

## South St. Paul School Board Meeting

Monday, July 28, 2025 6:00 PM
CITY HALL, 125 THIRD AVENUE NORTH, South St Paul, Minnesota 55075

#### I. ROLL CALL and PLEDGE OF ALLEGIANCE

- II. APPROVAL OF MEETING AGENDA/MINUTES
- II.A. School Board Meeting Agenda, July 28, 2025
- II.B. Work Session and Regular Meeting Minutes, July 23, 2025

#### III. QUALITY-IN-ACTION and REPORTS

- III.A. **Quality-in-Action:** Robin Schwab, Assistant Principal for State-Approved Alternative Programs, will highlight this summer's academic programming. (A. Winter/R. Schwab)
- III.B. Report: Chair Kim Humann will highlight the Stakeholder Comments to the Board submissions. (K. Humann)
- III.C. **Report:** School Board members will highlight items from the Board's Work Sessions. (Board)
- III.D. **Report:** Superintendent Zambreno will provide highlights from around the District. (B. Zambreno)

#### **IV. CONSENT ITEMS**

- IV.A. Financial Claims: Bills Payable
- IV.B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves

#### V. POLICY REVIEW

#### VI. BUSINESS ITEMS

- VI.A. Approval, for the South St. Paul School Board to approve the FY27 Long-Term Facilities Maintenance Ten-Year plan in accordance with Minnesota Statutes 2022, section 123B.595. (R. Chhhoth/M. Fenton)
- VI.B. Approval, for the South St. Paul School Board to approve the 2025-26 Independent Employee Agreements. (R. Chhoth)

#### VII. INFORMATIONAL ITEMS

## VII.A. Board Members' Reports/Committee Updates/Where Have

**You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

## VIII. ADJOURNMENT



# Special School District No. 6

Work Session - June 23, 2025

The School Board Work Session for South St. Paul Public Schools, Special School District 6, was held in the city hall council chambers on Monday, June 23, 2025. Chair Kim Humann called the meeting to order at 5:00 PM with seven Board members present: Claflin, Cumings, Duffy, Humann, T. Felton, W. Felton, and Weber. Superintendent Dr. Brian Zambreno and several staff members were also present.

## 2025-26 Student Rights and Responsibilities Handbook

Amy Winter presented the proposed *Student Rights and Responsibilities Handbook* for Board approval. Following a major overhaul of the handbook last year, only minor updates were proposed this year.

District and school leaders collaborated to ensure the handbook remains aligned with current policies, practices, and legal guidance. Updates reflect a continued commitment to clear communication, consistency across schools, and supporting students and families.

The handbook serves as a district-wide resource outlining behavioral expectations, student rights, and responsibilities. Grounded in policy and informed by restorative practices and equity, it applies to all grade levels. Legal counsel recommended Board approval, as the document also provides important procedural support in student discipline matters.

## **Public Relations and Community Engagement**

The School Board discussed their participation in the June 27 Kaposia Days parade and the senior center lunch that the board is sponsoring on June 26.

#### **Committee Updates**

Board members provided updates on the various committees in which they serve.

#### Other Items Deemed Necessary by the School Board

- Stakeholder Comments to the Board: Board members discussed adjusting the start time for Stakeholder Comments to the Board from 6:30 PM to 6:00 PM as a way to better streamline their work sessions. No formal decision was made.
- Compensatory Revenue Update: Board members and district leaders acknowledged the critical role students, staff, and community members played in advocating to legislators regarding concerns over reduced compensatory revenue. The reduction stemmed from unintended consequences of the universal free meals legislation passed the previous year.

- Open Enrollment: The Board engaged in a discussion around attendance and truancy, focusing on trends among both open enrollment and resident students.
- **Consent Agenda:** Board members raised a concern regarding proposed staffing included in the evening's consent agenda.

## **Adjourn**

The South St. Paul School Board adjourned the June 23, 2025, work session at 5:41 PM.

Official Board Minutes are available in the District Office at 104 - 5th Ave. S. - South St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk Board of Education



# Special School District No. 6

June 23, 2025

The regular meeting of the School Board, Special School District No. 6, South St. Paul, was held in the city hall council chambers on Monday, June 23, 2025. Chair Kim Humann called the meeting to order at 6:01 PM with seven Board members present for roll call: Duffy, Weber, W. Felton, Claflin, Cumings, T. Felton, and Humann. Superintendent Dr. Brian Zambreno and several staff and community members were also present.

## **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

## **MINUTES**

By Director Claflin

Seconded by Director W. Felton

That the South St. Paul School Board approves the June 23, 2025, School Board meeting agenda as well as minutes from the May 27, 2025, work session and regular meeting, and the June 9, 2025, work session and special meeting.

Motion carried (7-0)

## **QUALITY-IN-ACTION AND REPORTS**

Quality-in-Action - The Educational Services team shared the key accomplishments from the 2024-25 school year.

Report - There were no Stakeholder Comments to the Board submissions this evening.

*Work Session Report* - Highlights were provided of the School Board's discussion at their work session meeting this evening. The item discussed was the 25-26 Student Rights and Responsibilities Handbook.

Superintendent Report - Superintendent Zambreno provided highlights from around the district.

#### **CONSENT ITEMS**

By Director Weber

Seconded by Director Claflin

- A. Financial Claims Bills Payable
- B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves Motion Carried (5-2)

## **BUSINESS ITEMS**

By Director W. Felton

Seconded by Director Cumings

Approval, for the South St. Paul School Board to approve the 2025-26 Student Rights and Responsibilities Handbook.

Motion carried (7-0)

By Director Cumings

Seconded by Director Weber

Approval, for the South St. Paul School Board to approve the FY25-26 Budget Proposal.

Motion carried (7-0)

By Director Weber

Seconded by Director Claflin

Approval, for the South St. Paul School Board to approve the Special Work Session on Wednesday, July 30, at 5:00 PM in the District Office Conference Room.

Motion carried (7-0)

**INFORMATIONAL ITEMS** 

School Board members reported on various educational activities/events in which they have participated as well as other informational items.

## **CLOSED SESSION**

By Director Claflin

Seconded by Director T. Felton

Approval for the School Board to move to a closed session per the Open Meeting Law (Minn. Stat. § 13D.03) for Independent Employee Agreements.

Motion carried (7-0)

Closed Session officially began at 7:00 PM.

*Members present:* Directors T. Felton, W. Felton, Humann, Cumings, Weber, Duffy, and Claflin, as well as Superintendent Brian Zambreno and Finance Director Ra Chhoth.

## **ADJOURN**

By Director Claflin

Seconded by Director T. Felton

That the School Board moves to open the closed session and adjourned the June 23, 2025, meeting at 7:22 PM.

Motion carried (7-0)

Official Board Minutes are available in the

District Office at 104 - 5th Ave. S. - South St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk Board of Education

## School Board Agenda Item

**Place on Agenda:** Regular Meeting Reports

Action Requested: None

**Attachment:** None

**Topic:** Stakeholder Comments to the Board

Presenter(s): Board Chair

At the Work Session and Regular Business Meeting, the Board Chair will provide an overview of the Stakeholder Comments to the Board submissions.

The South St. Paul School Board provides the following opportunities for community members to address the board:

- In-Person on the first meeting date of each month according to the schedule listed on the <u>district's website</u>. Stakeholder Comments to the Board sessions are held at the District Office (104 5th Avenue South) beginning at 6:30PM.
- **Electronic form Submissions** are accepted on all meeting dates listed on the <u>district's</u> website. Click <u>here</u> to submit a Stakeholder Comment tot the Board.
  - Form submissions will be acknowledged by the Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Stakeholder Comment to the Board form.

Reports

Place on Agenda:

Action Requested:	None
Attachment:	None
Topic: Work Session	n Meeting Update
Presenter(s): Board	d
Background:	
School Board memb	pers will highlight items from the Work Session meeting.
Recommendation:	
N/A	
Alternatives:	
N/A	



N/A

N/A

**Alternatives:** 

Place on Agenda:

Action Requested: None



Reports

# SOUTH ST. PAUL PUBLIC SCHOOLS

# School Board Agenda Item

Attachment: No	ne
<b>Topic:</b> Superintendent	t's Update
Presenter(s): Dr. Bria	n Zambreno, Superintendent
Background:	
Superintendent Zambr	eno will provide highlights from around the District.
Recommendation:	



# School Board Agenda Item

<b>Meeting Date:</b>	July 28, 2025
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**Place on Agenda:** Consent Items

**Action Requested:** Approval

**Attachment:** Financials – Bills Payable

<b>Topic:</b> Financials – Bills Payable
Presenter(s): Chair
Background:
It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.
Recommendation:
Administration recommends the approval of the attached financial statement.
Alternatives:
N/A

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NUMBER	TYP	AMOUNT	DATE	VENDOR		
208680			06/18/2025	360 COMMUNITIES		
208681	R	516.18	06/18/2025	AMAZON CAPITAL SERVICES		
208682	R	800.40	06/18/2025	AMERGIS HEALTHCARE STAFFING INC		
			06/18/2025	AMPERSAND THERAPY LLC		
208684	R	500.00	06/18/2025	BARTLETT, KIERNAN		
208685	R	13,070.00	06/18/2025	BEAUDRY OIL & PROPANE		
208686	R	220.00	06/18/2025	BENCKER, KENNETH		
208687	R	541.99	06/18/2025	BIMBO BAKERIES USA		
208688	R	3,581.32	06/18/2025	BIX PRODUCE COMPANY		
208689	R	5,770.70	06/18/2025	BOOKSOURCE		
208690	R	630.00	06/18/2025	BRIDGEPOINT GLASS		
208691	R	1,280.79	06/18/2025	CATALYST SOURCING SOLUTIONS		
208692	R	433.77	06/18/2025	CENTRAL TURF & IRRIGATION SUPPLY		
208693	R	682.50	06/18/2025	CESO HR LLC		
208694	R	216.84	06/18/2025	CINTAS		
208695	R	1,425.12	06/18/2025	CINTAS		
208696	R	88.00	06/18/2025	CITY OF MENDOTA HEIGHTS		
208697	R	43.14	06/18/2025	CLASSEN, GLORIA		
208698	R	106.89	06/18/2025	CULLIGAN-MILBERT COMPANY		
208699	R	2,716.00	06/18/2025	DASH SPORTS LLC		
208700	R	50.00	06/18/2025	DRAKE, BRENNA		
208701	R	6,868.75	06/18/2025	EDFINMN LLC		
208702	R	125.00	06/18/2025	EHLERS & ASSOCIATES		
208703	R	450.00	06/18/2025	ESPEJO, NORBERTO JR		
208704	R	4,200.00	06/18/2025	FIRST SUPPLY LLC - TWIN CITIES		
208705	R	120.00	06/18/2025	FRED WELLS TENNIS AND EDUCATION CENTER		
208706	R	25.95	06/18/2025	GERTEN GREENHOUSES & GARDEN CENTER		
208707	R	74.95	06/18/2025	GRAINGER INC		
208708	R	209.90	06/18/2025	GRAYBAR		
208709				GROTH MUSIC CO		
208710				HAINLEN, ROBERT		
208711		1,120.00				
208712				HUESER, DARLENE		
208713				IND SCHOOL DISTRICT #625		
				INTERMEDIATE DISTRICT #917		
208715				INVER WOOD GOLF COURSE		
208716				JASPER, LISA		
208717				KUEHN, KIMBERLY		
208718				KWIK TRIP EXTENDED NETWORK		
208719				LEPPLA, MIN		
208720 208721		3,013.75				
208721			06/18/2025	LORENZ RECOGNITION		
208722				MEDICINE LAKE TOURS		
208724				MEI TOTAL ELEVATOR SOLUTIONS		
				MIDWEST MACHINERY CO		
208725				MINNESOTA LOCKS		
208727				MINNESOTA CLAY USA		
208727				MN UMPIRE ASSOCIATION LTD		
208729				MRI SOFTWARE LLC		
208730				MUSKEGON HEIGHTS SOLAR LLC		
				NASSEFF MECHANICAL CONTRACTORS		
208732				NETWORK SERVICES COMPANY		
208732				NORTHLINE TRANSPORTATION		
208734				NOVAK, JANICE		
208735				OVERELL, STEPHANIE		
200755		300.30	50, 10, 2025			

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NUMBER	TYP	AMOUNT	DATE	VENDOR
208736				PDQ.COM CORPORATION
208737	R	227.08	06/18/2025	PREFERRED SHIPPING INC
208738	R	100.00	06/18/2025	REGION 4A
208739	R	270.00	06/18/2025	REPKE, JOSETTE
208740	R	650.00	06/18/2025	RICHARD ALAN PRODUCTIONS
208741	R	108.50	06/18/2025	RINALDI, LINDA
208742	R	147.95	06/18/2025	ROSENBERGER, GINA
208743	R	107,271.39	06/18/2025	SAFEWAY BUS COMPANY
208744	R	66.00	06/18/2025	SCHMITT MUSIC
208745	R	191.87	06/18/2025	SCHOOL SPECIALTY LLC
208746	R	500.22	06/18/2025	SHERWIN WILLIAMS CO
208747	R	33.00	06/18/2025	ST PAUL PIONEER PRESS
208748	R	10,378.29	06/18/2025	ST PAUL BEVERAGE SOLUTIONS
208749				STACK-JOHNSON, SUSAN
208750	R	285.00	06/18/2025	SUNBELT RENTALS
208751	R	2,225.00	06/18/2025	SUNBELT STAFFING
208752	R	14,657.82	06/18/2025	TEACHERS ON CALL
208753				TOAY, GRETCHEN
208754	R	29.99	06/18/2025	TRACTOR SUPPLY CREDIT PLAN
208755	R	90.00	06/18/2025	TRAFERA HOLDINGS LLC
208756	R	10,312.80	06/18/2025	TRIO SUPPLY CO
208757				TWIN CITY JANITOR SUPPLY INC
208758	R	458.78	06/18/2025	UNITED REFRIGERATION INC
208759	R	16,118.24	06/18/2025	UPPER LAKES FOODS
208760	R	32.15	06/18/2025	VANG, CHOUA
208761	R	36,106.93	06/18/2025	XCEL ENERGY
208762	R	395.85	06/18/2025	ZEN EDUCATE
208763	R	524.65	06/30/2025	DS ERICKSON & ASSOCIATES PLLC
208764	R	461.50	06/30/2025	LOCAL #70
208765	R	232.50	06/30/2025	MINNESOTA CHILD SUPPORT PAYMENT CENTER
208766	R	80.00	06/30/2025	NCPERS GROUP LIFE INS
208767	R	240.25	06/30/2025	OFFICE AND PROF EMPLOYEES UNION
208768	R	5.00	06/30/2025	SOUTH ST PAUL OPEN FOUNDATION
208768	V	-5.00	06/30/2025	SOUTH ST PAUL OPEN FOUNDATION
208769	R	60.00	06/30/2025	SOUTH ST PAUL EDUCATION FOUNDATION
208770	R	19.17	06/30/2025	ACE HARDWARE & PAINT
208771	R	5,750.08	06/30/2025	AMAZON CAPITAL SERVICES
208772	R	533.60	06/30/2025	AMERGIS HEALTHCARE STAFFING INC
208773	R	16,968.50	06/30/2025	AMPERSAND THERAPY LLC
208774	R	5,189.94	06/30/2025	ARVIG
208775	R	39.90	06/30/2025	AVANT ASSESSMENT LLC
208776	R	3,562.65	06/30/2025	CANON FINANCIAL SERVICES
208777	R	2,005.21	06/30/2025	CAPITAL ONE TRADE CREDIT
208778	R	3,960.00	06/30/2025	CEL PUBLIC RELATIONS INC
208779	R	65.00	06/30/2025	CITICARGO & STORAGE
208780	R	3,081.99	06/30/2025	CITY OF SOUTH ST PAUL - UTILITIES
208781	R	1,600.43	06/30/2025	CONVERGINT TECHNOLOGIES LLC
208782	R	15.10	06/30/2025	CULLIGAN-MILBERT COMPANY
208783	R	340.00	06/30/2025	ECSI
208784	R	83,975.50	06/30/2025	EGAN
208785	R	615.00	06/30/2025	ESPEJO, NORBERTO JR
208786	R	800.00	06/30/2025	FAMILY TREE CLINIC
208787	R	159.60	06/30/2025	FAVILA, MELISSA
208788	R	10.08	06/30/2025	FIRST SUPPLY LLC - TWIN CITIES
208789	R	3,059.72	06/30/2025	G & B ENVIRONMENTAL INC
208790	R	186.90	06/30/2025	GERTEN GREENHOUSES & GARDEN CENTER

07/23/25

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NUMBER	TYP	AMOUNT	DATE	VENDOR
208791	R	6,907.00	06/30/2025	GO2 PRINT MEDIA GROUP
208792	R	4,800.00	06/30/2025	GOAL GETTERS ACADEMY
208793	R	2,068.70	06/30/2025	GRAFTON INTEGRATED HEALTH NETWORK
208794	R	606.44	06/30/2025	GRAINGER INC
208795	R	376.92	06/30/2025	GRAYBAR
208796				HILLYARD, INC - MINNEAPOLIS
208797	R			HOLBROOK TENNIS COURT SERVICES LLC
208798	R	2,368.13	06/30/2025	HORIZON COMMERCIAL POOL SUPPLY
208799	R	4,875.00	06/30/2025	HRM HELPS LLC
208800	R	3,855.40	06/30/2025	INTERMEDIATE DISTRICT #917
208801	R	91,509.81	06/30/2025	INVER HILLS COMMUNITY COLLEGE
208802	R	3,971.00	06/30/2025	INVER WOOD GOLF COURSE
208803	R	600.00	06/30/2025	JOHNSON, DIANNA
208804	R	1,529.70	06/30/2025	JOSTENS
208805	R	500.00	06/30/2025	KERNS, JOHN
208806	R	25.62	06/30/2025	LAKESHORE LEARNING MATERIALS
208807	R	7,100.00	06/30/2025	LAPOINTE, TIANA
208808	R	750.00	06/30/2025	LAWRENCE, COLETTE
208809	R	488.71	06/30/2025	LIGHTNING DISPOSAL INC
208810	R	528.75	06/30/2025	LINDENMEYR MUNROE
208811	R	2,814.24	06/30/2025	LITERACY ACTION NETWORK
208812	R	83.76	06/30/2025	MARK'S PLUMBING PARTS
208813	R	597.14	06/30/2025	MCMASTER-CARR SUPPLY COMPANY
208814	R	14,790.00	06/30/2025	MEDICINE LAKE TOURS
208815	R	2,430.00	06/30/2025	MERIDIAN CONSULTING/DAVID SLOMKOWSKI
208816	R	79.99	06/30/2025	MINNESOTA GLOVE INC
208817	R	6,248.08	06/30/2025	MINNESOTA SODDING COMPANY
208818	R	97.56	06/30/2025	NAPA AUTO PARTS
208819	R	1,391.18	06/30/2025	NETWORK SERVICES COMPANY
208820	R	5,591.02	06/30/2025	NITTI SANITATION
208821	R	12,015.50	06/30/2025	NORTHLINE TRANSPORTATION
208822	R	10,125.00	06/30/2025	PAIGE PSYCHOLOGICAL CONSULTING LLC
208823	R	2,652.03	06/30/2025	PITNEY BOWES INC PURCHASE POWER
208824	R	612.22	06/30/2025	PROFESSIONAL WIRELESS COMMUNICATIONS
208825	R	22.91	06/30/2025	PROPIO LS LLC
208826	R	19,746.00	06/30/2025	REGION 3AA
208827	R	791.25	06/30/2025	SCHOOL SPECIALTY LLC
208828	R	882.00	06/30/2025	SHERMCO WIND AND MOTOR SERVICES
208829	R	306.71	06/30/2025	SHERWIN WILLIAMS CO
208830				SUNBELT STAFFING
208831				TEACHERS ON CALL
				TRANSPORTATION & DELIVERY INC
208833				UNITED REFRIGERATION INC
208834			06/30/2025	
208835				XCEL ENERGY
208836				ZEN EDUCATE
208837				BARNHART, NORMAN
208838				CDW GOVERNMENT INC
208839				CYBERSOFT TECHNOLOGIES
208840				DAKOTA COUNTY PT&R
208841				FRONTLINE TECHNOLOGIES GROUP LLC
208842			07/01/2025	
208843 208844				MN SCHOOL BOARDS ASSOCIATION
208844				PARENTSQUARE SCHOOL SPECIALTY LLC
208845				SCHOOL SPECIALTY LLC SHI INTERNATIONAL CORP
200840	K	2,000.00	U1/U1/2U25	SHI INTERNATIONAL CORP

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		AMOUNT		VENDOR
208847				TRAFERA HOLDINGS LLC
208848	R	358.42	07/15/2025	DS ERICKSON & ASSOCIATES PLLC
208849	R	472.25	07/15/2025	LOCAL #70
208850	R	232.50	07/15/2025	MINNESOTA CHILD SUPPORT PAYMENT CENTER
208851	R	240.25	07/15/2025	OFFICE AND PROF EMPLOYEES UNION
208852	R	5.00	07/15/2025	SOUTH ST PAUL OPEN FOUNDATION
208853	R	60.00	07/15/2025	SOUTH ST PAUL EDUCATION FOUNDATION
208854	R	200.10	07/15/2025	SSP EASRP
208855	R	5.00	06/30/2025	SOUTH ST PAUL OPEN FOUNDATION
208856	R	330.00	07/15/2025	ABC RENTALS
208857	R	4,909.93	07/15/2025	AMAZON CAPITAL SERVICES
208858	R	1,147.20	07/15/2025	AMERGIS HEALTHCARE STAFFING INC
208859	R	8,146.60	07/15/2025	AMPERSAND THERAPY LLC
208860	R	1,173.94	07/15/2025	BIX PRODUCE COMPANY
208861	R	195.00	07/15/2025	BRECK SCHOOL
208862	R	7,128.00	07/15/2025	CDW GOVERNMENT INC
208863	R	2,915.70	07/15/2025	CESO HR LLC
208864	R	1,438.06	07/15/2025	CINTAS
208865	R	375.00	07/15/2025	CONCORDIA ACADEMY
208866	R	802.40	07/15/2025	CONQUER NINJA GYMS
208867	R	1,460.00	07/15/2025	DASH SPORTS LLC
208868	R	1,025.00	07/15/2025	DEWALD, RINA
208869	R	365.00	07/15/2025	ESPEJO, NORBERTO JR
208870	R	830.15	07/15/2025	GENERAL PARTS INC
208871	R	5,051.73	07/15/2025	GREAT RIVER PRINTING SERVICES
208872	R	244.28	07/15/2025	HENDRICKSON, RENEE
208873	R	482,148.66	07/15/2025	IND SCHOOL DISTRICT 197/COMMUNITY ED
208874	R	136,487.64	07/15/2025	IND SCHOOL DISTRICT 199/COMMUNITY ED
208875	R	135.10	07/15/2025	JASPER, LISA
208876	R	215.72	07/15/2025	JOHNSON, GALEN AND AMANDA
208877	R	1,977.59	07/15/2025	JOSTENS
208878	R	100.00	07/15/2025	KELLY, JESSICA
208879	R	50.00	07/15/2025	KHUNISORN, PLOY
208880	R	152,900.40	07/15/2025	LAKE CITY TRANSPORTATION LLC
208881	R	108.00	07/15/2025	LILY OF THE LIGHT LLC
208882	R	1,043.75	07/15/2025	LINDENMEYR MUNROE
208883	R	390.64	07/15/2025	MEISSNER, MICAH
208884	R	4,860.00	07/15/2025	MERIDIAN CONSULTING/DAVID SLOMKOWSKI
208885	R	1,521.12	07/15/2025	METRO EAST CONFERENCE
208886	R	13,500.00	07/15/2025	MIDWEST EDUCATIONAL CONSULTANTS INC
208887	R	1,415.00	07/15/2025	MILLER, DEBRA
208888	R	4,160.90	07/15/2025	MINNEHAHA ACADEMY
208889	R	88.00	07/15/2025	MRI SOFTWARE LLC
208890	R	3,642.84	07/15/2025	MUSKEGON HEIGHTS SOLAR LLC
208891	R	932.48	07/15/2025	NETWORK SERVICES COMPANY
208892	R	9,222.27	07/15/2025	NORTHLINE TRANSPORTATION
208893	R	492.24	07/15/2025	PLUNKETT'S PEST CONTROL
208894				PROPIO LS LLC
208895			07/15/2025	
208896				RED BALLOON BOOKSHOP
208897				RENT N SAVE
208898				SCOTT, JENNIFER
208899				SIMONS, TARA
208900				SQUIRES WALDSPURGER & MACE PA
208901				ST PAUL BEVERAGE SOLUTIONS
208902	K	251.09	U7/15/2025	STANBARY, SARAH

07/23/25

CHECK	CHE		CHECK	
NUMBER		AMOUNT	DATE	VENDOR
208903	R			STATZ, JENNIFER
208904	R	712.00	07/15/2025	SUNBELT STAFFING
208905	R	1,308.68	07/15/2025	T-MOBILE
208906	R	1,400.00	07/15/2025	TEAMWORKS INTERNATIONAL INC
208907	R	21,504.00	07/15/2025	TRAFERA HOLDINGS LLC
208908	R	68,518.91	07/15/2025	TRIMARK MARLINN LLC
208909	R	10,784.07	07/15/2025	UPPER LAKES FOODS
208910	R	75,457.51	07/15/2025	XCEL ENERGY
208911	R	593.78	07/15/2025	ZEN EDUCATE
208912	R	9,820.26	07/15/2025	ALLSTREAM
208913	R	548.85	07/15/2025	AMAZON CAPITAL SERVICES
208914	R	8,341.00	07/15/2025	ASSOC OF METROPOLITAN SCHOOL DISTRICTS
208915	R	705.73	07/15/2025	CATALYST SOURCING SOLUTIONS
208916	R	5,850.00	07/15/2025	CESO FINANCE LLC
208917	R	7,507.75	07/15/2025	CESO TECHNOLOGY LLC
208918	R	357.20	07/15/2025	CONTINENTAL CLAY CO
208919	R	167.93	07/15/2025	CULLIGAN-MILBERT COMPANY
208920	R	425.14	07/15/2025	EDUCATORS BENEFIT CONSULTANTS LLC
208921	R	29,425.16	07/15/2025	INTERMEDIATE DISTRICT #917
208922	R	5,904.00	07/15/2025	MASSP
208923	R	5,465.38	07/15/2025	NITTI SANITATION
208924	R	713.25	07/15/2025	REGION V COMPUTER SERVICES COOPERATIVE
208925	R	6,000.00	07/15/2025	SCHOOL MANAGEMENT SERVICES LLC
208926	R	10,572.58	07/15/2025	STANDARD INSURANCE COMPANY
208927	R	12,169.51	07/15/2025	STUDER EDUCATION LLC
202400508	W	59,448.57	06/30/2025	MINNESOTA PAYROLL TAXES
202400509	W	348,923.62	06/30/2025	FEDERAL PAYROLL TAXES
202400510	W	619.02	06/30/2025	MN DEPT OF REVENUE
202400511	W	38,113.81	06/30/2025	PERA
202400512	W	55,695.62	06/30/2025	TSA/ACH DEDUCTION
202400513		196,657.08	06/30/2025	TEACHER RETIREMENT ASSOCIATION
202400514				MINNESOTA PAYROLL TAXES
202400515				FEDERAL PAYROLL TAXES
202400516				TEACHER RETIREMENT ASSOCIATION
202400521				MINNESOTA PAYROLL TAXES
202400522				FEDERAL PAYROLL TAXES
202400610			06/30/2025	
202400615				HEALTH PARTNERS
202400616				HEALTH PARTNERS
202500001				MINNESOTA PAYROLL TAXES
202500002				FEDERAL PAYROLL TAXES
202500003			07/15/2025	TSA/ACH DEDUCTION
202500004				TEACHER RETIREMENT ASSOCIATION
202500005				FEDERAL PAYROLL TAXES
202500000				MINNESOTA PAYROLL TAXES
202500007				FEDERAL PAYROLL TAXES
202500008				MN DEPT OF REVENUE
202500009			07/15/2025	
202500010				TSA/ACH DEDUCTION
202500011				TEACHER RETIREMENT ASSOCIATION
202500012				MINNESOTA PAYROLL TAXES
202500013				FEDERAL PAYROLL TAXES
202500014			07/15/2025	
202500015				TSA/ACH DEDUCTION
202500017				TEACHER RETIREMENT ASSOCIATION
	,-	0,000.50	.,,	

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7.16 07/15/2025 MINNESOTA PAYROLL TAXES

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NUMBER	TYP	AMOUNT	DATE	VENDOR
202500018				MINNESOTA PAYROLL TAXES
202500019	W	91.74	07/15/2025	FEDERAL PAYROLL TAXES
202500020			07/15/2025	
202500021				MINNESOTA PAYROLL TAXES
202500022				FEDERAL PAYROLL TAXES
242500557				AHSENMACHER WINTER, AMY
242500558				ANDERSON, CHAD
242500559				BARTER, ANDREW
242500560				BERCHTOLD, JAMIE
242500561				BOURG, LEAH
242500562				BRANDECKER, LISA
242500563				BRETOI, TERRENCE
242500564				BRIAN, TIFFANY
				BURCKHARDT, CANDACE
242500566				CHILDS, DANETTE
242500567				DANIELSON, JENNIFER
242500568				EMERY, HEATHER
242500569				FENTON, MARK
	A			
				HANLEY, KATHLEEN
				HANSEN, JODY
				HARRISON, ANDREW
	A			
				HOWLETT, SHERIN
242500575				JACOBS-BUSE, LINDA
242500577				JAIMES-CASTELLANOS, MARIA
242500578				KNAUS, JACOB
	A			
				KVALHEIM, MICHAEL
	A			
				LASKA, KIMBERLY
242500583				LENTSCH, PETER
242500584				LOAHR, EILEEN
242500585				LOUGH, LAWRENCE
242500586				LOWTHER, LINDSAY
242500587				MILTEER, JOEL
				NEU, MEGHAN
242500589				OCHOCKI, CHARLES
242500590				OSTER, PATRICK
242500591				PENMAN, MICHELLE
242500592				PETERSON, LORI
242500593				RAMIREZ, JENNA
242500594				
242500595				RYAN, ERIKA
242500596				SARACENO, DANIELLE
242500597				SCHWAB, ROBIN
242500597				SEXAUER, JENNIFER
242500598				SKELLY, CHRISTOPHER
242500599				SLAGLE, KINDRA
242500600				TAYLOR MINER, MELANEE
				THERRES, HEIDI
242500602				VANDERBILT, TONY
				WAHPEPAH, NIIZHOOGABAW
242500604				WELLS, TRAVIS
242500605				ZAMBRENO, BRIAN
242500606				ZEHNDER, JEAN
Z#Z3UU0U/	A	90.00	00/30/2025	ABRINDER, UEAN

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3,731,595.84 Totals for checks

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#### FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
01	GENERAL	1,184,005.41	19,966.00	1,193,704.23	2,397,675.64
02	FOOD SERVICE	16,585.51	180.10	136,922.74	153,688.35
04	COMMUNITY EDUCATION	672,444.91	0.00	38,594.40	711,039.31
05	CAPITAL	1,634.34	0.00	254,713.82	256,348.16
20	INTERNAL SERVICE	0.00	0.00	14,268.27	14,268.27
21	MEDICAL	0.00	0.00	196,265.09	196,265.09
50	ACTIVITY ACCOUNT	2,311.02	0.00	0.00	2,311.02
*** F	und Summary Totals ***	1,876,981.19	20,146.10	1,834,468.55	3,731,595.84

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* End of report \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

## **CHECKRUNS**

		June	e 17, 2025 - July
FUND	DESCRIPTION		23, 2025
1	GENERAL	\$	2,397,675.64
2	FOOD SERVICE	Ψ	153,688.35
4	COMMUNITY EDUCATION		711,039.31
5	CAPITAL		256,348.16
7	DEBT SERVICE		-
20	INTERNAL SERVICE		210,533.36
50	<b>ACTIVITY ACCOUNTS</b>		2,311.02
	TOTAL	\$	3,731,595.84
PAYROLL		6/30	/2025, 7/15/2025
Payroll Direct Deposit	900117952 -900118680	\$	1,787,737.42



## School Board Agenda Item

Meeting Date: July 28, 2025

Place on Agenda: Consent Items

Action Requested: Approval

**Attachment:** Staffing

**Topic:** Staffing

Presenter(s): Chair

## **Background:**

The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves being recommended to the School Board for approval.

#### **Recommendation:**

Administration recommends approval of the proposed staffing and supplemental staffing as presented.

#### **Alternatives:**

Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for the next steps.

#### **Certified**

- A. Appointments/Reassignments
  - 1. <u>Elizabeth Zender</u> Change to 0.8 FTE, Language Arts Teacher, High School, MA Step 8, effective August 25, 2025
  - 2. <u>Kevin Knodl</u>- Physics Teacher, Change to **0. 8 FTE**, High School, BA+60 Step 1, effective August 18, 2025
  - 3. <u>Sofia Bossard</u> Principal, Lincoln Center, effective July 7, 2025
  - 4. <u>Shannon Voeks</u>- Summer 6th Grade Intervention, Middle School, \$31.50 an hour, effective July 7- 24, 2025
  - 5. Rebecca Berg Summer Learning Academy Teacher Substitute, Lincoln Center, \$31.50 an hour, effective July 7 24, 2025
  - 6. <u>Elizabeth Wagner</u> Science Teacher, 1.0 FTE, MA Step 9, High School, effective August 18, 2025
  - 7. <u>Noelle Nederhoed</u>- Occupational Therapist, 0.5 FTE, MA Step 12, High School, effective August 18, 2025
  - 8. <u>Shannon Gruidl</u>- Occupational Therapist, 0.5 FTE, MA Step 20, Lincoln Center, effective August 18, 2025
  - 9. <u>Daniel Beattie</u>- STEM Teacher, 1.0 FTE, MA Step 10, Middle School, effective August 25, 2025
  - 10. <u>Rebecca Berg</u> Special Education Teacher, 1.0 FTE, MA Step 4, Lincoln Center, effective August 18, 2025
  - 11. Matthew Miller K-Camp Teacher, Kaposia, \$31.50 an hour, effective July 28 31, 2025
  - 12. <u>Linnea Bollum</u> Physical Education Teacher, 0.8 FTE, BA Step 3, Middle School, effective August 18, 2025
- B. Resignations/Retirements/Leaves/Reductions/Other
  - 1. <u>Mara Seurer</u>- Resignation, Special Education Teacher, Lincoln Center, effective June 13, 2025
  - 2. Brooke Wood- Resignation, School Counselor, Middle School, effective June 13, 2025

- 3. <u>Danielle Saraceno</u>- Resignation, TOSA-Due Process, Lincoln Center/Kaposia, effective June 30, 2025
- 4. <u>Daniel Hodge</u>- Resignation, School Psycholopgist/MTSS Specialist, Middle School, effective August 14, 2025
- 5. <u>Joel Milteer</u>- Resignation, Human Resources Director, District Office, effective June 30, 2025
- 6. <u>Joel VerDuin</u>- Resignation, Technology Director, District Office, effective June 25, 2025
- 7. <u>Jenna Kvalheim</u>- Resignation, School Counselor, High School, effective July 18, 2025

#### **ATHLETICS 2025-26**

ATTILLTICS 2023-20		
Cheer Coach	Kris Weinfurtner	Volunteer
Cross Country Boys & Girls Head Coach	Bakken Chris	\$4,423.00
Cross Country Boys & Girls Varsity Asst	DeGidio, Curtis	\$2,821.00
Equipment Manager	Moen, Paul	\$6,903.00
Football Head Coach	Spreigl, Manuel	\$6,498.00
Football Varsity Asst Coach	Kennealy, Tim	\$4,231.00
Game Events Coordinator - Fall	Macioch, Joleen	\$2,739.00
Game Events Coordinator - Winter	Macioch, Joleen	\$2,739.00
Soccer Boys Asst Coach	Gathje, Kevin	\$3,668.00
Soccer Boys Varsity Asst & JV Coach	Zimmerman, Aaron	\$3,668.00
Soccer Girls Head Coach	Hart, Tom	\$5,177.00
Soccer Girls Varsity Asst/JV Coach	Ricci, Marissa	\$3,668.00
Soccer Girls Varsity & Sophomore Coach	Kelly, Dylan	\$3,668.00
Swimming Girls Head Coach	Firkus, Emily	\$5,177.00
Swimming Girls Varsity Asst Coach	Nylin, Jen	\$3,668.00
Tennis Girls Head Coach	Spreigl, Rebecca	\$4,150.00
Tennis Girls Asst. Coach	Sonday, Dave	\$2,538.00
Tennis Girls Middle School Coach	Riesselman, Nina	\$2,237.00
Tennis Volunteer Coach	Meyer, Pepper	Volunteer
Volleyball Head Coach	LaRose, Tyler	\$5,177.00
Volleyball Varsity Asst/JV Coach	Coops, Mikayla	\$3,668.00
Volleyball Varsity & Sophomore Coach	Martinez, Carina	\$3,668.00
Volleyball Middle School Coach	Sielski, Jody	\$2,237.00
Volleyball Additional Coach	Vasquez, Aleah	\$3,500.00 (booster paid)
Volleyball Freshman Coach	Potter, Rebecca	\$2821.00
Football Varsity Asst Coach	Sundly, Scott	\$4,231.00
Football Varsity Asst Coach	Draper, Mark	\$4,231.00
Football Varsity Asst Coach (JV/B)	Douglas, Isaac	\$4,231.00
Football Varsity Asst Coach (JV/B)	Laska, Lucas	\$4,231.00
Football Volunteer Coach	Duffy, Ryan	Volunteer/Employee
Football Volunteer Coach	Felton, Tim	Volunteer
Football Volunteer Coach	Lepper, Jay	Volunteer

#### **ACTIVITIES 2025-26**

Debate Head Coach	Anderson, Conrad	\$5,177.00
Speech Head Coach	McDonald, Ceil	\$4,251.00
Student Council Advisor - High School	Schultz, Meghan	\$4,027.00
Math League - High School	Hollen, Katie	\$2,301.00
Knowledge Bowl (9-12)	Anderson, Conrad	\$2,315.00
Prom Advisor	Lenarz, Tammy	\$1,279.00
School Store Advisor	Gustilo, Chris	\$3,949.00
Senior All-Night Party Advisor	Macioch, Joleen	\$900.00
Show Choir Director	Kobilka, Jillian	\$3,948.00
Varsity Singers Director	Kobilka, Jillian	\$1,152.00
Vocal Music - Middle School	Kobilka, Jillian	\$839.00
Vocal Music - Senior High	Kobilka, Jillian	\$1,152.00
Theatre - Fall Technical Director	McTier Brian	\$1,206.00
Theatre - Fall Vocal Director	Sehman, Molly	\$1,809.00
Theatre - Fall Choreographer	Kendall, Mikayla	\$1,206.00
Theatre - Fall Costumer	Ebert, Lori	\$1,206.00
Math League - Middle School	Munoz, Thomas	\$2,237.00
Fall Dance Line Coach	Abbegail Luhrs	\$2,000.00

#### **AFFINITY GROUPS 2025-26**

Black Pride Organization (BPO)	Gay, Amber	\$4,027.00
Comunidad de Latinos Unidos (CDLU)	Medina-Cuenca, Daisy	\$4,027.00 - 50% = \$2,013.50
Comunidad de Latinos Unidos (CDLU)	Contreras, Bridget	\$4,027.00 - 50% = \$2,013.50
Sexuality and Gender Alliance (SAGA)	Zender, Beth	\$4,027.00

# VII.A.2 Staff Appointments, Resignations, Retirements, Terminations and Leaves

07/28/2025

## **Classified**

- A. Appointments/Reassignments
  - 1. <u>Angelica Palma Castano</u>- Summer Educational Assistant, Lincoln Center, \$22.63 an hour, effective July 28 31, 2025
  - 2. <u>Tessa Walker</u>- Summer Educational Assistant, High School, \$22.63 an hour, effective June 23 July 24, 2025
  - 3. <u>Margarent Mickelson</u>- Summer Kids Choice Assistant Substitute, Lincoln Center, \$23.03 an hour, effective June 13 August 22, 2025
  - 4. <u>Jessica Follmer</u>- Summer Educational Assistant, Lincoln Center, \$22.63 an hour, effective June 24 July 24, 2025

- 5. <u>Germaine Coleman</u>- Summer Educational Assistant Substiture, Secondary \$22.63 an hour, effective July 7, 2025
- 6. <u>Cali Mauss</u>- Special Education Assistant, Secondary \$24.62 an hour, effective August 26, 2025
- 7. <u>Marta Flores</u>- Summer Cleaner, Secondary, \$19.39 an hour, effective June 23 **August 8**, **2025**
- 8. <u>Cheryl Fink</u>- Nutrition Services Assistant, Lincoln Center, \$18.26 an hour, effective August 26, 2025
- B. Resignations/Retirements/Leaves/Reductions/Other
  - 1. <u>Abigail Brundieck</u>- Resignation, Water Safety Instructor, Central Square, effective June 18, 2025
  - 2. <u>Jamie Shepard</u>- Resignation, Girls Assistant Hockey Coach, Secondary, effective June 13, 2025
  - 3. Jill Clark- Resignation, Licensed Health Associate, Lincoln Center, effective June 12, 2025
  - 4. Tayshawn Goss- Released, PT Cleaner, Lincoln Center, effective June 30, 2025
  - 5. Peter Lentsch- Retirement, Grounds/Utility, Secondary, effective July 14, 2025
  - 6. <u>Terry Koehnen</u>- Resignation, PT Cleaner, Lincoln Center, effective July 10, 2025

Meeting Date: Monday, July 28, 2025

**Place on Agenda:** Regular Meeting

Action Requested: Approval

**Attachment:** Long Term Facilities Maintenance Revenue Spreadsheet (MDE)

Long Term Facilities Maintenance Expenditure Spreadsheet (MDE)

**Topic:** Long Term Facilities Maintenance 10 Year Plan

Presenter(s): Ra Chhoth, Director of Finance

During the 2015 legislative session, the Legislature created a new facilities funding program – Long Term Facilities Maintenance revenue. This program replaced the previous Health and Safety and Deferred Maintenance programs.

In order to qualify for this revenue, the Board must approve a 10-year Long Term Facilities Maintenance plan and submit it to the Minnesota Department of Education by July 31. This must be done annually. There are two documents included with this report. The first is the revenue calculation that shows the estimated revenue for the next ten years, and the second is the expenditure plan that shows the estimated costs for the next ten years.

## **Recommendation:**

Approval

#### **Alternatives:**

Do not approve 10-year plan, SSP will not be able to receive funds.

	FY 27 Long-Term Facilities Maintenance (LTFM) Ten	Year F	Revenue Proje	ction	Revised 6/10/202	5						
6	<= Type in School District Number											
	SOUTH ST. PAUL PUBLIC SCHOOL DIST.		Change only									
	SSS III SIII NOZI OSZIC SGIIOGZ BISII		if requiring levy	Payable 2025								
Calculat	ions for Ten Year Projection	Pay 26	adjustments	LLC Certification	Current Estimate							
		LLC#	FY 2025	FY 2026	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
1	Type your district number in cell A2 (Minneapolis = 1.2)											
2												
	Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b											
	Type debt excess, intermediate/coop district, and revenue reduction											
	data in lines 13, 15, 23, 31, and 33											
4	Look-up data from following tabs											
<u> </u>												
	Initial Formula Revenue											
	Current year APU Additional Pre-K Pupil Units ( line 19 of Pre-K application)	57		2,842.16	2,859.43	2,739.43	2,739.43	2,739.43	2,739.43	2,739.43	2,739.43	2,739.43
	Total Adjusted Pupil Units = (6) + (6a)				2,859.43	2,739.43	2,739.43	2,739.43	2,739.43	2,739.43	2,739.43	2,739.43
	District average building age (uncapped)	401		52.96	52.96	53.96	54.96	55.96	56.96	57.96	58.96	59.96
	Formula allowance			\$ 380.00		\$ 380.00					\$ 380.00	\$ 380.00
	Building age ratio = (Lesser of 1 or (7) / 35)	402			1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10	Initial revenue = (6) * (8) * (9)	403		1,080,021	1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
11	Added revenue for Eligible H&S Projects > \$100,000 / site											
	Debt service for existing Alt facilities H&S bonds (1B) - gross before							l				
	debt excess	701			_	-	_	-	-	_	-	-
13	Debt Excess related to Debt service for existing Alt facilities H&S bonds											
	(1B)	754			-	-	-	-	-	-	-	-
14	Debt service for portion of existing Alt facilities bonds from line (22)											
15	attributable to eligible H&S Projects > \$100,000 per site (1A)	700			-	-	-	-	-	-	-	-
	Debt Excess related to Debt service for portion of existing Alt facilities											
	bonds attributable to eligible H&S Projects > \$100,000 per site (1A)	753			_	-	_	_	-	_	-	
16a	Existing Net debt service for LTFM bonds for eligible new H&S projects											
i '	> \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by											
i '	initial revenue from "IAQFAA Bonds" tab											
16b	New debt service for LTFM bonds for eligible new H&S projects >											
	\$100,000 / site = (principal + interest)*1.05 - portion of bond paid by											
	initial revenue				-	-	-	-	-	-	-	-
	New debt service for LTFM bonds for eligible new roofing projects >											
	\$100,000 / site  Net debt service for LTFM bonds for eligible new H&S projects >				beginning FY27	-	-	-	-	-	-	-
	\$100,000 / site = (principal + interest)*1.05 - portion of bond paid by											
i '	initial revenue = (16a) + (16b) + (16r)				-	-	-	-	-	-	-	-
18	Pay as you go revenue for eligible new H&S projects > \$100,000 / site	405										
	(corresponds to Category 2 on the Expenditures spreadsheet)		-	-	-	-	-	-	-	-	-	-
18r	Pay as you go revenue for eligible new roofing projects > \$100,000 /				harinaina 5V27							
19	site (corresponds to Category 6 on the Expenditures spreadsheet)  Total additional revenue for eligible projects >\$100,000 / site (12) -				beginning FY27	-	-	1		_	-	-
	(13) + (14) -(15) + (16a) + (16b) + (16r) + (18) +(18r)	406		_	-	-	-	_	-	-	_	-
	Added revenue for Pre-K remodeling (for VPK approvals only)											
	Net debt service for bonds approved for Pre-K remodeling	766			-	-	-	-	-	-	-	-
	Pay as you go for projects approved for Pre-K remodeling Total Pre-K revenue	407			<del>-</del>	l	I	1	l	l	1	
200	TOTAL FLE-V LEVELINE				-	-	-	-	-	-	-	-
20d	Total New Law Revenue (10) + (19) + (20c)	408			1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
	. , , , , , , , , , , , , , , , , , , ,				,,.	,,	,,.	,,.	,,	,,	,,.,.	,,

FY 27 Long-Term Fa	cilities Maintenance (LTFM) Ten-Year I	Revenue Proje	ection	Revised 6/10/2025	5						
6 <= Type in School D											
SOUTH ST. PAUL PUE	BLIC SCHOOL DIST.	Change only	Davielle 2025								
Calculations for Ten Year Proje	ction Pay 26	if requiring levy adjustments	Payable 2025 LLC Certification	Current Estimate							
	LLC#	FY 2025	FY 2026	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Old Formula revenue	EEC II	11 2025	112020	11 2020	11 2027	11 2020	11 2023	11 2030	112031	11 2032	11 2033
	revenue (these should match the pay as									1	
you go amounts entered into	the Health & Safety Data Submission										
	rresponds to Category 1 on the										
Expenditures spreadsheet)	409		375,000	375,000	-	-	-	-	-	-	-
Old formula alt facilities deb	t revenue (1A) - gross before debt excess 700										
23 Debt Excess allocated to line	, , ,										
24 Old formula alt facilities deb				-	-	-	-	-	-	-	-
25 Old formula alt facilities net				-	-	-	-	-	-	-	-
26 Old formula alt facilities pay		-		-	-	-	-	-	-	-	-
26b Pay-as-you-go revenue for p				-	-	-	-	-	-	-	-
	as you go revenue (1B) > \$500,000 (these										
Safety Data Submission Syste	go amounts entered into the Health & em through FY 2027) 413							_			_
27a LTFM ">100K per site" bond:				_	_	-	- 1	-	-	_	-
27b LTFM "other" bonds for 1A h				-	-	-	-	-	-	-	-
28 Old formula deferred mainte											
= (if (22) + (26) = 0, (10) * (\$6	64 / formula allowance)) 416			183,003	175,324	175,324	175,324	175,324	175,324	175,324	175,324
29 Total old formula revenue =											
(21)+(24)+(25)+(26)+(26b)+(	27)+(27a)+(27b)+(28) 417		556,898	558,003	175,324	175,324	175,324	175,324	175,324	175,324	175,324
30 Total LTFM Revenue for Ind	ividual District Projects										
= Greater of (20d) or [(29) +	-		1,080,021	1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
	n from Maximum LTFM Revenue (to levy		1,000,021	1,000,505	2,010,501	2,010,501	2,0 10,50 1	2,0 10,50 1	2,010,501	1,0 10,50 1	1,0 10,50 1
	so enter this amount in the Levy										
Information System. Stated	as positive number 419		-	-	-	-		-	-		-
32 District LTFM Revenue (30)	- (31) 420		1,080,021	1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
22 LTEM Revenue for District Sh	nare of Eligible Cooperative / Intermediate										
Projects (Unequalized)	421		11,319	11,319				_	_		_
34 Grand Total LTFM Revenue			1,091,339	1,097,901	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
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Aid and Levy Shares of Tota	l Revenue										
35 For ANTC & APU, three year			2023	2023	2024	2025	2026	2027	2028	2029	2030
36 Three year prior Ag Modified			31,112,837	31,112,837	32,367,509	33,662,209	35,008,697	36,409,045	37,865,407	39,380,023	40,955,224
37 Three year prior Adjusted PU 38 ANTC / APU = (36) / (37)	J (New Weights) 54 424		3,215.73 9,675.20	3,215.73 9,675.19	3,089.03 10,478.20	2,982.90 11,285.06	2,859.43 12,243.25	2,739.43 13,290.73	2,739.43 13,822.36	2,739.43 14,375.26	2,739.43 14,950.27
39 State average ANTC / APU w			13,579.10	13,579.10	13,765.66	14,420.42	15,209.99	15,818.00	16,451.00	17,109.00	17,793.00
40 Equalizing Factor = 123% of			16,702.29	16,702.29	17,275.90	18,313.93	19,316.69	20,088.86	20,892.77	21,728.43	22,597.11
41 Local (levy) share of Equalize	ed Revenue (lesser of 1 or (38) / (40)) 427		57.93%	57.93%	60.65%	61.62%	63.38%	66.16%	66.16%	66.16%	66.16%
42 State (aid) share of Equalized			42.07%	42.07%	39.35%	38.38%	36.62%	33.84%	33.84%	33.84%	33.84%
43 Equalized Revenue (lesser o			1,080,021	1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
44 Initial LTFM State Aid (42) *			454,390	457,154	409,605	399,529	381,190	352,272	352,284	352,282	352,268
45 Old formula Grandfathered			454,390	457,154	409,605	200 520	381,190	352,272	352,284	352,282	252.260
46 Total LTFM State Aid (Great 47 Total LTFM Levy (34) - (46)	. , , , , , ,		454,390 636,949	457,154 640,747	631,379	399,529 641,455	381,190 659,793	688,712	352,284 688,700	352,282 688,702	352,268 688,716
	433		-030,543	040,747	031,373	041,433	033,733	000,712	335,730	000,702	300,710
			<del> </del>								
48 Debt Service Portion of Rev 49 Subtotal Debt Service Reven	enue (non-grandfather districts *)		1								
= (12) - (13) + (17) + (20a) + (	703.7011			_	_	_	_ ]	_	_	_	_
50 Existing LTFM bonds excluding	,		<del> </del>		, and the second	,	-	-	,	-	
interest)*1.05 from "FM Otl											
50b New LTFM bonds excluding I	707		1								
interest)*1.05	(pintoipar			_	_	_	_		_	_	-
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IVIDE / SCIII	ooi Finance Division										
	FY 27 Long-Term Facilities Maintenance (LTFM) Ten-Yea	Revenue Proje	ection	Revised 6/10/2025	5						
6	<= Type in School District Number										
	SOUTH ST. PAUL PUBLIC SCHOOL DIST.	Change only									
		if requiring levy	Payable 2025								
Calculat	ions for Ten Year Projection Pay 20			Current Estimate							
	LLC#	FY 2025	FY 2026	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
53	Debt Service Aid = (52) * (42) 43	3		-	-	-	-	-	-	-	-
54	Equalized Debt Service Levy = (52) - (53) 43	)		-	-	-	-	-	-	-	-
55	Unequalized Debt Service Revenue and Levy										
	= (Greater of zero or (51) - (50)) 44	)		-	-	-	-	-	-	-	-
56	General Fund Portion of Revenue (non-grandfather districts *)										
57	Total General Fund Revenue = (34) - (51) (includes coop levy, if any in										
	line 33) 44	1		1,097,901	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
58	General Fund Equalized Revenue = (43) - (52) 44			1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
	Total General Fund Aid = (46) - (53)			457,154	409,605	399,529	381,190	352,272	352,284	352,282	352,268
	General Fund Equalized Levy = (58) * (41) 44			629,428	631,379	641,455	659,793	688,712	688,700	688,702	688,716
	General Fund Unequalized levy = (57) - (58) 44			11,319	0	0	0	0	0	0	0
62	Total General Fund Levy = (60) + (61)	5		640,747	631,379	641,455	659,793	688,712	688,700	688,702	688,716
48	Debt Service Portion of Revenue (grandfather districts *)										
	* MPLS, Anoka, Bloomington, Robbinsdale, Rochester, St. Paul, 763+76	+									
	<b>Duluth</b> 765+766										
51	Total Debt Service Revenue = (49) + (50) + (50b) 76	3		-	-	-	-	-	-	-	-
	Equalized debt Service Revenue (lesser of (43) or (51)) 43			-	-	-	-	-	-	-	-
	Debt Service Aid = (52) * (42) 43			-	-	-	-	-	-	-	-
	Equalized Debt Service Levy = (52) - (53) 43	9		•	-	-	-	-	-	-	-
	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50)) 44	)		-	-	-	-	-	-	-	-
56	General Fund Portion of Revenue (grandfather districts *)										
	Total General Fund Revenue = (34) - (51) (includes coop levy, if any in										
	line 33)	1		1,097,901	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
	General Fund Equalized Revenue = (43) - (52)			1,086,583	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984	1,040,984
	Total General Fund Aid = (46) - (53) 44	3		457,154	409,605	399,529	381,190	352,272	352,284	352,282	352,268
60	General Fund Equalized Levy = (58) * (41)	1		629,428	631,379	641,455	659,793	688,712	688,700	688,702	688,716
	General Fund Unequalized levy = (57) - (58) 44	5		11,319	0	0	0	0	0	0	0
62	Total General Fund Levy = (60) + (61)	5	1	640,747	631,379	641,455	659,793	688,712	688,700	688,702	688,716
	Notes:										
	Underlevy on general fund equalized levy results in proportionate										
	reduction in associated aid.										
	Total Debt Service revenue on line 49 must not exceed total LTFM										
	revenue for individual district projects (line 30) for any of the 10 years										
	in the plan.										
	3. For 1A districts with old Alt Facilities bonding, the amount on line 22										
	will reduce initial revenue on line 10, less the H & S portion entered on										
	line 14.										
<u> </u>											

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MDE / School Finance Division

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End of worksheet

Division of School Finance m Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only ED - 02478-11 400 NE Stinson Blvd Minneapolis, MN 55413 nstructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2024, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided. (REQUIRED) Enter Information District Inf District Info. South St Paul Public Schools Date: 6/16/2025 District Name: 0006-03 District Number mail: District Contact Name Ra Chhoth ontact Phone # 651-457-9428 Fiscal Year (FY) Ending June 30 **Expenditure Categories** 2025 (base year) 2026 2027 2028 2030 2031 2032 2033 2034 2035 Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366. Finance Code Category (1) \$90,000 \$90,000 \$80,000 347 Physical Hazards \$90,000 \$80,000 \$80,000 \$80,000 \$80,000 \$80,000 \$80,000 \$80.00 349 Other Hazardous Materials \$30,000 \$25,000 \$30,000 \$30,000 \$30,000 \$30,000 \$30,000 \$30,000 \$30,000 \$30,000 \$30.00 352 Environmental Health and Safety Management \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 358 Asbestos Removal and Encapsulation \$60,000 \$50,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 363 Fire Safety \$100,000 \$100,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 366 Indoor Air Quality \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 \$60,000 Total Health and Safety Capital Projects - Category (1) \$400,000 \$375,000 \$375,000 \$375,000 \$365,000 \$365,000 \$365,000 \$365,000 \$365,000 \$365,000 \$365,000 Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year - Add Finance Code 358 Asbestos Removal and Encapsulation Ś0 \$0 \$0 \$0 \$0 Ś0 \$0 Ś0 \$0 Fire Safety 363 \$0 \$0 \$0 \$0 Ś0 \$0 \$0 Ś0 \$0 \$0 366 Indoor Air Quality \$0 Total Health and Safety Capital Projects \$100,000 or More - Category (2) \$0 \$0 \$0 \$0 \$0 \$0 Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151 Finance Code Category 3 (a) emodeling for prekindergarten (Pre-K) instruction approved by the commissioner ¢Ω ŚŊ ŚΩ ¢Ω ŚŊ ŚN ŚN ŚΩ ¢Ω ŚN Total Remodeling for Approved Voluntary Pre-K Projects - Category 3(a) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Remodeling for Gender-Neutral Single-User Restrooms Finance/Course Codes Finance Code 384 and emodeling for gender-neutral single user restroom per site Course Code 684 MUST \$0 \$0 \$0 \$0 \$0 \$0 \$0 Total Remodeling for Gender-Neutral Single User Projects - Category 3(b) Accessibility Finance Code Category (4) 367 Accessibility \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Total Accessibility Projects - Category (4) \$n \$0 \$0 \$0 \$0 \$0 \$n Ś0 Ś0 Ś0 **Deferred Capital Expenditures and Maintenance Projects** Finance Code Category (5) 368 \$40,000 Building Envelope \$75,000 \$60,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 369 **Building Hardware and Equipment** \$45,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40.00 370 \$55,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 Electrical 379 Interior Surfaces \$75,000 \$60,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 380 Mechanical Systems \$100,000 \$80,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 381 \$50,000 \$40,000 \$40,000 Plumbing \$60,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,000 \$40,00 \$131,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,00 382 Professional Services and Salary \$131,000 of Systems (normally below \$100,000 unless the school chooses not to receive ditional revenue for \$100K or more roofing project/site/year - pending 2025 383 gislation) \$180,000 \$180,000 \$180,000 \$180,000 \$180,000 \$180,000 \$180,000 \$180,000 \$180,000 \$180,000 \$180,000 384 \$95,000 \$60,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,000 \$75,00 Total Deferred Capital Expenditures and Maintenance Projects - Category (5) \$826,000 \$706,000 \$630,000 \$630,000 \$630,000 \$630,000 \$630,000 \$630,000 \$630,000 \$630,000 \$630,000 Deferred Capital Expenditures for Roofing Projects - Additional Revenue for \$100,000 or more project/site/year Finance Code Category (6) 383 ofing Systems -pending 2025 Legislation and if passed effective FY 2027 PENDING CHANGES IN THE 2025 LEGISLATIVE SESSION Total Deferred Capital Expense and Maintenance - Category (6) Total Annual 10-Year Plan Expenditures \$1,226,000 \$1,081,000 \$1,005,000 \$1,005,000 \$995,000 \$995,000 \$995,000 \$995,000 \$995,000 \$995,000 \$995,000 **Fund Balance Section** FY 25 and 26 Revenue Projection FY 27 Revenue Projection Model Ten-Year Spreadsheet Model Revenue Fund 0: Beginning Fund Balance 01-467-XX \$425,991 \$43,200 \$30,760 \$28,320 \$25,880 \$18,560 \$16,12 \$361,20 \$215,920 \$23,440 \$21,000 \$540,802 \$514,725 \$520,035 \$527,397 \$527,387 \$527,401 \$527,405 \$527,400 \$527,390 \$527,39 LTFM Fiscal Year Revenue - Lev \$700,961 LTFM Fiscal Year Revenue - AID if Applicabl \$429,249 \$545,917 \$513,555 \$472,525 \$465,163 \$465,173 \$465,159 \$465,155 \$465,160 \$465,170 \$465,17 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 LTFM Fiscal Year Revenue Other LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 LTFM Deduction for applicable Cooperative/Intermediate Member District Lev \$0 LEVY Page 10, Line 421 \$0 \$0 \$0 ŚO \$0 \$0 Ś0 \$0 \$0 LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab ŚO \$0 ŚO \$0 \$0 LTFM Transfer OUT if applicable - Special Legislation \$0 \$0 LTFM Estimated Fiscal Year Expenditure \$1,195,000 \$1,201,000 \$1,201,000 \$1,005,000 \$995,000 \$995,000 \$995,000 \$995,000 \$995,000 \$995,000 \$995,000 Ending Fiscal Year Fund Balance 01-467-XX \$30,760 \$23,440 \$21,000 \$18,560 \$361,201 \$246,920 \$43,200 \$28,320 \$25,880 \$16,120 \$13,68 Fund 0 Beginning Fund Balance 06-467-XX \$0 \$0 \$0 \$0 Ś0 \$0 \$0 Ś0 \$0 Ś0 LTFM Fiscal Year Bonded Revenue \$0 \$0 \$0 \$0 Ś0 \$0 \$0 Ś0 \$0 \$0 \$0 \$0 \$0 ŚO \$0 \$0 LTFM Fiscal Year Revenue Othe \$0 \$0 \$0 \$0 LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab) \$0 ŚO \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 Other Transfer \$0 \$0 \$0 Ś0 \$0 \$0 Ś0 \$0 \$0 \$0 LTFM Estimated Fiscal Year Expenditures Ending Fiscal Year Fund Balance 06-467-XX Ś0 Ś0 \$0 Ś0 ŚO \$0 Ś0 \$0 Ś0 \$0

Meeting Date: Monday, July 28, 2025

Place on Agenda: Regular Agenda: Business Item

**Action Requested:** Approval

Attachment:

**Topic:** 2025-2026 South St. Paul Independent Employee Agreement

**Presenter(s):** Ra Chhoth, Director of Finance

Administration recommends the following changes for Independent Employee Agreements for the 2025-26 school year that are all within the parameters established by the School Board. Independent employees include staff in the following employee groups: Administrators, Coordinators/Administrative Support, District Support, Technology, Student Support, Nutrition Services, and Part-time Custodial.

The components of the agreements have been provided to the School Board. The independent group agreements include a base salary increase of 2% for all independent employee groups, and market adjustments for seven positions to align wages with the median market salaries. Recommendations also include a 2% increase to the district contribution to health insurance, adjustments to the vacation accrual for the Coordinator/Administrative Support Group, removal of lifetime caps on district retirement contributions, and one additional holiday per year for Technology, Student Support, Nutrition and Part-time Custodial groups for employees who begin their work year prior to September 1<sup>st</sup>.

These recommended changes are within the salary and benefit parameters established by the School Board.

#### **Recommendation:**

Approval of 2025-26 Independent Employee Agreements

#### **Alternatives:**

Do not approve the contract and direct administration with next steps.