



## Northern Dakota County Cable Communications Commission (“NDC4”) FULL COMMISSION MEETING

**Wednesday, February 5, 2025 – 7:00 p.m.**  
**NDC4/TST Studio, 5845 Blaine Avenue, IGH, MN 55076**

This meeting will be televised LIVE on TST Community Channel 14/799  
and web streamed at [www.townsquare.tv/webstreaming](http://www.townsquare.tv/webstreaming).

*NOTE: To protect our staff and volunteers and keep our operation running smoothly,  
please do not attend if you have any symptoms of illness or possible exposure.*

**MEMBERS OF THE PUBLIC MAY CALL 651-450-9898**  
**with public comments for Agenda Item #5.**

### MEETING AGENDA

	<u>TIME</u>	<u>INFORMATION</u>	<u>DISCUSSION</u>	<u>ACTION</u>
1. CALL TO ORDER/PLEDGE	7:00			X
2. ADOPT AGENDA				X
3. CONSENT AGENDA	7:05			X
A) Approve List of Claims 10/10/2024 to 12/30/2024				
B) Approve List of Claims 12/31/2024 to 1/8/2025				
C) Harrington Langer & Associates Engagement Letter FY 2024 Audit				
D) Approve October 9, 2024, Full Commission Meeting Minutes				
4. COMCAST REPORT	7:10	X	X	
5. PUBLIC COMMENTS	7:20	X	X	
(Viewers may call in at 651-450-9898.)				
6. SEARCH COMMITTEE	7:25	X	X	X
A) Brief Recap of Search Committee Process				
B) Consider NDC4 Executive Committee Recommendation for new Executive Director				
C) Next steps, timeline				

	<u>TIME</u>	<u>INFORMATION</u>	<u>DISCUSSION</u>	<u>ACTION</u>
<b>7. FINANCIAL MATTERS</b>	<b>7:45</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>A)</b> List of Claims 1/9 to 2/5/2025				
<b>B)</b> Pre-Audit Preliminary Financial Report December 31, 2024				
<b>C)</b> Draft Budget 2025				
<b>D)</b> LMCIT Liability Coverage Waiver Form				
<b>8. ANNUAL MEETING</b>	<b>8:15</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>A)</b> Election of Officers				
<b>B)</b> Designation of Depository				
<b>9. STAFF REPORT</b>	<b>8:30</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>A)</b> Mendota Heights Control Room Update				
<b>B)</b> Programming highlights				
<b>C)</b> 2025 Meeting Schedule				
<b>D)</b> Other				
<b>10. UNFINISHED/NEW BUSINESS</b>	<b>8:55</b>			
<b>11. ADJOURN</b>	<b>9:00</b>			<b>X</b>