693,611.68	(9,327.24)	2,870,717.97
PFM				-
PMA				267,937.86
PMA Bond	2,801.89			2,801.89
PERA				5,884,778.95
CD'S				60,440.78
Total				9,086,677.45

ISD 197 WEST ST. PAUL SCHOOLS**Wire Transfers
1/1/25 thru 1/31/25**

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
1/3/2025	MSDLAF - General	MSDLAF - Payroll	1,518,229.68	A/P - P/R*
1/3/2025	MSDLAF _ - Payroll	State of MN	85,156.78	Payroll taxes
1/3/2025	MSDLAF - Payroll	IRS	511,802.95	Payroll taxes
1/3/2025	MSDLAF - Payroll	PERA	93,336.91	Pension
1/3/2025	MSDLAF - Payroll	TRA	277,111.14	TRA contrib.
1/3/2025	MSDLAF - Payroll	EBC	116,559.55	403B
1/3/2025	MSDLAF - Payroll	Further	16,242.10	Flex
1/17/2025	MSDLAF - General	MSDLAF - Payroll	1,676,046.76	A/P - P/R* Retro Pmt
1/17/2025	MSDLAF _ - Payroll	State of MN	86,200.23	Payroll taxes
1/17/2025	MSDLAF - Payroll	IRS	549,438.14	Payroll taxes
1/17/2025	MSDLAF - Payroll	PERA	91,473.01	Pension
1/17/2025	MSDLAF - Payroll	TRA	274,583.12	TRA contrib.
1/17/2025	MSDLAF - Payroll	EBC	41.60	403B
1/17/2025	MSDLAF - Payroll	Further	0.00	Flex
1/31/2025	MSDLAF - General	MSDLAF - Payroll	1,522,839.16	A/P - P/R* Retro Pmt
1/31/2025	MSDLAF _ - Payroll	State of MN	83,807.48	Payroll taxes
1/31/2025	MSDLAF - Payroll	IRS	511,859.24	Payroll taxes
1/31/2025	MSDLAF - Payroll	PERA	94,399.99	Pension
1/31/2025	MSDLAF - Payroll	TRA	274,835.86	TRA contrib.
1/31/2025	MSDLAF - Payroll	EBC	115,438.29	403B
1/31/2025	MSDLAF - Payroll	Further	16,060.72	Flex
Total			<u>7,915,462.71</u>	

* To cover accounts payable or payroll checks.



1897 Delaware Avenue
Mendota Heights, MN 55118
P 651.403.7002 F 651.403.7010
www.isd197.org

MEMORANDUM

TO: School Board Members

FROM: Mary Amidon

DATE: April 7, 2025

SUBJECT: Gifts to the District

Minnesota Statute §123B.02, Subd. 6, permits School Boards to “... receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”

RECOMMENDED RESOLUTION:

BE IT RESOLVED by the School Board of Independent School District No. 197 that the School Board accept with appreciation the following contributions and permit their use as designated by the donor:

<u>Value</u>	<u>Donor</u>	<u>Item/Purpose</u>
\$350.00	Hugo Garcia & Ana Vivaldo	Branch Out funds

DISTRICT 197 OVERNIGHT OR EXTENDED TRIP REQUEST- FORM 2

Form 1 must have been completed and approved before submitting Form 2 Submit to Principal/Administrator and Superintendent's Office no less than two months prior to domestic travel and no less than 4 months prior to international travel.

Eric Bergquist, Two Rivers High School

Staff Member Name and school:



April 10-19, 2025 / Houston, TX / High

Date of Trip/Destination/Who trip is for:

School Robotics Team - Lightning Turtles

Yes

Did you complete **FORM 1** for this trip and receive the required approval?

TOUR CHECKLIST	RESPONSE
1. Dates of travel	April 16-19, 2025
2. Trip destination	Houston, TX, - FIRST Robotics World Championships
3. SUBMIT: Complete roster of travelers. Include a link to your roster in the response or attach a document. <i>Link to roster template: TOUR ROSTER</i>	 Houston Roster
4. SUBMIT: Detailed Itinerary, including hotel names, addresses and phone numbers. Include a link or attach a document with these details in your response.	 Itinerary - Houston 2025
5. Final number of student travelers	15
6. Final number of adult travelers who are paying their own way/fare.	14
7. Final number of adults travelers who are traveling with a free or reduced fare. [If any, include the amount by which their fare is reduced]	0
8. Final number of district employees (also include in #6 and #7 counts)	1
9. Ratio of adults to students	1/1
10. FINAL TOTAL of Number of Travelers (Adults and Students)	29
11. Have parents received detailed information about the cancellation policies and fees?	They will once we purchase flights. We are working with Travel Leaders, a travel agency

	recommended to us by a parent on the team
12. Is travel insurance through the tour company required OR optional for your travelers?	optional

DISTRICT 197 OVERNIGHT OR EXTENDED TRIP REQUEST- FORM 2

Form 1 must have been completed and approved before submitting Form 2

Submit to Principal/Administrator and Superintendent's Office no less than two months prior to domestic travel and no less than 4 months prior to international travel.

13. Has the district completed background checks for <u>all</u> adults?	Yes
14. Is this a private tour, or will you be traveling with students from other schools? If so, please include the full roster of the adjoining group.	private
15. How will you communicate with travelers while on tour?	Slack/Email/Phones
16. How will you communicate with families back home/not on tour?	Email/Phones
17. What is your plan for those requiring medication?	Student is responsible for their own medication unless they contact the coach.

Eric Bergquist/03/20/2025 - Electronic Signature

Staff

Member's/Group Leader's Signature Date

Required Approvals:

PRENTICE SMITH (AD) E-Sign 3-25-25

Principal Signature Date

Superintendent/Designee Signature Date

3/31/25

School

Board Approval Date Approved

Once this form has been signed by your site administrator, submit it to the Superintendent for review and approval. It will then require School Board approval. Once approved, a signed copy will be returned to you for your records.

DISTRICT 197 OVERNIGHT OR EXTENDED TRIP REQUEST
FORM 1- Site and district approval is required before students/families are notified of the trip and before any funds are collected for the potential trip.

Part 1 - Approval to Plan & Recruit for an Extended Trip

Date of this request: 2025-03-04 Your name/school: Two Rivers High School
Your Email: eric.bergquist@isd197.org Your Phone Number: 952-923-0571
Date Principal was notified of this trip: 2025-03-04
Dates of Trip: April 18-19 Date/Time Leaving: Time TBD Date/Time Returning: Time TBD
Destination(s): Houston, TX
Who is this trip for (subject and grade levels)? Robotics team, all high school students on the team
Estimated number of students that will participate: 15
Estimated number of chaperones that will participate (all chaperons must undergo a background check): 12
*Chaperone names: Eric Bergquist, Phillip Kelsey, Charles Bergquist, Joe Koletar, Brian Linzie, Paige Bollinger-Brown, Nate Spurgat, Michelle Jackman, Christopher Jackman, Kim Smith, Maia Hendel, Andrea Buzzell

What is your chaperone ratio: One Adult Chaperone for every 1.25 students (minimum of 2 regardless of the number of students and at least 1 for every 10 students). *Chaperones are defined as adults (minimum age of 21) who accompany and oversee groups of students. At least half (and no less than 2) of the chaperones must be current School District 197 employees.

Form of Transportation: Air travel Transportation Costs: \$ \$7500
(For liability purposes, all transportation must be provided by district transportation, contracted services, or public transportation. Private transportation is NOT allowed. Vehicle rentals are considered a contracted service. Allowable vehicles are specified and drivers must have a Type III license. Call the ISD 197 Transportation Department at 651-403-8320 for details.)

Lodging Name/Location: TBD, assigned after invitation is sent Lodging Costs: \$ Assuming \$12,000+
(For liability purposes, all lodging must be public accommodations - hotel, public dormitory, etc. Exceptions may be requested and submitted to the Superintendent for consideration and possible approval.)

Cost per adult/chaperone: \$ 650 Costs covered by: Fundraising by team and \$250 fee
Cost per student: \$ 467 Costs covered by: Fundraising by team and \$250 fee

Sub costs, if any, paid by: None TOTAL COST: \$ Unsure of total at this time

Please list all current School District 197 employees who will accompany this trip: Eric Bergquist

What is the educational purpose and goal of this trip: Compete at the FIRST Robotics Competition

Championships and learn about robotics from some of the best teams in the world.

DISTRICT 197 OVERNIGHT OR EXTENDED TRIP REQUEST

FORM 1- Site and district approval is required before students/families are notified of the trip and before any funds are collected for the potential trip.

If applicable, Tour Company Name: N/A

If applicable, Tour Company Customer Service Phone #: N/A

If applicable, Tour Company Emergency Phone #: N/A

Trip Leader experience with educational travel as an adult:

Year	Destination(s)	# of Student Travelers	Age Range of Travelers	Your Role (coordinator, adult/chaperone, parent)

As the trip leader, I assure that...

[Please check the boxes that apply below and sign the form before submission]

- ☒ I have not/will not communicate this potential trip until preliminary approval of this form has been attained from both the principal and superintendent.
- ☒ When the trip is communicated to families, communication will include:
 - o that the trip has received preliminary approval, but will not receive final approval until closer to the date of the trip
 - o that the trip may be canceled for a variety of reasons (insufficient chaperones, pandemic, destination issues)
 - o the financial details describing:
 - ☒ Any fees that will not be refunded by the company or district if the trip is canceled
 - ☒ Options for travel insurance (including potential areas the insurance WON'T cover (cancellation, etc.)
 - ☒ All the options for meeting the financial commitments of the trip (family pays, fundraising opportunities, etc.)

Eric Martin Bergquist

2025-03-04

Trip/Group Leader's Signature

Date

Part 2 - Approvals:

Principal Signature

Date

Superintendent/Designee Signature

Date

Once this form has been signed by your site administrator, submit it to the Superintendent for review and possible approval. Once approved, it will be returned to you and the trip leader may proceed with FORM 2 of this process.



Strategic Framework *Social-Emotional Learning Implementation Target Update*

**April 7, 2025
School Board Meeting**

Presented By:

Sara Lein, Director of Special Services

Sarah Orman, Garlough School Counselor

Focus Areas

FOCUS AREAS

1

Establish a district-wide
system of
social-emotional
learning and support

2

Build equitable
systems and support
throughout the district

3

Increase E-12
opportunities for
career exploration
and preparation

Focus Area: Social Emotional Learning

1

Establish a district-wide
system of
social-emotional
learning and support



INDICATORS OF SCHOOLWIDE SEL



A district wide system of social and emotional learning integrates academic, social, and emotional learning across all school contexts. This approach provides a learning environment that infuses SEL into all aspects of instruction and promotes equitable outcomes for all students.



Social-Emotional Learning Actions in 2024-2025

Explicit SEL Instruction

Providing students with consistent opportunities to cultivate, practice, and reflect on social and emotional competencies in ways that are developmentally appropriate and culturally responsive.

Objectives:

- Enhance elementary SEL content with the CharacterStrong curriculum delivered by counselors.
- Develop and implement social-emotional learning lessons in health classes at grades 5, 6, 7, 8, and 10.
- Refine SEL instructional content shared with students in the grade 9 Warrior Seminar classes.
- Develop a social, emotional, and behavioral IEP goal bank in alignment with SEL learning targets.

Integrated SEL with Academic Instruction

Integrating SEL objectives into instructional content and teaching strategies for academics as well as music, art, and physical education.

Objectives:

- Fully implement AMAZEworks curriculum in the early learning and elementary sites.
- Explore opportunities for integrating social-emotional learning in the middle school flex options.
- Identify ways high school teachers can regularly integrate SEL learning targets into their classrooms.

Youth Voice and Engagement

Honoring and elevating a broad range of student perspectives and experiences by engaging students as leaders, problem solvers, and decision-makers

Objective:

- Seek input from youth voices by gathering ideas and feedback on SEL implementation and survey data from the middle school and high school student leadership teams.

Supportive School and Classroom Climates

Creating schoolwide and classroom learning environments that are supportive, culturally responsive, and focused on building relationships and community.

Objectives:

- Provide resources for school leaders on classroom look-fors and other social-emotional learning topics.
- Deliver sessions on "Classroom Climate" during Training Academies for new and middle school staff.

Focus on Adult SEL

Providing staff with regular opportunities to cultivate their own social, emotional, and cultural competence, collaborate with one another, build trusting relationships, and maintain a strong community.

Objective:

- Provide training academy for school staff, "Emotional Intelligence in Action," to empower participants to navigate the complexities of their roles with greater confidence, resilience, and well-being.

Supportive Discipline

Creating discipline policies and practices that are instructive, restorative, developmentally appropriate, and equitably applied.

Objectives:

- Provide sessions on "Student Support Strategies" to establish a foundation of strategic support for emotional regulation and connection in the classroom during Training Academies for new and middle school staff.
- Explore and enhance the use of restorative practices across the district to build community and develop students' social-emotional competencies.

Continuum of Integrated Supports

Ensuring that SEL is seamlessly integrated into a continuum of academic and behavioral supports, which are available to ensure that all student needs are met.

Objectives:

- Continue piloting a multi-tiered system of support (MTSS) team process at Somerset and plan for expansion to other sites.
- Develop and implement explicit instruction for small groups needing additional social, emotional, and behavioral support from elementary counselors.
- Continue and refine the Building Assets Reducing Risks (BARR) team meeting structure to identify support for 9th-grade students.

Authentic Family Partnerships

Providing families and school staff with regular and meaningful opportunities to build relationships and collaborate to support students' social, emotional, and academic development.

Objective:

- Provide resources for families to support students' social and emotional development.

Aligned Community Partnerships

Ensuring that school staff and community partners are aligned on common language, strategies, and communication around all SEL-related efforts and initiatives, including out-of-school time.

Objective:

- Provide training on social-emotional learning in a school setting with 360 Communities family support workers and Ellie Mental Health and Associated Clinic of Psychology mental health therapists.

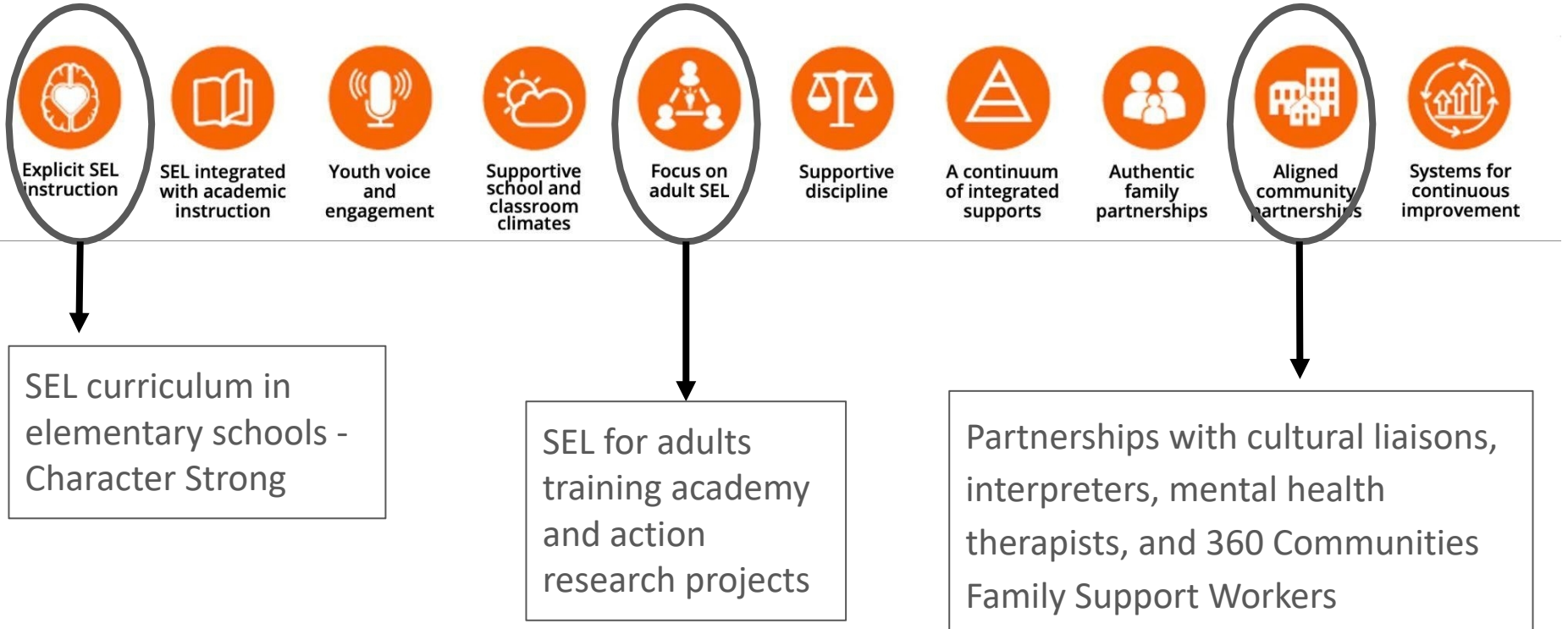
Systems for Continuous Improvement

Ensuring implementation and outcome data are collected and used to continuously improve all SEL-related systems, practices, and policies with a focus on equity.

Objectives:

- Review and prioritize SEL-related systems, practices, and policies with a focus on equity at monthly multi-department (Curriculum-Instruction-Assessment, Equity, and Special Services) meetings.
- Identify annual measures for SEL progress.

SEL UPDATE FOCUS AREAS:





Explicit SEL instruction

Providing students with **consistent opportunities** to cultivate, practice, and reflect on social and emotional competencies in ways that are developmentally appropriate and culturally responsive.

Enhance elementary SEL content with the Character Strong curriculum delivered by counselors.





Explicit SEL instruction

- Interactive practice
- Integrated with academics
- Lifelong learning - real-world application

PERSEVERANCE

— Grow: Life Skills Lesson (20-30 minutes)

Personal Best

Objective: Students will practice Perseverance by breaking down goals and action items.

Materials: Something to write with and write on.

Grouping: Groups of 3

Overview: Students will interact with each other to explore ideas and concepts and then develop their own interpretations of Perseverance in order to establish action items for their goals. Students will then work independently to identify their own long-term goals and action items.

COOPERATION

Cooperation Scavenger Hunt



Create a picture
together



Come up with a
team name



Sing a song that
reminds you of
Cooperation



Each person shares 3
things about their family



Find a book that
everyone likes!



EMPATHY

Partners, create a T-chart on your paper.
Each partner will get 1 of the 2 sides.
Number your side 1-10 on your side in your
color.

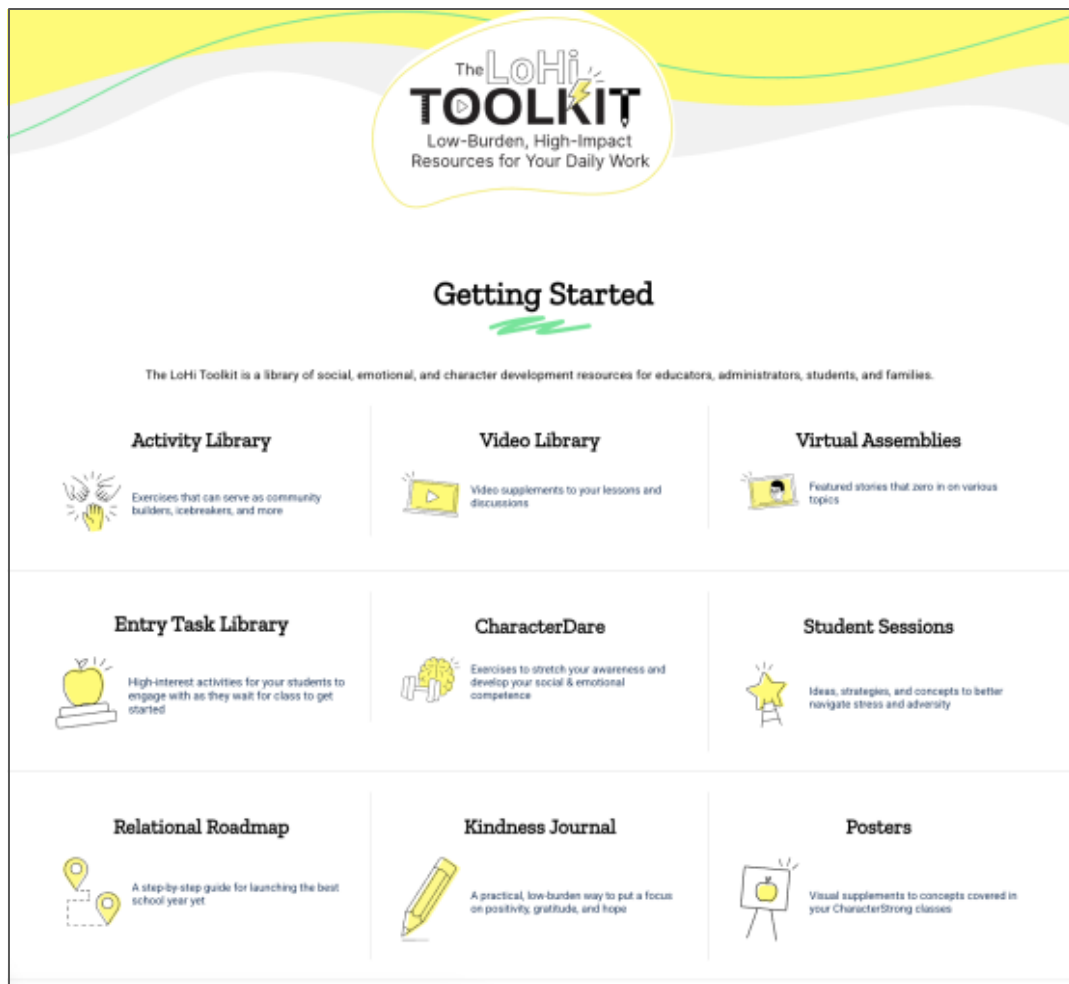
For each prompt, you will express your
unique opinion on your side of the T-chart.
Notice the perspective of your partner as
you complete each prompt!

1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.
8.	8.
9.	9.
10.	10.



Explicit SEL instruction

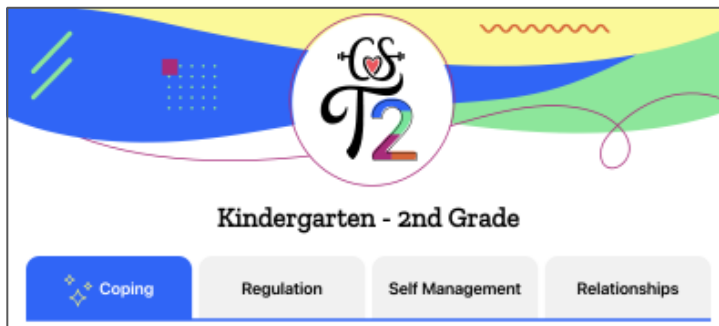
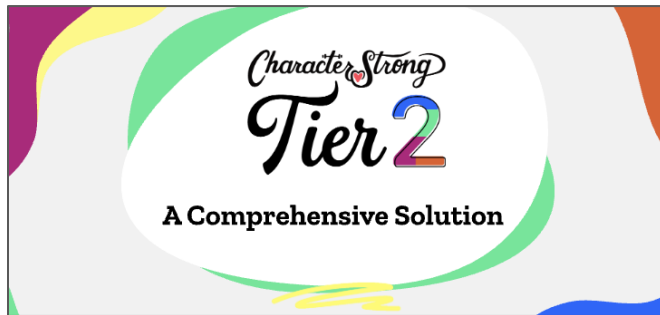
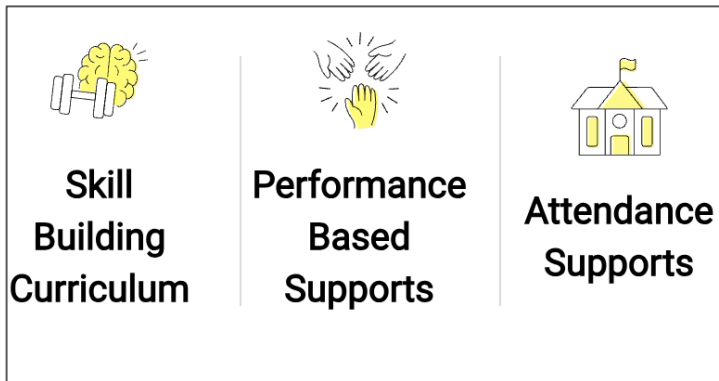
- Resources
- Available in Spanish





Explicit SEL instruction

- Tier 2 resources for small group and one-on-one support



+ Behavior Contracts
+ Check-In/Check-Out (CICO)
+ Class Pass
+ Pre-Correction Plans
+ School-Family Communication System
+ Self-Monitoring



Focus on adult SEL

Focus on Adult SEL

Providing staff with regular opportunities to cultivate their own social, emotional, and cultural competence, collaborate with one another, build trusting relationships, and maintain a strong community.

Provide training academy for school staff, “Emotional Intelligence in Action,” to empower participants to navigate the complexities of their roles with greater confidence, resilience, and well-being.

SOCIAL EMOTIONAL LEARNING FOR ADULTS: EMOTIONAL INTELLIGENCE IN ACTION

1 - JUNE 25 1:30-3:30	KNOW YOURSELF
2 - JULY 16 1:30-3:30	BE A LEARNER
3 - AUGUST 8 1:30-3:30	BUILD COMMUNITY
4 - OCTOBER 1 3:45-5:45	MANAGING CHANGE
5 - DECEMBER 2 3:45-5:45	GRATITUDE & MINDFULNESS
6 - FEBRUARY 4 3:45-5:45	LEAD BY EXAMPLE

SESSION OUTLINE

01 ●

WELCOMING
INCLUSION
ACTIVITY

02 ●

INTRO:
NEW
CONTENT

03 ●

ENGAGING
ACTIVITY

04 ●

GUEST 5 EQQ
EMOTIONAL
QUOTIENT
QUESTIONS

05 ●

REFLECTION
ASSIGNMENT

06 ●

OPTIMISTIC
CLOSURE



Focus on adult SEL



Self-Management

Working Through Stress

Sometimes school can get stressful. Being prepared to work through that stress helps to make the situation less overwhelming.



Self-Awareness

What Makes Me Unique?

You have unique qualities and these qualities can be used to help you on your road to postsecondary life, whatever that means to you.



Social Awareness

What are the Rules?

In many situations, there are rules you must follow, not just because there may be consequences, but because you will be a better person for it.



Relationship Skills

Teamwork

There are a variety of benefits to being a good member. Skills to a successful partnership will serve you well now and in your postsecondary life.



Responsible Decision-Making

Decision-Making

Throughout life the number of important decisions that you must make increases. Having the skills to make informed decisions can help.



Focus on adult SEL

Adult SEL Training Academy Research Projects

"I have seen a positive impact within my work environment as I have more energy, more patience, and an excitement to be at work and engaging with my students. This improvement on my well-being has helped and will continue to help me provide the most effective treatment to all my students."

- **Self-assessment survey** for "Well-Being" and/or "Belonging"
- Implement a **strategy** (wellness check-in, sending notes, gratitude journal, taking breaks...)
- Repeat **survey and reflect**

"I believe that there was a positive impact on student achievement in that I feel more effective at my job (as perceived by my survey) and also less stressed out (as perceived by my survey). When I feel effective and less negative feelings about my work and workplace, I am more productive and efficient!"

"The well being of a teacher (student, administrator, family)...is so important! It starts with feeling safe and valued as a member of the "team"--The team being a classroom family, a home family, a family of friends, a group of one or a group of many. It's about being connected, valued and welcomed. "



Aligned community partnerships

Aligned Community Partnerships

Ensuring that school staff and community partners are aligned on common language, strategies, and communication around all SEL-related efforts and initiatives, including out-of-school time.

Provide training on social-emotional learning in a school setting with 360 Communities family support workers and Ellie Mental Health and Associated Clinic of Psychology mental health therapists.

NAME

WHO IS HERE TODAY?

SCHOOL

YOUR ROLE & WHAT YOU LOVE ABOUT YOUR WORK

CREATE A TRIO THAT INCLUDES ONE FROM EACH ROLE

- cultural liaison or interpreter/translator
- family support worker (360 Communities)
- mental health therapist (Ellie or ACP)

How can you collaborate to support students? How might your roles overlap?





Aligned community partnerships

“...common language, strategies, communication...”



IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the “All Clear” is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard
Tornado
Hazard
Earthquake
Tsunami

Safety Strategy
Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

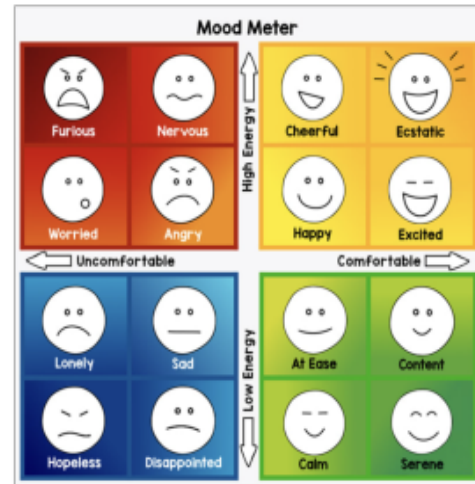


Aligned community partnerships

“...common language, strategies, communication...”

Supporting Immigrant
Students & Staff

PAUSE • REFLECT • TURN TO A NEIGHBOR TO SHARE



SELF-AWARENESS - The ability to understand your own emotions, thoughts, and values, and how they influence your behavior in different contexts

Benefits of Aligned Community Partnerships:

- **Increased Support:** Students benefit from a network of support that extends beyond the school walls.
- **Community Ownership:** Community members feel a sense of responsibility and ownership over students' learning and development.
- **Enhanced Collaboration:** Partnerships foster collaboration and communication among different stakeholders.



INDICATORS OF SCHOOLWIDE SEL



Explicit SEL instruction



SEL integrated with academic instruction



Youth voice and engagement



Supportive school and classroom climates



Focus on adult SEL



Supportive discipline



A continuum of integrated supports



Authentic family partnerships



Aligned community partnerships



Systems for continuous improvement

Questions?

SCHOOL DISTRICT 197

Nurture. Inspire. Prepare. Together, We Thrive.



Curriculum Advisory Committee Update

School Board Meeting: April 7, 2025

Presented By: Cari Jo Drewitz, Director of Curriculum,
Instruction and Assessment; Miles Lawson, Secondary
Curriculum Coordinator

Curriculum Advisory Committee (CAC)



According to Minnesota Statute 120B.11, school districts must establish an advisory committee to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.

A district advisory committee, to the extent possible, shall reflect the diversity of the district and its learning sites, and shall include teachers, parents, support staff, students, and other community residents.

Curriculum Advisory Committee



The CAC is designed to involve students, parents/guardians, and community members in decisions regarding implementation of the Minnesota Academic Standards and high academic achievement for all students.

The role of the committee is to provide input and advice by making recommendations.

New Legislative Requirements, beginning spring 2023:

The CAC must (also) recommend:

- Strategies to ensure the curriculum is rigorous, accurate, anti-racist, culturally sustaining, and reflects the diversity of the student population.
- Strategies to ensure that curriculum and learning and work environments validate, affirm, embrace, and integrate the cultural and community strengths of all racial and ethnic groups.

Membership



The CAC consists of:

- Director of Curriculum, Instruction and Assessment
- Elementary and Secondary Curriculum Coordinators
- Up to eleven parent/guardian representatives - one from each elementary site and two per secondary site
- American Indian Parent Advisory Committee Representative
- Community Member-At-Large
- Middle School student
- Three High School students
- Two Principals (one elementary and one secondary)
- Two Teachers (one elementary and one secondary)
- One School Board Member

Additionally, we have a high school student advisory CAC subcommittee.

2024-25 Meeting Dates



Date	Time	Meeting Location
October 14, 2024	5:30 - 7:00 PM	GTAC/CAC
January 27, 2025	5:30 - 7:00 PM	GTAC/CAC
March 10, 2025	5:30 - 7:00 PM	GTAC/CAC
May 12, 2025	5:30 - 7:00 PM	GTAC/CAC

Note: Due to many overlapping curricular topics with GTAC, we continue having a 30-minute combined CAC/GTAC session (5:30-6:00).

4-Way Equity Test



1. Does this help to provide opportunities for students who have historically been underserved, underrepresented, or disadvantaged by the current system?
2. Does this help to ensure equitable access for all?
3. Does this help to eliminate barriers based on gender, race/ethnicity, national origin, color, disability, age, or other protected groups?
4. Does this ensure the same rigorous standards for academic performance exist for all students?

2024-2025 Activities



Review and Advise

- School District 197's Annual Report **May**
- Legislative Requirement Changes/Implementation **October**
- New Course Proposals at Two Rivers High School **October**
- Middle School Schedule Implementation **March**
- District-wide Grant Installations **January** **March**
- Read Act Implementation **January**
- District Strategic Framework **October**
- Local Literacy Plan **May**

Curriculum Review

- K-12 Math Resource Review **March**
- Secondary World Language **May**
- Personal Learning Plan (PLP) *added in winter* **May**
- Foundational Literacy Review **January**

Student Advisory Committee



Meeting Dates: The committee has met six times so far, October thru February. There are up to six more potential meetings as well remaining.

- New and potential high school courses in development
- Native Language Course recruitment
- Course evaluations
- Naviance (use and experience)

Ongoing Project: Creating solutions for student support in college access and academic support. This work has helped to inform our upcoming grant focused on building supports to help students access, enroll, attend and be successful in college.

Membership: Co-chair with Nawal Hassan, blend of 9-12th graders, students of color and white students, multiple identities for gender, students with EL backgrounds, students with accommodations, students who are in advanced courses, AVID, intervention.

Additional Advisory groups - Starting in January of 2025, two additional groups have been providing input on curricular matters, one at each middle school. There are plans to continue this throughout 2025 and become standard at the middle level beginning in fall, 2025.

2025-2026 Activities



- **Review and Advise**

- School District 197's Annual Report
- Legislative Requirement Changes/Implementation
- New Course Proposals at Two Rivers High School
- Middle School Schedule Implementation
- Read Act Implementation
- District Strategic Framework
- Local Literacy Plan
- Implementation of District-Wide Grants

- **Curriculum Review**

- Secondary World Language
- K-12 Mathematics
- Foundational Literacy Review



Questions?

For more information about CAC, contact:

Miles Lawson

Secondary Curriculum Coordinator 651-403-7025

miles.lawson@isd197.org



Gifted and Talented Advisory Committee Update

School Board Meeting: April 7, 2025

Presented By: Cari Jo Drewitz, Director of Curriculum,
Instruction and Assessment; Miles Lawson, Secondary
Curriculum and Gifted and Talented Coordinator

Gifted and Talented Advisory Committee



MISSION: The mission of the Gifted and Talented Advisory Committee (GTAC) is two-fold:

- Promote and enhance the goals and objectives of Gifted Education programming.
- Build positive partnerships among schools, teachers, gifted education staff, administration, parents, and the community to support current gifted education services and to advocate for future programming needs.

Membership - Composition



In alignment with our Strategic Framework, we have prioritized creating a diversified committee consisting of perspectives representative of the various school levels. Diverse perspectives representative of our student population will be sought, including but not limited to:

- Race
- Gender
- Orientation

2024-2025 Meeting Dates



Date	Time	Meeting Format
October 14, 2024	5:30 - 7:00 PM	GTAC/CAC
November 13, 2024	5:30 - 7:00 PM	GTAC Only
January 27, 2025	5:30 - 7:00 PM	GTAC/CAC
March 10, 2025	5:30 - 7:00 PM	GTAC/CAC
May 12, 2025	5:30 - 7:00 PM	GTAC/CAC

Note: Due to many overlapping curricular topics with GTAC, we continue having a 30-minute combined CAC/GTAC session (5:30-6:00).

4-Way Equity Test



1. Does this help to provide opportunities for students who have historically been underserved, underrepresented, or disadvantaged by the current system?
2. Does this help to ensure equitable access for all?
3. Does this help to eliminate barriers based on gender, race/ethnicity, national origin, color, disability, age, or other protected groups?
4. Does this ensure that the same rigorous standards for academic performance exist for all students?

GTAC 2024-2025 Activities



Reviewed and advised on GT-specific and general areas:

- Subject/Grade Acceleration process **May**
- Enrichment Opportunities and Resources **January**
- Gifted and Talented Identification process **March**
- Improvements towards two self-identified GT program goal areas by level
 - Goal 2- Positive interactions with intellectual peers.
 - Goal 5- Student advocate and negotiate for their academic needs

Reviewed and advised on Curriculum Related Topics

- District-wide Grant Installations **January** **March**
- Legislative Updates **October**
- Strategic Framework Update 2025 - 2026 **October** **March**
- TRHS New Courses for 2025 - 2026 **October**

Reviewed and advised on topics within Curriculum Review

- Personal Learning Plan Review **January**
- K-12 Math Resource Review **March**
- Secondary World Language **May**

Potential 2025 - 2026 Activities



Review and advise on GT-specific and general areas:

- Improvements towards two self-identified GT program goal areas by level
- Grade-wide enrichment
- GT Identification Process and Approach
- Middle and High School GT programming

Review and advise on Curriculum Related Topics

- School District 197 Annual Report
- Legislative Requirement Changes/Implementation
- New Course Proposals at Two Rivers High School
- Middle School Schedule Implementation
- Read Act Implementation
- District Strategic Framework
- Local Literacy Plan
- Implementation of district-wide grants

Review and Advise on Curriculum Review

- Secondary World Language
- K-12 Mathematics
- Foundational Literacy Review



Questions?

For more information about GTAC, contact:

Miles Lawson

Secondary Curriculum Coordinator

651-403-7025

miles.lawson@isd197.org